

**JUNE 30, 2011**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Lois M. Snyder. Roll Call: Lois M. Snyder, present; Vice President Mr. Howard J. "Joe" Foster, present; Member Harold G. Montgomery, present.

President Snyder entertained a motion for approval of the June 23, 2011 minutes. Joe Foster made and Harold Montgomery seconded the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Harold Montgomery Terry Hemby	7/6	Wellston	Solid Waste Policy Meeting

President Snyder entertained a motion to approve travel requests as submitted. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

Animal Shelter Canine Weekly Report										
Week Ending	# IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	# Out	In Foster Care	Remaining at Shelter
6/27	49	1	2	3	0	2	0	9	10	66

**LEAVE DONATION APPLICATION**

Commissioners received a leave donation application from County Engineer Brett Boothe requesting the following:

Donating Employee	Receiving Employee	Hours Donated	Pay Period
John Wellington	Danny Jones	40	7/15/11

President Snyder entertained a motion to approve the leave donation application as requested. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

**REQUEST FOR PROPOSALS**

Commissioners sent the following correspondence to all banks for request for proposals:

DATE: June 30, 2011

TO: Farmer's Bank  
WesBanco  
Ohio Valley Bank  
People Bank  
US Bank

FROM: Gallia County Commissioners

RE: Request for Proposals—General Obligation Bond for Purchase of Davis Hall Lot

Please be advised the Gallia County Commissioners desires to borrow funds for the purchase of the Davis Hall Lot from the City of Gallipolis at a purchase price of \$206,050. We would like options for general obligation bond funding as follows:

- \$200,000 with 20, 15, 10 & 5 year options, prepayable at any time
- \$160,000 with 20, 15, 10 & 5 year options, prepayable at any time

The Gallia County Commissioners are trying to determine the best rates and terms available locally. Therefore, the Commissioners request your proposals no later than 4:00pm Wednesday, July 13, 2011.

Please submit your written proposal on bank letterhead in a sealed envelope with the bank name on the outside of the envelope. The envelope must be labeled "Bond Proposal—Davis Hall Lot Financing".

Should you have any questions in this regard please contact Gallia County Administrator Karen Sprague or County Commissioners Clerk Terry Hemby both at 740-446-4374.

cc: Dennis Schwallie, Peck, Shaffer & Williams

Joe Foster made and Harold Montgomery seconded the motion to obtain proposals as described; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

**SPECULATIVE BUILDING – CHANGE ORDER # 7**

Economic Development Director Melissa Clark submitted the following for approval:

*I recommend for review and signature, change order # 7 for the Gallia County Speculative Building Project.*

*My recommendation is to increase the contract, \$4,185.00 for electrical work requiring additional conduit, MCM Conductors and rewiring of 1,000 amp main panel and transformer, as well as extending the contract requiring all work be completed no later than July 7, 2011.*

*This change order will bring the total contract amount with SJM Construction to \$714,199.00.*

*s/Melissa Clark*

Harold Montgomery made and Joe Foster seconded the motion to approve the change order as recommended by Ms. Clark; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

**QUOTES RECEIVED - SENIOR CENTER ROOF REPAIR**

President Lois Snyder opened the following quotes for the repair of the Senior Citizen roof:

<b>Company</b>	<b>Total Bid</b>
Hash Construction – Bidwell, OH	15-Year Warranty - \$ 23,250.00
Fairfax – Chesapeake, OH	\$ 46,500.00 15-Year Watertight Warranty 20-Year Material warranty by Firestone Blding Products
Five Star Commercial Roofing, Inc. Hartford City, IN	Flat 2 Ply Black - 10-Year Warranty - \$ 19,443.00 Flat 2 Ply Coat - 15-Year Warranty - \$ 20,963.00 Flat 2 Ply Chip - 20-Year Warranty - \$ 21,698.00

Commissioners will review the quotes; no action taken.

