

NOVEMBER 29, 2012

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: Harold G. Montgomery, present; Vice President Mr. Howard J. "Joe" Foster, present; Commissioner Lois M. Snyder, present.

President Montgomery entertained a motion for approval of the November 20, 2012 minutes. Joe Foster made and Harold Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Auditor	Larry Betz	11/27 – 11/29	Columbus	CAAO Conference
EMA	Sherry Daines	12/6	Hocking County	Regional Meeting
	Tim Miller	12/10	Wellston	Citizens Corp Training

President Montgomery entertained a motion to approve travel requests as submitted. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
11/26	23	12	0	0	10	0	2	0	7	3	27	29	54

NATIONAL HOSPICE & HOMECARE MONTH

The President entertained a motion to adopt the following proclamation for National Hospice & Homecare Month as follows:

Proclamation

Whereas, home care and hospice services provide high quality and compassionate health care services to those in need, especially at times of community or personal health care crisis,

Whereas, home care and hospice are the most preferred method of health care delivery among disabled, elderly, and chronically ill individuals eager to live independently in their own homes as long as they possibly can; and

Whereas, home care and hospice services allows families to stay together, and provide for greater health, dignity and comfort in our communities; and

Whereas, home care and hospice in the United States are growing alternatives to hospitalization or other institution-based forms of health care for acute, chronic and terminal illnesses, providing care to millions of Americans each year; and

Whereas, thousands of everyday heroes such as home care and hospice nurses, therapists and aides work tirelessly to provide professional health and palliative care and support to millions of Americans in need of quality health services; and

Whereas, these dedicated home care and hospice professionals and volunteers form a support network that continues to play a vital role in health care delivery for our nation's disabled, infirm and aging population; and

Whereas, Holzer Home Care, Holzer Extra Care and Holzer Hospice of the Holzer Health System, and the National Association for Home Care & Hospice, and thousands of home care and hospice agencies across the United States have declared the month of November 2012 as National Home Care Month and National Hospice and Palliative Care Month, and are calling on all Americans to observe these occasions with appropriate ceremonies and activities;

Now, therefore, be it resolved that we the Gallia County Commissioners, do hereby proclaim November 2012 as

National Home Care and National Hospice and Palliative Care Month

throughout Gallia County, and encourage the support and participation of all citizens in learning more about the home care concept of care for the elderly, disabled, and infirm.

In witness whereof I have here unto set my hand and caused this seal to be affixed

Harold G. Montgomery, President

Howard J. Foster, Vice President

Lois M. Snyder, Commissioner

Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Attending: Lyletta Vance, Holzer Home Care; Sharon Shull, Holzer Hospice Director; Liz Rickard, Holzer Hospice Administrative Secretary; Sara Cox, Holzer Extra Care LPN.

JUVENILE ACCOUNTABILITY BLOCK GRANT

Juvenile Court Administrator Greg Shrader submitted the Juvenile Accountability Block Grant application through Ohio Department of Youth Services for signature. The President entertained a motion to sign and approve the grant application. Joe Foster made and Lois Snyder seconded the motion; roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

LEAVE DONATION APPLICATION

Commissioners received the following leave donation application:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
Commissioners	Tommy Dillon	Tom Wheeler	40	11/30/2012

The President entertained a motion to approve the leave donation application as requested. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. :

VOINOVICH RESEARCH AGREEMENT

County Engineer Brett Boothe submitted an agreement between Ohio University with specified work being completed by the Voinovich School's Institute for Local Government Administration and Rural Development and Gallia County to provide a research study into shared web mapping services under the project titled Appalachian Ohio's Geographic Information System Web Access. Lois Snyder made and Joe Foster seconded the motion; roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea

AUTHORIZED AGENT

The President entertained a motion to send the following correspondence to Ohio Emergency Management Agency regarding the June Storm Event.

*Nancy J. Dragani, Executive Director
Ohio Emergency Management Agency
2855 West Dublin Granville Rd
Columbus, OH 43235*

Dear Ms. Dragani:

As President of the Commission, I authorize Commissioner Lois M. Snyder, to sign all documents and in all ways act as the Authorized Agent relative to the Public Assistance Grant Program for FEMA-DR-4077-OH.

Sincerely,

*Harold G. Montgomery
President*

Joe Foster made and Harold Montgomery seconded the motion; roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

WASTE REMOVAL AGREEMENT

The President signed the Waste Removal Agreement with Rumpke of Ohio, Inc. as approved in Journal 47 Page 76. The agreement is on file in the Commissioners Office.

OSU EXTENSION AGENCY UPDATE

Extension Agent Tracy Winters met with the Commissioners regarding the 2013 budget as well as activities within the agency. She also introduced Jeff Moore to the Commission; Jeff was recently hired as the new Agriculture & Natural Resources Educator.

