

APRIL 15, 2010

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and approving the current bills. At 9:00 a.m. the meeting was called to order by President Howard "Joe" Foster. Roll Call: President Mr. Howard J. "Joe" Foster, present; Vice-President Mr. Justin L. Fallon present and Member Ms. Lois M. Snyder, present.

President Foster entertained a motion for approval of the April 8, 2010 minutes. Lois Snyder made and Justin Fallon seconded the motion. Roll call: Mr. Foster, yea; Mr. Fallon, yea; Ms. Snyder, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners Economic Dev JFS	Lois Snyder Melissa Clark Dana Glassburn Fred Childers	4/19	Columbus	JFS Economic Dev Mtg
Treasurer	Steve McGhee	5/11-5/13	Columbus	Treasurer Conference
Commissioners	Lois Snyder	4/16	Wellston	Solid Waste Dist Mtg
	Joe Foster	4/22	Waverly	OVRDC Exec Mtg

President Foster entertained a motion to approve travel requests as submitted. Justin Fallon made and Lois Snyder seconded the motion. Roll call: Mr. Foster, yea; Mr. Fallon, yea; Ms. Snyder, yea.

Animal Shelter Canine Weekly Report										
Week Ending	# IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	# Out	In Foster Care	Remaining at Shelter
4/12	7	1	1	0	3	3	0	8	1	24

SHERIFF DEPARTMENT AGENCY UPDATE

At the suggestion of the Prosecutor, Sheriff Joe Browning stated the draft work release center lease agreement between the county and Developmental Disabilities Board has been sent to CORSA for review.

The department is doing very well with the budget for the first quarter. The union contract has been ratified and is currently with the union and will be returned for approval and signatures.

Browning advised that **Municipal Court's move** is scheduled for May 5th to Olive Street. They normally transport inmates for hearings 3 days a week during morning hours, this could be an added expense and he has inquired as to who pays for this costs. Judge Evans feels like this is something she may be able to charge back to the inmate and is being researched. ORC states that the Sheriff is responsible for getting them to court and at some point we may have to move a part-time person from night shift.

Sheriff Browning advised that we had been approved for the **Drug Task Force Coalitions Grant**. This is a shared grant between county and city. Police Chief Clint Patterson was present. This is for a new hire, 20 hours per agency which requires a \$20,000 match for an \$80,000 grant. This match could be split between the two agencies. Browning is comfortable with what staff he currently has and would not have the matching funds, but the City is in need of the assistance. The full match may be something the city could provide due to their need. Patterson stated that the city would probably hire someone full time and utilize the grant funds toward the position. Browning's recommended that if the grant would allow, let the city assume the grant and the full match.

Commissioner Foster stated that the Commission is in support of the grant and requested that they seek clarification to see if the City can assume the entire grant and if so, we will head in that direction. Browning stated that by doing so, the employee would work from the city building and the City would provide the vehicle and equipment. Patterson stated that the city is in favor of providing the entire match if necessary. They will research the availability of funds.

The Sheriff also advised they have had two cars damaged with **hail damage** and the Sheriff presented one estimate to the Clerk for submittal to CORSA. The second vehicle (estimate) will be forthcoming.

AIRPORT NEW HANGAR CONSTRUCTION PROJECT

County Administrator Karen Sprague presented the Commission with an email from Dennis Schwallie, County's Bond Counsel, regarding the Airport new hangar construction project. The email states that the tax department for Peck, Shaffer & Williams says that the IRS has raised issues where non-governmental users of airports are involved. He feels the county can proceed, but the County and the airport need to keep in mind that the public nature of the improvements needs to be preserved and that there can be no management contracts (like for a fixed base operator) or long-term leases with persons that are not governmental entities without checking to see if the tax rules at the time will permit it. Also, because the improvements are buildings, they may be financed for the number of years the County Auditor estimates their useful life to be, but not longer than 30 years. Ms. Sprague advised the Commission that she responded to Mr. Schwallie those conditions will not be a problem. The County and Airport Authority Board will keep the operators of the airport as employees of the airport authority and the hangar leases are month to month as they all pay hangar rent monthly. Sprague advised she had contacted Airport Board President Little and Vice-President Sheidler who both stated 20 years would be the minimum to be able to charge a rent that would be feasible, but 25 years would allow a little profit from the new hangars that could be used to assist with upgrading the old hangars. Sprague suggested requesting two options from the local banks, 20 years and 25 years. The Commission agreed and advised her to proceed by submitting requests for proposals to the local banks.

PARTIAL RELEASE OF REAL ESTATE MORTGAGE
GALLIA COUNTY CHIP PROGRAM (B-C-03-025-1)

The County Administrator advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has met the term of the mortgage being 5 years and a partial release is now warranted. A partial release is required since the county can only release 85% of the mortgage, which amount equals \$2,554.51. The balance of 15%, which amount equals \$450.80, must remain in effect until paid in full. The Prosecuting Attorney prepared the Partial Release of Real Estate Mortgage forms. Joe Foster entertained a motion that the Partial Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- Roseanna Neal

Lois Snyder made and Justin Fallon seconded the motion. Upon roll call votes were as follows: Joe Foster, yea; Justin Fallon, yea; Lois Snyder, yea.

