

May 15, 2008

At 9:00 a.m. the Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. Commissioners present: Mr. Justin L. Fallon, President; Mr. David K. Smith, Vice-President and Mr. Howard J. "Joe" Foster, Member.

Justin Fallon entertained a motion for approval of the May 8, 2008 minutes. David Smith made and Joe Foster seconded a motion of approval as written. Roll call: Mr. Smith, yea; Mr. Foster, yea; Mr. Fallon, yea.

TRAVELEMA

Mike Null to Columbus OH, May 16 & 18, 2008 to attend Haz-Mat/WMD train-the-trainer program.

Commissioners

David Smith to Waverly OH 5/22/08 - OVRDC Meeting.

Karen Sprague to Lancaster OH 5/21/08 - RHISCO.

Justin Fallon entertained a motion to approve travel requests as submitted. David Smith made and Joe Foster seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Foster, yea; Mr. Fallon, yea.

ANIMAL SHELTER REPORT

Week Ending	Adopted	Reclaimed	Euthanized	Died of natural causes	Rescued	Destroyed in field	Total Month
5-11	3	0	14	0	0	0	17

LETTER OF COMMENDATION

Joe Foster moved and David Smith seconded to send a letter of commendation to DJFS employee Tande Rose for receiving the 2008 OCAPS Worker of the Year Award at the conference in Columbus on 5/13/08. She will also be recognized at the 19<sup>th</sup> Annual National Adult Protective Services Association conference in Chicago in August. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

911

Administrative Assistant Sherry Daines presented the previously approved 911 union contract for signatures by the Commissioners after approval of the Prosecutor.

CHANGE ORDER #1 – HARRISON FIRE EQUIPMENT PROJECT

County Administrator Karen Sprague presented the Commission with Change Order No. 1 paperwork for the Harrison Fire Equipment Project. Pursuant to request from Harrison Township Trustee and the Fire Chief during a meeting with them on 5/6/08, it was agreed by USDA Rural Development and the County Commission that a change order be approved for the following:

Add \$1,319.00 Veridian Fire Bunker Gear 1-Set

Add \$409.00 Veridian Wildland Gear 1-Set

Add \$249.00 Air Boss Fire Boots 1-pair

Add \$36.00 Nomex Hood 1

Total change order \$2,013.00 added to original contract of \$40,291.00 brings the grand total to \$42,304.00 (total amount of USDA and CDBG formula grant funding for this project). Extension of 30 days added to original completion date of 7/29/08, changing the final completion date to 8/30/08.

Justin Fallon entertained a motion to approve the change order form as requested. David Smith made and Joe Foster seconded that motion. Upon roll call votes were as follows: Justin Fallon, yea; David Smith, yea; Joe Foster, yea. Form was signed by Justin Fallon, as President of the Commission, and is on file in the County's CDBG files.

USDA-RD PREAUTHORIZED PAYMENT AGREEMENT FORM

County Administrator Karen Sprague presented the Commission with agreement forms from USDA Rural Development for preauthorized payments for the Bidwell/Porter Sewer loans the County has with USDA. The forms will allow USDA to direct withdraw annual payments for these loans from our county checking account. Ms. Sprague noted this is a requirement under the new agreement for USDA funding for the Kanuaga/Addison Sewer Project. Direct withdraw payments will not start until 2009. Ms. Sprague also noted she will need to send a written request to the County Auditor's Office each year requesting they make a memo entry into the Auditors Office computer system to

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reflect the payment was made so both the Auditor and Treasurer Offices can balance monthly with the checking account info from the bank. Joe Foster made and David Smith seconded a motion to approve authorizing the direct withdraws and signing the form. Upon roll call votes were as follows: Justin Fallon, yea; David Smith, yea; Joe Foster, yea.

**FY ' 2008 FAA VISION-100 GRANT APPLICATION INFORMATION**

County Administrator Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2008 FAA VISION-100 Grant information obtained during this weeks airport board meeting. The application will reflect \$145,563.00 total project cost broken down as follows:

- \$12,000 AWOS construction 2007 project change order = \$11,400 Federal + \$600 local
- \$6,770 AWOS carryover funding from 2007 to 2008 = \$6,431 Federal + \$339 local
- \$126,627 Airport Layout & Mater Plan = \$120,296 Federal + \$6,331 local
- \$166 administration = \$158 Federal + \$8 local
- \$145,563 TOTAL = \$138,285 Federal + \$7,278 local

The application reflects a 95% federal grant with a 5% local match. The matching funds are from the County's General Fund, were transferred to the Airport Fund #036 at the beginning of 2008 and were appropriated into the FAA grant local match line item under the 2008 Appropriation Resolution.

It was noted that this project, like the 2007 grant project, will need to be phased as far as the grant funding is concerned because Gallia County will only receive \$111,240 from the FAA for the 2008 Vision-100 grant program. This means the County will need to front 100% funding for a portion of the ALP during 2008/2009 fiscal years, the amount of which will be \$27,045 and then apply for this portion from FY 2009 FAA Vision-100 funds. Upon receipt of these funds from FY 2009 grant they will be deposited back into the Airport Fund #036.

