

MARCH 10, 2011

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Lois M. Snyder. Roll Call: Lois M. Snyder, present; Mr. Howard J. "Joe" Foster, present; Harold G. Montgomery, present.

President Snyder entertained a motion for approval of the March 3, 2011 minutes. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Lois Snyder Joe Foster Harold Montgomery	3/17	Pike County KY	Tour Methane Burn Project
Auditor	Larry Betz Shanda Cremeens	3/11	Lawrence County	SECAAO Dist Mtg
Board of Elections	Shawn Huston	3/16	Cuyahoga County BOE	Pick up equipment

President Snyder entertained a motion to approve travel requests as submitted. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

Animal Shelter Canine Weekly Report										
Week Ending	# IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	# Out	In Foster Care	Remaining at Shelter
3/7/11	24	2	0	8	0	13	0	23	14	23

REVOLVING LOAN COMMITTEE APPOINTMENT

In an issue previously tabled, Economic Development Director Melissa Clark submitted the following correspondence:

Commissioners:

I am requesting the appointment of Meagan Barnes to the Gallia County RBEG Revolving Loan Committee. Current Committee members include: Rich Mahan – Ohio Valley Bank; Tracy Call – Farmers Bank; Larry Betz – County Auditor; Harold Montgomery – County Commissioner.

Thank you for your consideration,

Melissa Clark, Economic Development Director

Joe Foster made and Harold Montgomery seconded the motion to appoint Ms. Barnes. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

RURAL BUSINESS ENTERPRISE GRANT (RBEG)

Commissioners were in receipt of the following letter from Economic Development Director Melissa Clark:

Commissioners:

In May 2010, the Gallia County Commissioners requested and were granted approval to use \$16,580.12 of the ED RLF fund account balance as a portion of the local match for the RBEG.

On February 25, 2011, the ED RLF loan was paid in full and the current account balance is \$59,051.81. I am recommending that the Commissioners request permission from the Office of Housing & Community Partnerships (OCHP) to use \$25,000 of the above mentioned account balance as the full local match for the RBEG.

Thank you for your consideration,

Melissa Clark, Economic Development Director

Harold Montgomery made and Joe Foster seconded the motion to approve sending the following letter. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

Ohio Department of Development
Office of Housing & Community Partnerships
Attn: Matt LaMantia
P O Box 1001
Columbus, Ohio 43216-1001

RE: Request for Use of ED RLF Program Income

Dear Mr. LaMantia:

We are contacting you regarding the use of ED RLF program income funds to be used as part of the matching funds for a USDA Rural Development-Rural Business Enterprise Grant (RBEG). The RBEG will be used to establish a revolving loan fund for Gallia County small businesses

In May, 2010, the Gallia County Commissioners requested and were granted approval to use \$16,580.12 of the ED RLF fund account balance as a portion of the local match for the project. (see attachment)

During their March 10, 2011 regular meeting, the Gallia County Commissioners approved requesting permission to use \$25,000.00 of the county's ED RLF program income funds for the total matching funds for this project. (see attached copy of Commissioner's Journal). We have also enclosed a current copy of our ED RLF fund account balances for your reference. balance as of March 10, 2011 is \$59,251.91

Respectfully submitted,
Lois Snyder, President

Gallia County Board of Commissioners

CHANGE TO SEWER INSTALLATION MANUAL

Karen Sprague, County Administrator, presented the Commission with a revised Gallia County Sewer Installation Manual to include changing the sewer lateral size to 4 inch from original proposal of 6 inch and to add the requirement to add the Sewer Disconnect Valve to each lateral connection. Engineer Gary Silcott with Stantec submitted the following recommendation from to approve the following addition to CHAPTER III of the SANITARY SERVICE INSTALLATION REQUIREMENTS Section 413 Sanitary Sewer Installations:

A 4 inch Spears Sewer Disconnect Valve as provided by USA Bluebook or equivalent shall be installed at the point of connection between the existing sewer and the newly installed lateral. The location should be within 5 feet of the foundation of the home. A stand pipe of PVC shall be brought to grade and include and cap to seal the opening. The maximum depth shall be 4 feet.