**FY 2011 CDBG FORMULA PROJECTS REVIEW**

County Administrator Karen Sprague presented the Commission with an answer from ODOD regarding a waiver request to be allowed to do 7 projects instead of the limit of 6. ODOD advised they will not allow any county to exceed the 6 project limit and none of the projects can be combined into one because they all serve different LMI census tracts and are all on behalf of different units of local government. Also, there is a percentage limit for Administration and Fair Housing dollars as part of the grant application. Admin is limited to 15% of the total project cost or \$24,000 and fair housing is limited to 5% of the total project cost or \$8,000; for a total of \$32,000. That leaves \$128,000 to be split between 6 projects.

**2<sup>nd</sup> PUBLIC HEARING FOR FY 2011**

County Administrator Karen Sprague advised the Commission the 2<sup>nd</sup> public hearing for the FY 2011 CDBG formula program will be held Thursday, 7/14/2011 at 10:30 am. Projects will be formally selected and announced during that meeting.

**KANAUGA-ADDISON SEWER – B-W-08-1AY-1 GRANT EXTENSION REQUEST**

County Administrator Karen Sprague advised the Commission of the need to request a second grant extension for the counties FY 2008 CDBG Sewer Grant noting the 1<sup>st</sup> extension approved by ODOD expires 8/31/2011 and the contractor will not be completed with the project soon enough to complete all the projects and expend all of the grant funds by that deadline. Ms. Sprague presented a letter to ODOD requesting a 2<sup>nd</sup> extension thru 2/28/2012. Lois Snyder entertained a motion to approve the letter as presented. Mr. Foster made and Mr. Montgomery seconded that motion. Roll call votes: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

6/30/2011

Ohio Department of Development  
Office of Housing & Community Partnerships  
ATTN: Michael Hiler, Office Chief  
P. O. Box 1001  
Columbus, Ohio 43216-1001

RE: Request for extension for B-W-08-1AY-1

Dear Mr. Hiler:

The Board of Gallia County Commissioners respectfully requests an extension be granted for B-W-08-1AY-1. The Kanauga-Addison Sewer Project is almost complete; however we will not be able to meet the construction completion deadline of 8/31/2011. The project has substantially delayed this winter and spring by the weather (record rainfall), as well as additional storm sewer work and trouble with ground stabilization in some areas. The project's remaining timeline is as follows:

- Current estimated completion date for laying pipe is 6 weeks from now, which would put us in the first week of August.
- Then the pipe has to lie for 60 days before testing, which would take us to the first week of October.
- Restoration and cleanup are currently underway for all areas where the pipe has been tested and passed and it will continue until all areas of the project are completed. This should be completed during October.
- As soon as the system is certified operational the county will send out connection notices and will begin using the \$100,000 CDBG tap-ins/connection funds to make the on-lot connections for those residents that are LMI. Since we are giving customers 90 days to connect, the CDBG tap-in/connection funds should be spent within that 90 day period. This would take us to January 2012.

As we are sure you are aware, the loss of this funding would jeopardize the completion of the Kanauga/Addison Sewer Project. Therefore, we respectfully request that Gallia County be granted a 6 month extension for the B-W-08-1AY-1 grant as follows:

Project Completion: February 28, 2012  
Payment Requests: March 31, 2012  
Final Performance Report: April 30, 2012

Thank you in advance for your approval of our request in this regard.

Respectfully submitted,  
Board of Gallia County Commissioners  
s/ Lois M. Snyder, Pres.  
s/ Howard Joe Foster, Vice-Pres.  
s/ Harold G. Montgomery

**SHERIFF DEPARTMENT – AGENCY UPDATES**

Sheriff Browning and Administrative Assistant Heather Casto was present for an update of the following in their department:

- Jail Doctor Liability coverage – Sheriff advised they had sent several letters out to medical professionals requesting proposals with a 7/1 deadline. They have received no responses to date. He has verbally spoken to a practitioner but has nothing in writing yet.

