

JANUARY 17, 2008

At 9:00 a.m. the Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. Commissioners present: Mr. Justin L. Fallon, President; Mr. David K. Smith, Vice-President and Mr. Howard J. "Joe" Foster, Member.

Justin Fallon entertained a motion for approval of the January 10, 2008 minutes and the January 14, 2008 organization minutes. Joe Foster made and David Smith seconded a motion of approval as written. Roll call: Mr. Smith, yea; Mr. Fallon, yea; Mr. Foster, yea.

TRAVELClerk of Courts

Noreen Saunders, 2008 travel to Ohio Clerk of Courts Association meetings in Columbus, January 15, 15; February 19, 20; March 11, 12; April 2, 23; May 6, 7; Summer Conference, Maumi Bay, June 10, 11, 12; July 22, 23; August 19, 20; September 16, 17, 18; October 14, 15; November 18, 19; Winter Conference, December 2, 3, 4

Job & Family Services

Cathy Dennison, Karen McCarty, Dana Glassburn, Columbus, 1/08/08, state hearings

Commissioners

January 17, 18, 2008, Columbus, CCAO meeting with the Secretary of State
January 17, 2008, Waverly, OH, Karen Sprague, OVRDC executive committee meeting
Joe Foster, OSU extension office

Recorder

Roger Walker, Worthington, OH, 1/09/08, system update meeting from Cott Systems

Justin Fallon entertained a motion to approve travel as requested. David Smith made and Joe Foster seconded the motion. Roll call: Mr. Smith, yea; Mr. Fallon, yea; Mr. Foster, yea.

ANIMAL SHELTER REPORT

Week ending January 06, 2008: euthanized 18, rescued 3
Week ending January 13, 2008: adopted 3, euthanized 32, rescued 5

LETTER OF SUPPORT

Justin Fallon entertained a motion of approval to send the following letter of support to Dr. Gregory Sojka, University of Rio Grande for securing scholarship funds. David Smith made and Joe Foster seconded. Roll call: Mr. Fallon, yea; Mr. Smith, yea; Mr. Foster, yea.

January 17, 2008

Dr. Gregory Sojka
Interim President
University of Rio Grande
218 North College Avenue
Rio Grande OH 45674

Dear Dr. Sojka:

We are pleased to support the University of Rio Grande and its collaborative partners' request for a Choose Ohio First Scholarship Program grant. As you know, many students residing in southeastern Ohio do not enroll in college because of the cost of earning an education. This has been an ongoing problem and the University's efforts to provide tuition assistance is to be commended.

Your efforts to seek a Choose Ohio First Scholarship Program grant is especially important because the money will be focused on helping students earn degrees in critical fields needed by the region and state. Our economic growth depends on our students future ability to get jobs that require science and mathematics backgrounds.

The Gallia County Commissioners will support the University's efforts by providing work space when needed. We also will have one of our employees serve in an advisory capacity to the program to provide advice on the educational requirements for our entity.

We look forward to working with you. Please contact us if we can be of further assistance.

Sincerely,

s/Justin L. Fallon, President

s/David K. Smith, Vice-President

s/Howard J. Foster, Member

COST ESTIMATE – COURTHOUSE WALLPAPER 2ND FLOOR

Karen Sprague, County Administrator, presented the Commission with a cost estimate from Quality Painting Co. to wallpaper the 2nd floor of the courthouse - \$4,485.00. Commission tabled action in this regard to a later date.

AIRPORT

Karen Sprague, County Administrator, advised the Commission it is time to advertise for Request for Statement of Qualifications for an Airport Consultant noting this is required every 5 years. Advertisement will run 2/1/08 & 2/8/08 with RFQ's due to County by 2/20/08 and set for review during the 2/21/08 Commissioners meeting.

Karen Sprague, County Administrator, advised the Commission that during the 1/14/08 Airport Board meeting the Airport Board asked for it to be brought before the County Commissioners to request approval for them to obtain cost estimates for construction of a new hangar. Commission advised they would table action in this regard until a final determination on moving the airport has been made.

Karen Sprague, County Administrator, presented the Commission with 2 new policies adopted by the Airport Board during their 1/14/08 meeting. The Commission reviewed the policies and noting no concerns approved sending them out to the hangar renters with the next monthly billing statements. The policies are as follows:

Gallia-Meigs Regional Airport Hangar Rental Policy

Revised 12/22/2007

The hangars at Gallia-Meigs Regional Airport are intended to be rented in a fair and equitable manner for the purpose of hangaring aircraft.

