

SEPTEMBER 29, 2011

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Lois M. Snyder. Roll Call: Lois M. Snyder, present; Vice President Mr. Howard J. "Joe" Foster, present; Member Harold G. Montgomery, present.

President Snyder entertained a motion for approval of the September 22, 2011 minutes. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
DJFS	Lynda Smith Malena Phillips	10/20	Dublin, OH	CSEA Fall Training
Commissioners	Harold Montgomery	10/5	Wellston	SWD Policy Committee Mtg
	Lois Snyder Joe Foster Harold Montgomery Melissa Clark Jacob Bodimer	10/6	Jackson, OH	Marcellus & Utica Shale Workshop
	Joe Foster	10/5	Jackson	OARDC Advisory Committee Mtg
	Karen Sprague	10/3 & 10/4	Columbus	CHIP & Fair Housing meetings

President Snyder entertained a motion to approve travel requests as submitted. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

Animal Shelter Canine Weekly Report										
Week Ending	IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	Out	In Foster Care	Remaining at Shelter
9/26	26	1	2	0	1	27	0	32	38	83

LEAVE DONATION APPLICATION

Commissioners received the following leave donation application:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
Sheriff	Jeff Smith	Sheila Northup	40	10/7/11
Sheriff	Richard Harrison	Sheila Northup	40	10/7/11

The President entertained a motion to approve the leave donation application as requested. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

AUTHORIZING LEGISLATION

County Engineer Brett Boothe submitted the following for signature:

AUTHORIZING LEGISLATION

A RESOLUTION AUTHORIZING BRETT A. BOOTHE, GALLIA COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the County of Gallia is planning to make capital improvements to the Gallia County Road Improvements Project,

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Gallia County:

Section 1: The Gallia County Engineer is hereby authorized to apply to the OPWC for funds as described above. {NOTE: This must be the individual who signs the application.}

Section 2: The Gallia County Engineer is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed: 11/29/2011

Gallia County Commissioners:

s/Lois M. Snyder, President

s/Howard J. Foster, Vice Presidents

s/Harold G. Montgomery, Member

Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

**PROPOSAL FOR ACQUISITION AND/OR MAINTENANCE OF SCANNING OR
OTHER EQUIPMENT AND FOR CONTRACT SERVICES**

County Recorder Roger Walker submitted the following to the Commissioners:

September 28, 2011

To: The Gallia County Commissioners

From: The Gallia County Recorder

IN RE Proposal for acquisition and/or maintenance of scanning or other equipment and for Contract Services.

Pursuant to Section 317.321 Ohio Revised Code(as amended 6/10/2010 in HB393), I hereby submit on behalf of the Gallia County Recorders Office the following proposal:

1. I request beginning January 1, 2012 and ending December 31, 2012 an amount equal to \$7.00 of the fee collected for or recording a document for which a fee is charged as required by sections 317.32(A), 1306.03 , 3109.40, 1309.42, 1309.43, and 5301.15 of the Ohio Revised Code be placed in the county treasury and designated:

"General Fund Moneys to supplement the needs of the County Recorder".

2. I request that the moneys so designated shall bear such designation for a period of one (1) year.

3. Based on information available to me, I estimate the amount of fees that will be generated for filing and recording documents under the above sections for 2012 exclusive of the Housing Trust Fund Moneys will be \$90,000.00.

This represents approximately 2,600 filings.

4. With 2600 filings @ \$7.00 per filing, I estimate the total amount of fees that could be designated as "General Fund Moneys to Supplement the Equipment Needs of the County Recorder" for the period of this request would be \$18,200.00.

This is an estimate based on the number of filings for all of 2012 being consistent with the filings for the first half of 2011. This is an estimate.

5. Funds generated would be used to partially pay the costs of a leased computer system & software package.

Lease was entered into in 2009 and costs \$1,898.00 per month or \$22,776.00 yearly

This does not vary with the number of instruments processed through this office. Any shortfall in this estimate and remainder of costs must be met through Appropriation from the General fund.

Given the needs of my office, I look forward to the continuance of this requested funding under Section 5705.12 of the Ohio Revised Code. \$ 7.00 per document on which a fee is charged with no limit unless fees are not used within the time period specified.