- WRC – Food expenses are doing very well; there has been a slight increase with the recommendations of the dietician. With Jail Diversion participants going to WRC we have seen a medical savings. But they are unable to pay to stay there. Had 22 at the WRC center last week; 2 being out of county. We are also looking at options to house females at this facility; the Sheriff has informally discussed this with Engineer Breech. At the jail, we only have 4 beds for females which have been overflowing. We have been moving men out to the WRC to make more room for females.

Being six months into the new facility, the Commissioners requested a report with comparisons to WRC budget versus the Jail budget, line item by line item. Commissioners also requested that they do some investigation on the large water bill at this facility.

**FAMILY PLANNING COMMITTEE MEETING**

A Family Planning Committee meeting was held at 10:15 a.m. Committee members present were President Lois Snyder, County Administrator Karen Sprague, DJFS Director Dana Glassburn, DJFS employees Belinda Jones and Fred Childers. The PRC plan was submitted for approval with all members of the Committee in agreement to forward on to the County Commissioners. Meeting was adjourned.

**PRC PLAN**

DJFS Director Glassburn presented the Gallia County Prevention Retention & Contingency (PRC) Program plan for approval. The effective date is July 1, 2011 through June 30, 2013. The PRC program is assistance or services needed to overcome immediate barriers to achieving or maintaining self-sufficiency and personal responsibility for families with at least one minor child under the age of eighteen living in the home.

Joe Foster made and Harold Montgomery seconded the motion to approve the plan as recommended by the Family Planning Committee. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

**EXECUTIVE SESSION – DJFS**

At 10:25 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 10:38 a.m.; no action taken.

\* 10:38 – President Lois Snyder left for an OVRDC meeting in Waverly OH, turning the meeting over to Vice President Joe Foster

**NON EMERGENCY TRANSPORTATION CONTRACTS**

DJFS Director Glassburn submitted for signature a purchase of service contract between the Gallia County DJFS and the following agencies for the purchase of Non Emergency Transportation:

- Community Action Agency
- Health Recovery Services
- Woodland Centers

The contract period will run from July 1, 2011 to June 30 2012 with a reimbursement unit rate of \$3.25 per mile. Harold Montgomery made and Joe Foster seconded the motion to approve the contracts as recommended by Glassburn; Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

**MAXIMUS SOFTWARE MAINTENANCE CONTRACT**

Glassburn submitted the Maximus maintenance plan contract for signature. The contract covers ongoing support and maintenance of MLS-QulC+ for the state fiscal year 2012. The support plan has the following elements:

- Phone Support
- Program Updates
- User Group Meeting
- E-letters & Training Bulletins

The support plan for the coming year is priced and structured based on the agency type as it was last year and the fee for this contract will remain the same as last year.

Harold Montgomery made and Joe Foster seconded the motion to approve the President's signature on the contract as recommended by Director Glassburn; Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

**BID OPENING – GUARDRAIL PROJECT**

At 11:00 a.m. Vice President Foster opened the following bids for the County Engineer Guardrail Project:

Company	Total Bid
Lake Erie Construction Co. – Norwalk OH	\$ 256,575.00
PDK Construction, Inc. – Pomeroy OH	\$ 277,426.00

The bids were turned over to the County Engineer for review and recommendation. The following were in attendance: Assistant County Engineer Jennifer Brown and Tribune Reporter Amber Gillenwater.

**BID OPENING – PAVEMENT MARKING**

At 11:15 a.m. Vice President Foster opened the following bids for the County Engineer Pavement Marking Project:

Company	Total Bid
Mar-King Construction, Inc. – Norwalk OH	\$ 129,961.50
A&A Safety – Amelia OH	\$ 146,377.00
Aero-Mark, Inc. – Streetsboro OH	\$ 143,000.00

The bids were turned over to the County Engineer for review and recommendation. The following were in attendance: Assistant County Engineer Jennifer Brown, Tribune Reporter Amber Gillenwater and Bob Easter.

