

NOVEMBER 10, 2011

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Lois M. Snyder. Roll Call: Lois M. Snyder, present; Vice President Mr. Howard J. "Joe" Foster, present; Member Harold G. Montgomery, present.

President Snyder entertained a motion for approval of the November 3, 2011 minutes. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Auditor	Steve Stinson	11/17	Reynoldsburg	Weights & Measure Training
DJFS	Lori Church	11/7	Jackson County	Southern 7 Group
Commissioners	Joe Foster	11/15	Athens, OH	OFCC
	Lois Snyder	11/17	Pike County	OVRDC Mtg
		11/18	Columbus	CCAO Nominating Comm Mtg
		11/17	Waverly	OVRDC Personnel/ Exec Mtg

President Snyder entertained a motion to approve travel requests as submitted. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

Animal Shelter Canine Weekly Report										
Week Ending	IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	Out	In Foster Care	Remaining at Shelter
11/7	44	2	2	1	0	43	0	48	54	64

LEAVE DONATION APPLICATIONS

Commissioners received the following leave donation application from the Sheriff's Department:

Mary Harmon donated 40 hours to Kim Blackburn
 Jeff Smith donated 40 hours to Sheila Northup
 Heather Casto donated 40 hours to Sheila Northup

Joe Foster made and Harold Montgomery seconded the motion to approve the applications as submitted. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

EXECUTIVE SESSION - DJFS

At 9:30 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel promotions, finalizing union agreement and hiring. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 10:00 a.m.; no action taken.

CHILDREN SERVICES AGENCY UPDATE

Executive Director Russ Moore, Vice President Kent Shawver met with the Commission for an update of the agency's fiscal condition. Cash, expenditures, intake and screening reports were distributed for the end of October and November and reviewed by everyone. Intake Screening Reports from September & October were also distributed. No action taken.

BUDGET DISCUSSIONS – EMS

EMS Director Larry Boyer met with the Commissioners to review his 2012 budget; the following was discussed:

- Projected payroll to increase \$100,000 in 2012 due to a .25 pay increase and buyouts.
- Department is currently \$56,000 in red.
- Anticipates additional \$80,000 in collections thru end of year.

Commissioners advised the need to look at cutting costs; Commissioner Montgomery expressed his concern with an expected increase in next year's salaries of \$100,000.

BUDGET HEARINGS

10:35 a.m. Commissioner Joe Foster left the meeting to attend the Budget Hearings in the second floor meeting room of the courthouse returning to the office at 10:50 a.m.

EMPLOYEE PROMOTION - DJFS

JFS Director Dana Glassburn recommended for promotion, Jackie Figgins for position #21550.0 which is Income Maintenance Worker III. Ms. Figgins is to start in the new position on November 21, 2011. President Snyder entertained a motion to approve the promotion as recommended. Harold Montgomery made and Lois Snyder seconded the motion Roll call: Ms. Snyder, yea; Mr. Foster, absent; Mr. Montgomery, yea. Commission Foster was absent from vote due to attendance at Annual Budget Hearing.

CWA UNION AGREEMENT

JFS Director Dana Glassburn presented for final signatures, the bargaining agreement between CWA and Jobs and Family Services and Gallia County which was previously approved. Signatures represent final document.

BID AWARD - GUARDRAIL

Commissioners received the following award recommendation:

November 10, 2011

Gallia County Commissioners
18 Locust Street, Room 1292
Gallipolis, OH 45631

Dear Commissioners,

I have reviewed the proposals for the GAL – CR 12 – 0.00, Guardrail Construction project. Three bids were received, from M.P. Dory Company, PDK Construction, Inc., and Lake Erie Construction Company. The bids totaled \$279,980.00, \$281,156.00, and \$283,695.00, respectively.

The lowest bid was received from M.P. Dory Company. The bid is responsive, and below the engineer's estimate. The contractor meets all specifications and is qualified to perform the work.

Therefore, it is my recommendation that the above named project be awarded to M.P. Dory Company.

Sincerely,

Jennifer Brown
Assistant Engineer

President Snyder entertained a motion to approve recommendation as submitted. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

GIS DISCUSSION

County Auditor Larry Betz, County Engineer Brett Boothe, and Seth Montgomery met with the Commissioners to discuss clarifications on County GIS Contract Project, which was initiated to complete GIS for entire County. Auditor Betz is asking for an additional appropriation from REA fund for bill of services. The original agreement was made by the County Engineer and County Auditor although the contract was put in the name of "Gallia County".