I appreciate your continued cooperation.

s/ Roger Walker, Gallia County Recorder

Joe Foster made and Harold Montgomery seconded the motion to journalize the required information from the County Recorder. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

OHIO REPRESENTATIVE JOHN CAREY

Representative John Carey, Economic Development Director Melissa Clark and Assistant Director Jacob Bodimer met with the Commissioners to discuss several economic issues and available opportunities.

Economic Development Director Melissa Clark reported that when the application came out for the Jobs Ready Program the scoring sheets indicated that it would not allow for rural communities to compete. We contacted Representative Carey to see if there were other programs available to us.

Representative Carey stated that the Job Ready Sites program was originally designed for mega sites; which has been a concern. As a compromise, we have been able to utilize funds from other programs to encourage smaller investors. With the Jobs Ready program, we have more flexibility to partially rehab buildings and things like that.

Commissioner Foster stated we are interested in working with the CIC to build another spec building at our Industrial Park. With your knowledge base and experience we were hoping you could steer us towards available funds with possible programs that mirror Industrial Park Improvement Fund. Gallia County was very successful with our Spec building utilizing those funds. Carey congratulated them on the building particularly getting a tenant in the building. He suggested meeting with Karen Fabiano with Directors Office of Appalachia and he would continue to work with Clark and Bodimer to find a program that works.

VETERAN CLINIC CONCERNS

John Frazer met with the Commissioners to express his concerns regarding the Veterans Clinic. In an effort to relay the Veterans concerns that use the clinic services, which is now being offered 2 days week at the clinic on Upper River Rd. The potential to lose the facility is great if certain patronage requirements aren't met and he is concerned. In his opinion, there is no signage on the highways and Meigs County Veterans are currently not participating as they should and he plans to research this.

Commissioner Montgomery stated that the Commissioners are in support of the facility and encourage eligible veterans to utilize it.

MARCELLUS – UTICA SHALE

Commissioners discussed the upcoming Marcellus – Utica Shale Workshop in Jackson on October 6th with Economic Development Director Melissa Clark. She and Commissioner Foster attended a meeting on Tuesday. The understanding from that meeting is the Marcellus is farther east in Ohio, but the Utica is in our area which come out of New York/Pennsylvania area. The shelves are leaning in our direction and the lucrative pools would be in the furthest western edge toward the central part of the state. Several will be attending this workshop from our area and the Commissioners will send out a news release encouraging property owners to attend to obtain information.

SUMMER YOUTH PROGRAM STATISTICS

DJFS Director Dana Glassburn gave the following statistics for the 2011 Summer Youth Employment Program Results:

- Total Number of Youth that worked through the Summer Employment Program 72

- Total that were paid 50% by JFS and 50% by local employers were 50 Youth.

Without the efforts of local businesses supporting the youth in this County, we would not have been able to offer the program for these 50 Youth Participants.

- Total JFS Funding that was used for summer employment \$191,570.52
- Total additional Funds provided through employer match was \$152,142.
- Total overall project costs \$343,712.52.

Glassburn again commended the participation of local employers as the program would not be possible without them.

NATIONAL EMERGENCY GRANT (NEG) UPDATE

Director Dana Glassburn, Economic Development Director and Assistant Director Melissa Clark and Jacob Bodimer met to discuss the NEG grant program. Clark advised they are in the process of setting up the fund activity. The participant OSHA and safety training begins Oct 4th at the JFS office with onsite training on Oct. 11th at airport with hands on with equipment.

EXECUTIVE SESSION – PERSONNEL

At 10:22 a.m. the President entertained a motion to enter into executive session with Economic Development Director Melissa Clark, Assistant Jacob Bodimer and DJFS Director Dana Glassburn to discuss hiring of personnel. Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 10:45 a.m.; no action taken.

EXECUTIVE SESSION - 911

At 10:48 a.m. the President entertained a motion to enter into executive session with 911 Director Sherry Daines to discuss a disciplinary personnel issue. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 11:23 a.m.; no action taken.

KANAUGA-ADDISON CITIZEN COMPLAINT

Arnold & Amy Barnett of the Kanauga area comes before the Commission expressing concerns with the sewer project. They inquired what determines the amount of the sewer bill and what happens if it doesn't work. Commissioners explained the cost of the monthly bill and also the county sewer department would be responsible for the maintenance of the system. They also asked when the system would be finished and said they were told by one of the workers checking manholes that when they finished they were going to give it back to the Commissioners. Commissioners explained that they had experienced some damages to a lift station which has delayed the project and assured them that should the contractor walk away and not finish the job, they are bonded and the Commissioners would have to call in the bond and hire someone to finish the project.

