

**AUGUST 9, 2012**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: Harold G. Montgomery, present; Vice President Mr. Howard J. "Joe" Foster, present; Commissioner Lois M. Snyder, present.

President Montgomery entertained a motion for approval of the August 2, 2012 minutes. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

| <b>Animal Shelter Canine Weekly Report</b> |                |                |                  |                   |                |            |                              |                             |                       |                         |                          |                  |                      |
|--|----------------|----------------|------------------|-------------------|----------------|------------|------------------------------|-----------------------------|-----------------------|-------------------------|--------------------------|------------------|----------------------|
| <b>Week Ending</b>                         | <b>Came in</b> | <b>Adopted</b> | <b>Reclaimed</b> | <b>Euthanized</b> | <b>Rescued</b> | <b>MIA</b> | <b>Died (Natural Causes)</b> | <b>Destroyed (in field)</b> | <b>To Foster Care</b> | <b>Back from Foster</b> | <b>Foster Care Total</b> | <b>Total Out</b> | <b>Shelter Total</b> |
| 8/6  | 28             | 3              | 1                | 3                 | 24             | 0          | 2                            | 0                           | 24                    | 25                      | 29                       | 33               | 33                   |

**BOND CONTINUATION CERTIFICATE**

Children Services Executive Director Russ V. Moore submitted his bond continuation certificate # 0514148 in the amount of \$10,000 through the Cincinnati Insurance Company. This bond is extended to 08/1/2013. Joe Foster made and Lois Snyder seconded the motion; to approve bond as submitted and forward to Probate Court as per ORC 5153.13. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**HOTEL LODGING TAX DISTRIBUTION**

Commissioners received the distribution of the 2nd quarter 2012 hotel lodging tax from the County Auditor reporting \$32,022.57 being made to the Ohio Valley Visitor's Center. The report is on file in the Commissioners office.

**UNIVERSAL WASTE POLICY**

Commissioners adopted the following policy pertaining to disposal of used fluorescent bulbs:

**Gallia County Facilities  
Process for Managing Used Fluorescent Lamps**

*Spent fluorescent bulbs will be collected and managed as universal waste as described in this policy.*

**Safely Handle and Store Used Fluorescent Lamps**

*Spent bulbs are collected by maintenance staff and are stored in the original boxes or specially manufactured containers purchased for storing used lamps until they are ready for recycling. The recycling containers are stored safely on shelving in the Maintenance Room. The shelf area is dry and the containers are closed, structurally sound, compatible with the contents of the lamps and lack evidence of leakage, spillage or damage that could cause leakage or releases of mercury or other hazardous constituents.*

**Clean up Procedure for broken bulbs**

*County clean up procedure will adhere to the USEPA "What to Do if a Compact Fluorescent Light (CFL) Bulb or Fluorescent Tube Light Bulb Breaks in Your Home" March 29, 2012 standards. (Attached)*

**Procedures for Getting Lamps to the Recycler**

*Mail-In or Box Program – a recycler provides a Prepaid Recycling container to fill with used waste lamps. When the container is full, it is properly sealed and sent to the recycler via the prepaid ground mail shipment program. The container includes preprinted address labels, waste pickup, transportation, recycling costs, and a certificate of recycling to record and track data.*

Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. This policy will be distributed to all county departments for compliance.

**OEPA COMPLIANCE LETTERS - MEADOWLOOK & RODNEY VILLAGE 2**

The County Administrator presented the Commission with three OEPA compliance letters; 2 for Meadowlook & 1 for Rodney Village 2. The letters were reviewed, no action taken.

**JULY FINANCIAL REPORT REVIEW**

The County Administrator presented the Commission with the following:

- The July 2012 Financial Reports for comparison with the July 2011 Financial Reports; noting the following during the review:
  - 1/1/2011 beginning cash balance was \$589,342.87
  - 1/1/2012 beginning cash balance was \$259,796.89 (It was noted that \$160,000 of this balance is for Davis Hall Lot Purchase Bond, which means the true cash balance was \$99,769.98)
  - Difference of \$329,545.98
  - 7/31/2011 ending cash balance was \$66,014.35
  - 7/31/2012 ending cash balance was \$281,377.44
  - Difference of \$215,363.09
  - General Fund change in cash balance in comparison with the 1/1/2011 review is \$114,182.89

**BUDGET LETTER TO DEPARTMENTS**

Commissioners drafted the following budget letter and sent to all county general funded departments:

TO: ALL COUNTY GENERAL FUND DEPARTMENTS/OFFICES  
RE: 2012 BUDGETS

*We are writing to advise all departments and offices with budgets under the County's General Fund or that receive a portion of their annual revenue from the County's General Fund that we have reviewed departmental budgets after the first 6 months of 2012 and some departments expenditures are well exceeding the 50% mark they should be at for midyear.*

*This could be due to one-time large purchases at the beginning of the year, but we wanted to point out that all departments/offices need to continue to limit spending and stay within their 2012 budget appropriations.*

We request that all departments handle line item shortfalls by transfers within their departmental budgets and NOT request any supplemental appropriations. Please be sure to manage your departmental budgets appropriately throughout the year so that supplemental appropriations will not be required.