For authorization to approve appropriation, Commissioners requested that contract language be changed from "Gallia County" to "Gallia County Engineer". No action taken.

LETTER OF SUPPORT

Economic Development Director Melissa Clark submitted the following letter of support for signature:

November 10, 2011

Mr. Greg Mustric
Heatly Crossing Limited Partnership
229 Huber Village Blvd., Suite 100
Westerville, Ohio 43081

Re: Letter of Support for Heatly Crossing aka Honeysuckle Hills, located at
266 Colonial Drive, Bidwell, Ohio 45614

Dear Mr. Mustric,

It is our understanding that you will be submitting this letter to the Ohio Housing Finance Agency as part of your low-income housing tax credit application. Please be advised that we fully support the proposed acquisition and rehabilitation of the Honeysuckle Hills apartments. The rehabilitation of existing housing stock in our community helps to preserve the current neighborhood fabric and enhance the lives of our residents.

Being a rural community, Bidwell does not have a community revitalization plan. However, if we did have a community revitalization plan, the acquisition and rehabilitation of existing affordable housing stock that is for families would all be at the top of the list. The proposed Heatly Crossing meets one of our internal goals for our residents. The Heatly Crossing site currently permits multi-family housing and is located close to grocery stores, medical offices, and other retail outlets. Current and future residents will be able to access these retail locations for almost all of their basic needs.

We appreciate the fact that the Gallia-Meigs Community Action Agency is going to be the Service Coordinator for Heatly Crossing. A local connection and a buy in to the local community is an important asset. We also appreciate the fact that you met with and informed the Gallia-Jackson-Meigs-Vinton Continuum of Care committee. We are pleased that they have voted to also support this worthwhile development.

We support your endeavors and wish you luck on your application to the Ohio Housing Finance Agency.

Sincerely,
St. Louis M. Snyder
President

President Snyder entertained a motion to sign letter of support. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

OCTOBER 2011 FINANCIAL REPORT REVIEW

The County Administrator presented the Commission with:

- The October 2011 Financial Reports for comparison with the October 2010 Financial Reports. The following was noted during the review:
 - 1/1/2010 beginning cash balance was \$1,098,183.64
 - 1/1/2011 beginning cash balance was \$589,342.87
 - Difference of \$508,840.77
 - 10/31/2010 ending cash balance was \$1,343,619.87
 - 10/31/2011 ending cash balance was \$958,584.17
 - Difference of \$385,035.70
 - General Fund change in cash balance in comparison with the 1/1/2011 review is \$204,307.17

- Reviewed a 17th & 18th Amended Certificate of Estimated Resources noting increase in taxes from estimated

OHIO TOWNSHIP FIRE SUBSTATION PROJECT UPDATE

County Administrator Karen Sprague updated the Commission regarding the construction meeting held today at the Ohio Township Fire Substation. The punch list items were reviewed and it was noted that only a few minimal items remained to be completed. Ms. Sprague advised the Commission that USDA Rep. Ryan Springer had reviewed the project on 11/8/11 and will approve the Partial Pay Estimate # 3 which releases everything except retainage to the contractor and project engineer.

CHANGE ORDER #2 – OHIO FIRE SUBSTATION CONTRACT

County Administrator Karen Sprague presented the Commission with Change Order No. 2 paperwork for the Ohio Fire Substation Project. Randy Breech, Project Engineer, has recommended the change order to adjust the following in the contract:

- Change garage doors & add windows to doors = deduct of \$2,000
- Upgrade HVAC units per State approved drawings = increase of \$594.94
- Add to handicap parking spot = increase of \$489.33
- Total Cost (\$915.72)

John Williams, with Hoon, Inc., is in agreement with this change order which would decrease the contract from \$155,206.00 to \$154,290.28. Contract completion date will remain the same at 11/30/11. It was noted the (\$915.72) deduct will be a shavings to the local match being paid by Ohio Township.

Lois Snyder entertained a motion to approve the change order form as requested. Harold Montgomery made and Joe Foster seconded that motion. Upon roll call votes were as follows: Ms. Snyder, yea; Mr. Foster, yea; and Mr. Montgomery, yea. Form was signed by Lois Snyder, President of the Commission and will be forwarded to USDA for final approval and signing.

