

May 29, 2008

At 9:00 a.m. the Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. Commissioners present: Mr. Justin L. Fallon, President; Mr. David K. Smith, Vice-President and Mr. Howard J. "Joe" Foster, Member.

Justin Fallon entertained a motion for approval of the May 22, 2008 minutes. David Smith made and Joe Foster seconded the motion approval as written. Roll call: Mr. Smith, yea; Mr. Foster, yea; Mr. Fallon, yea.

TRAVELRecorder

Roger Walker to Chillicothe OH for Public Records training 6/19/08

Information Technology

Shawn Huston - 5/30/08 to ILGARD in Athens, Ohio with the Engineers office to discuss the next phase of the GIS project.

Justin Fallon entertained a motion to approve travel requests as submitted. David Smith made and Joe Foster seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Foster, yea; Mr. Fallon, yea.

VISITORS CENTER REPORT

9:15 AM - As required by state code of regulations Executive Director Bob Hood met with the Commission to report the Visitor's Center activities. He shared a copy of the new visitor's guide which is available for distribution. He also informed the Commission that local Bed & Breakfast generated approximately \$5800 in bed taxes. The total bed tax this year was \$135,000 which is up from \$125,000 last year. Mr. Hood also advised that his responsibilities include more traveling in the district to promote Gallia County therefore, Amanda Crouse is assuming more of the office responsibilities and they have hired Karen Kiskis as a part-time employee in the office. Mr. Hood also expressed his appreciation to the Commission for their continued support of the Visitor's Center.

EARLY WARNING SYSTEM TRANSFER

9:30 AM - Major Perry submitted letters supporting the transfer of the early warning system from the county to the University of Rio Grande. David Smith made a motion to accept the previously transferred early warning system from AEP and to donate the system to the University of Rio Grande and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

Major Perry also submitted the following equipment quote:

1 - Push bumper \$189.95

1 - Wraparound brush guard \$169.95

David Smith made a motion to approve the purchase of the equipment as quoted and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

FY ' 2008 CDBG FORMULA COMMUNITY ASSESSMENT STRATEGY

Karen Sprague, CDBG Coordinator, presented the update of the FY 2008 Formula Block Grant Community Assessment Strategy to the Gallia County Commissioners for approval. Justin Fallon entertained a motion that the CAS be approved by the Commission as presented. Joe Foster made and David Smith seconded the motion. Upon roll call votes were as follows: Justin L. Fallon, yea; David K. Smith, yea; and Howard Joe Foster, yea.

KA SEWER PROJECT - USDA PAPERWORK

County Administrator Karen Sprague presented the Commission with the following USDA paperwork for the KA Sewer Project for signing:

- Conflict of Interest form
- Right-of-way Easement form
- List of Governing Body

All documents were approved and signed by Justin Fallon, President of the Gallia County Commissioners.

AIRPORT UNDERGROUND STORAGE TANKS

County Administrator Karen Sprague presented the Commission with the 2008/2009 Annual Underground Storage Tank Renewal form from the Ohio Department of Commerce, Bureau of Testing and Registration. There is no change in the form from the prior year and the form was signed by Justin L. Fallon, President of the Gallia County Commissioners.

CHANGE ORDER #1 - AIRPORT AWOS CONTRACT

County Administrator Karen Sprague presented the Commission with Change Order No. 1 paperwork for the Airport AWOS Project. Rick Grice and Steve Potoczak, Project Engineers with Delta Airport Consultants, are recommending a change order to adjust quantities as follows from the contract:

- 1520410 Unclassified Excavation - chg from 250 cy to 500 cy @ \$14.00 = Addition of \$3,500.00
- 1520457 Embankment Construction - chg from 300 cy to 600 cy @ \$13.33 = Addition of \$4,000.00
- 3047101 #67 Stone Blanket - chg from 48 cy to 96 cy @ \$93.75 = Addition of \$4,500.00

- Total Contract Increase = \$12,000.00  
Mel Haywood, with Jess Howard Electric Co., Inc., is in agreement with this change order which would increase the contract from \$149,989.75 to \$161,989.75.

Justin Fallon entertained a motion to approve the change order form as requested as recommended by the Airport Board. David Smith made and Joe Foster seconded that motion. Upon roll call votes were as follows: Justin Fallon, yea; David Smith, yea; and Joe Foster, yea.

Form was signed by Justin Fallon, as President of the Commission, and is on file in the County's FAA Airport Grant files.

