

AUGUST 18, 2011

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Lois M. Snyder. Roll Call: Lois M. Snyder, present; Vice President Mr. Howard J. "Joe" Foster, present; Member Harold G. Montgomery, present.

President Snyder entertained a motion for approval of the August 11, 2011 minutes. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Joe Foster	8/25	Waverly	OVRDC Exec Mtg
Commissioners	Karen Sprague Terry Hemby	8/24	Pomeroy	GMCAA Bd Meeting

President Snyder entertained a motion to approve travel requests as submitted. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

Animal Shelter Canine Weekly Report										
Week Ending	IN	Adopt ed	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	Out	In Foster Care	Remaining at Shelter
8/8	43	2	0	2	5	46	0	55	23	59
8/15	42	7	1	1	0	0	0	9	20	73

President Snyder entertained a motion to approve animal shelter reports as submitted. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

COUNTY ENGINEER – I.T. SYSTEM

Commission received the following in a letter from the County Engineer dated 8/17/11.

Commissioners,

We are discontinuing our service with John Grubb, Information Technology Director, as of July 31, 2011 due to insufficient time of response. While we appreciate John's expertise in technology, our office requires a more efficient approach with the maintenance and upgrades of our computer system and we realize John is not able to handle our computer needs due to time constraints.

Sincerely,

Brett A. Buntke, P.E., P.S.

Gallia County Engineer

Harold Montgomery made and Joe Foster seconded the motion to accept the County Engineer's removal from Gallianet service. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Mr. Foster and Mr. Montgomery noted concern that the County Engineer's office must still remain compliant with the State Auditor's requirements, noting the computers and servers are county property. Also, the County would need access to passwords and etc. to maintain continued service should future County Engineers choose to return to Gallianet. Commission requested that Mr. Grubb advise the County Engineer of what is necessary in this regard.

CONSULTANT AGREEMENT WITH CITY SCHOOLS

President Lois Snyder entertained a motion to approve the consultant agreement as submitted and recommended by Sheriff Joe Browning. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

**Gallipolis City School District
CONSULTANT AGREEMENT**

This Agreement is entered into on August 17, 2011 by and between the Gallipolis City School District Board of Education ("Board") and Gallia County Sheriff's Office ("Consultant"), an independent contractor, for the provision of services by the Consultant to the Board.

I. SERVICES TO BE PROVIDED BY THE CONSULTANT

The Consultant shall provide the following services:

The service of a part time 6.5 hour Student Resource Deputy for the 2011-2012 school year (175 days). The Student Resource Deputy will be housed at Gallia Academy High School, 2855 Centenary Road, Gallipolis, Ohio and will provide prevention education services to Green, Rio Grande and Washington Elementary Schools.

The Consultant shall exercise independent professional judgment at all time and shall determine the manner by which the described services are to be rendered. Services shall be provided in accordance with all applicable laws, rules and regulations, including policies and regulations of the Board. The Consultant shall maintain strict confidentiality with respect to all services rendered. Notwithstanding the Consultant's status as an independent contractor, the Board has the right to monitor the Consultant's performance in order to ensure a high level of quality in the services provided and in the relationship between the Consultant and the recipient(s) of services or others with whom the Consultant interacts in performing this Agreement.

II. FEES

The Board shall pay the Consultant \$14.07 per hour for 1137.5 hours for 2011-2012 school year (175 days) plus \$100 per month for September – May travel expense. The total amount of fees payable to the Consultant during the term of this Agreement shall not exceed \$16,904.63. The Consultant shall provide documentation of services as required by the Board, and payment shall be made within thirty (30) days of receipt of documentation.

III. FREQUENCY OF SERVICES [Select Option]

The Consultant shall provide the described services on an as-needed basis upon request of the Board's superintendent, who shall have the sole discretion to determine the quantity of services, if any, to be provided by the Consultant under this Agreement; use of the Consultant shall not create any expectation regarding further use, and the

Board shall have no continuing obligation to utilize the services of the Consultant during the term of this Agreement or thereafter.