The following activities were noted:

- 4-H STEM Program – increasing science & technology in the schools
- Distributed and reviewed the Annual Program Report – Youth development activities

The following budgetary issues were discussed:

- A breakdown of the budget history was distributed and reviewed.
- 2013 Budget is basically the same; they have requested to reinstate someone for the 4-H position.
- Equipment was cut last year and left the same for 2013
- No request for computer related supplies

Winters expressed her appreciation and support to outgoing Commissioners Snyder and Foster.

REQUEST FOR PROPOSALS – RACCOON CREEK DEBRIS REMOVAL

At 10:00 a.m. The President opened the following RFP's for the Raccoon Creek Debris Removal Project:

Company	Per Month Proposal
Stockmeister Enterprises, Inc. Jackson OH	\$ 48,932.00
Bryant Farm, Lawn, Contracting, Bidwell, OH	\$ 54,311.00
Safe All Land Clearing, Bidwell, OH	\$ 34,600 – Debris Only \$106,600 - Debris & mulching
Rolo Excavating & Contracting Inc., Proctorville, OH	\$ 78,000.00

The bids were turned over to the DJFS Director for review and recommendation. The following were in attendance: Todd Bryant, Rick Mount, Ernie Meadows, Dana Glassburn and Melissa Clark.

TERMINATION OF CONNECT-OHIO GRANT

Economic Development Director Melissa Clark advised the need to terminate the Connect Ohio grant due to the resignation of the Assistant Director of Economic Development in March. The President entertained a motion to terminate the contract as recommended. Lois Snyder made and Harold Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

AIRPORT FUEL SYSTEM UPDATE

Commissioners met with the following representatives: Dan Thompson, Thompson Petroleum; Rick Grice and Steve Potoczak, Delta Airport Consultants; Mark Haraseviat, Purvis Brothers, Inc.-Phillips 66; Stan Jones, Airport Manager.

Those present discussed the airport fueling system project length. Haraseviat submitted a proposal to supply Phillips 66 Aviation Fuel at the Gallia-Meigs facility. He distributed in-depth details of the many programs and features and the advantages of selling brand only products.

An update on the construction completion of the fueling system was given by Dan Thompson, clarifying some issues and moving forward with construction to be prepared to sell Jet-A fuel in February.

Potoczak also advised that Delta will participate in the Airport Cooperative Research Program (ACRP) which is an 18 month project to be completed November 2013. This is comprised of airport field visits to seek best practices and lessons learned and Gallia-Meigs will assist in this project.

BOARD OF ELECTIONS – BUDGET DISCUSSIONS

Board President Robbie Jenkins reviewed 2012 appropriations with totaling \$188,271.30 for the year. They reviewed the areas currently in the red for several funds totaling \$39,932.59 and requested additional funds to meet expenses.

Halley summarized the 2013 budget request stating it would be less than needed in 2012 because a primary election may be unnecessary, nor is it a Presidential election. 2013 budget does not include any maintenance contracts on the TSX (\$5,000) or copier. They also included funds for two new computers, which have been quoted for less than \$2,000 total. They have two scanners used for absentees and may have to acquire an upgraded version, approximately \$3,000. Hospitalization reflects the total for three single and two family health insurance plans.

Attending: Board Members Robbie Jenkins, Carol Cremeans and Charla Whobrey, Directors Jeff Halley and Dale Whitt.

EXECUTIVE SESSION – CONTRACTS

At 2:03 p.m. the President entertained a motion to enter into executive session with Stantec Engineer Gary Silcott and USDA Representative Ryan Springer to discuss contracts. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 2:21 p.m.; no action taken.

BID AWARD – KANAUGA ADDISON REPAIR PROJECT

Stantec Engineer Gary Silcott made the following recommendation:

I recommend the Commission award the Kanauga-Addison Repair Project contract to Southern Ohio Trenching in the bid amount of \$1,985,363. This bid includes all the must replace work, moderate work and will give you a complete and functioning system. The President entertained a motion to award the bid as recommended. Joe Foster made and Lois Snyder seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Silcott presented the contracts for signature.

COUNTY AUDITOR – HOSPITALIZATION PAYMENT

Auditor Larry Betz and Payroll Clerk Heather Moore advised that with the influx of NEG employees, the person over hospitalization payment has had to assist payroll and the payroll clerk will be off work the last week of the year and this person will have to do payroll as well. They stated that there will not be enough time to get the hospitalization bill paid in 2012 with the last pay period being 12/28/12. County Administrator Sprague stated that it must be paid during the 2012 year, no exceptions.

