

OCTOBER 8, 2009

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. At 9:00 a.m. the meeting was called to order by President Justin L. Fallon. Roll Call: Mr. Justin L. Fallon present; Mr. Howard J. "Joe" Foster Vice-President, present; and Ms. Lois M. Snyder, Member, present.

President Fallon entertained a motion for approval of the October 1, 2009 minutes. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Treasurer	Steve McGhee	Nov 17-19	Columbus	Fall Conference
Recorder	Roger Walker	Oct 15	Zanesville	Ohio County Archivists & Records Mgr Assoc.
JFS	Dana Glassburn	Oct 13	Columbus	Hearing
Commissioners	Karen Sprague	Oct 16	Waverly	Issue I Rd 24 Applications
		Oct 20 & 21	Columbus	2010 Ohio Consolidated Plan Program Advisory Committee Mtg
		Oct 26 - 28	Athens	ARC New Opportunities for Appalachia Conference
		Nov 1 - 4	Huron	Community Housing Improvement Program Conference

President Fallon entertained a motion to approve travel requests as submitted. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

2009 Animal Shelter Canine Weekly Report										
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	Total Out	To Foster Care	Remaining at Shelter
10-5	32	1	5	23	1	2	0	32	6	42

JUVENILE ACCOUNTABILITY BLOCK GRANT

Juvenile Court Administrator Greg Shrader submitted the Juvenile Accountability Block Grant for signature. Lois Snyder made and Joe Foster seconded the motion to approve the signature of this block grant. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. A copy is on file in the Commissioners office.

**EMERGENCY OPERATIONS PLAN
PROMULGATION STATEMENT**

EMA Director Mike Null submitted the Emergency Operations Plan's Promulgation Statement for approval and signature. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

PROMULGATION STATEMENT

Preparedness to cope with the effects of a disaster includes many diverse but interrelated elements, which must be woven into an integrated emergency management system involving all departments of local government and private support agencies, plus the individual citizen.

Disasters generally necessitate a sudden escalation in personnel, material and guidance needs of the county in order to address the emergency situation. Because many lives can be lost in the confusion and disorganization that accompanies the lack of a full planning effort; planning for population protection must be a cooperative effort to prevent or reduce the effects of an event. Failure to develop an integrated disaster preparedness plan encourages salvage type activities instead of an effective coordinated operation.

Effective response to disaster events must involve coordinated efforts to avert or minimize the effects of natural or technological emergencies (including hazardous materials events) and civil or attack-related incidents including terrorism; in order to protect lives and property; and restore the stricken area to its pre-disaster status with a minimum of social and economic disruption.

This plan is a statement of policy regarding emergency management tasks and responsibilities involving all levels of local government including the political subdivisions and any supporting organizations within Gallia County. The plan outlines the roles and responsibilities during an emergency or disaster situation. The Gallia County Emergency Operations Plan (EOP) was developed pursuant to Section 5502, 5919 and Chapter 3750, Ohio Revised Code and the Resolution by Gallia County Commissioners dated June 25, 1992, assigning emergency responsibilities.

s/Justin Fallon
President the Board of County Commissioners

10/8/09

s/Howard J. Foster
Gallia County Commissioner

10/8/09

s/Lois Snyder
Gallia County Commissioner

10/8/09

ECONOMIC DEVELOPMENT SUPPORT PROJECT

Commissioners received documentation from the Southern Ohio Agricultural & Community Development Foundation Board of Trustees that their grant request was approved in the amount of \$14,500. The award is contingent upon signing two grant agreements and returning them to the Foundation for signature. Joe Foster made and Lois Snyder

seconded the motion to approve the signing of the grant agreements. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. Copies of the agreements are on in file in the Commissioners office.