OR

 x The Consultant shall provide the following quantity of services during the term of this Agreement [specify number of units of time or service]: 6.5 hours per day for 175 days or 1137.5 hours.

IV. TERM

This Agreement shall be in effect from August 24, 2011 through May 25, 2012 unless earlier terminated by the Board. The Board may terminate this Agreement at any time by giving notice to the Consultant at the address contained herein if the Board determines, in its sole discretion exercised in good faith, that the Consultant has violated any applicable law, rule, regulation, or policy; failed to perform any duty or warranty under this Agreement; or made a misrepresentation which materially affects the level or quality of services; or if the Board is otherwise dissatisfied with the Consultant's performance.

V. RELATIONSHIP OF THE PARTIES

The consultant is an independent contractor and may not hold himself/herself out to individuals receiving services or to others as the employee or agent of the Board. The Consultant is not required to perform services exclusively for the Board and may perform the same or similar services for others. The Consultant is responsible for all expenses incurred in rendering services under this Agreement, and the Consultant agrees to hold the Board harmless from any such expenses. At his or her sole cost, the Consultant shall maintain all licenses/certifications required by law, shall secure professional liability insurance and any other insurance required by law, and shall pay all taxes and/or fees required by law. The Consultant shall indemnify and hold the Board harmless from and against any claim asserted by, or any liability to, any person on account of injury, death, or damage to property arising out of the Consultant's acts or omissions in the performance of the Agreement. If and as required by law, the Board shall make contributions to the Public School Employees Retirement System on behalf of the Consultant. Any services provided by the Consultant pursuant to this Agreement are in the nature of personal services and may not be subcontracted or assigned without the prior written consent of the Board.

VI. MISCELLANEOUS PROVISIONS

This Agreement creates no third party beneficiaries.
Snow Emergency days shall be compensated at the above mentioned rate of pay up to three days.
Crisis intervention training (CIT), if offered by the Sheriff's Office will be required of Deputy Sheriff's assigned to SRD positions. The School District will allow time for the deputy to attend this 40 hour course.
This document sets forth the entire agreement of the parties and supersedes all prior agreements or contracts, whether oral or written between the parties.

CONSULTANT
Gallia County Sheriff's Office
s/ Joe Browning 8/11/11
Sheriff Date

BOARD OF EDUCATION
Gallipolis City Schools
_____ President

Gallia County Commissioners:
s/ Lois M. Snyder 8/18/11
s/ Howard J. Foster 8/18/11
s/ Harold G. Montgomery 8/18/11

_____ Treasurer
_____ Superintendent
_____ Supervising Administrator

Approved as to form:
s/ Jeff Adkins 8/11/11
Prosecuting Attorney

GALLIPOLIS LIONS CLUB LIGHT BULB ORDER

President Snyder entertained a motion to approve purchase of light bulbs from the Gallipolis Lions Club for county facilities in the amount of \$1,138.00 Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

OPWC DISBURSEMENT REQUEST

President Snyder entertained a motion to approve an OPWC Disbursement request #1 in the amount of \$34,172.72 from the County Engineer for Williams Hollow Road Slip Repair Project. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

**HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT
FY 2009 CDBG CHIP/HOME GRANTS (B-C-09-025-1 & B-C-09-025-2)**

The County Administrator presented the Commission with the Housing Semi-Annual Program Income Report for the period December 31, 2010 thru June 30, 2011 for the County's CHIP/HOME Grants Program Income, which must be submitted to the Ohio Department of Development. Lois Snyder entertained a motion that the Program Income Report be approved and signed as presented. Harold Montgomery made and Joe Foster seconded that motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

**SEMI-ANNUAL REPORT
CDBG ED REVOLVING LOAN FUND**

The County Administrator presented the Commission with the Semi-Annual Report for the CDBG ED Revolving Loan Fund for the period of December 31, 2010 thru June 30, 2011. Lois Snyder entertained a motion that the report be approved and signed as presented. Joe Foster moved and Harold Montgomery seconded that motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

