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July 10, 2008

At 9:00 a.m. the Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. Commissioners present: Mr. Justin L. Fallon, President; Mr. David K. Smith, Vice-President and Mr. Howard J. "Joe" Foster, Member.

Justin Fallon entertained a motion for approval of the July 3, 2008 minutes. Joe Foster made and David Smith seconded a motion of approval as written. Roll call: Mr. Smith, yea; Mr. Foster, yea; Mr. Fallon, yea.

TRAVEL REQUESTS				
NAME	DEPARTMENT	DATE	TO	RE:
Brenda Thompson	Auditor	8/26/08	Middletown, OH	Federal & State Wage-Hour Seminar for OH Public Agencies
Terry Hemby	Commissioners	8/26/08	Middletown, OH	Federal & State Wage-Hour Seminar for OH Public Agencies

Justin Fallon entertained a motion to approve travel requests as submitted. David Smith made and Joe Foster seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Foster, yea; Mr. Fallon, yea.

**ANIMAL SHELTER REPORT**

Week Ending	Adopted	Reclaimed	Euthanized	Died of natural causes	Rescued	Destroyed in field	Total Month
July 6	3	2	14	0	4	0	23

**EMA – AGREEMENT TO ASSIST**

EMA Director Mike Null submitted to the Commissioners the following *Agreement to Assist*; and requested approval to enter into the agreement.

*The Logan-Hocking County General Health District hereby enters into an agreement with Gallia County EMA for the purpose of participation in Southeast Ohio Regional Preparedness, Regional Exercise Design and/or the 2008 Southeast Regional Pandemic Influenza Functional Exercise. Participants will perform one or more of the following: exercise design team member, exercise controller, exercise evaluator, or exercise simulator.*

*In exchange for your participation in these regional preparedness activities and to assist with incurred expenses, you will be reimbursed upon receipt and completion of the 2008 regional functional exercise by \$750.00.*

*We the undersigned hereby agree to the terms and conditions of said agreement and affix our name and title accordingly.*

*s/Hocking County Health Department*

*s/Gallia County EMA*

David Smith made a motion to approve Mr. Null's signature to the agreement as presented and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

**OVRDC APPOINTMENT**

The Commissioners were advised that John Cornett had resigned as the non-elected private sector representative with the Gallia County Full Commission Membership for OVRDC Caucus. David Smith made a motion to appoint Tracy Call as interim member to serve until the Caucus meets in January and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

**BUILDING ENTREPRENEURIAL COMMUNITIES PROJECT**

In attendance: OSU County Extension agents Tracy Winters, Amy Wolfe, Amy Corbin and Richard Stephens; Ohio State Representatives Myra Moss and Bill Grunkemeyer; and CIC Director Lynne Crow. This group met with the Commissioners to discuss a project for building the capacity in rural communities to effectively develop an entrepreneur friendly community to create and support a shift to a knowledge economy base. The purpose of the program is to train local leaders in tools and techniques that will help to create and nurture an entrepreneur friendly community and to facilitate an understanding of the importance of high value entrepreneurs to local economic growth and vitality. A series of educational seminars will be conducted in collaboration with the Community Improvement Corporation and a website will also be developed to provide seminar materials and other downloadable resources. Invitees will include elected and appointed officials, banking and finance community, economic and community development professionals and non-profit organizations. Topics to be covered will be Go Big Network Involvement (web-based network for entrepreneurs); developing an entrepreneur friendly community; business retention & expansion for entrepreneurs; economic and community development strategic planning; building regional

business clusters; creating agriculture entrepreneur opportunities & connection with University based research opportunities; finding, collecting and analyzing business data; using incubators to support entrepreneurs and, developing and supporting volunteers. The following website is available for review. [www.sustainabledevelopment.osu.edu](http://www.sustainabledevelopment.osu.edu)

#### **EXECUTIVE SESSION**

At 9:52 a.m. Justin Fallon entertained a motion to enter into executive session with County Administrator Karen Sprague for legal and personnel issues. David Smith made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea. Returned to regular session at 10:24 a.m.; no action taken.

