

APRIL 2, 2009

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. At 9:00 a.m. the meeting was called to order by President Justin L. Fallon. Roll Call: Mr. Justin L. Fallon present; Mr. Howard J. "Joe" Foster Vice-President, present; and Ms. Lois M. Snyder, Member, present.

President Fallon entertained a motion for approval of the March 26, 2009 minutes. Lois Snyder made and Justin Fallon seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
JFS	Fred Childers	3/30/09	Portsmouth	Stimulus Mtg
	Dana Glassburn	4/15	Columbus	OJFSDA Qtrly Mtg
		4/29	Columbus	OJFSDA Ad Hoc Mtg
Commissioners	Joe Foster	4/1	Columbus	OSU Legislative Luncheon
	Justin Fallon	4/9	Wellston	Solid Waste District Mtg
	Justin Fallon Lois Snyder Karen Sprague	4/7	Fultz Center	RCAP
	Joe Foster	4/8	Upper Sandusky	Agricultural contracting Mtg
	Lois Snyder	4/16	Columbus	CCAO General Government & Operations Committee Mtg

President Fallon entertained a motion to approve travel requests as submitted. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

ANIMAL SHELTER REPORT

Week Ending	Adopted	Reclaimed	Euthanized	Died of natural causes	Rescued	Destroyed in field	Total Month
3/22	0	0	20	0	0	0	20
3/29	0	1	5	0	6	0	12

MONTHLY FINANCIAL REPORTS

The County Administrator reviewed the March 2009 monthly financial reports with the Commission as compared to March 2008 reports. No action taken.

GREEN SEWER PHASE 1 PROJECT DISCUSSION

The County Administrator advised the Commission of the completion of the income survey for the 2 subdivisions in Green Township under OEPA findings and orders. The subdivisions are not over 51% Low to Moderate Income (LMI); therefore they are not eligible for grant funding. Also, due to the age and condition of the Rodney 2 sewer treatment facility it was recommended by Project Engineer Gary Silcott that the County proceed with Green Sewer Phase 1 (Rodney Area). Sewer treatment options will be: City of Gallipolis, upgrade Rodney 2 Sewer System, upgrade B/P Sewer System or building a new treatment plant and abandoning the Rodney 2 plant. Cost estimates for all of these options will be prepared by Stantec and presented to the County. Commissioners requested the County Administrator notify Stantec of the county's decision to proceed with Green Sewer Phase 1 and requested a meeting be scheduled with the Gallipolis City Commission to discuss treatment by the City.

NEIGHBORHOOD STABILIZATION PROGRAM GRANT

The County Administrator presented the Commission with a copy of the NSP grant as prepared by Vinton County for Region 21, which includes Gallia County. Grant agreements from the Ohio Department of Development should be forthcoming around the 1st of April with Environmental Review Release (ERR) around the 1st to the middle of May. As soon as Vinton County receives ERR Gallia County will be able to proceed with the 8 demolition and 2 acquisition/rehab/resale projects to be completed in the City of Gallipolis target area. Gallia County's portion of the Region 21 NSP grant is \$147,000. Gallia-Meigs Community Action Agency will administer the NSP funds for Gallia County under the current scope of services agreement for the county's CDBG housing grant, which will include bidding and oversight of the 8 demolition projects and negotiations/bidding for rehab/resale of the 2 acquisition/rehab/resale projects. No action taken.

CD/FCS EDUCATOR UPDATE

CD/FCS Educator Amy Corbin discussed available stimulus funds and the need to decide what projects we want to include in the application. Commissioners advised that our Sewer Engineer suggested they apply for the Green Phase I project although the engineering has not yet been completed. Ms. Corbin will make phone calls regarding this project and the avenues to following for the application process.

Ms. Corbin also advised the Algae Initiative Meeting will be held April 17th at Hocking College in Logan Ohio and an Alliance Meeting is scheduled for today at 2pm in the Courthouse meeting room.

PUBLIC ASSISTANCE MONTHLY STATISTIC (PAMS) REPORT

JFS Director Dana Glassburn presented the Public Assistance Monthly Assistance Report as a recap of 2008 funds being brought in by the agency. Commissioners reviewed the information; a copy is on file in the JFS office as well as the Commissioners office.

