

JUNE 25, 2009

Commissioners met this date for the purpose of paying bills and various other county business. The following were present: Justin Fallon, President; Howard Joe Foster, Vice-Pres.; Lois Snyder, Commission Member.

**FY ' 2009 CDBG FORMULA APPLICATION**

Karen Sprague, CDBG Coordinator, presented the FY 2009 Formula Block Grant Application to the Gallia County Commissioners for approval. Justin Fallon entertained a motion that the grant application be approved and signed by the Commission as presented. Joe Foster made and Lois Snyder seconded the motion. Upon roll call votes were as follows: Justin L. Fallon, yea; Lois Snyder, yea; and Howard Joe Foster, yea. All signature blocks for the grant were signed by Justin Fallon, Pres.

**FY ' 2009 FAIR HOUSING ANALYSIS UPDATE**

Karen Sprague, CDBG Coordinator, presented the FY 2009 Fair Housing Analysis Update to the Gallia County Commissioners for approval. Justin Fallon entertained a motion that the analysis be approved and signed by the Commission as presented. Lois Snyder made and Joe Foster seconded the motion. Upon roll call votes were as follows: Justin Fallon, yea; Lois Snyder, yea; and Howard Joe Foster, yea. The FY 2009 Fair Housing Analysis Update is on file in the County Commissioner's Office, Block Grant Files.

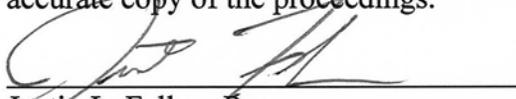
**FY ' 2009 ANTI-DISPLACEMENT AND RELOCATION PLAN**

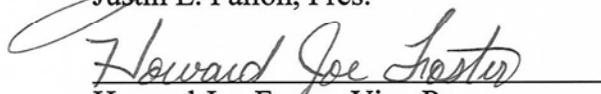
Karen Sprague, CDBG Coordinator, presented the FY 2009 Anti-Displacement and Relocation Plan to the Gallia County Commissioners for approval. Justin Fallon entertained a motion that the plan be approved and signed by the Commission as presented. Joe Foster made and Lois Snyder seconded the motion. Upon roll call votes were as follows: Justin Fallon, yea; Lois Snyder, yea; and Howard Joe Foster, yea. The FY 2009 Anti-Displacement and Relocation Plan is on file in the County Commissioner's Office, Block Grant Files.

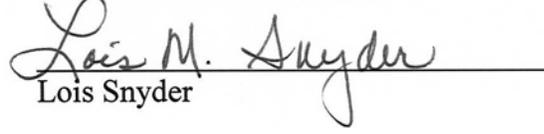
**FY ' 2009 CDBG FORMULA COMMUNITY ASSESSMENT STRATEGY**

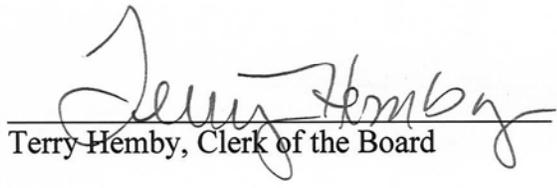
Karen Sprague, CDBG Coordinator, presented the update of the FY 2009 Formula Block Grant Community Assessment Strategy to the Gallia County Commissioners for approval. Justin Fallon entertained a motion that the CAS be approved by the Commission as presented. Lois Snyder made and Joe Foster seconded the motion. Upon roll call votes were as follows: Justin L. Fallon, yea; Lois Snyder, yea; and Howard Joe Foster, yea.

I, Terry Hemby, Clerk of the Board, do hereby certify that the above is a true and accurate copy of the proceedings.

  
Justin L. Fallon, Pres.

  
Howard Joe Foster, Vice-Pres.

  
Lois Snyder

  
Terry Hemby, Clerk of the Board

**JUNE 25, 2009**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. At 9:00 a.m. the meeting was called to order by President Justin L. Fallon. Roll Call: Mr. Justin L. Fallon present; Mr. Howard J. "Joe" Foster Vice-President, present; and Ms. Lois M. Snyder, Member, present.

President Fallon entertained a motion for approval of the June 18, 2009 minutes. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

<b>TRAVEL REQUESTS</b>				
<b>DEPARTMENT</b>	<b>NAME</b>	<b>DATE</b>	<b>TO</b>	<b>RE:</b>
Commissioners	Justin Fallon	6/25/09	Waverly	OVRDC Exec Mtg
	Karen Sprague	6/25/09	Columbus	OHPO Training

President Fallon entertained a motion to approve travel requests as submitted. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

<b>2009 Animal Shelter Canine Weekly Report</b>									
<b>Week Ending</b>	<b>Came in</b>	<b>Adopted</b>	<b>Reclaimed</b>	<b>Euthanized</b>	<b>Died (Natural Causes)</b>	<b>Rescued</b>	<b>Destroyed (in field)</b>	<b>Total Out</b>	<b>Remaining at Shelter</b>
6/22	43	4	1	13	1	17	1	37	55

**COURTHOUSE FIRE DRILL**

9:30 a.m. - EMA Director Mike Null met with the Commissioners to inform them of a scheduled fire drill for 7/24 @ 10:00 a.m. for the courthouse. The date has been coordinated through the Judges and the Sheriff Department.