#### **PROVIDER CONTRACTS**

Director Dana Glassburn presented for approval, contracts for purchase of publicly funded child care services for the following providers July 1, 2008 through June 30, 2009:

- Pam Hunt, 1887 Oil Hollow Rd, Gallipolis, OH 45631
- Kathy Lively, 94 Cindy Drive, Vinton Oh 45686
- Rita Mitchell, 2021 Chatham Ave., Gallipolis OH 45631
- Candy Neal, 102 York Drive, Gallipolis OH 45631
- Judy Northup, 2642 Kerr Rd, Bidwell, OH 45631
- Donna Pelfrey, 10816 State Rte 160, Vinton OH 45686
- Linda Sims, 97 Lester Rd, Gallipolis OH 45631
- Ann Slone, 1202 Co. Rd 3, Chesapeake, OH 45619

Joe Foster made and David Smith seconded a motion to approve the contracts as recommended. Roll call: Mr. Smith, yea; Mr. Fallon, yea; Mr. Foster, yea.

#### **NORTHWOODS CONSULTING PARTNERS**

JFS Director Dana Glassburn presented for approval the following agreements between Northwoods Consulting Partners, Inc and the Gallia County Department of Job & Family Services:

- Compass Software Maintenance Agreement
- Onsite Maintenance Services Agreement
- Compass Software End User License Agreement

President Justin Fallon entertained a motion for approval. David Smith made a motion to give Mr. Glassburn the authority to pay the Northwoods invoice and sign the submitted agreements that run through July 31, 2009 for a total amount of \$59,962.30; with the exception that it is not an automatic renewal; we are not obligating ourselves beyond the contract dates. Joe Foster seconded the motion; roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

#### **DRAINAGE DITCH PETITION – CENTERPOINT RD**

Resident David Hurd comes before the commission to discuss a drainage ditch petition for Centerpoint Rd. He had received word that he had falsely accused Assistant Engineer Paul Hutchins of refusing to assist in the process. Mr. Hurd explained that he did not intend to upset Paul or accuse him of any such thing and apologized to Mr. Hutchins. Mr. Hurd still wants to pursue the petition and submitted pictures to the commissioners. Engineer Smith explained that this situation did not fall under drainage ditch petition laws and Prosecutor Jeff Adkins concurred. This proposed ditch would be within the county right-of-way and would be constructed by the County. Mr. Hutchins advised that he and Engineer Smith had been onsite yesterday to view the area and that it would be necessary to run elevations in this area to determine the required size. In attendance: Resident David Hurd, Assistant Engineer Paul Hutchins, County Engineer Glenn Smith, Prosecutor Jeff Adkins and Tommy Saunders also from the Prosecutor's office.

#### **HEMLOCK HILLS SUBDIVISION**

Paul Hutchins submitted to the Commissioners the final approved plat of Hemlock Hills Subdivision located on Hemlock Rd in Springfield Township. A letter from Planning Commission Director Terry Hemby was also submitted as follows:

*This is to officially notify the Board of County Commissioners the Final Plat of "Hemlock Hills Subdivision" located in Springfield Township; Section 21, 22 has met all the requirements of the Gallia County Subdivision Regulations with the roads being dedicated as "Private" and has therefore been approved by the Planning Commission at their 6/2/08 meeting.*

After reviewing the submitted documents, President Justin Fallon entertained a motion to approve Hemlock Hills Subdivision as recommended by the Planning Commission, David Smith made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

**43****COUNTY ENGINEER**

County Engineer Glenn Smith discussed with the Commissioners the need for additional funding for the increased salary of the hiring of part-time Assistant Engineer Craig Barnes to replace Paul Hutchins who is leaving for another position. Engineer Smith notes an expected shortage of \$14,820.99. The Commissioners explained that with the declining economy the county is already experiencing a decrease in income and encouraged him to exhaust all monies currently appropriated in his budget.