SERVICE CONTRACT FOR NON-EMERGENCY TRANSPORTATION

JFS Director Dana Glassburn submitted a Purchase of Service Contract Amendment I with Gallia-Meigs Community Action Agency for the purchase of Non Emergency Transportation. This amendment is increasing the contract amount for the remaining fiscal year. Lois Snyder made and Joe Foster seconded the motion to approve as recommended by the JFS Director. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

EXECUTIVE SESSION – PERSONNEL

At 10:24 a.m. Justin Fallon entertained a motion to enter into executive session with JFS Director Dana Glassburn for personnel issues. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 10:36 a.m.; no action taken.

JAIL NEEDS ASSESSMENT ANALYSIS

10:30 a.m. - Shremschock Architects, Inc. comes before the Commission to provide the jail needs assessment analysis. Rick Axline and Dave Blodgett with Shremschock gave a brief presentation of the results of the analysis. The data gathered determines if the county needs a jail and how big the jail should be. This assessment is to be used as a public relations tool so the citizens will understand the jail needs. It is also required documentation to obtain further funding for the project. The jail is a major public safety entity and requires classification and separation of prisoners which is currently not possible. In Ohio we have codified the standards which are written and reviewed by Bureau of Adult Detention Facilities. (BADF) These standards are not being met in the current jail; average jail population in 2008 was 34. Gallia population is estimated to increase and in adjacent counties there is also an expected growth. 44% of the prisoners in our jail are not county residents, if these population increases so will the jail population. The current facility does not have properly controlled security area and interior/exterior recreation. An average of 70-80% of all counties in Ohio are compliant with BADF.

Commissioner Fallon stated that the overcrowding problem is a state wide issue not just Gallia County and this is also the reason we have contracted with Shremschock to do this study. Fallon continued that we also wanted them to assist us with how we can accomplish this goal without breaking the county, particularly with the percentage of out of county prisoners. We do not want to put this burden on our citizens; we must pursue all available funding avenues.

Axline informed every one of available grant monies and that there is a 7 step process that counties must follow. A phase 1 package must be completed to get in line for potential monies. Phase 1 package consists of a concept/design, needs analysis, site analysis and architectural program that identifies the different functions that go on in the jail and identifies that you are going to operate the jail as required. Phase I also includes a staffing analysis and salary analysis to determine what the center will cost to operate long term. There are two possible grants that may become available: 1. Federal Stimulus package funds which requires a concept plan, design and narrative that describes the project and the need for it. This is necessary to be in the position for any type of monies particularly the stimulus funds. 2. A grant through BADF, similar to the one offered in the 1980's, is being resurrected.

They also reviewed the space study for involved agencies and the estimated square feet gross area required for a local detention center with a minimum 100 bed unit with room for expansion.

Common Pleas Judge Dean Evans stated that further planning is required as described above for the Phase I and he is willing to continue a shared funding in order to move this effort forward. Axline stated that a contract would be required in phases; and that we can only do one phase at a time and will only move into the next phase as given instruction by you the client. A concept design and phase one package completion is necessary at this time; Coshocton County just completed this for \$150,000. Axline assure them there would be no surprises left on the table for the county to figure out. Once under contract for the Phase I, it will take 3-4 months to pull it all together. The overall estimated time to actually open the doors to house prisoners could take up to 3 years. All those present were in agreement that we should invite them back for more discussions on the Phase I contract. They will return later in April.

BID AWARD - ENGINEER MATERIALS

11:30 AM - President Justin L. Fallon read the following bid award recommendation from County Engineer Brett Boothe:

4/1/09

Commissioners:

After reviewing the bids received for liquid asphalt, I hereby recommend the following be awarded:

MC 30	Asphalt Materials, Inc.	Delivered price of \$2.92/gallon
MC 250	Asphalt Materials Inc.	Delivered price of \$2.87/gallon
RS-2	Marathon Petroleum Co.	Delivered price of \$1.818/gallon

I will defer on awarding all other bids until Thursday, April 9, 2009.

s/Brett A. Boothe, P.E., P.S.

Gallia County Engineer

Upon the recommendation of the County Engineer the above bids were awarded. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

EQUIPMENT TRANSFER REQUEST

11:45 AM Clerk of Courts Noreen Saunders met to request a supplemental appropriation to the legal fund for equipment. JFS has a rolling file cabinet that they no longer need. It is currently worth approximately \$12-\$15,000. She and Dana have agreed that instead of purchasing the file she would store the file system in her office. She will pay for labor and materials to move the equipment for a cost of \$2960, which is a huge savings over its current value. She can transfer excess funds from her title fund to the general fund to use as needed, but will need it returned to legal. (Journal to state that the money is coming from the title fund.) Commissioners advised her to go ahead and submit the transfer next week for this amount and they will discuss supplements later if necessary.

