

**NOVEMBER 8, 2012**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: Harold G. Montgomery, present; Vice President Mr. Howard J. "Joe" Foster, present; Commissioner Lois M. Snyder, present.

President Montgomery entertained a motion for approval of the November 1, 2012 minutes. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

<b>TRAVEL REQUESTS</b>				
<b>DEPARTMENT</b>	<b>NAME</b>	<b>DATE</b>	<b>TO</b>	<b>RE:</b>
Economic Dev	Melissa Clark	11/13	Columbus	Marketing Meeting
Commissioners	Harold Montgomery			
Treasurer	Steve McGhee	11/13 – 11/15	Columbus	Fall Conference

President Montgomery entertained a motion to approve travel requests as submitted. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

<b>Animal Shelter Canine Weekly Report</b>													
<b>Week Ending</b>	<b>Came in</b>	<b>Adopted</b>	<b>Reclaimed</b>	<b>Euthanized</b>	<b>Rescued</b>	<b>MIA</b>	<b>Died (Natural Causes)</b>	<b>Destroyed (in field)</b>	<b>To Foster Care</b>	<b>Back from Foster</b>	<b>Foster Care Total</b>	<b>Total Out</b>	<b>Shelter Total</b>
11/5	20	14	1	0	0	0	2	0	6	5	19	31	61

**HOTEL LODGING TAX DISTRIBUTION**

Commissioners received the distribution of the 3<sup>rd</sup> quarter 2012 hotel lodging tax from the County Auditor reporting \$39,809.41 being made to the Ohio Valley Visitor's Center. The report is on file in the Commissioners office.

**FAA 4<sup>th</sup> QUARTER REPORT  
GALLIA-MEIGS REGIONAL AIRPORT PROJECTS**

The President entertained a motion to approve and allow County Administrator Karen Sprague to sign the FAA 4<sup>th</sup> Quarter Report for 2012 for the FAA 2011 Airport Grant. Lois Snyder moved and Joe Foster seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; Joe Foster, yea; Lois Snyder, yea.

**KANAUGA/ADDISON PAYMENT RESOLUTION # 34**

The County Administrator presented the Commission with Payment Resolution # 34 for the Kanauga/Addison Sewer Project for the following items:

- AEP billing - \$19.60
  - AT&T billing - \$71.31
  - Bricker & Eckler LLP - \$11,797.36
  - Stantec - \$20,022.36
  - LJ Excavating, LLC - \$3,625.00
  - Gallia County Engineer - \$354.05
- Total = \$35,889.68

The President entertained a motion to approve payment resolution # 34 as submitted. Joe Foster moved and Lois Snyder seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**ENGINEERING AGREEMENT FOR SERVICES  
GREEN TOWNSHIP SEWER PROJECT**

The County Administrator presented the Commission with an Engineering Agreement from Stantec Consulting Services Inc. for services for the Green Township Sewer Project in the amount of \$917,000. The following breakdown was noted in the Agreement:

- Compensation for Basic Services - \$509,000
  - Study and Report Phase - \$30,000
  - Preliminary Design Phase - \$30,000
  - Final Design Phase - \$399,000
  - Bidding or Negotiating Phase - \$5,000
  - Construction Phase - \$40,000
  - Post Construction - \$5,000
- Resident Project Representative Services - \$237,000
- Compensation for Additional Services - \$171,000
  - Construction Layout Staking - \$106,500
  - Easements - \$37,500
  - Soil Borings - \$7,700
  - Topographical Mapping - \$15,000
  - Misc. Expenses (postage, mileage, etc.) - \$4,300

The President entertained a motion to approve the Agreement as presented. Lois Snyder made and Joe Foster seconded that motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. All forms were signed by Harold G. Montgomery, as President of the Commission, and they are on file in the County's Green Township Sewer files.

**NEG WIND PROGRAM HIRE RECOMMENDATIONS**

At 9:29 a.m. the President entertained a motion to enter into executive session with Economic Development Director Melissa Clark to discuss the hiring of a public employee. Lois Snyder made and Joe Foster seconded the motion; Roll

call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 9:57 a.m.; no action taken.

**OCTOBER FINANCIAL REPORT REVIEW**

The County Administrator presented the Commission with the October 2012 Financial Reports for comparison with the October 2011 Financial Reports. The following was noted during the review:

- 1/1/2011 beginning cash balance was \$589,342.87
- 1/1/2012 beginning cash balance was \$259,796.89 (It was noted that \$160,000 of this balance is for Davis Hall Lot Purchase Bond, which means the true cash balance was \$99,769.98)
- Difference of (\$329,545.98)
- 10/31/2011 ending cash balance was \$958,584.17
- 10/31/2012 ending cash balance was \$1,285,877.95
- Difference of \$327,293.78

**EXECUTIVE SESSION - DJFS**

At 11:30 a.m. the President entertained a motion to enter into executive session with Director Dana Glassburn to discuss a contract issue. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 12:00 p.m.; no action taken.

**NEG -CHANGE OF TITLE**

The President entertained a motion to change the title of NEG Program Manager Melissa Clark to NEG Program Director. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**NEG HIRE RECOMMENDATIONS**

NEG Program Director Melissa Clark submitted the following recommendations for hire:

- For the Gallia County NEG Wind Program: Brett Steinbeck as Assistant Project Manager. This position will be salary, classified, full time, minimum 40 hour week, with base salary of \$25,480.00. Position directly related to funding availability of the FEMA Disaster National Emergency Grant.
- For the Gallia County NEG Flood Program: Tim Drummond as Assistant Project Manager. This position will be salary, classified, full time, minimum 40 hour week, with base salary of \$25,480.00. Position directly related to funding availability of the FEMA Disaster National Emergency Grant.
- For promotion related to the Gallia County NEG Wind & Flood Programs: Mike Daines as Project Manager. This position will be salary, classified, full time, minimum 40 hour work week, with base salary of \$28,080.00. Position directly related to funding availability of the FEMA Disaster National Emergency Grant.
- For the Gallia County NEG Wind & Flood Programs: Connie Massie as Administrative Clerk. This position will be classified, part time, with hourly wage of \$10.00 per hour. Position directly related to funding availability of the FEMA Disaster National Emergency Grant.

The President entertained a motion to approve the hires as recommended. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**LEAVE DONATION APPLICATION**

Commissioners received the following leave donation application:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
Sheriff	James T. Clark	Chris Gill	36.92	11/16/12
Commissioners	Tom Halfhill	Tom Wheeler	16	
	Gene Powers		16	
	Karen Sprague		30	
	Connie Johnson		8	

The President entertained a motion to approve the leave donation application as requested. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

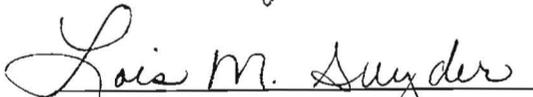
**ADJOURN**

At 1:30 p.m. President Montgomery entertained a motion for adjournment. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

  
 Harold G. Montgomery, President

  
 Terry Hemby, Clerk

  
 Howard J. Foster, Vice President

  
 Lois M. Snyder, Commissioner