CITY MUNICIPAL BUILDING

Newly appointed City Manager Randy Finney introduced himself to the Commissioners and also wanted to update them on the City's plans to relocate their City Building. Their plans are to build a new 17,000 square foot, one story (150' x 150') building on the lot to the rear of the courthouse, adjacent to the current parking lot at an approximate cost of \$2.9 million. Finney stated that as a result, the building would take up one row of existing parking currently used by the County. They plan to hold a public meeting the last week of October, bid it out in November and hopefully begin construction in December. They are looking to demolish the Davis Hall building on First Avenue and are now accepting quotes. These discussions will take place at their next Tuesday meeting. If it is cost effective to demolish that building, this area will be used for parking, if it is not feasible then once the old city building comes down, that will allow additional parking.

Commissioners expressed their appreciation to Mr. Finney for coming over to discuss the issue with them. The County's concern was the loss of parking spaces and hope allowances would be made for this. Finney stated that with a strong substructure, the new building would also accommodate future vertical expansion if needed.

FINANCIAL REPORT REVIEW

Commissioners reviewed and compared September '09 Financial Fund report as submitted by Auditor Larry Betz, with the September '08 report. County Administrator Karen Sprague also presented the Commission with 16th Amended Certificate of Financial Resources. No action taken.

2010 SERENITY HOUSE APPLICATION FOR FUNDS APPROVAL

Melissa Kimmel, Serenity House Executive Director, provided the Commission with the FY 2010 application for funds for the Serenity House Shelter. Lois Snyder made a motion that the Gallia County Commissioners approve and accept the application as submitted and provide letters to this effect. Joe Foster seconded the motion. Upon roll call votes were as follows: Justin L. Fallon, yea; Howard Joe Foster, yea; Lois M. Snyder, yea.

1/8/09

Serenity House
ATTN: Melissa Kimmel, Executive Director
P. O. Box 454
Gallipolis, Ohio 45631

Dear Melissa:

We are writing to confirm that Serenity House receives marriage license fees from Gallia County in order for you to be able to apply for grant money from the State of Ohio in 2010 to benefit the Serenity House.

It is our intent to lend full support to the Serenity House in all its grant applications. Serenity House has served as the only emergency shelter in Gallia County for many years and is a great asset to our community. Gallia County will continue its coordination efforts with Serenity House in the provision of emergency services to Gallia County Citizens. We wish to continue our successful relationship of referrals to Serenity House of persons that make contact with our Housing Program, as well as Serenity House making referrals to Gallia County's Housing Program.

We also thank you, as the Executive Director of Serenity House, for continually serving on and being an integral part of Gallia County's Housing Advisory Committee. Your participation over the many years has helped to make our Community Housing Improvement Strategy Plans and our Community Housing Improvement Programs a true success.

If you should need further help from us in these endeavors please let us know.

Respectfully submitted,
s/ Justin L. Fallon, Pres.
Gallia County Commissioners

10/8/09

Serenity House
Attn: Melissa Kimmel, Executive Director
P. O. Box 454
Gallipolis, Ohio 45631

Dear Melissa:

We have received your application for funds from fees collected under section 3113.34 or division (D) of section 2303.201 [2303.20.1] of the Ohio Revised Code for the Serenity House Shelter for calendar year 2010.

Please be advised that Serenity House Shelter meets the criteria set forth in section 3113.36 of the Ohio Revised Code and therefore is eligible for these funds. Also, we have estimated the amount available for Serenity House Shelter for calendar year 2010 at \$10,000.00.

Should you have any questions in this regard please let us know.

Respectfully submitted,
Gallia County Commissioners
s/ Justin L. Fallon, Pres.
s/ Howard Joe Foster, Vice-Pres.
s/ Lois M. Snyder, Commission Member

FAA 4th QUARTER REPORT GALLIA-MEIGS REGIONAL AIRPORT PROJECTS

Commission President Justin Fallon entertained a motion to approve the FAA 4th Quarter Report for 2009. Joe Foster

moved and Lois Snyder seconded this motion. Upon roll call votes were as follows: Justin Fallon, yea; Joe Foster, yea; Lois Snyder, yea.