1. Hangars will routinely be rented on a first come first serve basis.
2. In the event that all hangars are rented, a hangar waiting list will be instituted. This list will again will based on a first come first serve basis, and will be maintained by the airport manager. It is the responsibility of parties on the waiting list to provide a ready means of contact should a hangar become available.
3. The Airport Authority does not recognize subleasing of hangars. The renter of name with the courthouse records is fully responsible for the hangar and rental payment.
4. If a renter has no personal aircraft to place in a hangar the renter shall be given a six month grace period to fill the hangar with an aircraft of the renter's ownership. After this time the renter shall relinquish the hangar to the next party listed on the hangar waiting list. The name of the relinquishing renter shall then be placed at the top of the waiting list (i.e. shall have first option on the next available hangar).
5. When a hangar becomes available, current renters will have the option of switching to the available hangar if desired. In the event that more than one current renter desires to switch, priority will be given to the tenant with the most

seniority as a hangar renter. ** The resultant empty hangar will then be issued to the top name on the hangar waiting list.

It is the current renter's responsibility to keep the manager informed of a desire to switch hangars if one becomes available!

** Exception: The large corporate hangars, A, B, & C, are intended for the use of large aircraft. If a corporate hangar becomes available, and such an aircraft is on the waiting list, priority will be given to the large aircraft. If there is no such aircraft on the waiting list, then the policy will revert to that described in the previous paragraph.

Notes:

As described above, "large aircraft" refers to an aircraft that is too large to be accommodated by one of the small T-hangars. This is currently defined as an aircraft that does not have more than 9 inches of clearance on both wingtips from the T-hangar opening.

The "hangar rental seniority list" will be determined by county courthouse records showing hangar rental payments, and will be updated periodically as needed.

All hangar rental inquires and waiting list maintenance will be the sole responsibility of the airport manager. It is the renter's responsibility to keep the manager informed of any changes in circumstances, contact numbers, etc.

This policy will be posted in a prominent location in the GAS terminal building.

This policy adopted by the Gallia-Meigs Regional Airport Board on 14th day of January, 2007.

Gallia-Meigs Regional Airport Board

s/ Bret Little, President

s/ Randy Sheidler, Vice-President

Louie Manyak

Bob Burlile

s/ Howard Linder

This policy is approved as to legal form and content on 14th day of January, 2008.

s/ C. Jeffrey Adkins

Gallia County Prosecuting Attorney

Gallia-Meigs Airport and Hangar Security Policy

Revised 12/27/2007

It is the intent of the Gallia-Meigs Airport authority to maintain a secure environment on and around the airport vicinity. The following policies and practices are aimed at helping accomplish this goal:

1. The security of the FBO is under the direct supervision of the airport manager. FBO keys will be issued only to those individuals deemed by the manager to have a legitimate need for FBO after hour access. A list of individuals possessing keys will be maintained by the manager.
2. Hangar tenants are asked to keep their hangars closed and locked unless they are in the immediate vicinity of the hangar.
3. Only hangar or tie-down tenants and transient aircraft owners have direct access to the ramp and hangar area without permission from the airport manager. All others shall check in at the FBO before entering the ramp area or any hangar regardless of their possessing a key.
4. Hangar tenants shall provide to the airport manager a list of persons to whom they have given a hangar key.
5. Any individual possessing a key to a hangar who is not named on the hangar key list and unlocks and enters said hangar without the presence of the tenant shall be asked to leave the hangar and forfeit the key to the manager.
6. Any tenant who loses a key to the hangar shall be charged \$100.00 on the next monthly rental payment. This is to cover labor and material for changing the lock on the hangar.
7. Any person removing a key from the FBO lock box must have permission from the renter and the manager. The person shall sign out the key and return it in a time frame determined by the manager. The sign out sheet will record the name of the person, the time and date of sign out, and