Harold Montgomery made and Joe Foster seconded the motion to make the additions as recommended by the County Administrator and Engineer Silcott. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

VISION SERVICE PLAN RENEWAL

County Administrator Karen Sprague presented the Commission with a letter from Vision Service Plan stating the vision portion of the health insurance renewal information as follows:

- Current single monthly rate is \$7.73 which will increase to \$8.04
- Current family monthly rate is \$17.49 which will increase to \$18.19; rounded to \$18.20 to be split in half to coincide with the monthly bi-weekly payroll
- Current copay is \$10 exam and \$25 materials and will remain the same if renewed
- Alternate plan was offered with \$20 exam copay and \$20 materials copay with monthly rates of \$7.60 for single and \$17.20 for family
- Renewal period will be June 1, 2011 – May 31, 2013

Lois Snyder entertained a motion to renew the current plan as stated above. Joe Foster made and Harold Montgomery seconded the motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

RESOLUTION – FAIR BOOTH APPROVAL

Karen Sprague presented the Commission with the Gallia County Junior Fair Commercial Exhibitor contract for rental of a fair booth for the counties fair housing program. Cost is \$200 (includes the needed passes for GMCAA staff that helps with booth). This amount is paid for from the counties FY 2010 Formula grant. Lois Snyder entertained a motion to approve the contract as presented. Joe Foster moved and Harold Montgomery seconded the motion. Upon roll call votes were: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

EVALUATION OF GALLIA-MEIGS COMMUNITY ACTION AGENCY'S APPLICATION TO ADMINISTER GALLIA COUNTY'S FY 2011 CHIP GRANT

County Administrator Karen Sprague advised the Commission that she received on 3/9/11 the application to administer Gallia County's FY 2011 Community Housing Improvement Program (CHIP) grant from Gallia-Meigs Community Action Agency (CAA) as requested by the County. The Ohio Department of Development requires the County either bid this service out if we are not going to utilize a non-profit agency or request an application from a local non-profit agency. Gallia County chose to request the application from the CAA, a local non-profit, since they have administered Gallia County's last 8 CHIP grants and one CHIP grant for the City of Gallipolis and because they have done a very good job with all of them.

Gallia County must now evaluate the application that has been submitted based on the following criteria:

1. Financial capacity and stability
2. Experience and expertise
3. Demonstrated capacity including adequate staffing and organizational strength

If the application is deemed acceptable based on the evaluation criteria, Gallia County must then negotiate a written agreement with the non-profit agency. The agreement must contain, at a minimum, all federal uniform administrative requirements, a description of the work to be performed, a schedule for completion of work, a budget, procedures for disbursement of funds, requirements for records and reports that must be submitted, dispute resolution procedures, suspension and termination clauses and whatever other provisions are deemed necessary after consultation with the County Prosecuting Attorney and a review of federal, state and local regulations. The unsigned agreement (or signed with a clause that the agreement is contingent upon the county receiving the grant funding) must be included in the FY 2011 CHIP application, which is due to ODOD on 4/1/11.

The agreement between the county and the nonprofit agency must then be formalized with a resolution passed by the Board of Gallia County Commissioners, stating it is being adopted pursuant to receipt of a grant agreement from ODOD.

If the County is awarded the grant, payment can only be made to the nonprofit agency upon completion documentation, and verification of a given phase or task as outlined in the written agreement and after the work has been properly reviewed by a county representative.

The agreement must state that Gallia County will identify a representative who will be responsible for overseeing the activity of the nonprofit and for making regular routine reviews of their performance.

Gallia County will be responsible for maintaining all the appropriate records associated with the procurement of the nonprofit agency including a copy of the RFA; the application submitted by the nonprofit agency; the evaluation rating tool complete with the agency's performance; the written agreement between the grantee and the nonprofit; the resolution; records on monitoring visits and oversight activities undertaken by the grantee; and a record of the disbursement of funds.

Karen Sprague requested that the Commission take some time to review the application by the CAA. She advised that she had thoroughly reviewed it and felt that it included all the information that was requested by the County. The following information was noted:

1. List of prior experience in administration and implementation of Community Housing Improvement Programs dating back to 1976 including total project budgets of \$18,384,672.
2. Organization chart of CAA staff for the CHIP program showing 9 trained and capable staff for administration and implementation of this project – included job/position descriptions, resumes and certificates of training for each staff member
3. List of Scope of Services to be provided to administer and implement the FY 2011 CHIP grant is received by the County
4. Independent Auditor's Report for the year ended 2/28/10, which reflects the following (most current one available at this time – upon completion of the year ended 2/28/10 report it will be provided as well):
 - a. "In our opinion, Community Action Program Committee of Meigs and Gallia County, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended February 28, 2010."
 - b. "We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses."
 - c. "We noted no findings or questioned or likely questioned costs for federal awards for the fiscal year ended February 28, 2010."

After review of CAA's application, Lois Snyder entertained a motion to give the application a rating of 100%, deem the application acceptable based on all the 3 evaluation criteria listed above. Joe Foster moved and Harold Montgomery seconded the motion. Roll call votes: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

FAA GRANT 2010 DRAW #4 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

The County Administrator presented the Commission with FAA grant 2010 draw #4 forms requesting \$4,614 from the County's FAA grant for Delta Airport Consultants engineering services for the Gallia-Meigs Regional Airport RSA & Fuel Farm Projects. Lois Snyder entertained a motion to approve and sign the grant draw #4 forms for payment of engineering invoices as presented.