FAA GRANT 2008 DRAW #6 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

County Administrator Karen Sprague presented the Commission with FAA grant 2008 draw #6 forms requesting \$8,393.00 from the County's FAA grant for Delta Airport Consultants for the Master Plan. Justin Fallon entertained a motion to approve and sign the grant draw #6 forms for payment of engineering invoices as presented. Lois Snyder moved and Joe Foster seconded this motion. Upon roll call votes were as follows: Justin Fallon, yea; Lois Snyder, yea; Howard Joe Foster, yea.

ISSUE I ROUND 24 COUNTY SUBCOMMITTEE MEETING

County Administrator Karen Sprague requested the Commission set the date for the Issue I Round 24 County Subcommittee meeting. Ms. Sprague noted the applications must be reviewed and rated by the subcommittee next week as they are due to OVRDC by Friday 10/16/09 at 4:00 pm. Commissioner Foster requested the meeting be held on Thursday in the afternoon in the Commissioners Office. Time selected was 2:00 pm. Subcommittee members for 2009 are: Commissioner Joe Foster, Trustee Dean Brownell and Gallipolis City representative Joe Woodall.

MERCERVILLE SEWER – OEPA ENVIRONMENTAL REVIEW

County Administrator Karen Sprague presented the Commission with notification from Ohio EPA of their environmental review results for the Mercerville Sewer Project; Finding of No Significant Impact.

RESOLUTION
OHIO TOWNSHIP FIRE SUBSTATION PROJECT

County Administrator Karen Sprague presented the Commission with written quotes from archaeological companies for the completion of the Preliminary (Phase 1) Archaeological Survey required by USDA for the Ohio Township Fire Substation Project. Ms. Sprague advised that during USDA's environmental review process for this project the Ohio Historic Preservation Office sent a letter dated April 28, 2009 requiring a Preliminary (Phase 1) Archaeological Survey.

The following quotes were obtained from archaeological companies interested in performing the survey:

- Weller & Associates, Inc. of Columbus, Ohio - \$2,749.40
- Natural & Ethical Environmental Solutions, LLC of West Chester, Ohio - \$2,600.00
- Cultural Resource Analysts, Inc. of Hurricane, WV - \$4,410.00
- Ohio Valley Archaeology, Inc. of Columbus, Ohio - \$950.00
- Professional Archaeological Services Team of Plain City, Ohio - \$1,280.12
- Haywood Archaeological Services of Lexington, Ohio - \$2,275.00

Ms. Sprague recommended the County select the company providing the lowest quote being Ohio Valley Archaeology, Inc. of Columbus, Ohio - \$950.00 noting this amount will be paid from the county's FY 2009 CDBG Formula grant administration funds.

Justin Fallon entertained a motion that the Commission award the contract based on the recommendation of the Administrator Sprague to Ohio Valley Archaeology, Inc. of Columbus, Ohio - \$950.00. Joe Foster made and Lois Snyder seconded the motion. Roll call votes: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder.

OSU EXTENSION UPDATE

Tracy Winters and Martha Brown met to update the Commissioners on several OSU projects through the Extension Office and inform them of upcoming events.

JFS EMPLOYEE RECALL

Director Dana Glassburn advised they had recently posted an open position for social worker aide 1 (position #31011.0) which was assigned to the WIA youth services. The position was vacant due to filling another vacant position last week. Due to recent retirements the department will still retain the same total number of employees. This will not adversely affect the overall savings originally estimated in relation to the retirements. No one in house applied for this position so Director Glassburn recommended the recall of laid off employee Jamie Eplin, effective date 10/13/09, as per Article 10 Section 10.5 A of the union agreement. Joe Foster made and Lois Snyder seconded the motion to recall Ms. Eplin as recommended by Glassburn. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea

PUBLIC HEARING - 2010 TAX BUDGET

The time being 10:30 AM as advertised, the President Fallon called the public hearing to order for the 2010 Alternative Tax Budget. With the following present: Elizabeth Rigel, Tribune reporter and JFS Director Dana Glassburn. County Administrator Karen Sprague presented information on the 2010 Alternative Tax Budget as follows:

- 2010 Alternative Tax Budget was submitted to County Auditor's Office on 9/24/2009
- Published advertisement on 9/11/2009 that 2010 Alternative Tax Budget open for inspection in the Auditor's Office on 10/1/2010
- Published advertisement on 9/11/2009 regarding 2010 Alternative Tax Budget Public Hearing on 10/8/2009
- Reviewed the County General Fund Actual and Estimated receipts and expenditures for years 2008, 2009 and 2010 as follows:
 - FY 2008 – actual receipts = \$9,027,663.65 + carryover of \$897,975.47 = \$9,925,639.12
 - FY 2008 – actual expenditures = \$8,444,485.43
 - FY 2008 – actual year-end balance = \$1,481,153.69
 - FY 2008 – actual encumbrances = \$192,711.50
- FY 2009 – actual & estimated receipts = \$8,463,000.00 + carryover of \$1,481,153.69 = \$9,944,153.69
- FY 2009 – actual & estimated expenditures = \$8,615,457.97
- FY 2009 – estimated year-end balance = \$1,326,695.72

- FY 2009 – estimated encumbrances = \$200,000.00
 - FY 2010 – estimated receipts = \$8,437,500.00 + carryover of \$1,328,695.72 = \$9,766,195.72
 - FY 2010 – estimated expenditures = \$9,096,490.30 (NOTE: based on dept. budget requests – cuts will be made to these before the 2010 annual appropriation resolution is approved) (NOTE: This number does not include Municipal Court's budget request that was submitted late)
 - FY 2010 – estimated year-end balance = \$669,705.42 (See Note above)
 - FY 2010 – estimated encumbrances = \$0.00
- Commission must review entire alternative tax budget and make any changes they feel are necessary
 - Commission must adopt alternative tax budget on or before 10/15/2010
 - Commission must submit the adopted 2010 Alternative Tax Budget to the Auditor's Office on or before 10/15/2010
- Commission noted they would review the FY 2010 Alternative Tax Budget and then make cuts to the County General Fund departmental requests so that the FY 2010 appropriations were based on estimated receipts, not including the carryover. Ms. Sprague stated that it has been the policy of the Commission to not use carryover dollars for fixed costs. Carryover dollars are only to be used for one-time costs such as emergencies, one-time purchases or infrastructure upgrades. Commission stated they would be adjusting the budget requests so that FY 2010 appropriations will be based on FY 2010 anticipated revenue only, which means a reduction of the departmental requests by approximately \$1 million.

All other funds included in the FY 2010 Alternative Tax Budget were reviewed with the Commission and it was noted that a few of them will need to be reduced before FY 2010 appropriations are approved in order to remain within anticipated revenue and carryover.

Mr. Foster requested the FY 2010 expenditure number be corrected to include Municipal Courts budget request and that he felt they were ready to adopt the 2010 Alternative Budget today.

HOLIDAY MEETING SCHEDULE

Commissioners discussed the upcoming meetings that are scheduled on or near holidays and rescheduled them as indicated. Lois Snyder made and Joe Foster seconded the motion to move the following holiday meetings as follows:

Thanksgiving - Thursday November 26th rescheduled for Tuesday, **November 24, 2009**
 Christmas Eve – Thursday December 24th rescheduled for Tuesday, **December 22, 2009**
 New Year's Eve – Thursday December 31st rescheduled for Tuesday, **December 29, 2009**

Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

WORK RELEASE CENTER

Sheriff Joe Browning, Chief Deputy J.D. Taylor, Municipal Court's Mike Smith and Common Pleas Court's Roger Brandeberry met to update the Commissioners on the progress of the proposed work release center. Sheriff distributed a 6-month proposed budget for the facility, along with photos and current building design of the old MRDD facility located in Cheshire. Sheriff advised they had recently met with the Cheshire council and answered several of their concerns. Commissioners will review the information.