RADIO EQUIPMENT MAINTENANCE CONTRACT

12:30 PM 911 Director Steve Wilson submitted to the Commissioners his recommendation for radio equipment maintenance contract with Hughes Supply Company at an hourly rate for service \$65.00 per our M-F and \$75.00 per hour for an afterhours (weekends/nights) emergency call-out. This would include any necessary tower work at our tower sites. Joe Foster made and Lois Snyder seconded the motion to enter into the following maintenance agreement with Hughes Supply as recommended by the 911 Director. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

Hughes Supply Company,
3861 Teays Valley Road
Hurricane, WV 25526
1-866-387-8867

Cost Accounting Retainer Agreement

Date: 04/01/2009
Beginning Date: 04/01/2009
Review Date: 03/31/2010

CARA No: GC 911-2009
Ending Date: 03/31/2010

The *Gallia County 911 Center* agrees to pay **\$3300.00 Per Quarter** to Hughes Supply Company as a retainer towards maintenance service work and required repair parts on their radio communications equipment.

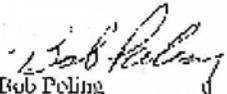
Cost accounting will be accomplished with exact amounts of time at a labor rate of \$65.00 per hour which includes travel time and labor, during normal business hours, Monday - Friday 8:00 am to 5:00 pm. For other than normal business hours which are defined, as outside normal business hours, weekends, and holidays, the labor rate shall be \$75.00 per hour. If requested by the *Gallia County 911 Director*, emergency response to a request for service will be billed at a cost of \$75.00 per occurrence. Emergency response will be for fixed equipment only. Hughes Supply will respond within 4 hours of notification, 24 hour and 7 days per week for emergency response service. Any parts and shipping charges incurred while maintaining radio equipment will be invoiced at 30% above cost.

Maximum response time during normal business hours shall be 24 hours from time of notification for fixed equipment and 72 hours for mobile equipment.

This contract shall be valid for the time period shown above. The time period shall be no less than twelve months from the effective date. Cancellation of contract by the *Gallia County 911* shall be in writing at least 30 days prior to ending the contract.

The current account balance will be applied to the account that is charged with maintenance service work and the difference between the two amounts will be either equity built up by the *Gallia Co 911* or an amount that can be invoiced by Hughes Supply. The disposition of the difference amount can be agreed to at the end of the review period detailed above or carried over into future months. Any equity built up by the *Gallia Co 911 Center* can be used for buying extra parts, equipment, services or any non-maintenance work billing.

This agreement is acknowledged and agreed to by the parties of the *Gallia County Board of Commissioners* and *Hughes Supply Co.* by the signature affixed


Bob Poling
Hughes Supply Company

Date: 3-31-2009

Signature:
Justin Fallon, President,
Gallia County Board of Commissioners

Date: _____

* 12:40 PM - Commissioner recessed for lunch.

NOTICE TO PROCEED

Meeting resumed 1:45 pm - County Administrator Karen Sprague submitted the documentation for the Notice to Proceed on the construction of the new EMS project. Lois Snyder made and Joe Foster seconded the motion to approve the notice to proceed with Blair Builders for the new EMS building project. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

EXECUTIVE SESSION - PERSONNEL

At 1:53 p.m. Justin Fallon entertained a motion to enter into executive session with County Administrator Karen Sprague for personnel issues. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 2:32 p.m.; no action taken.

CORSA RENEWAL

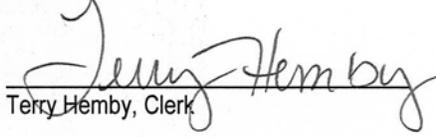
The County Administrator submitted the CORSA renewal for a three year commitment with County Risk Sharing Authority (CORSA). Lois Snyder made and Joe Foster seconded the motion to renew the three-year Participation Agreement with CORSA which expires April 30, 2009. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. Renewal is on file in the Commissioners office.

ADJOURN

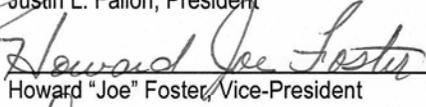
At 2:35 p.m. President Fallon entertained a motion for adjournment. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.



Justin L. Fallon, President



Terry Hemby, Clerk



Howard "Joe" Foster, Vice-President



Lois M. Snyder, Member