- the time and date the key is to be returned. Failure to return the key by the time and date recorded will result in a charge being levied against the renter of \$100.00 on the next monthly rent payment.
8. Hangar tenants shall insure there is a copy of the hangar key in the FBO lock box.
 9. No hangar locks may be changed without the permission of the manager.
 10. The airport manager shall have the authority to have new locks installed on a hangar if there is a reasonable concern about the security of the hangar.
 11. It is recommended that aircraft keys not be left in the aircraft, and that aircraft be locked at all times unless the owner/operator is in the immediate vicinity. It is further recommended that prop locks, throttle locks, etc. be used when possible to minimize the possibility of aircraft or equipment theft.
 12. In order to prevent collateral hangar or aircraft damage, the starting of aircraft engines inside hangars is prohibited.
 13. Pilots and tenants are asked to be aware of any suspicious persons or activities at or in the vicinity of the airport, and to report any such activities to the appropriate authorities.

This policy adopted by the Gallia-Meigs Regional Airport Board on 14th day of January, 2007.

Gallia-Meigs Regional Airport Board

s/ Bret Little, President

s/ Randy Sheidler, Vice-President

Louie Manyak

Bob Burlile

s/ Howard Linder

This policy is approved as to legal form and content on 14th day of January, 2008.

s/ C. Jeffrey Adkins

Gallia County Prosecuting Attorney

**2007 ANNUAL REPORT FOR
SHELTERS FOR VICTIMS OF DOMESTIC VIOLENCE**

Commission noted receipt of 2007 Annual Report for Shelters for Victims of Domestic Violence from Hilda Stotts, Serenity House Director. The report states statistics for the 2007 calendar year. David Smith made a motion that the Gallia County Commissioners approve and accept the report as submitted and provide a letter to this effect. Joe Foster seconded the motion. Upon roll call votes were as follows: David Smith, yea; Justin Fallon, yea; Joe Foster, yea.

**CORRECTION
PARTIAL RELEASE OF REAL ESTATE MORTGAGE**

Karen Sprague, County Administrator, presented the Commission with a correction for a partial release of real estate mortgage regarding a prior CHIP/HOME grant program. The purpose of the correction is to correct the dollar amount being release and the dollar amount being retained. David Smith moved and Joe Foster seconded a motion to approve the correction as presented. Upon roll call votes were as follows: David Smith, yea; Justin Fallon, yea; Joe Foster, yea.

**CORRECTION
PARTIAL RELEASE OF REAL ESTATE MORTGAGE**

KNOW ALL MEN BY THESE PRESENTS, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a portion of a real estate mortgage executed by **BILLEY HALLEY** to the above named County of Gallia, Office of Gallia County Commissioners, dated March 27, 2002, 2003 and recorded in Volume 382, Page 100, of the Mortgage Records of Gallia County, Ohio. This mortgage was assumed by his wife **EDNA MAY HALLEY** on June 11, 2003 and mortgage assumption is recorded in Volume 387 Page 392, of the Mortgage Records of Gallia County, Ohio. The incorrect partial release was recorded on March 29, 2007 in Volume 455 Page 678 of the Mortgage Records of Gallia County, Ohio. (This document corrects the dollar amounts of mortgage release and mortgage retainage as follows: releases 85% of said mortgage, which equals \$22,100. The balance of said mortgage will remain in effect until paid in full, balance remaining equals \$3,900.)

IN WITNESS WHEREOF, the above named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 10th day of January, 2008.

WITNESSES:

COUNTY OF GALLIA, OFFICE
GALLIA COUNTY COMMISSIONERS

s/ Karen Spragues/ Justin L. Fallon
JUSTIN L. FALLONs/ Barbara Unroe

ITS PRESIDENT

STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared David K. Smith, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

s/ Connie Johnson
NOTARY PUBLIC

This instrument Prepared by: C. Jeffrey Adkins, Gallia County Prosecuting Attorney
18 Locust Street, Gallipolis, Ohio 45631.

APPOINTMENT
OVRDC LOAN REVIEW COMMITTEE

Karen Sprague, County Administrator, presented the Commission with a request from OVRDC for appointment of a member to serve as the Gallia County representative on the OVRDC Loan Review Committee representing the Community non-profit development corporation area of expertise. The LRC member is responsible for the review, recommendation and approval of loans through the Revolving Loan Fund programs for disposition by the Ohio Valley Regional Development Commission. Marianne Campbell, volunteer at the Gallia County CIC is the current appointment and her three year term will expire 3/1/08. OVRDC contacted Marianne and she is willing to serve another term. David Smith moved and Joe Foster seconded a motion to reappoint Marianne Campbell to the Gallia County Loan Review Committee for a three year term effective 3/1/08 thru 3/1/2011, pursuant to Section 7.01 of OVRDC By-Laws. Upon roll call votes were as follows: David Smith, yea; Justin Fallon, yea; Joe Foster, yea.