EMS - MUTUAL AID AGREEMENT

EMS Director Larry Boyer met to address the tabled concerns of the submitted mutual aid agreement with ABLE Medical Transport LLC. Boyer reviewed the agreement; with all concerns being addressed the following was approved:

MUTUAL AID AND CONTINGENCY AGREEMENT

This Agreement is made and entered into effective on this 22nd day of September, 2011, by and between Able Medical Transport of Southern Ohio, LLC ("Able EMS") and GALLIA COUNTY EMS ("Gallia Co EMS").

WHEREAS, Gallia Co EMS desires to arrange for mutual aid and contingency assistance; and

WHEREAS, Able desires to provide mutual aid and contingency assistance for Gallia Co EMS.

NOW THEREFORE, IT IS AGREED BY AND AMONG THE PARTIES WHO HAVE DULY EXECUTED THIS AGREEMENT AS FOLLOWS:

SECTION 1. Definitions

As used herein:

- a. "Gallia Co EMS" shall mean the party requesting aid, and
- b. "Able EMS" shall mean the party affording or responding to a call for aid.

SECTION 2. Mutual Aid and Contingency Agreement

The parties agree that Able EMS shall provide mutual aid and contingency service to Gallia Co EMS.

SECTION 3. Authority to Respond to Provide Assistance

The authority to make requests for assistance shall reside with the requesting party's command personnel or the command personnel's designee. For purposes of this Agreement, Gallia Co EMS shall mean the incident commander or the incident commander's designee asking for assistance, and Able EMS shall mean a supervisor or designee sending assistance.

SECTION 4. Requesting Assistance

Gallia Co EMS may request assistance from Able EMS when the requesting party has concluded that such assistance is essential to protect life.

SECTION 5. Responses to Request

- a. Upon request, Able EMS, upon determination that an emergency exists and subject to the availability of human and equipment resources, shall dispatch EMS personnel and equipment to aid the requesting party.
- b. Able EMS will advise Gallia Co EMS if resources are unavailable for dispatch so that the requesting party may contact another service provider.

SECTION 6. Personnel and Equipment Provided

- a. Gallia Co EMS shall include in its request for assistance the amount and type of equipment, and shall specify the location where the personnel and equipment are needed.
- b. The final decision on the amount and type of equipment to be sent shall be solely that of Able EMS. The responding party shall be immune of any liability in connection with all acts associated herewith provided that the final decision is made with reasonable diligence.
- c. Gallia Co EMS shall not make any claim whatsoever against Able EMS for refusal to send the requested personnel or equipment where such refusal is based on the judgment of the responding party that such personnel and equipment are either not available or are needed to provide service in another of the party's service areas.

SECTION 7. Reporting and Record Keeping

Each party shall maintain individual records regarding requests for mutual aid and response to calls for aid.

SECTION 8. No Reimbursement for Costs

No party shall be required to reimburse the other party for the cost of providing the services set forth in this Agreement for mutual aid services. Each party shall pay its own costs (i.e. salaries, repairs, materials, compensation, etc.).

SECTION 9. Fees for Ambulance Service

Able EMS providing ambulance transport or other services normally billed for will be entitled to their normal fees for service and is responsible for its own billing, insurance filing and collection activity. Gallia Co EMS will not be billed for any calls for mutual aid or contingency response.

SECTION 10. Liability

- a. Able EMS hereby waives all claims against Gallia Co EMS for compensation for any property loss or damage and/or personal injury or death occurring as a consequence of the performance of this Agreement.
- b. Gallia Co EMS hereby waives all claims against Able EMS for compensation for any property loss or damage and/or personal injury or death occurring as a consequence of the performance of this Agreement.

SECTION 11. Insurance

Each party shall procure and maintain such insurance as is required by applicable federal and state law and as may be appropriate and reasonable to cover its staff, equipment, vehicles, and property, including but not limited to liability insurance, workers' compensation (if applicable), unemployment insurance, automobile liability, and property damage. Parties may self-insure when appropriate.

SECTION 12. Conflict Resolution

From time to time, personnel from one of the parties or another may have some concerns or questions regarding this Agreement or the working relationship of the parties. Should any such issues arise, they should be dealt with by the party's chain of command to provide answers or resolution.