Joe Foster moved and Harold Montgomery seconded this motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

YOUTH SERVICES (WRAP) GRANT AMENDMENT

Juvenile Court submitted an amendment form/fiscal accountability for signature for the FY 2011 Youth Services Grant/510 Allocation and FY 2011 Tentative Variable (RECLAIM Ohio / 401) allocation.

Harold Montgomery made and Joe Foster seconded the motion to approve the amendment; roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

CHILDREN SERVICES AGENCY UPDATE

Vice President Kent Shawver, Executive Director Russ Moore and Fiscal Manager Kathy Campbell met to update the Commissioners on their agencies activities. Financial information was distributed and reviewed.

Tobacco funds: These funds were recently received and must be used by June 30, 2011. There are many restrictions on the use of these funds therefore, Moore and Campbell are working with DJFS Director Dana Glassburn to come up with a plan to maximize and utilize those funds.

Moore distributed the intake screening report for February and reviewed with the Commission. We currently have 18 in adoptive care/placement. We have had 2 successful adoptions in the last 30 days with 7 still pending. We have seen the number of foster parents decreasing over the past years. We currently have 10 families in the county that assist and are working to recruit additional foster families.

Moore stated, we also want to thank and publicly recognize one of our board members Molly Plymale, who served from 2001 to 2010 and retired in December of 2010. A plaque was presented to Molly from the Children's Services Board. The County Commissioners also recognized Molly with the following Proclamation:

A Resolution

BY

The Gallia County Board of Commissioners

Recognizing the Service of

Molly V. Plymale

on the Gallia County Children Services Board

WHEREAS, The members of the Gallia County Commissioners are pleased to recognize the service of Molly V. Plymale on the Gallia County Children Services Board; and

WHEREAS, Molly V. Plymale faithfully served on the Children Services Board for a period of more than nine (9) years, beginning in 2001 and ending 2010; and

WHEREAS, Molly V. Plymale faithfully discharged her Board duties and responsibilities in a way that brought honor, esteem and professionalism to the agency; and

WHEREAS, Molly V. Plymale's service on the Board contributed greatly to the protection and well-being of children in Gallia County as well as the strengthening of families and the overall community. Her service was accomplished in a selfless manner and for the betterment of Gallia County citizens;

THEREFORE, BE IT RESOLVED, that we, the Gallia County Board of Commissioners, in adopting this Resolution, do hereby compliment Molly V. Plymale for her service and congratulate her upon her retirement from the Gallia County Children Services Board; and

BE IT FURTHER RESOLVED, that the Clerk of the Board make available copies of this resolution to all interested persons and to the news media of Gallia County.

IN WITNESS WHEREOF, we have here unto set our hand on the 10th day of March 2011 and caused this seal to be affixed.

Lois M. Snyder, President

Howard J. Foster, Vice President

Harold G. Montgomery, Member

Harold Montgomery made and Joe Foster seconded the motion; roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

EFFECTIVE FAMILY PROGRAM

DFJS Director Dana Glassburn distributed a flyer promoting a two hour workshop being held at the Grace United Methodist Church on March 17th at 6:30 pm. This workshop gives you a breakthrough understanding of your personality, how it compares to other personalities, how it affects relationships, and how to identify the best job for you. The best job for you is one that you enjoy the most and that makes the best use of your strengths. Wing Haven provides this great benefit to Gallia County residents at no costs through the sponsorship of Gallia County Job and Family Services. For more information call Jamie Payne at 388-8567.

WORK PLACEMENT ACTIVITIES – TANF

Glassburn gave a brief recap of the TANF work placement activities for the month of February stating that the information will help identify the areas of need and focus dollars to be more affective.

EXECUTIVE SESSION - DJFS

At 10:22 a.m. the President entertained a motion to enter into executive session with Director Dana Glassburn to discuss a personnel issue to consider the discipline, promotion, demotion, compensation of public employees and the investigation of complaints against a public employee. Harold Montgomery made and Joe Foster seconded the motion; roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 10:45 a.m.; no action taken.

OHIO VALLEY RECOVERY SERVICES

Brenda Bell and Toby Mannering representatives of Ohio Valley Recovery Services gave a presentation on the services they could offer the Commissioners in regard to collection of past due sewer accounts with Ohio Valley Recovery Services which is a local company through Ohio Valley Bank. Commissioners watched their presentation and advised they would review their information; no action taken.

SERVICE CENTER ROOF LEAKING

After receiving several complaints on the phone system at the Service Center, 911 Director Sherry Daines called a service tech in from Voice & Data Networks. Upon their inspection they discovered a leak from the roof area draining on the phone system. I.T. Director John Grubb was also present at the inspection and agreed with the tech, there was water damage to all the boards in the system except the processor board and provided photos of the damage.