KANAUGA/ADDISON SEWER PROJECT
ARC FULL APPLICATION

Karen Sprague, County Administrator, presented the Commission with the ARC Full Application signature pages from project engineer Gary Silcott for approval and signing by the Commission. Application requests funding as follows:

- \$250,000 in Federal ARC grant funding
- \$716,100 in local match – tap fees
- \$793,800 in State OPWC grant/loan/grant credit enhancement funding
- \$500,000 in Federal CDBG grant funding
- \$2,887,700 in Federal USDA grant/loan funding
- Total project funding = \$5,147,600

Justin L. Fallon entertained a motion that the grant application signature pages be approved and signed by the Commission as presented. David Smith made and Joe Foster seconded the motion. Upon roll call votes were as follows: Justin L. Fallon, yea; David K. Smith, yea; and Howard Joe Foster, yea. All signature blocks for the grant were signed by Justin L. Fallon, Pres.

2008 JAIL CONTRACT

Karen Sprague, County Administrator, presented the Commission with the 2008 Jail Contract between Gallia County and the City of Gallipolis noting the contract has been approved by the Gallia County Sheriff and approved by the Gallipolis City Commission and signed by the Gallipolis City Manager and Gallipolis City Solicitor. Terms of the contract remain the same as for 2007 with the length of the contract changing to 11 months in order to get back on tract with calendar year. This contract will be for 2/1/08 thru 12/31/08. David Smith moved and Joe Foster seconded a motion to approve and

sign the contract as presented. Upon roll call votes were as follows: Justin L. Fallon, yea; David K. Smith, yea; and Howard Joe Foster, yea.

2008
MEMORANDUM OF UNDERSTANDING
FOR THE BOARDING OF PRISONERS IN JAIL

THIS AGREEMENT, made and concluded at Gallipolis, Ohio this 17th day of January 2008 by and between Gallia County, Ohio, hereinafter referred to as "County", and The City of Gallipolis, Ohio, hereinafter referred to as "City", witnesseth:

1. Upon availability, County agrees to allow the Gallia County Sheriff to board, feed and otherwise care for City prisoners, which prisoners have been arrested for, or are serving sentences for, violations of Municipal Ordinances of the City. If the jail is overcrowded so that no more prisoners may be admitted, the City Police shall transport all City prisoners charged under Municipal Affidavits and be responsible for transportation, incarceration and costs related thereto.
2. The City of Gallipolis shall pay to the Gallia County Sheriff's Office the sum of \$38.50 per day, per Prisoner for the room and boarding of all City prisoners, who have been charged or convicted of a municipal ordinance, except felons who have been bound over.
Should the City of Gallipolis have any pay-per-stay prisoners, when the prisoner has paid for his/her jail stay, the City of Gallipolis shall be reimbursed the amount paid by said prisoner.
3. The City shall be responsible for all medical expenses for City prisoners prior to their confinement, for those charged with both felonies and misdemeanors. Other than for the exceptions noted herein, the City shall also be responsible for medical treatment for any confined City Prisoner charged with a felony, until a preliminary hearing is held and the Court files an Entry binding the prisoner over, or the Grand Jury indicts said prisoner, whichever first occurs, after which the County shall assume responsibility for all medical expenses. The City shall also be responsible for the medical expenses for any City prisoner charged with, or convicted of, a municipal ordinance crime. Any time during their confinement, the City will provide transportation to a medical facility for said prisoners.
An exception to the City's responsibility as listed above for medical treatment of City Prisoners, is for any medical treatment necessitated by any event occurring during their incarceration while in the custody of the Gallia County Sheriff's Office, such as, but not limited to, an attack by another prisoner, self-inflicted injury, a slip or fall, choking, food poisoning, etc. The City may have continuing liability for prisoners whose medical or mental conditions are known to the City but undisclosed to the Gallia County Sheriff's Office at the time of incarceration. Any prisoner with multiple charges by the City of Gallipolis and any other State or County agency, it is agreed that the County and City shall equally share the room and boarding costs, medical costs and any other related costs.
4. As a means of dispute resolution, clarification, or reimbursement for damages or medical expenses, when a prisoner housed in the Gallia County Jail under a municipal conviction is involved, the County Sheriff and the City Chief of Police shall meet and determine appropriate liability for each organization.
5. This contract shall become effective February 1, 2008, and shall continue for a term of eleven (11) months, expiring December 31, 2008.