OHIO TOWNSHIP FIRE PAYMENT RESOLUTION # 4

County Administrator Karen Sprague presented the Commission with Payment Resolution # 4 for the Ohio Township Fire Substation Project for the following items:

- Breech Engineering Job #11-04 - \$787.50
- Hoon Inc. Pay Estimate # 3 - \$93,163.71
- Total = \$93,951.21

Harold Montgomery moved and Joe Foster seconded a motion to approve payment resolution # 4 as submitted. Upon roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea.

KIA SEWER LATERAL INSPECTIONS REVISED AGREEMENT

The following agreement was submitted for approval:

**REVISED AGREEMENT BETWEEN
THE GALLIA COUNTY BOARD OF COMMISSIONERS &
THE GALLIA COUNTY HEALTH DEPARTMENT
FOR SEWER LATERAL INSPECTIONS FOR
KANAUGA/ADDISON & MERCERVILLE SEWER PROJECTS**

This agreement entered into by and between the Gallia County Board of Commissioners (hereinafter referred to as "County"), and the Gallia County Board of Health as of this 2nd day of November, 2011.

WITNESSETH THAT:

WHEREAS, the County is constructing sanitary sewer collection systems for the Kanauga/Addison area and Mercerville area of Gallia County; and

WHEREAS, the County needs to hire the inspections of the sewer laterals that will be constructed by private contractors for each property owner; and

WHEREAS, the County and Board of Health have reached an agreement that the Board of Health will perform the sewer lateral inspections for the County for a fee of \$100.00 per each sewer lateral connection inspection; and

WHEREAS, the County will charge each contractor the \$100.00 fee which will be utilized to pay the Board of Health for each lateral connection inspection completed.

NOW, THEREFORE, the parties do hereby agree as follows:

1. The Health Department will perform the sewer lateral inspections as stated in the attached Sewer Service Installation Manual Page 10 Section 305.09 Sewer Testing and Page 14 Sewer Inspection Requirements.
2. The Health Department will assign staff to coordinate with the contractors and schedule the inspections.
3. The Health Department will collect the amount of \$100.00 for each sewer lateral inspection performed. The shall denote the property address inspected.
4. At the present time there are 486 anticipated sewer lateral connections for the Kanauga/Addison and 45 anticipated for the Mercerville Sanitary Sewer Projects.

IN WITNESS WHEREOF, the County and the Board of Health have executed this Agreement as of the date first above written.

ATTEST
BOARD OF GALLIA COUNTY COMMISSIONERS
s/LOIS M. SNYDER, PRESIDENT
s/HOWARD JOE FOSTER, VICE-PRESIDENT
s/HAROLD MONTGOMERY

ATTEST
GALLIA COUNTY BOARD OF HEALTH
s/DR. GERALD E. VALLEE, HEALTH COMMISSIONER

President Snyder entertained a motion to sign revised agreement. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

ECONOMIC DEVELOPMENT – NEG PROGRAM

Economic Development Director Melissa Clark made a recommendation to hire Mike Daines for the position Program Monitor to assist in the over site and management of the FEMA NEG program. Ms. Clark also requests authority to fill the second Program Monitor position. President Snyder entertained a motion accepting recommendation and granting

authority to hire for second position. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

SHERIFF PHYSICIAN CONTRACT

President Snyder entertained a motion to sign agreement with Ohio Valley Physicians to provide jail physicians services thru the end of 2011, with no automatic renewal, pending requested corrections to the contract. Joe Foster made and Harold Montgomery seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

2:30 p.m. Commissioners left the office to attend a Solid Waste District Meeting in Wellston.

4:30 p.m. Commissioners returned to the office.

KANAUGA/ADDISON PAYMENT RESOLUTION # 25

County Administrator Karen Sprague presented the Commission with Payment Resolution # 25 for the Kanauga/Addison Sewer Project for the following items:

- Trimat Construction Pay Estimate # 26 - \$137,849.17
- Stantec Consulting Inv. #534079 - \$11,961.31
- Total = \$149,810.48
- Note: Trimat has not paid lift station supplier Gorman Rupp/CEC as requested by the supplier. Therefore, Gorman Rupp/CEC has notified Gary Silcott by email that they will not proceed with rebuild/repair of lift station # 4 and start up of lift stations 1, 2 & 3. Recommendation of County Administrator Karen Sprague & Project Engineer Gary Silcott that the County subtract the amounts due Gorman Rupp/CEC from Trimat's Pay Estimate # 26 and make payment directly to Gorman Rupp/CEC as required to final their portion of the project. Lift station # 4 damage was reported to our office 7/11/11 and non-payment is holding up rebuild & repair of the lift station. The amount due per email and invoice are as follows:
 1. \$34,540.00 to Corporate Equipment Company for rebuild and repair of lift station #4
 2. \$27,667.60 to Gorman Rupp to bring the balance due on lift stations 2, 3 & 4 down to 5%
 3. Total of \$62,207.60

Joe Foster moved and Harold Montgomery seconded a motion to approve payment resolution # 25 as submitted and deduct the amounts due to Gorman Rupp/CEC from Trimat's Pay Estimate # 26 and the County make payment to Gorman Rupp/CEC directly in order to speed up the completion of this project. Roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; Harold Montgomery, yea. Trimat was present for this action and did not note objection to this other than stating they would like the record to reflect that they have not been paid in full by the county for the lift stations due to requirements of the contract, however they understand the need for payment and that they will be paid in full as soon as the lift stations are up and running.

CDBG - FY 2009 WATER/SEWER GRANT EXTENSION AGREEMENT APPROVAL
B-R-09-1AY-1

CDBG Coordinator Karen Sprague presented the Commission with Ohio Department of Development grant agreement extension forms for the FY 2009 Water/Sewer grant for the County's Mercerville Sewer Project. Lois Snyder entertained a motion to approve and sign the grant agreement extension forms as presented for a grant extension as follows:

- Project Completion: February 29, 2012
- Payment Requests: March 31, 2012
- Final Performance Report: April 30, 2012

Joe Foster moved and Lois Snyder seconded this motion to approve as recommended by the CDBG Coordinator. Roll call votes were as follows: Lois Snyder, yea; Joe Foster, yea; and Harold Montgomery, yea.

CHANGE ORDER #6 - KA SEWER CONTRACT

County Administrator Karen Sprague presented the Commission with Change Order No. 6 paperwork for the KA Sewer Project. Gary Silcott, Project Engineer with Stantec Consulting, has recommended the change order to adjust quantities and extend contract deadline as follows from the contract:

- Increase 2" force main from 2128 to 2199 LF @ \$5.90 = \$418.90
- Increase 4" force main from 8429 to 8430 LF @ \$8.50 = \$8.50
- Reduce 6" force main from 1987 to 1676 LF @ \$7.00 = (\$2,177.00)
- Increase 6" SDR 21 force main from 2321 to 2468 LF @ 8.20 = \$1,205.40
- Increase 4" HDPE DR 9 from 2541 to 2935 @ \$15.00 = \$5,910.00
- Reduce 8"x6" Wye from 297 to 263 @ \$43.00 = (\$1,462.00)
- Reduce 12"x6" Wye from 70 to 69 @ \$117.00 = (\$117.00)
- Increase 6" sanitary sewer line from 8012 to 8177 LF @ \$16.00 = \$2,640.00
- Increase 6" riser pipe from 1,250 to 1,547 LF @ 20.00 = \$5,940.00
- Increase standard precast manhole from 130 to 131 @ \$1,950.00 = \$1,950.00
- Decrease drop manhole from 10 to 9 @ \$2,500.00 = (\$2,500.00)
- Increase 24" casing pipe from 70 to 75 LF @ \$170.00 = \$850.00
- Increase 16" casting pipe from 681 to 806 LF @ \$110.00 = \$13,750.00
- Increase 10" casing pipe from 240 to 300 LF @ \$75.00 = \$4,500.00
- Increase 301 bituminous aggregate base from 799.03 to 899.44 c.y. @ \$220.00 = \$26,490.20
- Increase 304 crushed limestone, driveways from 498.70 to 532.69 c.y. @ \$36.00 = \$1,223.64
- Decrease 304 aggregate base, asphalt driveways from 212.04 to 212.02 c.y. @ \$34.00 = (\$0.68)
- Increase 310 compacted granular backfill from 124,906.52 to 28,576.00 c.y. @ \$17.76 = \$65,169.96
- Increase 404 asphalt concrete, roads from 167.12 to 305.81 c.y. @ \$300.00 = \$41,607.00
- Increase 452 plain concrete pavement D/W's & rd's from 478 to 838 s.y. @ \$59.00 = \$21,259.47