Commissioner requested that Building Superintendent Tom Halfhill be present for the inspection, he also took pictures and brought back diagrams of the suspected roof area that was leaking. (Approximately 30' x 40') County Administrator Karen Sprague suggested that they obtain two quotes for repair to prevent any future leaking. Once the leaking is corrected, repairs must be made to the phone system.

Halfhill also advised there a small leak at the main courthouse structure; Commissioners requested he obtain quotes for this as well.

GREEN SEWER UPDATE

Stantec Engineer Gary Silcott was present for an update to the proposed Green Sewer Project. He distributed maps with options of realignment of the project and reviewed them with those present. No action taken.

DEVELOPMENTAL DISABILITY AWARENESS MONTH

Superintendent Rosalie Durbin was present for the following proclamation:

Proclamation

Whereas: Individuals with developmental disabilities, their families, friends, neighbors and co-workers encourage everyone to focus on the abilities of all people, and

Whereas; the most effective way to increase this awareness is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's contribution; and

Whereas; opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community; and

Whereas; we encourage all citizens to support opportunities for individuals with developmental disabilities in our community that include full access to education, housing, employment, and recreational activities; and

Now, therefore, we, the Gallia County Commissioners, do hereby proclaim March, 2011 as Developmental Disabilities Awareness Month and recognize that ***"together everyone wins, together the future is brighter, together we inspire possibilities, and together we accomplish more"***. Take the time to get to know someone with a disability and what he or she has to offer.

Signed this 10th Day of March, 2011

Lois M. Snyder, President

Howard J. Foster, Vice President

Harold G. Montgomery, Member

Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

SERVICE CENTER PHONE SYSTEM

The I.T. Director submitted a quote for \$4,780 from Voice & Data Networks to repair the phone system located at the Service Center which is completely out of service at this time due to the leaking roof. Joe Foster made and Harold Montgomery seconded the motion to order the replacement equipment and advised the clerk to turn the damage into our CORSA insurance agent. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

* Commissioners left the office at 3:00 p.m. for a Solid Waste District meeting in Wellston.

* Commissioners returned to the office at 6:25 p.m.

KANAUGA/ADDISON PAYMENT RESOLUTION # 17

County Administrator Karen Sprague presented the Commission with Payment Resolution # 17 for the Kanauga/Addison Sewer Project for the following items:

- Trimat Construction Pay Estimate # 18 - \$176,611.36
- Stantec Consulting Inv. #472541 - \$26,104.66
- Total = \$202,716.02

Joe Foster moved and Harold Montgomery seconded a motion to approve payment resolution # 17 as submitted. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

MEMO ENTRY – REVENUE/EXPENSE OPWC KA SEWER GRANT/LOAN

County Administrator Karen Sprague advised the Commission that OPWC will make direct payments to vendors for the Kanauga/Addison Sewer Project grant & loan funding. In order to reflect the receipt and expenditure of these grant/loan funds within the county fund established as OPWC KA Sewer Grant/Loan Fund the County Auditor must make the following memo entries:

- Memo payin in the amount of \$26,104.66 into 106.3000.400101 from OPWC Loan # CO17L
- Memo expense in the amount of \$26,104.66 from 106.1106.531101 to Stantec Consulting Inc. vendor # 6899 for invoice #472541

MERCERVILLE SEWER PAYMENT RESOLUTION # 11

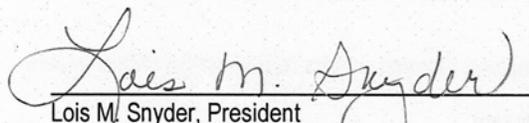
County Administrator Karen Sprague presented the Commission with Payment Resolution # 11 for the Mercerville Sewer Project for the following items:

- Trimat Construction, Inc. Pay Estimate #10 - \$14,894.37
- Stantec Consulting Inv. # 472543 - \$3,772.93
- Total = \$18,937.29

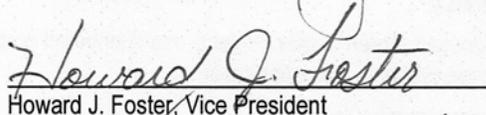
Joe Foster moved and Harold Montgomery seconded a motion to approve payment resolution # 11 as submitted. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

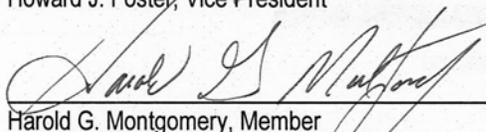
ADJOURN

At 6:30 p.m. President Snyder entertained a motion for adjournment. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.


Lois M. Snyder, President


Terry Hemby, Clerk


Howard J. Foster, Vice President


Harold G. Montgomery, Member