SECTION 13. Term of Agreement

This Agreement shall be in full force and effect upon execution by all parties hereto. This Agreement shall remain in effect for a period of one (1) year and renewing for a period of one (1) year each year thereafter unless cancelled by either party with thirty (30) days written notice to the other party. The Agreement may be amended by agreement of all parties.

IN WITNESS THEREOF, the following parties have duly executed this Agreement:

Able Medical Transport of Southern Ohio, LLC:

Sl Shad E. Wooten
Signature
Shad E. Wooten, CFO
Name & Title

Gallia County EMS:

sl Larry L. Boyer
Signature
Larry L. Boyer, EMS Director
Name & Title

GALLIA COUNTY COMMISSIONERS:

sl Lois M. Snyder, President
sl Howard J. Foster, Vice President
sl Harold G. Montgomery, Member

APPROVED AS TO FORM:

Sl Jeff Adkins, Prosecutor

Joe Foster made and Harold Montgomery seconded the motion to approve the agreement as recommended by Director Boyer. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

OSU EXTENSION AGENCY UPDATE

Extension Agent Tracy Winters met to update the Commissioners on the following events:

- Advisory meeting rescheduled to Oct. 5th.
- Upcoming 5K walk/run 4-H Relay for life event Oct. 8th.
- Invitation to Tobacco Banquet, and 4-H banquet Oct. 4th.

DISCLOSURE FORMS – GALLIA COUNTY LANDFILL

County Administrator Karen Sprague presented the Commission with Disclosure Forms as required by the Ohio Attorney General's Office for the Gallia County Landfill. Joe Foster moved and Harold Montgomery seconded a motion to approve the forms as presented. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, absent for vote.

DEPARTMENTAL BUDGET NAME CHANGE

County Administrator Karen Sprague requested the Commission approve a name change for the Planning Commission departmental budget to allow reflection that the employees in this department also perform Economic Development duties. Name Change should be approved as follows:

- Dept # 0208 change from Planning Commission to ED/Planning Commission

Lois Snyder entertained a motion to approve the name change as suggested by County Administrator. Joe Foster moved and Harold Montgomery seconded the motion to approve the department name change as stated. Roll call votes: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

CDBG - FY 2011 CHIP GRANT AGREEMENT APPROVAL**B-C-11-1AY-1**

County Administrator Karen Sprague presented the Commission with Ohio Department of Development grant agreement forms for the FY 2011 CHIP Grant for approval and signing. Lois Snyder entertained a motion to approve and accept the grant agreements (term 9/1/2011 thru 12/31/2013), and to request the County Auditor's Office to create a new fund for this grant titled "B-C-11-1AY-1", give that grant fund number 153, and to appropriate the \$172,000 grant into line items as follows:

Appropriate \$125,000 into 153.0153.531100 title Home/Bldg Repair
 Appropriate \$47,000 into 153.0153.531101 title Administration

Also, create one revenue line item for grant funds pay-ins as follows:
 Create 153.3000.400100 (\$172,000)

Joe Foster moved and Harold Montgomery seconded this motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

CDBG - FY 2011 HOME GRANT AGREEMENT APPROVAL
B-C-11-1AY-2

CDBG Coordinator Karen Sprague presented the Commission with Ohio Department of Development grant agreement forms for the County's FY 2011 HOME grant for approval and signing. Lois Snyder entertained a motion to approve and accept grant agreements (term 9/1/2011 thru 12/31/2013), and to request the County Auditor's Office to create a new fund for this grant titled "B-C-11-1AY-2", give that grant fund number 154, and to appropriate the \$328,000 grant into line items as follows:

Appropriate \$167,600 into 154.1154.531100 title Private Rehab
 Appropriate \$160,400 into 154.1154.531101 title DPA/Rehab

Also, create one revenue line item for grant funds pay-ins as follows:
 Create 154.3000.400100 (\$328,000)

Harold Montgomery moved and Joe Foster seconded this motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

DOOR INSTALLATION QUOTE

The County Administrator submitted the following quotes to replace/install the rear dock steel door of the courthouse.

- Smith's Glass Service \$3,000.000
- A-1 Glass & Door \$3,100.00

Joe Foster made and Harold Montgomery seconded the motion to award the door installation to the low quote Smith's Glass Service. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

EXECUTIVE SESSION – CONTRACTS

At 1:14 p.m. the President entertained a motion to enter into executive session with Trimat Construction Mat & Maurice Toler to discuss contracts. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 3:00 a.m.; no action taken.