BID OPENING – MERCERVILLE SEWER PROJECT WASTE WATER TREATMENT PLANT & SANITARY SEWER LINES

At 11:30 a.m. President Justin Fallon opened the following bids for the Waste Water Treatment Plant for the Mercerville Sewer Project:

Company	Total Bid
D.V. Weber Construction, Inc – Reedsville OH	\$ 412,495.00
Foill, Inc – Waverly OH	\$ 395,000.00
Mechanical Construction Co., Inc. – Portsmouth	\$ 502,771.00

The engineer's cost estimate for this project was \$ 375,000. The bids were turned over to the Project Engineer Gary Silcott for his review and recommendation

President Fallon then opened the following bid for the Sanitary Sewer Lines for the Mercerville Sewer Project:

Company	Total Bid
Trimat Construction Inc., - Bidwell, OH	\$ 483,311.85

The engineer's cost estimate for this project was \$ 450,000.

All bids were turned over to the Project Engineer Gary Silcott for his review and recommendation. Lois Snyder made and Joe Foster seconded the motion to tentatively award to the lowest bidder, Foill Inc. of Waverly for the Waste Water Treatment Plant at \$395,000 and sole bidder, Trimat Construction for the Sanitary Sewer Lines at 483,311.85, pending the review and recommendation of Project Engineer Gary Silcott. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

The following were in attendance for the bid openings: Maurice Toler, Mike Stapleton, Kelly Newton, Gary Myers, Gary Silcott, Karen Sprague and Elizabeth Rigel.

Commissioners received the following recommendations from Project Engineer Gary Silcott:

Waste Water Treatment Plant: *Upon reviewing the bids and verifying the contractor's ability to complete the scope of work for the amount they bid, we recommend that you award the contract to Foill, Inc. at their bid price of \$395,000. I also spoke with the contractor and he did not anticipate any issues with their bid amount and the contract time allotted.*

Sanitary Sewer Lines: *Upon reviewing the bids and verifying the contractor's ability to complete the scope of work for the amount they bid, we recommend that you award the contract to Trimat Construction, Inc. at*

their bid price of \$483,311.85. I also spoke with the owner of the company and he did not anticipate any issues with their bid amount and the contract time allotted.

Commissioners noted upon receipt of the recommendations above, the bid award was complete as moved.

2010 TAX BUDGET ADOPTED

The County Administrator presented the Commission with the corrected final draft of the 2010 Alternative Tax Budget with changes to the general fund based on receipt of the Municipal Court budget. Information reviewed with the Commission for the 2010 changes area as follows:

- FY 2010 – estimated receipts = \$8,437,500.00 + carryover of \$1,328,695.72 = \$9,766,195.72
- FY 2010 – estimated expenditures = \$9,183,903.54 (NOTE: includes Municipal Court's budget request that was submitted late)
- FY 2010 – estimated year-end balance = \$582,292.18 (See Note above)
- FY 2010 – estimated encumbrances = \$0.00

Commission noted they would hold meetings with all elected officials and department heads again this year in late October & early November to review their FY 2010 requests before adopting the Final Appropriation Resolution for 2010.

Justin Fallon entertained a motion to adopt the corrected final draft of the 2010 Alternative Tax Budget as submitted. Joe Foster moved and Lois Snyder seconded the motion. Roll call votes: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder.

* 12:15 p.m. Commissioners left the office to attend the Oliver R Road viewing in Addison Township.

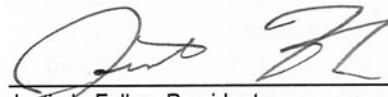
* 2:15 p.m. Commissioners returned to the office.

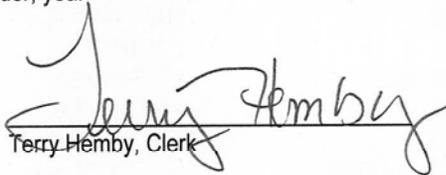
EXECUTIVE SESSION

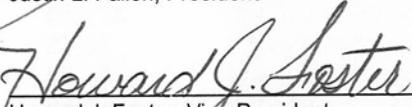
At 2:45 p.m. Justin Fallon entertained a motion to enter into executive session for personnel issues. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 3:20 p.m.; no action taken.

ADJOURN

At 4:30 p.m. President Fallon entertained a motion for adjournment. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.


Justin L. Fallon, President


Terry Hemby, Clerk


Howard J. Foster, Vice-President


Lois M. Snyder, Member