**FLOODPLAIN ISSUE**

Residents Chris and Tracy Fitch requested to meet with the Commissioners to discuss a floodplain issue they are having with the construction of their new home located off Buck Ridge Road. Mrs. Fitch explained their current situation which she feels is due to misinformation they had been given because of errors in the current floodplain maps and they sought assistance from the Commission. Floodplain Administrator Nick Mills advised that he had been in communications with ODNR regarding several options for the Fitch's which he described. The Commissioners encouraged everyone to continue to work together to find an amicable solution to the issue.

In attendance: Chris & Tracy Fitch, Jo Ward, Paul Hutchins representing Surveyor Ed Midkiff; Prosecutor Jeff Adkins & Tommy Saunders; Ronald Slone, Steve McGhee, Elizabeth Rigel, Floodplain Administrator Nick Mills; Soil & Water District Manager Jennifer Harrison.

**BUDGET LETTER TO DEPARTMENTS**

President Justin Fallon entertained a motion to send the following letter to all departments that are under the general fund.

*We are writing to advise all departments and offices with budgets under the County's General Fund that various revenue lines items are experiencing reduced revenue through the 1<sup>st</sup> half of 2008 as compared to the 1<sup>st</sup> half of 2007. The 2008 revenue report through June 30, 2008 shows sales tax revenue is down \$ \$62,145.84, Local Gov't Funds are down \$25,889.90 and depository & investment income is down \$133,078.39, to name a few. If this trend continues for the 2<sup>nd</sup> half of 2008 the County's General Fund revenue will be reduced by \$442,000 from the income received for 2007.*

*The Commissioners request that all departments handle line item shortfalls by transfers within their departmental budgets and not request any supplemental appropriations.*

*We are hoping all general fund departments will be able to make it through this year on what is already appropriated due to the reduced revenue in many of our lines items. This will be a very tight year for our general fund and we ask that all departments assist with reduced spending in anyway possible.*

*Thanks in advance for your cooperation in this regard.*

*Respectfully submitted,*

*s/Gallia County Commissioners*

Joe Foster made and David Smith seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

**BULLETIN BOARD**

Joe Foster made and David Smith seconded the motion to allow County Administrator Karen Sprague to pursue the purchase of a lockable bulletin board to be placed in the foyer of the courthouse. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

**HEALTH DEPARTMENT 2<sup>ND</sup> QUARTER REPORT**

Commissioners reviewed the second quarter's report for the Health Department's activities for February, March and April 2008 and an accumulation of the Board of Health's minutes from April, May and June 2008 which had been submitted by Health Commissioner Dr. Gerald E. Vallee. Copies are kept on file in the Commissioners office.

**TAX DETERMINATION**

Karen Sprague, County Administrator, presented the Commission with a letter from Ohio Department of Taxation, notifying the County of approval of real estate tax exemption for parcel # 007-013-033-00 for tax year 2007.

**AT&T PHONE CONFERENCE**

Karen Sprague, County Administrator, advised the Commission of a phone conference Dana Glassburn, JFS Director, has scheduled with AT&T regarding the T-1 lines, the possibility of combining the phone contracts for JFS and County into one and the possibility of utilizing the T-1 line for the courthouse phone operator to serve as the phone operator for JFS. Ms. Sprague asked

if the Commission would like to have Mr. Glassburn contact TTG, phone consulting firm used in the past by Gallia County, to assist Mr. Glassburn and John Grubb, County IT Director, with this project. Ms. Sprague noted the voice mail project ran very smoothly with TTG involved. Commission agreed that Mr. Glassburn should contact TTG to see what they would charge in this regard.

#### **OEPA FINDING AND ORDERS**

County Administrator Karen Sprague presented each Commissioner with a copy of the findings and orders from the Ohio EPA for Meadow Green Estates (Summerwood Drive – Springfield Township Section 19) and Fairfield Acres (Fairfield Lane – Green Township Section 17). Ms. Sprague also reviewed an email from Gary Silcott, Sewer Engineer with Stantec Consulting, stating he did not think the 90 day deadline was realistic. Both areas are within the proposed Green Sewer Project service area, which Gallia County has been working on since April 2006. Mr. Silcott recommends a Phase 1 of the Green Sewer project that will include both areas. Mr. Silcott's email states the County would need a minimum of 12 months for the PTI submittal and a minimum of 24 months to initiate construction in order to apply for grant and loan funding for the project. Ms. Sprague noted a response is needed within 21 days of 7/1/08 to OEPA. Commissioner Smith recommended Ms. Sprague forward Mr. Silcott's email to OEPA, noting Gallia County has taken a proactive approach for completing sewer projects in Gallia County, which can be seen by the recent action on the Kanauga/Addison Sewer Project and our planning for the Green Sewer Project that has been completed since April 2006. Mr. Foster agreed this should be the action taken.