JULY 2011 FINANCIAL REPORT REVIEW

The County Administrator presented the Commission with:
• The July 2011 Financial Reports for comparison with the July 2010 Financial Reports. The following was noted during the review:
▪ 1/1/2010 beginning cash balance was \$1,098,183.64

- 1/1/2011 beginning cash balance was \$589,342.87
- Difference of \$508,840.77
- 7/30/2010 ending cash balance was \$242,101.42
- 7/30/2011 ending cash balance was \$66,014.35
- Difference of \$176,087.07
- General Fund change in cash balance in comparison with the 1/1/2011 review is \$332,753.70
- Reviewed a report of general fund departmental budgets thru 8/10/11
- Reviewed August Sales Tax report from Auditor's office

LETTER OF SUPPORT – SERENITY HOUSE

The County Administrator presented the Commission with a letter of support for Serenity House for their 2011 Emergency Shelter Grant Program Application. Joe Foster made and Harold Montgomery seconded a motion to approve the letter of support as presented. Roll call votes: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

8/18/2011

Serenity House
Attn: Melissa Kimmel, Exec. Director
P O Box 454
Gallipolis, OH 45631

RE: Emergency Shelter Grant Program Application

Dear Ms. Kimmel:

This letter is written in support of Serenity Houses' Emergency Shelter Grant application to continue its Emergency Shelter Program. Based on the current program's utilization, this is a much needed service in our community. We strongly concur with the ongoing need to find provide emergency shelter for women and children in Gallia County.

Serenity House has a long and successful history of operating the only emergency shelter in Gallia County. This experience has given the agency insight into the needs of these persons that can link the individual with the system supports and resources necessary to secure and maintain housing and employment in the community.

You can be assured of complete cooperation and coordination of services and referrals between the Gallia County Commissioners Office and Serenity House if this grant is awarded. Our office participates in the Gallia-Jackson-Meigs-Vinton Continuum of Care with Serenity House and all other housing and service providers in the four county service area. All the office, agencies and organizations participating in the GJMVCOC cooperate through usage of services and referrals as needed for the clients that we serve.

Thank you for addressing this critical need, and we encourage the Office of Housing and Community Partnership's funding of your application.

Respectfully submitted,
Gallia County Commissioners
s/ Lois M. Snyder, President
s/ Howard Joe Foster, Vice-President
s/ Harold G. Montgomery, Commissioner Member

PREVAILING WAGE CHANGES

The County Administrator presented to the Commission notification from the State of Ohio regarding change made to Ohio's Prevailing Wage laws. Prevailing Wage Thresholds will change are as follows:

- New Construction – effective 9/29/2011 - \$125,000
- New Construction – effective 9/29/2012 - \$200,000
- New Construction – effective 9/29/2013 - \$250,000
- Reconstruction – effective 9/29/2011 - \$38,000
- Reconstruction – effective 9/29/2012 - \$60,000
- Reconstruction – effective 9/29/2013 - \$75,000
- However, projects relating to streets, roads, sewers, water works, etc. will remain at the current threshold amounts of \$23,447 for reconstruction and \$78,258 for new construction and will be adjusted biennially with new thresholds to be effective 1/1/2012.

NO ENGINE BRAKE SIGN

Residents Renee Farley and Delane Gallon comes before the Commission requesting "No Engine Brake" sign being posted before the exit ramps leading to the rest area off State Rte 35. She has contacted ODOT and they advised it was the responsibility of the County Commissioners to enact a regulation prohibiting the use of engine brakes on vehicles within the unincorporated area of the County or Township. Ms. Farley advised the homeowners were there before the road came and they are not objecting to the road, they appreciate the road very much but would like to limit the amount of noise. After discussion with ODOT Traffic Engineer Tom Camden and obtaining information from him, the Commissioners discussed adoption of a resolution. Mark Kirkhart with ODOT attended and advised he could give the Commission an estimated cost on the signs and he will find out where the signs can be located. The Commission advised they will discuss with Springfield Township Trustees, take input from the public before making a decision; no action taken.

