

OCTOBER 20, 2011

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Lois M. Snyder. Roll Call: Lois M. Snyder, present; Vice President Mr. Howard J. "Joe" Foster, present; Member Harold G. Montgomery, present.

President Snyder entertained a motion for approval of the October 13 2011 minutes. Joe Foster made and Harold Montgomery seconded the motion. . Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Joe Foster	10-27	Pike County	OVRDC Exec Mtg
Treasurer	Steve McGhee	Nov 15-17	Columbus	Fall Conference
Commissioners	Karen Sprague	10/21/11	Waverly	OVRDC applications

President Snyder entertained a motion to approve travel requests as submitted. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

Animal Shelter Canine Weekly Report								
Week Ending	IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	Out
10/3/11	25	2	1	0	0	18	0	21
10/10/11	35	1	1	1	10	8	0	21
10/17/11	53	1	0	11	8	67	0	86

YOUTH SERVICES GRANT REVISION

President Snyder entertained a motion to approve revisions to youth services grant as submitted by Greg Shrader, Probate/Juvenile Court. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

ENGINE BRAKE SIGN PURCHASE APPROVAL

Joe Foster made and Harold Montgomery seconded the motion to purchase engine brake signs from Osburn Associates, Inc. in the amount of \$623. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

**CERTIFICATE OF COMPLETION
FY 2009 CDBG CHIP/HOME GRANT (B-C-09-1AY-1 & B-C-09-1AY-2)**

The County Administrator presented the Commission with the Certificate of Completion form for the County's FY 2009 CDBG CHIP/HOME Grants (B-C-09-1AY-1 & B-C-09-1AY-2) which must be submitted to the Ohio Department of Development upon completion of the grant. The President entertained a motion that the Certificate of Completion be approved and signed as presented. Joe Foster made and Harold Montgomery seconded that motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

**STATUS REPORT
FY 2008 CDBG WATER/SEWER GRANT (B-W-08-1AY-1)**

The County Administrator presented the Commission with the Status Report for the period March 5, 2011 thru September 3, 2011 for the County's FY 2008 CDBG Water/Sewer Grant (B-W-08-1AY-1), which must be submitted to the Ohio Department of Development. The President entertained a motion that the Status Report be approved and signed as presented. Harold Montgomery made and Joe Foster seconded that motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

**STATUS REPORT
FY 2010 CDBG FORMULA GRANT (B-F-10-1AY-1)**

The County Administrator presented the Commission with the Status Report for the period March 3, 2011 thru September 1, 2011 for the County's FY 2010 CDBG Formula Grant (B-F-10-1AY-1), which must be submitted to the Ohio Department of Development. The President entertained a motion that the Status Report be approved and signed as presented. Joe Foster made and Harold Montgomery seconded that motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

OHPO PROGRAMMATIC AGREEMENT

The County Administrator presented the Commission with an amendment to the OHPO Programmatic Agreement between the County and the Ohio Historical Preservation Office that is needed in order to implement the county's HUD funded grant programs. This amendment will extend the expiration agreement until 12/31/2014. Harold Montgomery made and Joe Foster seconded a motion that the Programmatic Agreement be approved and signed as presented. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea. The form is on file in the County's CDBG grant files.

**REVIEW RECORD - B-F-11-1AY-1
CERTIFICATION OF DETERMINATION OF SUBSEQUENT EXEMPTION
FOR A CATEGORICAL EXCLUSION PROJECT**

The County Administrator presented the Commission with the paperwork for approval of the Environmental Review Record for the following projects for which a certification of determination of subsequent exemption for a categorical exclusion project could be made:

- #3 - Addison Township – Street Improvement Project (Lila, Ellen, Venz & Kindewood Drives Paving)
- #6 – Vinton Village – Street Improvement Project (Van Buren Street & Bull Run Road Paving)

The President entertained a motion to approve the forms as presented. Harold Montgomery made and Joe Foster seconded that motion. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea. All forms were signed by the President of the Commission, and are on file in the County's CDBG files.

SMALL BUSINESS DEVELOPMENT PROGRAM

Director Ryan Mapes and Megan Barnes with OSU South Centers met with the Commission to give an update on the programs and time/locations of meetings in Gallia County. They have a new program that can help local businesses with exporting; agriculture and wood products are most exported in their region. They provide help with trainings as needed for the County. They held a training in conjunction with ED Director Melissa Clark that was very successful and had a waiting list. Ms. Barnes asked if there were any needs they could assist with; Commission encouraged them to stay in contact with Ms. Clark and the ED Office and assist as needs arise. Megan advised that celebration of entrepreneurship is important, however the cost of the entrepreneur competition was more than OSU South Centers could sustain. They are looking for another way to do it that would be more cost effective but still give recognition where each county can pick one winner and possibly an award and a small cash prize. OSU South Centers would assist the counties with an event to honor the winner. The Commission thanked them for all their assistance.