#### **KA SEWER PROJECT – ARC GRANT**

County Administrator Karen Sprague advised she had been contacted by OVRDC that Gallia County would need to select a federal agency to serve as the basic agency for the ARC grant for the Kanauga/Addison Sewer Project. Ms. Sprague recommended the Commission approve a letter to USDA-RD requesting they serve as the basic agency in this regard. Joe Foster moved and David Smith seconded the motion to approve the following letter. Roll call votes: Mr. Smith, yea; Mr. Foster, yea; Mr. Fallon, absent for vote.

*Gordon Parker  
USDA/RD  
21330 State Route 676, Suite A  
Marietta, Ohio 45750-6799*

*RE: Basic Agency Request*

*Dear Mr. Parker:*

*The Board of Gallia County Commissioners hereby requests the Marietta Office of USDA Rural Development to act as the basic agency for administration of the ARC grant for the Kanauga/Addison Sewer Project.*

*Thank you in advance for your favorable consideration of this request.*

*Respectfully submitted,*

*Gallia County Commissioners  
s/ Justin L. Fallon, President  
s/ David K. Smith, Vice-Pres.  
s/ Howard Joe Foster, Commission Member*

#### **MERCERVILLE SEWER PROJECT – OEPA FORMS**

County Administrator Karen Sprague presented the Commission with OEPA NPDES forms from Gary Silcott, Sewer Engineer, for approval and signing. Joe Foster moved and David Smith seconded the motion to approve the forms as presented. Roll call votes: Mr. Smith, yea; Mr. Foster, yea; Mr. Fallon, absent for vote. Forms will be signed by Mr. Fallon, President of the Board of Commissioners.

#### **FY ' 2008 FAA VISION-100 ROUND 2 GRANT APPLICATION INFORMATION**

Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2008 FAA VISION-100 Round 2 Grant application for approval. The application will reflect \$28,468 total project cost broken down as follows:

- \$28,468 Airspace Survey = \$27,045 Federal + \$1,423 local

The application reflects a 95% federal grant with a 5% local match. The matching funds are from the County's General Fund and were transferred to the Airport Fund #036 at the beginning of 2008. They were appropriated into the FAA grant local match line item under the 2008 Appropriation Resolution.

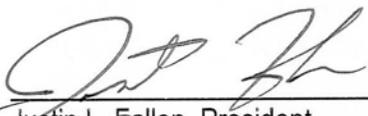
This second round of funding will eliminate the need for Gallia County to front both the Federal Share and local match for the Airspace Survey

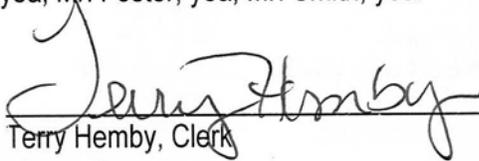
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Joe Foster made and David Smith seconded a motion to the application as submitted. Upon roll call votes were as follows: Justin Fallon, absent for vote; David Smith, yea; and Joe Foster, yea. Justin L. Fallon, Pres, will sign all signature blocks for the grant.

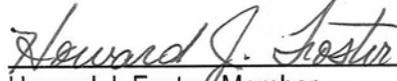
ADJOURN

At 12:41 p.m. Justin Fallon entertained a motion for adjournment. Joe Foster made and David Smith seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Mr. Smith, yea.

  
Justin L. Fallon, President

  
Terry Hemby, Clerk

David K. Smith, Vice-President

  
Howard J. Foster, Member