**HAZARD MITIGATION GRANT**

EMA Director Null also informed the Commissioners of additional information he had obtained for the Hazard Mitigation Grant. This is 75% federal share 25% local match, which can be in kind services although they have not yet stipulated what type of services are allowed. He has contacted original contractor, Kari Mackenbach with URS, and she is available to assist with the grant and, has had good success rates. Null has requested that she forward information on the projects and what is involved in the grant application. The Feds are interested in funding green projects, most counties are doing something related to flooding but still requires a 25% local match; the due date is 7/7/09. Null recommended proceeding with URS and requested approval to do so. Commissioners suggested he obtain additional information regarding the in kind services allowed; he will return next week.

**AIR CONDITIONER - SERVER ROOM**

Commissioners received a proposal to install an 18,000 BTU outdoor air conditioner in the 2<sup>nd</sup> floor server room of the courthouse. The proposal is for \$5,860.00 from Burnett's Heating & Cooling. Joe Foster made and Lois Snyder seconded the motion to approve the installation of the unit for the server room as it is important that this equipment remain cool to prevent overheating and shut down of the entire network. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

**CD/FCS EDUCATOR UPDATE**

10:00 a.m. - CD/FCS Educator Amy Corbin informed the Commission of a fundraiser and community service project being offered through WesBanco. They have funds from the sale of property to be used to improve the community and have requested a list of projects from the committee members and a separate list from the County Commissioners. JFS Director Dana Glassburn was also present and suggested a mobile outreach unit to take the application process to the villages that have internet access. Ms. Corbin advised that no funds are dispersed until the project is finished. Commissioners will compile a list of projects for submission.

**CERTIFICATE OF RECOGNITION**

The Commissioners formally recognized the Director of JFS and staff with the following certificate of recognition:

*Gallia County Commissioners  
Certificate of Recognition  
Is hereby granted to*

**DEPARTMENT OF JOBS & FAMILY SERVICES**

*For food assistance payment accuracy rate, earning the agency more than \$23,000 in "incentive" funding.*

*On this 25<sup>th</sup> day of June, 2009  
s/Justin L. Fallon, President  
s/Howard J. Foster, Vice President  
s/Lois M. Snyder, Member*

**DJFS-HOLZER CLINIC  
MEMORANDUM OF UNDERSTANDING**

10:30 a.m. - Director Dana Glassburn informed the Commissioners of an Memorandum of Understanding with Holzer Clinic (HC) to provide funding in the amount of \$30,000 for staff to be onsite at Holzer to complete applications for services offered through DJFS. A GCDJFS employee will be out-stationed at a HC facility at 90 Jackson Pike, Gallipolis, OH and will take applications for programs offered through the GCDJFS (such as Workforce Investment Act (WIA) activities, Medicaid, Child Care, Healthy Start, Cash Assistance, Food Stamps, etc.) Applications submitted by Gallia County residents will be processed on site for Healthy Start/Healthy Family programs, Medicaid, Cash Assistance and Food Stamps but may be forwarded to GCDJFS as needed to best serve the applicant (as determined

by GCDJFS). Applications submitted by HC patients that are from surround counties will be sent (by GCDJFS) to the appropriate County for processing.

Lois Snyder made and Joe Foster seconded the motion to approve the MOU as recommended by Director Glassburn. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. Present for the signing of the Memorandum of Understanding on behalf of Holzer Clinic: Tom Denbow; Pat Connors; Nathan Miller; Vicki Elliott and MarJean Kennedy.

#### **NON-EMERGENCY TRANSPORTATION PROPOSALS**

At 11:00 a.m. President Justin Fallon opened the following proposal for the JFS Non Emergency Transportation Program:

<b>Agency</b>	<b>Bid</b>
Community Action Agency	\$ 2.00 per mile

Bid turned over the JFS Director for review and recommendation.

#### **TITLE IV D - CLERK OF COURTS**

Clerk of Courts Noreen Saunders submitted the Title IV-D Contract for signature. The contract is between the Gallia County Child Support Enforcement Agency (CSEA) and the Clerk of Courts for filing services. The unit rate is \$214.28 per disposed of CSEA initiated legal action filing. The IV-D contract effective dates are July 1, 2009 to June 30, 2010.