#### FY ' 2008 FAA VISION-100 GRANT APPLICATION INFORMATION

Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2008 FAA VISION-100 Final Grant application for approval. The application will reflect \$145,563.00 total project cost broken down as follows:

1. \$12,000 AWOS construction 2007 project change order = \$11,400 Federal + \$600 local
  2. \$6,770 AWOS carryover funding from 2007 to 2008 = \$6,431 Federal + \$339 local
  3. \$98,159 Airport Layout & Mater Plan = \$93,251 Federal + \$4,908 local
  4. \$28,468 Airspace Survey = \$27,045 Federal + \$1,423 local
  5. \$166 administration = \$158 Federal + \$8 local
- \$145,563 TOTAL = \$138,285 Federal + \$7,278 local

The application reflects a 95% federal grant with a 5% local match. The matching funds are from the County's General Fund and were transferred to the Airport Fund #036 at the beginning of 2008. They were appropriated into the FAA grant local match line item under the 2008 Appropriation Resolution.

It was noted that this project, like the 2007 grant project, will need to be phased as far as the grant funding is concerned because Gallia County will only receive \$111,240 from the FAA for the 2008 Vision-100 grant program.

Items 1, 2, 3 and 5 will be funded with FY 08 FAA grant dollars as follows:

- o \$117,095 total project = \$111,240 Federal + \$5,588 local match

Item 4 will be funded with FY 09 FAA grant dollars as follows:

- o \$28,468 total project = \$27,045 Federal + \$1,423 local match

Gallia County will need to front both the Federal Share and local match for Item 4 and will receive reimbursement of these funds during FY 2009. It was further explained that the FAA has already given approval of this plan of action to Delta Airport Consultants so that the entire project can proceed this year if the county agrees to front the \$27,045 portion of the ALP.

Joe Foster made and David Smith seconded a motion to the application as submitted. Upon roll call votes were as follows: Justin Fallon, yea; David Smith, yea; and Joe Foster, yea. Justin L. Fallon, Pres, signed all signature blocks for the grant.

#### AGREEMENT PROFESSIONAL ENGINEERING SERVICES DELTA AIRPORT CONSULTANTS

County Administrator Karen Sprague presented the Commission with an agreement for Professional Engineering Services from Delta Airport Consultants for \$126,627 for all planning and preliminary engineering services associated with Airport Layout Plan Set Development (\$98,159) and Airspace Survey (\$28,468). This will be paid for with a 95/5 FAA grant, thus total cost to Gallia County will be \$6,331. David Smith made and Joe Foster seconded a motion to approve the agreement with Delta Airport Consultants, for the amount of \$126,627 contingent upon receipt of the FY08 & FY09 FAA grants to cover the 95% Federal Share. Roll call votes: Justin Fallon, yea; David Smith, yea; Joe Foster, yea. Agreement is on file in the County's Airport files.

#### OVRDC FY 2009 LOCAL PARTICIPATING FUNDS RESOLUTION

County Administrator Karen Sprague presented the following resolution for approval and signature:

*WHEREAS, The Gallia County Board of Commissioners actively supports and currently participates in the economic development district activities of the Ohio Valley Regional Development Commission (OVRDC). OVRDC is a public regional planning commission within the State of Ohio, whose purpose is to influence favorably the future economic, physical, and social development of the twelve-county region through its regional development planning programs and technical assistance; and*

*WHEREAS, the Ohio Valley Regional Development Commission promotes a cooperative planning process involving local governments, public and private agencies, and individual citizens, toward improving their region within a democratic process; and*

*WHEREAS, the Gallia County Board of Commissioners hereby endorses the 2008 Comprehensive Economic Development Strategy (CEDS), prepared by the Ohio Valley Regional Development Commission.*

*THEREFORE, BE IT RESOLVED, that the Gallia County Board of Commissioners hereby authorizes an appropriation of funds in the amount of \$5,243.00 as participating local funds for the Ohio Valley Regional Development Commission to be used as part of the agency budget for the fiscal year beginning January 1, 2009. The appropriated funds to be paid on or after January 1, 2009, and*

*NOW, THEREFORE, BE IT FURTHER RESOLVED, the Gallia County Board of Commissioners continues to support the Ohio Valley Regional Development Commission's Economic Development District planning partnership*

investment grant program with the USDOC Economic Development Administration for the annual performance period January 1, 2009 through December 31, 2009.

Mr. Joe Foster moved the adoption of the Resolution and the motion was seconded by Mr. David Smith.

The Gallia County Board of Commissioners hereby adopts this resolution on the 29th day of May, 2008.