Release of real estate mortgage forms will be signed by Howard Joe Foster, as President of the Commission, and is on file in the County's CHIP files.

PARTIAL RELEASE OF REAL ESTATE MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a portion of a real estate mortgage executed by ROSEANNA NEAL to the above named County of Gallia, Office of Gallia County Commissioners, dated April 12, 2005 and recorded in Volume 427, Page 321, of the Mortgage Records of Gallia County, Ohio. (This document releases 85% of said mortgage, which equals \$2,554.51. The balance of said mortgage will remain in effect until paid in full, balance remaining equals \$450.80.)

IN WITNESS WHEREOF, the above named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 15th day of April, 2010.

WITNESSES:

COUNTY OF GALLIA, OFFICE
GALLIA COUNTY COMMISSIONERS

s/ Karen Sprague _____

s/ Howard Joe Foster
 HOWARD JOE FOSTER, PRESIDENT

s/ Terry Hemby _____

STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared Justin L. Fallon, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

s/ Connie Johnson
 NOTARY PUBLIC

This instrument Prepared by: C. Jeffrey Adkins, Gallia County Prosecuting Attorney
 18 Locust Street, Gallipolis, Ohio 45631.

DAVIS HALL BUILDING

County Administrator Sprague presented the Commission with the deed for the Davis Hall Building noting some restrictions established by Holzer Hospital Foundation as follows:

- Grantee will use said building for a Municipal Building and/or City offices and said building shall not be used as a jail.
- Grantee will give Grantor first right of refusal to purchase said real estate at the then asking price.

Sprague advised the Commission she had received a report from the County Building Superintendent that he did not feel the lot (89'4.5" x 154'8") where Davis Hall is located could be converted into 48 parking spaces. In his opinion it would be more like 28 to 30 spaces.

FY 2010 CDBG FORMULA GRANT ALLOCATION

The County Administrator advised the Commission of receipt of the FY 2010 CDBG Formula Grant allocation letter from the Ohio Department of Development. The 2010 allocation is \$175,000 which is up from \$154,000 for 2009.

CHILDREN SERVICES AGENCY UPDATE

Children Services Board President Kent Shawver and Financial Officer Summer Martyn were present for the Agency update. Shawver reported the following:

- They did locate the Occupancy Certificate so they are ready to rent the office space to Southern Ohio Behavioral Health.
- The Board also took action to make Interim Director Russ Moore the Executive Director. There was no change in salary or hours.
- As far as our cash flow, things are looking a lot better. Financial reports were reviewed; we are over \$33,000 in the black. Things are running smoothly with Woodland Centers and the Schools. Shawver stated that he feels like they are the most solid they have been in 8-9 months.
- We are still servicing the area and are working with JFS for Adult Protective Services. JFS is required by statute to receive the APS calls, with the MOU they are allowed to share employees for APS and utilize their investigators.

9:59 a.m. Commissioner Foster stepped out to Chair the 2nd Round Caucus Meeting in the second floor meeting room of the courthouse. Commissioner Snyder and Fallon left at 10:05 a.m. to also attend the Caucus meeting.

11:15 a.m. Commissioners returned to the meeting.

COUNTY ENGINEER GUARDRAIL REVISED PLAN

Lana Lane with the County Engineer's Office submitted the revised Guardrail Plan for signature. ODOT required an increase in some lengths. Upon the recommendation of Assistant Engineer Jennifer Brown, Lois Snyder made and Justin Fallon seconded the motion to approve the revision. Roll call: Mr. Fallon, yea; Mr. Foster, yea; Ms. Snyder, yea.

DJFS AGENCY UPDATE

Director Dana Glassburn submitted the following information regarding the JFS Pursue Sanctions information.

For individuals to receive "food stamps" as part of the Supplemental Nutritional Assistance Program (SNAP) or receive "welfare" Cash Assistance both of which are part of the Temporary Assistance to Needy Families (TANF) program, they are typically required to participate in 30 to 55 hours of work activities per week. In that, contrary to popular belief, they are required to work for this assistance. If participants do not complete the required number of hours, their assistance can be Sanctioned (terminated/reduced, etc.). Gallia County Department of Job and Family Services (GCDJFS) is in the process of issuing numerous Sanctions due to the lack of participation from recipients. "TANF assistance was designed to be temporary and participation in the work activity program helps individuals gain experience needed to help them secure employment to where they no longer need temporary assistance. In addition, a family can only receive cash assistance for thirty six months in Ohio so we have a limited time frame for the participants to gain the work experience necessary to succeed on their own. In an effort to enforce the participation requirements, GCDJFS pursues Sanctions".