FY ' 2013 FAA VISION-100 GRANT PROGRAMMING APPLICATION INFORMATION

Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2013 FAA VISION-100 Programming Grant information. The application will reflect \$166,667.00 total project cost broken down as follows:

- \$136,667 Runway 5-23 grading & drainage improvements = \$123,000 Federal + \$13,667 local match
- \$29,000 Construction management & administration = \$26,100 Federal + \$2,900 local match
- \$1,000 Administration = \$900 Federal + \$100 local match
- \$166,667 TOTAL = \$150,000 Federal + \$16,667 local match

The application reflects a 90% federal grant with a 10% local match. The matching funds are from the County's General Fund, will be transferred to the Airport Fund #036 at the beginning of 2013 and will be appropriated into the FAA grant local match line item under the 2013 Appropriation Resolution.

Ms. Sprague noted this is a programming application using estimates of what the costs will be for this project and the final application with exact costs will be submitted later. The programming applications are due to the FAA by 12/1/2012.

Lois Snyder made and Joe Foster seconded a motion to approve the programming application. Upon roll call votes were as follows: Harold Montgomery, yea; Joe Foster, yea; Lois Snyder, yea. Harold Montgomery, Pres, signed all signature blocks for the grant.

FY ' 2014 - 2023 TEN YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM PACKAGE

County Administrator Karen Sprague presented, on behalf of the Gallia-Meigs Regional Airport Consultants Delta Airport Consultants, the Commission with the FY 2014 – 2023 Ten Year Airport Capital Improvement Program Package for approval. The package reflects projects for funding during the 10-year period as follows:

1. FY 2013 Runway 5-23 RSA grading & drainage improvements Phase 1 – construction = \$166,667 total = \$150,000 federal grant + \$16,667 local match
2. FY 2014 Runway 5-23 RSA grading & drainage improvements Phase 2 – construction = \$166,667 total = \$150,000 federal grant + \$16,667 local match
3. FY 2015 Runway 5-23 overlay/remark – P/S = 45,000 total = \$40,500 federal grant + 4,500 local match
4. FY 2016 Runway 5-23 overlay/remark - Construction = \$900,000 total = \$109,500 entitlement grant + \$700,500 federal grant + \$90,000 local match
5. FY 2017 Runway 5-23 runway/taxiway extension – Cost/Benefit Analysis = \$30,000 total = \$27,000 discretionary grant + \$3,000 local match
6. FY 2018 Runway 5-23 runway/taxiway extension – Environmental Assessment = \$90,000 total = \$81,000 discretionary grant + \$9,000 local match
7. FY 2019 ALP Update per current physical airport conditions and results of EA = \$45,000 total = \$40,500 discretionary grant + \$4,500 local match
8. FY 2020 Runway 5-23 runway/taxiway extension – Land Acquisition = \$200,000 total = \$180,000 discretionary grant + \$20,000 local match
9. FY 2021 Runway 5-23 runway/taxiway shift/extension – P/S = \$75,000 total = \$67,500 discretionary grant + \$7,500 local match

10. FY 2022 Runway 5-23 runway/taxiway shift/extension – construction = \$2,500,000 total = \$2,250,000 federal grant + \$250,000 local match

Karen Sprague advised that Delta Airports noted that this is a wish list and the Federal and State funding is not certain.

Joe Foster made and Lois Snyder seconded a motion to approve the grant application as presented. Upon roll call votes were as follows: Harold Montgomery, yea; Joe Foster, yea; and Lois Snyder, yea. Harold Montgomery, Pres, signed all signature blocks for the grant.

KANAUGA/ADDISON PAYMENT RESOLUTION # 35

County Administrator Karen Sprague presented the Commission with Payment Resolution # 35 for the Kanauga/Addison Sewer Project for the following items:

- AEP billing - \$49.13
- AT&T billing - \$272.49
- Bricker & Eckler LLP - \$11,800.97
- Stantec - \$20,446.18
- Corporate Equipment Company - \$2,009.25
- Dreier & Maller, Inc. - \$24,349.70
- Big River Electric - \$1,480.00
- Total = \$60,407.72

Harold Montgomery entertained a motion to approve payment resolution # 35 as submitted. Joe Foster moved and Lois Snyder seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; Joe Foster, yea; Lois Snyder, yea.

FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- Reviewed 25th Amended Certificate
- Reviewed 26th Amended Certificate

EXECUTIVE SESSION

At 3:35 p.m. the President entertained a motion to enter into executive session to discuss a personnel issue. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 4:21 p.m.; no action taken.

RETIREMENT INCENTIVE PLAN

Lois Snyder made a motion to approve a one year Retirement Incentive Plan as described below; Joe Foster seconded the motion; Roll call: Mr. Montgomery, nay; Mr. Foster, yea; Ms. Snyder, yea.