**BID OPENING - PAVING**

At 11:30 a.m. Vice President Foster opened the following bids for the County Engineer Porter Rd (SR 554 to SR 160) Paving Project:

Company	Issue 1	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL UNIT
The Shelly Company	ODOT # 448 T1	Asphalt Concrete	Tons	608.67	\$71.50	\$43,519.91
	ODOT # 448 T2	Asphalt Concrete	Tons	608.67	\$71.50	\$43,519.91
	ODOT # 407	Tack	Gal	887	\$1.85	\$1,640.95

The bids were turned over to the County Engineer for review and recommendation. The following were in attendance: Assistant County Engineer Jennifer Brown, Tribune Reporter Amber Gillenwater and Trevor Small - The Shelly Company.

**MOBILE COMMAND CENTER**

EMA Director Mike Null received the following request

Mike,

As you may remember, we have discussed the use of Gallia County's Mobile Command Center during the Gallipolis River Recreation Festival as a command post this year. Please consider this my formal request for the use of this vehicle on July 1-4, 2011. We will be using this vehicle through the festival, but mainly during the evening.

I would like to thank you in advance for the use of this vehicle and if there is anything else left to do, let me know.

Respectfully,

*s/Clinton Patterson*

Chief of Police  
City of Gallipolis

Harold Montgomery made and Joe Foster seconded the motion to approve the request as recommended by Director Null. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

**WATER SYSTEM VULNERABILITY ASSESSMENT**

EMA Director Mike Null submitted the following:

RE: *Results of Gallia County Water Systems Vulnerability Assessment*

*Please accept the accompanying CD as a result of the culmination of the FY'08 Homeland Security Grant. This grant required that the county allocate 25% towards a planning activity. This grant expires June 30, 2011.*

*Gallia County EMA piggy-backed off of a Meigs County project to conduct a Vulnerability & Needs Assessment study of potable water systems. As such, Gallia County EMA used the same vendor, J.H. Harvey & Associates to determine Gallia County water systems.*

*The study looks at strengths and weaknesses and identifies possible connection points whereby external source could supply/supplement in times of catastrophic failure.*

*We received two (2) original hard copy, 3-ring binders and two (2) original CD's. My intent is to use one of the original hard copies as a working document and preserve the second for records purposes. The attached CD is one of those originals for your use/records. It contains the same information as the hard copy versions and as such allows hard copy reproduction as needed.*

*If I can be of further assistance, please feel free to contact me.*

Sincerely,

*s/ C. Michael Null*

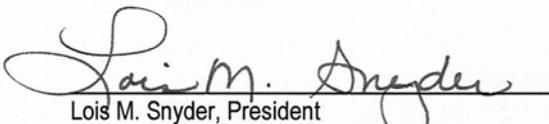
This information is retained on file in the Commissioners office.

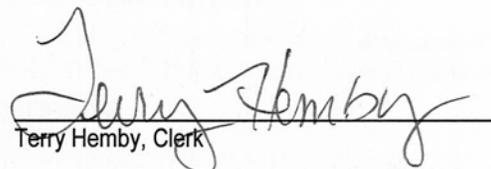
**SENIOR CITIZEN ROOF REPAIR AWARDED**

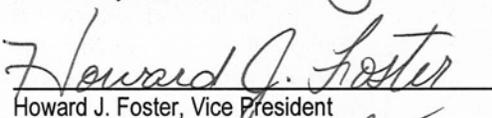
In reviewing the warranty information with the Assistant Building Superintendent, County Administrator Karen Sprague recommended the roof repair/replacement quote be awarded to Hash's Construction Company, Bidwell OH as the best quote in the amount of \$23,250.00. Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

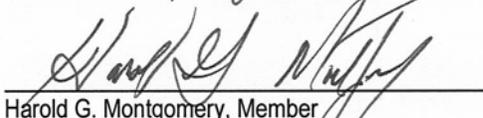
**ADJOURN**

At 3:25 p.m. Vice President Foster entertained a motion for adjournment. Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

  
Lois M. Snyder, President

  
Terry Hemby, Clerk

  
Howard J. Foster, Vice President

  
Harold G. Montgomery, Member