Consequences of a Sanction are as follows:

- The first failure or refusal results in OWF ineligibility for the entire assistance group for one payment month, or until compliance, whichever is longer. The assistance group may also receive a reduction in food stamp benefits.
- The second failure or refusal causes OWF ineligibility for the entire assistance group for three payment months or until compliance, whichever is longer. The assistance group may also receive a reduction in food stamp benefits.
- The third or subsequent failure or refusal results in OWF ineligibility for the entire assistance group for six payment months or until compliance, whichever is longer. The assistance group may also receive a reduction in food stamp benefits. For a third or subsequent work activity failure, the adult who failed or refused to comply may also lose Medicaid coverage until he/she complies with the work-activity requirement.

Glassburn advised JFS is allowed to suspend benefits until the hours are actually worked and they are stepping up enforcement for non compliance of working off hours of participation. The goal is teach individuals a skill for a job, how to show up for a job, how to dress for a job, etc.

CAPITAL ASSETS POLICY

The following were present: JFS Director Dana Glassburn, Common Pleas employees Shari Van Gundy and Angie Burns; Recorder Roger Walker; Deputy Jimmy Spears, Sheriff Administrative Assistant Cheryl Vanco, Board of Elections Director Jeff Halley, Deputy County Auditor Steve Stinson and County Auditor Larry Betz, State Auditor Representative Denise Blair and Debbie Hill with Mental Health. Betz submitted a draft copy of the proposed Capital Assets Policy for approval. The following discussions were held.

Betz advised that several sample policies had been reviewed and the draft was prepared. The Prosecutor reviewed it and encouraged them to get the opinion of the State Auditor. State Auditor representative Blair stated that it was reviewed and appears to be accurate. As far as machinery and equipment she suggested that should consider handling charges and insurance on large items and a limit should be set for smaller items.

A discussion on tagging all equipment was held. Betz stated that County Engineer Boothe prefers to use his own tagging system which the Auditor's office has no issues with, as long as they get the information. County Auditor has no information connecting the previous tags on equipment. Glassburn asked if we will we be applying new tags with barcodes and that JFS also does their own tagging. For someone to physically tag all county equipment, this will be a lot of work and expense for the Auditor's office. If departments are using their own tags, this should be stated in the policy. Blair replied that in most counties, the tagging system is one uniform system; it does not vary from department to department.

Commissioner Foster stated we need to address the issues that have been brought up today with the various departments represented. One identification/tagging system county wide should be the preferred method then if departments want to track separately they can do so.

Blair advised that everything should be tagged that is over the capital threshold, which is set by management. An appraisal company will perform the initial appraised value of equipment and the County Auditor's software will automatically depreciate the values. Blair stated that she didn't see a disposal or loss procedure and how that will be handled. She suggested that we include procedure for this, such as attach the tag on the disposal forms when submitting disposals to the Auditor's office.

Commissioners suggested the draft again be sent out with today's suggestions and deficiencies as pointed out by the Blair and reword accordingly. We also need to reconcile the insured and tracked assets. The new software can be shared with the Commissioners office to accomplish this. The draft was tabled for two weeks for further review. Policy adoption is scheduled for 4/29/10 at 11:00 a.m. in the Commissioners Office.

SEWER CONSTRUCTION MEETING

1:00 p.m. Commissioners left the office to attend the Kanauga-Addison Construction meeting held in the 2nd floor meeting room of the Courthouse.

1:45 p.m. Commissioner Fallon left for an outside appointment.

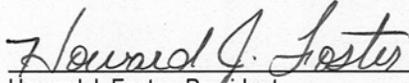
2:10 p.m. Commissioners Foster and Snyder returned to the meeting.

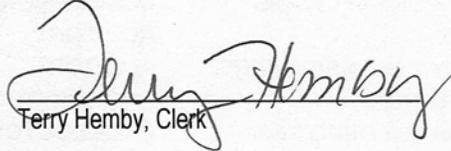
ODOT PERMIT APPLICATION

Stantec Engineer Gary Silcott submitted the new ODOT permit application for the Kanauga-Addison Sewer Project. President Foster requested a motion to sign the new permit application. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Foster, yea; Ms. Snyder, yea; Mr. Fallon, absent.

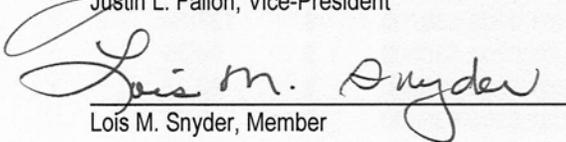
ADJOURN

At 3:18 p.m. President Foster entertained a motion for adjournment. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Foster, yea; Ms. Snyder, yea; Mr. Fallon, absent.


Howard J. Foster, President


Terry Hemby, Clerk


Justin L. Fallon, Vice-President


Lois M. Snyder, Member