- Increase 6" & smaller storm sewer replacement from 1420 to 1798 LF @ \$18.00 = \$6,804.00
- Increase 12" storm sewer replacement from 958 to 1945 LF @ \$25.00 = \$24,675.00
- Increase 15" storm sewer replacement from 793 to 1253 LF @ \$30.00 = \$13,800.00
- Increase SR 7 sidewalk replacement from 5900 to 6220 s.f. @ \$6.00 = \$1,920.00
- Increase HDPE bores from 403 to 485 LF @ \$93.75 = \$7,687.50
- Increase Don Street catch basins from 0 to 13 @ \$1,500.00 = \$19,500.00
- Increase Kelly Drive culvert from 0 to 1 LS @ \$7,130.00 = \$7,130.00
- Increase Ellen Drive culvert from 0 to 1 LS @ \$3,315.00 = \$3,315.00
- Increase Farm Road 36" storm from 0 to 10 LF @ \$75.00 = \$750.00
- Total Change Order # 5 Increase = \$272,247.89
- 18 additional days

Mat Toler, with Trimat Construction, is in agreement with this change order which would increase the contract from \$4,154,831.49 to \$4,427,079.38 and extend the contract for 18 additional days changing substantial completion from 8/29/2011 to 9/16/2011. However, Mat Toler noted he is not in agreement with this being the final change order for additional days, stating he feels a large amount of the above stated work has been completed after the prior change order date of 8/29/2011 and that these items were not in his original scope of work and therefore additional days should be allowed. It was noted that USDA, Gary Silcott and Karen Sprague had made it clear to Mr. Toler when change order # 5 was approved that no further additional days would be granted except for storm sewer and weather days. Mat Toler asked that this be discussed again at the next meeting in December when USDA representative is present.

Lois Snyder entertained a motion to approve the change order form as requested contingent upon USDA Rural Development approval. Joe Foster made and Lois Snyder seconded that motion. Upon roll call votes were as follows: Ms. Snyder, yea; Mr. Foster, yea; and Mr. Montgomery, yea. Form was signed by Lois Snyder, as President of the Commission and will be forwarded to USDA for final approval and signing.

2012 COUNTY EMPLOYEE HEALTH INSURANCE RENEWAL

County Administrator Karen Sprague presented the Commission with an updated proposal for County Employee Health Insurance renewal from Agent John Saunders reflecting a 0% increase for renewal of the current plan keeping with the 2007 certificate of coverage specifications. Lois Snyder entertained a motion to approve this option as presented. Harold Montgomery moved and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

BOARD RE-APPOINTMENT

Commissioners received the following request:

October 31, 2011

Ms. Lois Snyder, President
Gallia County Commissioners
Gallia County Courthouse
Gallipolis, OH 45631

Dear Ms. Snyder

Mr. Jody Walker has been a member of the Rio Grande Community College Board of Trustees since 2006. He is a valuable member of the Board and is an excellent representative for students and residents of the Community College District. In addition, he is the current Chairman of the RGCC Board of Trustees. His term is up for renewal, as it expired in October 2011. He is a joint county commissioner appointee. I respectfully request that the Gallia County Commissioners appoint Mr. Walker to a renewed five year term.

Please contact me if you have questions or need additional information. Thank you for your consideration in this matter.

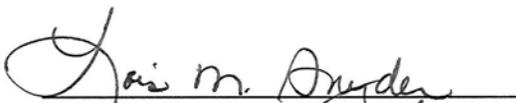
Sincerely,

s/Rebecca Long
Chief Administrator
Rio Grande Community College

President Snyder entertained a motion to approve reappointment request. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.

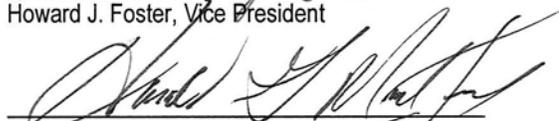
ADJOURN

At 5:45 p.m. President Snyder entertained a motion for adjournment. Harold Montgomery made the motion and Joe Foster seconded. Roll call: Ms. Snyder, yea; Mr. Foster, yea; Mr. Montgomery, yea.


Lois M. Snyder, President


Melissa Clark, Temporary Clerk


Howard J. Foster, Vice President


Harold G. Montgomery, Member