All general fund departments need to make every effort possible to reduce spending throughout 2012. This is a very challenging year for our general fund and we ask that all departments assist by reducing spending in any way possible.

Thanks in advance for your cooperation in this regard.

Respectfully submitted,

Gallia County Commissioners

s/ Harold G. Montgomery, President

s/ Howard Joe Foster, Vice-Pres.

s/ Lois M. Snyder, Commissioner

#### EXECUTIVE SESSION - LEGAL

At 9:35 a.m. the President entertained a motion to enter into executive session on a conference call with Attorney David Riepenhoff to discuss a legal issue. Joe Foster made and Lois Snyder seconded the motion; roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 10:06 a.m.; no action taken.

#### NEG UPDATE

Director Dana Glassburn reviewed the NEG project, equipment and participants. Several tributaries have been added and they are in the process of mapping their route. They will also be decreasing employees due to several working out of the program; which should be a more manageable number of employees.

#### EXECUTIVE SESSION - 911

At 10:33 a.m. the President entertained a motion to enter into executive session with 911 Director Sherry Daines to discuss a personnel issue. Joe Foster made and Lois Snyder seconded the motion; roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 10:45 a.m.; no action taken.

#### SERVICE CENTER PHONE SYSTEM

Clerk of Courts Noreen Saunders met to discuss the continuing problems with their phone system at the Service Center. This issue has been ongoing now for some time and she is desperate for a resolution to the issue. 911 Director Sherry Daines was present for this session and is the coordinator for all phone issues and advised that much progress has been made in the last month. AT&T and VDN techs have been on site, they have determined that the problem is in one of the channels coming into the building which is AT&T's issue. AT&T has ordered the equipment to fix the problem, and this should be resolved very soon. Daines advised that AT&T has requested that everyone keep track of all calls that have static, the number they called in on and the time the call was experienced so they can track these numbers. Daines encouraged Saunders to continue to report any and all problems immediately to the 911 office.

#### STAFFING REQUEST

Clerk of Courts Noreen Saunders advised that she currently has a TANF worker, just out of high school that is a great worker and in need of a job. She would like to hire her full time and wanted to be on record that she was in need of another employee. Commissioners advised there were no additional funds to offer at this time.

#### EXECUTIVE SESSION - SHERIFF

At 10:59 a.m. the President entertained a motion to enter into executive session with the Sheriff to discuss a personnel issue. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 11:15 a.m.; no action taken.

#### SIGNING OF SUBDIVISION PLAT

Surveyor Paul Hutchins submitted the Final Plat for "The Valley Estates at Rio Grande" subdivision located inside the Village of Rio Grande on State Rte 325 by Developer Herb Smith. All was signed in 2007 but laid dormant until now; and the developer would like get the plat recorded in order to begin selling lots. Joe Foster made and Lois Snyder seconded the motion to sign off on the plat based upon the recommendation of the Village Officials. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

#### EXECUTIVE SESSION - CONTRACT

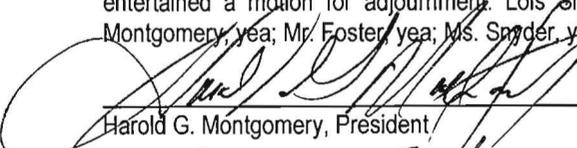
At 11:43 a.m. the President entertained a motion to enter into executive session to discuss a contract issue. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 12:11 p.m.; no action taken.

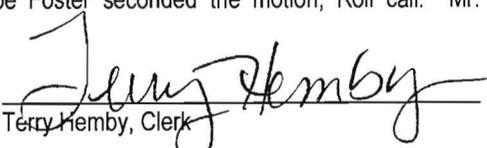
12:20 p.m. – Commissioners recessed for lunch, reconvening at 1:30 p.m.

2:20 p.m. – Commissioner traveled to Wellston to attend a GJVM Solid Waste District Meeting.

#### ADJOURN

Commissioners returned from the GJVM Solid Waste District Meeting at 5:00 p.m. and President Montgomery entertained a motion for adjournment. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

  
Harold G. Montgomery, President

  
Terry Hemby, Clerk

  
Howard J. Foster, Vice President

  
Lois M. Snyder, Commissioner