IN WITNESS WHEREOF, Gallia County and the City of Gallipolis have hereunto set their hands to duplicates hereof the day and year first above written.

GALLIA COUNTY

s/ David K. Smith
By: **David K. Smith**, Vice-President
s/ Justin L. Fallon
By: **Justin Fallon**, Vice-President
s/ Joe Foster
By: **Joe Foster**, Member
APPROVED AS TO FORM:
s/ Jeff Adkins
JEFF ADKINS
Prosecuting Attorney
Gallia County, Ohio

CITY OF GALLIPOLIS, OHIO

s/ R. William Jenkins
By: **R. William Jenkins**, City Manager

APPROVED AS TO FORM:
s/ Brent A. Saunders
BRENT A. SAUNDERS
City Solicitor
City of Gallipolis, Ohio

EXECUTIVE SESSION

At 9:38 a.m., David Smith made a motion to move into executive session to discuss personnel with CA Karen Sprague and HR Director Terry Hemby to discuss personnel.

Joe Foster seconded the motion. Roll call: Mr. Smith, yea; Mr. Fallon, yea; Mr. Foster, yea. Returned to regular session at 9:48 a.m. No action taken in executive session.

WATER FOUNTAINS IN JAIL

Major Perry requested that the Commissioners approve \$2,460 as payment for approximately 6 water fountains in the Jail from the County General fund. Justin Fallon entertained a motion to fund the water fountains for the Jail area and have David Clagg, building supervisor, install the fountains. Joe Foster made and David Smith seconded the motion. Roll call: Mr. Fallon, yea; Mr. Smith, yea; Mr. Foster, yea.

Major Perry explained that there are funds available in the Charlie Wilson fund for an emergency intercom system to be installed in the Jail area. Joe Foster made David Smith seconded a motion of approval for the purchase and installation. Roll call: Mr. Fallon, yea; Mr. Smith, yea; Mr. Foster, yea.

AIRPORT BOARD APPOINTMENT

Joe Foster made and Justin Fallon seconded a motion to approve the appointment of David Rice to the Airport Board as recommended by Airport Board President Bret Little in the following correspondence. Roll call: Mr. Fallon, yea; Mr. Foster, yea. Commissioner David K. Smith, abstained from vote.

Commissioners:

*As of January 14th, 2008 Bob Burlile resigned from the airport authority. Reasons given were business workload will not permit him to participate.
The board accepted his resignation.*

The board voted on and approved the appointment of David Rice to fill the remainder of the vacant term.

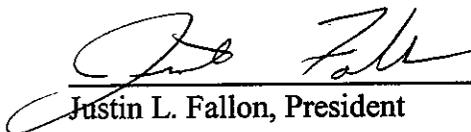
David is a pilot, and frequently flies out of Gallia-Meigs airport. He has shown an interest in the airport and has helped with and supported past functions sponsored by the airport and airport booster club.

We would like for you to review and approve the appointment of David Rice to the Airport Authority Board, His term will be the remainder of the vacant term which will be 2 years from December 31, 2007.

*Thank You
Bret Little
President
Gallia Meigs Regional Airport Authority*

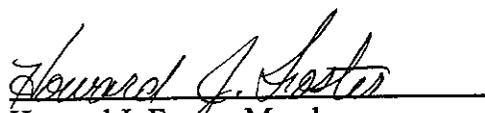
ADJOURN

At 5:50 p.m. Justin Fallon entertained a motion for adjournment at Joe Foster made the motion. David Smith seconded. Roll call: Mr. Smith, yea; Mr. Fallon, yea; Mr. Foster, yea. Commissioner Fallon and Smith traveled to Columbus to attend meetings with the Secretary of State.


Justin L. Fallon, President


Barbara Unroe, Clerk


David K. Smith, Vice-President


Howard J. Foster, Member