Ms. Sprague explained that during FY 2008/2009 the County will cover the 5% local share of the total project which is \$7,278 and a portion of the ALP totaling \$27,045 for a total amount of \$34,323. Then the county will receive reimbursement of \$27,045 in FY 2009 from the 2009 FAA grant. This reimbursement will make the County's total local match for this project be \$7,278.

It was further explained that the FAA has already given approval of this plan of action to Delta Airport Consultants so that the entire project can proceed this year if the county agrees to front the \$27,045 portion of the ALP.

FY 2008 Airport Fund #036 budget figures were reviewed to determine if the funding was in available to front load this project and received reimbursement from the FY 2009 FAA grant. It was determined the money is available.

Commission requested a meeting with Delta Airport Consultants to further discuss the change order. Ms. Sprague scheduled a conference call with Rick Grice of Delta Airport Consultants for 11:00 am today.

**DJFS**

Director Dana Glassburn presented for approval and signatures, a software maintenance agreement with Maximus Inc. for the period 7/1/08 through 6/30/09 with an annual fee of \$2,850.00. David Smith made and Joe Foster seconded a motion to approve the agreement as presented. Roll call: Mr. Smith, yea; Mr. Fallon, yea; Mr. Foster, yea.

**BID OPENING – FINANCING PROPOSALS – EMS RESCUE TRUCK**

The following bids were opened for 5-year financing of a new rescue truck for EMS:

Peoples Bank	4.16% Interest	\$9,025.51	(annual payment)
Ohio Valley Bank	3.95% Interest	\$8,756.11	"
WesBanco	3.95% Interest	\$8,716.76	"
Farmer's Bank	4.125% Interest	\$8,794.80	"

The opened bids were submitted to County Administrator for her review. No action taken.

**EMA**

Director Mike Null met to discuss the FY08 EMPG grant application and the requirements. David Smith made and Joe Foster seconded the motion to give Mr. Null the authority to apply for the grant. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

**EXECUTIVE SESSION**

At 10:56 a.m. Justin Fallon entertained a motion to enter into executive session with County Administrator Karen Sprague and HR Manager Terry Hemby for personnel issues. David Smith made and Justin Fallon seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr.

Smith, yea. Returned to regular session at 11:11 p.m.; no action taken.

**DELTA AIRPORT CONSULTANTS - CONFERENCE CALL**

Commissioners discussed the recently requested change order of \$12,000 with Rick Grice, Delta Airport Consultants, for the Airport AWOS project. No action taken.

**INTERNET SERVICES CONTRACT – AIRPORT AUTHORITY**

Airport Authority representative Bret Little and the County's Information Technology Director John Grubb presented a contract with ConnectLink for internet service for the Airport. The contract is for one-year business wireless broadband at an annual rate of \$70.00 with setup and installation charges of \$800.00. The Airport Authority Board approved the contract on 5/12/08. Upon the recommendation of Mr. Grubb and the approval of the Airport Authority Joe Foster made and David Smith seconded the motion to approve the contract. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

**\*11:40 A.M. RECESS FOR LUNCH**

**DAVIS HALL BUILDING**

At 1:00 p.m. The commissioners left to walk through the Davis Hall building next to the courthouse with City Manager Joe Woodall and City Commissioner Carroll Snowden.

**CDBG FY 2008 FORMULA GRANT 2ND PUBLIC HEARING B-F-08-025-1**

The 2<sup>nd</sup> CDBG public hearing began at 1:30 p.m. with the following in attendance:

Elizabeth Kelly - Vinton Village; April Stinson, Jim Rife and Jim Schmoll - Cheshire Village; Garry Lewis, Tom Woodward and Tony Beck - Green Township Trustees; Dean Brownell and Richard Bane - Gallipolis Township Trustees; William Stitt - Guyan Township; Beth Brabham - Rio Grande Village; Mark Johnson – Greenfield Township V.F.D.; County Administrator Karen Sprague, County Commissioners - Justin Fallon, David Smith and Joe Foster; County Clerk - Terry Hemby; Elizabeth Rigel – Gallipolis Daily Tribune.

Commissioner Fallon requested that Karen Sprague, CDBG Coordinator, review the thirteen applications that were submitted for funding totaling \$475,162.50 as follows:

1. Addison Township – Nibert Road Resurfacing Project - \$11,440.00 CDBG + \$11,906.50 Match
2. County Engineer – Gage Road Paving Project (Perry Twp) - \$49,831.50 CDBG
3. Cheshire Village – Roush Lane Paving Project - \$58,758.00 CDBG + \$31,500.00 Match
4. Gallipolis City – Fourth Avenue Paving Project from Pine Street to Bastiani Drive - \$34,968.00 CDBG + \$34,968.00 Match
5. Gallipolis Township – Brentwood Drive Slip Repair Project - \$26,125.00 CDBG + \$ 26,125.00 Match
6. Green Township – Herman Road Paving Project - \$40,000 CDBG + \$29,733.50 Match
7. Greenfield Twp. Vol. Fire Dept. – Purchase Pumper Truck - \$35,000.00 CDBG
8. Guyan Township – Berry Road Paving Project - \$35,100.00 CDBG + \$3.50 Match
9. Huntington Township – Keaton Road Paving Project - \$46,506.00 CDBG + \$1,000 Match
10. Morgan Township – Chamberlain Road Paving Project - \$41,246.00 CDBG + \$9,294.40 Match
11. Rio Grande Village – Playground Equipment Project - \$45,926.00
12. Springfield Township –Rodney Village II Street Paving Project - \$39,000.00 CDBG + \$19,915.00 Match
13. Vinton Village – Playground Equipment Project - \$11,262.00 CDBG + \$638.00 Match

Karen Sprague advised that the county has been allocated \$150,000 in grant funding and is allowed to utilize up to 20% of the funding for administration and fair housing and the county is allowed to fund up to 6 projects. She further advised that the County has not ever utilized even close to the 20% limit for administration and fair housing.

Mr. Fallon then requested that Karen Sprague review the projects that have been selected for funding. First, it was noted that the county has decided to fund 4 projects with FY 2008 CDBG formula funding. The selection was based on outcomes from the regular rating sheets with tie breaking points added based on LMI, Average Daily Traffic Count, the amount of previous CDBG funding received and amount of local match the applicant to make to the project. Therefore the projects to be funded from the FY 2008 CDBG Formula Grant are as follows:

- ❖ Springfield Township –Rodney Village II Street Paving Project - \$39,000.00 CDBG + \$19,915.00 Match = \$58,915.00 Total Project
- ❖ Gallipolis City – Fourth Avenue Paving Project from Pine Street to Bastiani Drive - \$20,000.00 CDBG + \$49,936.00 Match = \$69,936.00 Total Project
- ❖ Huntington Township – Keaton Road Paving Project - \$45,000.00 CDBG + \$2,506.00 Match = \$47,506.00 Total Project

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- ❖ Green Township – Herman Road Paving Project - \$35,000 CDBG + \$34,733.50 Match = \$69,733.50 Total Project
- ❖ Fair Housing - \$3,000.00
- ❖ Administration - \$8,000.00
- ❖ Total grant amount of \$150,000

It was noted the following projects were being offered reduced grant amounts:

- ❖ Gallipolis City project grant request was \$34,968.00 and the County is offering \$20,000. Gallipolis City will need to agree to a local match of \$49,936.00
- ❖ Huntington Township project grant request was \$46,506.00 and the County is offering \$45,000. Huntington Township will need to agree to a local match of \$2,506.00
- ❖ Green Township project grant request was \$40,000.00 and the County is offering \$35,000. Green Township will need to agree to a local match of \$34,733.50

Commissioner Fallon opened the floor for discussion of the projects. Several questions were asked and answered. Ms. Sprague offered other possible funding sources to those not receiving CDBG funding this year. Commissioner Smith encouraged all applicants not funded to reapply next year.

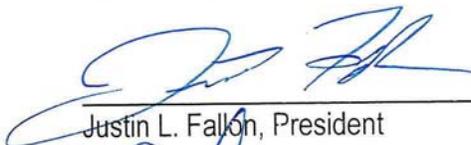
Karen Sprague noted that the Commission does not have an agreement with Gallipolis City or Green Township to accept partial project funding. Huntington Township has agreed to accept partial project funding.

Mr. Fallon entertained a motion to approve the projects for funding as stated contingent upon approvals from Gallipolis City and Green Township. Joe Foster made and David Smith seconded that motion. Roll call votes: Mr. Fallon, yea; Mr. Smith, yea; Mr. Foster, yea.

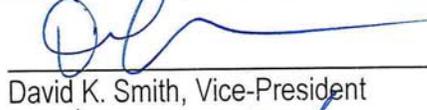
Mr. Fallon noted to those in attendance that these are county projects on behalf of the Townships & Villages chosen, that the county will write and submit the full application to the Ohio Department of Development which is due 6/27/08, that a grant agreement will most likely not be received before September or October 2008 and then the County is required to complete an Environmental Review prior to the beginning of the projects. Karen Sprague advised that most likely by the time the ERR's are completed it would be late November and the asphalt plants would be shut down so the projects would not be bid out until spring 2009. Mr. Fallon emphasized that the County will be responsible for bidding out and awarding these projects and that the Townships & Villages cannot proceed with any part of the projects on their own and those Townships & Villages that noted a portion of the project to be completed by the Township & Village as a match they will have to wait until the environmental review has been completed, approved and released by the ODOD before they can do any of the work.

ADJOURN

At 2:14 p.m. Justin Fallon entertained a motion for adjournment. David Smith made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

  
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 Justin L. Fallon, President

  
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 Terry Hemby, Clerk

  
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 David K. Smith, Vice-President

  
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 Howard J. Foster, Member