EXECUTIVE SESSION - DJFS

At 10:05 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Back to regular session at 10:16 a.m. No action taken.

ON THE GO TRANSPORTATION SERVICES CONTRACT

Upon the recommendation of DJFS Director Dana Glassburn, President Snyder entertained a motion to approve On the Go Transportation Services contract for reimbursement at \$3.25 per mile. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

WORK PARTICIPATION ACTIVITIES – CONTRACT AMENDMENT

President Snyder entertained a motion to approve an amendment to the contract for Work Participation Activities program for with Gallia-Meigs Community Action Agency upon recommendation of Director Glassburn. Contract language reflects the following changes: The contractor shall be reimbursed for services as follows: \$300.00 per participant per month who complete all signed participation hours. No reimbursement will be authorized for participants completing partial hours of participation

Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

BID OPENING – 2011 CDGB PAVING

At 10:30 am President Snyder opened bids for the 2011 CDBG Formula Paving Project as follows:

- The Shelly Company – Thornville, Ohio - \$121,651.00
- Blacktop Industries – Kenova, WV – sent a letter stating they cannot bid the project due to their schedule and our required completion date of 12/21/2011.

County Engineer's cost estimate for the project is \$128,994.00.

The following persons were in attendance: Tony Gallagher, Amber Gillenwater, Vinton Village reps Charlie Easter & Larry Burris. County Administrator Karen Sprague recommended the Commission award the contract to The Shelly Company in the amount of \$121,651.00 contingent upon review of the bid packet and all forms being included. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Ms. Sprague noted the Commission can grant a partial notice to proceed for the portion of the project located in Green and Guyan Townships. The other portion of the project located in Vinton Village and Addison Township will have to wait until ODOD approves ERR release. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Ms. Sprague reported back to the Commission that the Shelly Company bid packet included all forms signed as required and the proper bond paperwork.

SEWER FEE REDUCTION REQUEST

John Sipple met with the Commission to discuss a property he recently purchased in Bidwell that has a \$2,400 lien against it for non-payment of monthly sewer user fees. Mr. Montgomery advised the majority of the delinquency is for debt retirement and would have to be paid whether someone was living in the property or not. Mr. Montgomery advised he doesn't know of anything the county can do to reduce the amount because there are other properties in the same situation and reducing this account would set a precedent. Mr. Sipple thanked the Commission for their consideration of his request. No action taken.

HORIZON EASEMENT

Mike Thompson with Horizon Chillicothe Telephone Company to meet with the Commission to discuss an easement his company needs on County property located on SR 160 at the location of the county engineer, 911, EMS and Senior Center. Thompson is requesting an easement for the installation of a small concrete block building to be located between the County 911 and County EMS facility. The size of the easement would be 50' x 50' for construction of the footer and precast building. Mr. Foster requested that Thompson reduce the requested areas to paper so that the Commission can review the request. Mr. Montgomery advised the area in question has a lot of fill area in it and that Mr. Thompson will need to be aware of the conditions before he selects his site. Thompson advised they would pay the county for the easement. Commission advised they are willing to work with Mr. Thompson in this regard and asked that he present some maps and photos to show the proposed location. Commission added Mr. Thompson to the agenda for 11:00 am October 27, 2011 and the Commission will meet him at the site. No action taken at this time.

GAAP CONTRACT

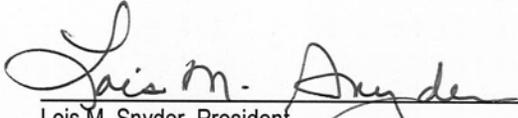
County Auditor Larry Betz met with the Commission to discuss a contract for GAAP for future years. President Snyder entertained a motion upon the recommendation of Auditor Betz to award the GAAP contract to Local Government Services (LGS) for years ending December 31, 2011, December 31, 2012 & December 31, 2013 in the amount of \$23,750 for each year. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

EMA INTERIM DIRECTOR

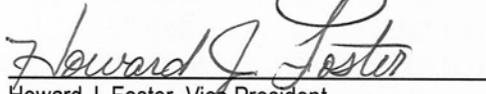
Harold Montgomery moved to appoint 911 Director Sherry Daines to also serve as the Interim EMA Director effective 12:01 am 10/22/11; Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

ADJOURN

At 3:27 p.m. President Snyder entertained a motion for adjournment. Harold Montgomery moved and Lois Snyder seconded the motion Roll call: Ms. Snyder, yea; Mr. Foster, absent for vote; Mr. Montgomery, yea.


Lois M. Snyder, President

Karen Sprague, County Administrator


Howard J. Foster, Vice President


Harold G. Montgomery, Member