RESOLUTION

WHEREAS, on December 16, 1986, Am. Sub. H.B. 706 passed the Ohio General Assembly and became effective authorizing Ohio's public employers to establish a retirement incentive plan, pursuant to Sections 145.297 and/or 145.298 of the Ohio Revised Code.

WHEREAS, Ohio Revised Code Section 145.297(A.), (B.), and (C) and Ohio Administrative Code 145-2-42 authorized the Board of County Commissioners as the "Employing Unit" to designate a "Subordinate Employing Unit".

NOW, THEREFORE, it is resolved that the Board of County Commissioners of Gallia County, Ohio does hereby designate the office staff directly reporting to the Commissioners as the "Subordinate Employing Unit" for the purpose of establishing a retirement incentive plan in accordance with Ohio Revised Code Section 145.297.

Gallia County Commissioners:
s/ Harold G. Montgomery, President
s/Howard J. Foster, Vice President
s/Lois M. Snyder, Commissioner

TERMS OF THE PLAN *Retirement Incentive Plan*

Plan Name:

Retirement Incentive Plan of the Gallia County Commissioners hereinafter referred to as the Plan. The plan was approved by the Gallia County Commissioners and is based on the provisions of Section 145.297 and/or Section 145.298, Ohio Revised Code, and Ohio Administrative Code Rule 145-2-42.

Plan Period:

The plan shall begin on 2/1/2013, and terminate on 2/1/2014

Terms:

- (A) *The Plan shall be the only retirement incentive plan in effect for eligible employees of the office staff directly reporting to the Board of County Commissioners. Participation in the Plan shall be available to 100 percent of employees of the office staff directly reporting to the Board of County Commissioners who are employed at their offices and are members of OPERS on 1/1/2013. Employees who have established more total service credit of record in the Ohio Public Employees Retirement System pursuant to applicable service credit provisions of Chapter 145, Ohio Revised Code, have the right to elect to participate in the Plan before employees having less total service credit established in OPERS.*
- (B) *Pursuant to the terms of the Plan, service credit for each participating employee shall be purchased by Gallia County Commissioners in an amount equal to the lesser of the following:*
1. *One (1) years of service credit, or*
 2. *An amount of service credit equal to one-fifth of the total service credit of record credited to the participating employee in the Ohio Public Employees Retirement System, exclusive of the service credit purchased under this Plan.*

Eligibility Requirements:

Any employee of the office staff directly reporting to the Board of County Commissioners eligible to participate in the Plan shall meet the following criteria:

- (A) The employee is or will be eligible to retire under Section 145.32, 145.34, 145.37, or 145.33(A), Ohio Revised Code, on or before the date of termination of the Plan. Service credit to be purchased for the employee under the Plan shall be included in making this determination for eligibility.
- (B) The employee agrees to retire under Section 145.32, 145.34, 145.37, or 145.33 (A), Ohio Revised Code, within 90 days after receiving notice from the Ohio Public Employees Retirement System that service credit has been purchased for the employee pursuant to the Plan.

Notice: The Plan shall be in effect for a minimum of one year. All employees and the Ohio Public Employees Retirement System will receive written notice 30 days in advance of the proposed termination date of the Plan.

Grievance Procedure: Any grievance relating to the plan shall be submitted to the County Administrator in writing. The County Administrator shall schedule a meeting within fifteen (15) calendar days of receipt of such grievance to hear an explanation. Within five (5) calendar days of the meeting, the County Administrator shall render a decision in writing which shall be considered final.

November 29, 2012

Supervisor-Benefit Maintenance
Public Employees Retirement System
277 East Town Street
Columbus, OH 43215-4642

To Whom It May Concern:

We are submitting our Public Employees Retirement Incentive Plan for your approval. If there are any questions or comments, please so advise.

Sincerely,
s/ Harold G. Montgomery

APPROVAL OF MINUTES

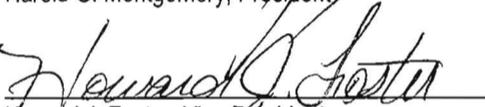
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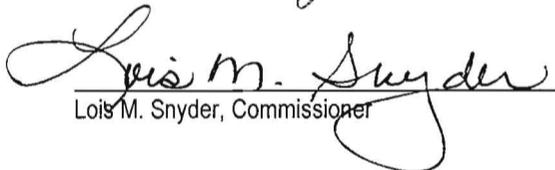
ADJOURN

At 5:00 p.m. President Montgomery entertained a motion for adjournment. Lois Snyder made and Joe Foster seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.


Harold G. Montgomery, President


Terry Hemby, Clerk


Howard J. Foster, Vice President


Lois M. Snyder, Commissioner