#### **RESOLUTION**

*In the matter of Resolution concerning the Title IV-D Service Contract between Gallia County Child Support Enforcement Agency (hereinafter referred to as "CSEA" and the Gallia County Clerk of Courts (hereinafter referred to as "Contractor"). Be it resolved by the Board of County Commissioners of Gallia County, Ohio, to authorize said contract pursuant to Title IV-D of the Social Security Act, section 3125.13 and 3125.14 of the Ohio Revised Code, and rule 5101 : 12-10-45 and its supplemental rules of the Ohio Administrative Code promulgated by the Ohio Department of Job and Family Services, the CSEA is authorized to enter into said contract with the Contractor for the purchased services on the 25th day of June, 2009. The foregoing resolution was introduced upon a motion by Board member Joe Foster and seconded by Board member Lois Snyder and the vote taken thereon resulted in the following:*

*Votes in favor of the resolution: 3*

*Votes opposed to the resolution: 0*

*s/Justin L. Fallon, Commissioner*

*s/Howard J. Foster, Commissioner*

*s/Lois M. Snyder, Commissioner*

*This resolution adopted by the Gallia County, Ohio Board of County Commissioners on the 25<sup>th</sup> day of June, 2009.*

*Attest: s/Terry Hemby, Clerk to the Board*

#### **NORTHWOODS AGREEMENT**

JFS Director submitted for approval the Compass Software Maintenance Agreement with Northwoods for one year at a total of \$46,000. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. A copy is on file in the Commissioners office.

#### **PRC PLANNING COMMITTEE**

The Gallia County Family Services Planning Committee presented the biennial renewal PRC Plan which is effective July 1, 2009. The Committee unanimously approved the biennial renewal PRC Plan on June 25, 2009.

*The JFS agrees to implement the Prevention, Retention, and Contingency (PRC) Program Plan for the 2009 Biennial Renewal/Amendment effective July 1, 2009 through June 30, 2010. The Gallia County Prevention, Retention and Contingency Policy is hereby approved by:*

*s/Dana L. Glassburn, Director*

*Gallia County Department of Job & Family Services 6/15/09*

*Signing below is to certify that, to the best of our knowledge, the Gallia County Department of Job and Family Services has complied with ORC Chapter 5108 in adopting and amending this policy.*

*s/Justin Fallon, President 6/25/09*

*Board of Gallia County Commissioners*

*s/Joe Foster, Vice President 6/25/09*

*Board of Gallia County Commissioners*

*s/Lois Snyder, Commissioner 6/25/09*

*Board of Gallia County Commissioners*

*s/Jeff Adkins, Gallia County Prosecutor 6/25/09*

Joe Foster made and Lois Snyder seconded the motion to certify the adopting and amending of the policy as stated above. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

#### **KANAUGA-ADDISON SEWER PROJECT BID OPENING**

At 11:30 a.m. President Justin Fallon opened the following bids for the Kanauga-Addison Sewer Project which the Project Engineer estimated at \$3,750,000.00:

<b>Company</b>	<b>Bid</b>
Fields Excavating	\$ 4,027,685.98
TriMat Construction	\$ 3,496,311.00
Distel Construction	\$ 4,193,808.44

Attending the bid opening:

John Fields, Fields Excavating; Gene Hickle, Distel Construction; Steve McGhee, County Treasurer; Maurice Toler, TriMat Construction and Gary Silcott, Project Engineer.

Bids were turned over to the Project Engineer Gary Silcott and County Administrator Karen Sprague for review and recommendation.

**PURCHASE OF SERVICE CONTRACT**

JFS Director submitted a purchase of service contract for approval between JFS and Gallia-Meigs Community Action Agency for the purchase of the WIA program element which includes tutoring, study skills and dropout prevention. The contract is effective from 7/1/09 through 6/30/10 inclusive, unless otherwise terminated or extended by formal amendment. Contractor shall be reimbursed at a rate of Six Hundred and Fifty Dollars (\$650.00) per participant. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

**EXECUTIVE SESSION - PERSONNEL**

At 11:47 a.m. Justin Fallon entertained a motion to enter into executive session with JFS Director Dana Glassburn and Prosecutor Jeff Adkins for personnel issues. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 12:11 p.m.; no action taken.

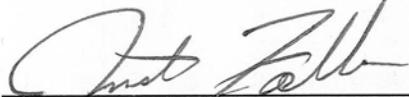
**AGRICULTURAL SOCIETY**

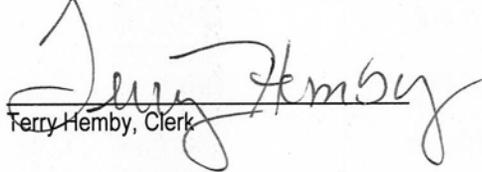
Commissioners received a copy of the Agricultural Society's regular audit for the years ended November 30, 2008 – 2007. Copy is on file in the Commissioners office.

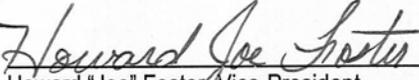
\*12:30 p.m. Commissioner Justin Fallon left the meeting for an OVRDC Executive Committee Meeting in Waverly, OH.

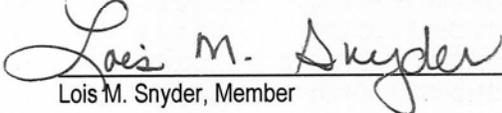
**ADJOURN**

At 1:47 p.m. Vice- President Foster entertained a motion for adjournment. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Fallon, absent; Mr. Foster, yea; Ms. Snyder, yea.

  
Justin L. Fallon, President

  
Terry Hemby, Clerk

  
Howard "Joe" Foster, Vice-President

  
Lois M. Snyder, Member