By: Justin L. Fallon President,  
Gallia County Board of Commissioners

Signed: s/Justin L. Fallon

Dated: May 29<sup>th</sup>, 2008

Certified By: Terry Hemby, Clerk  
Gallia County Board of Commissioners

Signed: s/Terry Hemby

Dated: May 29<sup>th</sup>, 2008

#### JOBS & FAMILY SERVICES

10:05 AM - Director Dana Glassburn presented for signature a provider contract for day care services provided by Angela Comer. David Smith made and Joe Foster seconded a motion to approve the contract as presented. Roll call: Mr. Smith, yea; Mr. Fallon, yea; Mr. Foster, yea.

Director Glassburn announced the retirement of Carolyn Holley that was effective May 1, 2008. David Smith made a motion to accept the resignation and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

Director Glassburn also advised the transfer of Debbie Fisher from Income Maintenance Worker 3 to Account Clerk 2 position. David Smith made and Joe Foster seconded the motion to approve this transfer. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea. As a result, Michelle Alderman will transfer to the open Income Maintenance Worker 3 position from IM Aide 1 position. Joe Foster made and David Smith seconded the motion to approve the promotion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea. Both transfers will become effective June 1, 2008. The IM Aide 1 position has been posted in house.

At 10:16 AM Justin Fallon entertained a motion to enter into executive session with Dana Glassburn for personnel issues. David Smith made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea. Returned to regular session at 10:39 p.m.; no action taken.

#### APPALACHIAN CENTER FOR ECONOMIC NETWORKS

10:40 AM - Larry Smith Director of Programs for Appalachian Center for Economic Networks (ACENET) & CIC Director Lynne Crow met with the Commissioners to introduce ACENET and their works towards making resources and opportunities available to Appalachian counties. They concentrate their efforts in three areas. 1) Food and agriculture - which involves start ups of farmers market and other food services. They assist with branding of local food products, marketing and distribution of local food products and assist with rebuilding the local food resources; working with family farmers to create their brands. 2.) Wood artisans, painters, potters and etc. - Offering a website [www.artofohio.com](http://www.artofohio.com) to promote their products. They also work to assist with technology grants for small business to buy technology to help them get their products online and possibly low interest loans; to attract businesses in Gallia County. 3.) Loan fund and micro lending - Assisting with asset based loan fund, low market and low prime rate, for job creation and to maintain jobs. They also work with the USDA lending program for business loans and private foundations to assist small businesses in growth or those just getting started. They are funded through a private foundation and hope to assist strategic work in Gallia County.

**\*11:10 AM Commissioners left regular session to attend the Welcome Reception for new hire Amy Wolfe at the Extension office and then on to the following photo opportunities:**

1:00 PM EMS Ambulance with Life Ambulance at the City Park Front

1:15 PM Sheriff New Patrol Cruisers at the City Park Front

#### EARLY CHILDHOOD & FAMILY CENTER

1:40 PM - MRDD Superintendent Rosalie Durbin and Project Manager Bartley Mullen discussed unfinished and incomplete issues on the new Early Childhood and Family Center. Commissioners encouraged Ms. Durbin to document all the unfinished issues with photographs and the Commission would request that the Prosecutor write a letter to the contractor addressing these concerns.

#### COUNTY ENGINEER ANNUAL REPORT

1:50 PM - County Engineer Glenn Smith submitted the 2008 annual report; Commissioners signed the report and retained a copy in file.

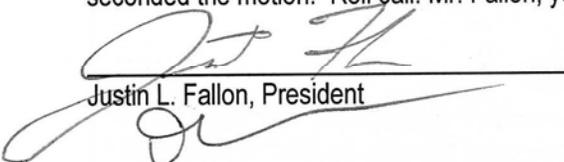
ANIMAL SHELTER REPORT

Week Ending	Adopted	Reclaimed	Euthanized	Died of natural causes	Rescued	Destroyed in field	Total Month
5/25/08	4	1	23	0	17	0	45

**\* 2:06 PM Commissioners left regular session to travel to Southeastern Equipment in Gallipolis for photos of the new Gradall with the County Engineer and Farmer's Bank Representatives. (Commissioner David Smith did not return to regular session.)**

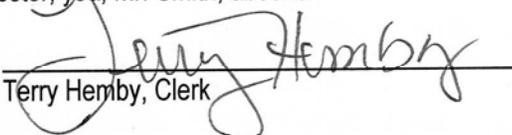
ADJOURN

At 2:54 p.m. Justin Fallon entertained a motion for adjournment. Joe Foster made and Justin Fallon seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, absent.




---

 Justin L. Fallon, President

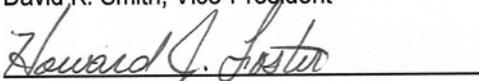



---

 Terry Hemby, Clerk

---

 David K. Smith, Vice-President




---

 Howard J. Foster, Member