LEAVE DONATION APPLICATION

Commissioners received the following leave donation application:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
DJFS	Maria Phillips	Candy Baughman	13.75	7/31-8/13/11

The President entertained a motion to approve the leave donation application as requested. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

CLOTHING VOUCHER REPORT

DJFS Director Dana Glassburn informed the Commission of the ending report for the school clothing voucher program. He advised that \$289,486.21 had been expended for the program.

EXECUTIVE SESSION - DJFS

At 10:11 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss contract negotiations. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 10:38 a.m.; no action taken.

BID OPENING – AIRPORT FUEL FARM PROJECT

At 10:30 a.m. President Lois Snyder opened the following bids for the Airport Fuel Farm Project:

Company	Total Bid
D.J. Group, Inc. of Beverly, Ohio	Base Bid \$385,556.00 Alternate # 1 \$25,000.00 Alternate # 2 \$158,000.00
Hoon, Inc. of Athens, Ohio	Base Bid \$375,772.98 Alternate # 1 \$17,497.12 Alternate # 2 \$160,168.78
Thompson Petroleum of Portsmouth, Ohio	Base Bid \$324,300.00 Alternate # 1 \$18,000.00 Alternate # 2 \$175,000.00

The County Administrator advised the Project Engineer's estimate for this project is as follows:

- o Base Bid \$362,900
- o Alternate # 1 \$ 25,000
- o Alternate # 2 \$ 25,000

The bids were turned over to the County Administrator and Delta Airport Consultants for review and recommendation. The following were in attendance: Dan Thompson with Thompson Petroleum, Dr. Linder Airport Board member, Bret Little Airport Board President, Tony Gallagher City resident and Amber Gillenwater Tribune Reporter.

EXECUTIVE SESSION – AIRPORT AUTHORITY BOARD

At 10:45 a.m. the President entertained a motion to enter into executive session with Airport Authority Board to discuss contracts and personnel. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 11:00 a.m.; no action taken.

INDUSTRIAL PARK WATER LINES

Economic Development Director Melissa Clark, Assistant Jake Bodimer and Gallia Rural Water General Manager Brent Bolin met with the Commission to discuss the size of water lines inside the Industrial Park. Per Brent Bolin the existing 8" supply line to the industrial park is feeding from an existing 12" line from the Evergreen water tank. Commissioner Foster asked what would be needed if a business came in that needed fire suppression system with overhead sprinklers. Mr. Bolin advised it would depend on a lot of factors such as the size of the facility and the fire suppression system design. Mr. Foster asked Ms. Clark to come up with some scenarios of buildings, etc.

Mr. Foster asked Mr. Bolin if there were any projects for expansion planned by Gallia Rural Water that the county could assist in any way, such as with grant/loan funding, etc. Mr. Bolin advised that most expansions currently planned are sparsely populated and would probably not be considered Economic Development related. Mr. Bolin also advised they have some upcoming supply tank replacements planned. Gallia Rural Water has a telemetry system that reports back to office on the levels of water in the tank. County Administrator Karen Sprague advised the county's housing grant could possibly provide assistance to residents located along the expansion areas that are low to moderate income (LMI) with the tap fees and on lot lateral connections to the main water lines. She further advised USDA provides grants/loans directly to the LMI property owners for the same thing. GMCAA administers those grants and the LMI property owners would need to contact them in the Gallipolis office for assistance.

REAL ESTATE TAX INCREASE

County Auditor Larry Betz and Deputy Auditor Jim Clark met with the Commissioners. The Commissioners had received inquiries from County Residents regarding CAUV and timber values. Mr. Clark advised the CAUV value minimums had increased from \$100 to \$200 per acre. This would cause real estate taxes to increase; but the CAUV program still provides a savings to farmers. Commissioner Montgomery asked about tangible personal property changes that will be phased out over time and what the proposed changes would be. Mr. Betz advised the answer from the state changes from day to day and no final decision has been made at this time; he has information in his office with regard to the most recent changes and will provide this to the Commission.