PROSECUTOR VICTIM ASSISTANCE GRANT PROGRAM

Lisa E. Reuter, Director of the Prosecutor's Victim Assistance Grant Program, presented the Commission with VOCA and SVAA Grant Award and Acceptance Form for the Prosecutor's FY 2012 Victim Assistance Grant, for grant period of 10/1/11 thru 09/30/12. President Snyder entertained a motion to request the County Auditor's Office to create a new grant fund titled "**Pros. Victim Assist. Grant**" and give that grant department number **126** create a new revenue line item and to appropriate the \$57,156 grant into line items as follows:

Appropriate	\$37,856.00	into	126.0126.510200	title	Salaries
Appropriate	\$1,650.00	into	126.0126.530300	title	Supplies
Appropriate	\$0	into	126.0126.530400	title	Equipment
Appropriate	\$578.00	into	126.0126.530700	title	Contract Services
Appropriate	\$112.00	into	126.0126.530800	title	Travel
Appropriate	\$0	into	126.0126.530900	title	Adv. & Printing
Appropriate	\$1,100.00	into	126.0126.531100	title	Other Expenses
Appropriate	\$0	into	126.0126.534700	title	Purchase of Service
Appropriate	\$5,299.84	into	126.0126.536400	title	PERS
Appropriate	\$768.10	into	126.0126.536500	title	Workers Comp
Appropriate	\$548.91	into	126.0126.536600	title	Medicare
Appropriate	\$9,243.15	into	126.0126.536800	title	Hospitalization

Create Revenue Line 126.3000.400100 Grant from 10/01/11 –09/30/12

Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

*** 3:05 pm – Commissioners left the office to attend the OVRDC Executive and Full Commission Meetings in Scioto County.**

RECOMMENDATION OF HIRE

Information Technology Director submitted the following correspondence:

To: Gallia County Commissioners
 From: John Grubb
 Date: 10/6/2011
 Subject: Recommendation for hire

Commissioners,

We received 11 applicants for the PC Support Technician Position and called 6 for interviews. Five of those called reported for their interview as scheduled. After each interview a test was given with 27 questions. Three of those applicants missed between 11-16 questions; the top two contenders both missed 4 each. (Tests are available for review.)

Of the top two candidates, I feel Matthew Clickenger would be the ideal person for the position and would therefore recommend him for hire as PC Support Technician.

John Grubb, MCSE
I.T. Director

JOB OFFER

President Snyder entertained a motion to make a job offer to Matt Clickenger for the part-time salary unclassified position of PC Support Tech beginning 10/3/11 at \$21,528 annually. This would be the equivalent of a 34.5 hour week at \$12.00 per hour with a one-year probationary period. This offer is contingent upon passing the required drug test and background check. Joe Foster made and Harold Montgomery seconded the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

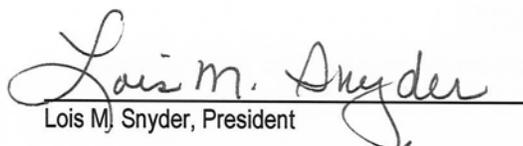
911 EMPLOYEE CHANGES

Harold Montgomery moved to adjust the salary of 911 Director Sherry Daines the equivalent of \$2.00 per hour for the satisfactory completion of the probationary period and performing the responsibilities of both Administrative Assistant and 911 Director for nearly two years. This increase will be included in the October 7th pay.

Also, at the request of the 911 Director, they will address the position of Administrative Assistant to the 911 Director by reviewing and updating the job description. She also recommended moving Dispatcher Keith Wilson to this position with a \$1.00 per hour increase on a 180 day probationary period beginning 9/30/11. Joe Foster seconds the motion; Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

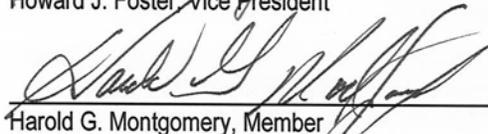
ADJOURN

At 9:05 p.m. President Snyder entertained a motion for adjournment. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.


Lois M. Snyder, President


Terry Hemby, Clerk


Howard J. Foster, Vice President


Harold G. Montgomery, Member