COUNTY AUDITOR – COMPUTER SERVER

Auditor Betz and Deputy Auditor Clark also met with IT Director John Grubb to discuss recent problems with the computer server in the Auditor's Office. With the recent weekend power outage, the server at the DJFS building experienced damaged power supplies and were covered under warranty. A Municipal Court hard drive was also damaged and replaced under warranty. The server in the Auditor's Office took 2 ½ days to successfully re-boot the equipment. Clark advised they had never had a problem like this before the power outage. They did not lose any data and everything came back up with all data intact. Grubb advised there was corruption in the server that was caused by the outage. Clark advised they contacted the vendor, CLT and they suggested that if the county purchased a new server with 2008 operating software, we could save money by cancelling the ORACLE license. We would then purchase a new license at a cost of \$2,040; but the annual maintenance agreement would reduce from \$3,000 annually to \$340 annually. A new server will cost \$14,067.42 and new software will be \$1,124.00 for a total of \$15,191.42. Mr. Betz asked if the Commission would agree to fund half of the cost since the Sewer billing also utilized

this server. Harold Montgomery made and Joe Foster seconded the motion to pay \$7,500 for the new server with the County Auditor paying the balance. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

SHERIFF-WRC EXPENSE REPORTS

Commission met with Heather Casto from the Sheriff office to review a report on expenditures for Sheriff Office Budgets to include the Work Release Center. No action taken.

BID AWARD – AIRPORT FUEL FARM

The County Administrator presented the Commission with a recommendation from Delta Airport Consultants to award the bid for the Airport Fuel Farm project to Thompson Petroleum, Inc. for the base bid of \$324,300 and Alternate # 1 of \$18,000 for a total of \$342,300. Harold Montgomery made and Joe Foster seconded the motion to award the bid as recommended contingent on receipt of a grant from the FAA for the project. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

FY ' 2011 FAA VISION-100 GRANT FINAL APPLICATION INFORMATION

Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2011 FAA VISION-100 Final Grant application for approval. The application reflects \$384,056.00 total project cost broken down as follows:

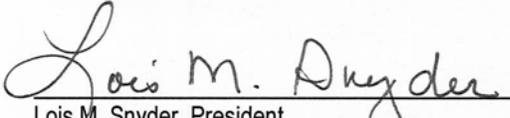
- \$380,056 Construction = \$361,053.20 Federal + \$19,002.80 local
 - \$342,300.00 – Improve Fuel Farm - Construction
 - \$37,756.00 – Construction Management
- \$4,000 Administration = \$3,800 Federal + \$200 local
- \$384,056 TOTAL = \$364,853 Federal + \$19,203 local

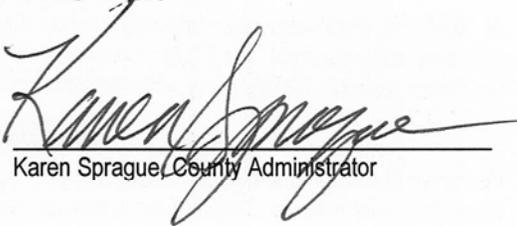
The application reflects a 95% federal grant with a 5% local match. The matching funds are from the County's General Fund and were transferred to the Airport Fund #036 at the beginning of 2011. They were appropriated into the FAA grant local match line item under the 2011 Appropriation Resolution.

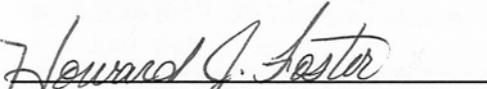
Joe Foster made and Harold Montgomery seconded the motion to approve the President's signature on all signature blocks and submission of the grant application. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

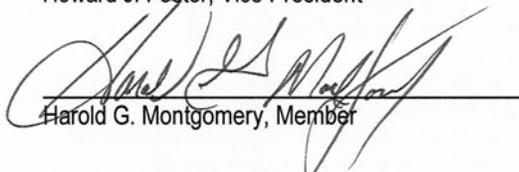
ADJOURN

At 3:10 p.m. President Snyder entertained a motion for adjournment. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.


Lois M. Snyder, President


Karen Sprague, County Administrator


Howard J. Foster, Vice President


Harold G. Montgomery, Member