

**DECEMBER 13, 2012**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: Harold G. Montgomery, present; Vice President Mr. Howard J. "Joe" Foster, present; Commissioner Lois M. Snyder, present.

President Montgomery entertained a motion for approval of the December 6, 2012 minutes. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Harold Montgomery Joe Foster Lois Snyder	12/13/2012	Wellston	GJMV Solid Waste Meeting

President Montgomery entertained a motion to approve travel requests as submitted. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
12/10/12	10	3	2	1	4	1	0	0	0	1	31	23	51

**PLANNING COMMISSION RE-APPOINTMENTS**

The President entertained a motion to approve the re-appointment of the following Planning Commission members for 3 year terms. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

- Paul Shoemaker 10/31/2012 – 10/31/2015
- Bob Condee 10/31/2012 – 10/31/2015
- Brett Boothe, County Engineer 10/31/2012 – 10/31/2015

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

The Governing Board of Commissioners, Gallia County, Ohio, met in regular session on the 13<sup>th</sup> day of December, 2012, at the office of Gallia County Commissioners with the following members present:

- Harold G. Montgomery, President
- Howard Joe Foster, Vice-President
- Lois M. Snyder, Commission Member

Ms. Lois Snyder moved the adoption of the following Resolution:

Resolved, By the Governing Board of Commissioners, Gallia County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1<sup>st</sup>, 2013; and

Whereas, The Budget Commission of Gallia County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

Resolved, By the Governing Board of Commissioners Gallia County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

General Fund, Amount \$2,449,154.07, Inside 3.4  
169 Board, \$1,154,834.88, Outside 1.8

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

169 Board voted on 11/4/03 continuous, 0.5 rate, \$298,021.83 yield of levy

169 Board voted on 11/4/03 continuous, 1.3 rate, \$856,813.05 yield of levy

and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Mr. Joe Foster seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- s/ Mr. Harold G. Montgomery, yea
- s/ Mr. Howard Joe Foster, yea
- s/ Ms. Lois M. Snyder, yea

Adopted the 13<sup>th</sup> of December, 2012.

s/ Karen Sprague, County Administrator  
Board of Commissioners, Gallia County, Ohio

CERTIFICATE OF COPY  
ORIGINAL ON FILE

The State of Ohio, Gallia County, ss,

I, Karen Sprague, Gallia County Administrator, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept (in the absence of the Clerk of the Board), do

hereby certify that the foregoing is taken and copied from the original Commissioners Journal now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

Witness my signature, this 13<sup>th</sup> day of December, 2012.

*s/ Karen Sprague, County Administrator*

Board of Commissioners, Gallia County, Ohio

#### **RESOLUTION FOR SALARY INCREASES FOR 2013**

Inconsideration of the fact the County Commissioners have not given pay raises to county general employees outside of bargaining units since 2010, the President entertained a motion to approve the following resolution as moved by Lois Snyder:

To give county employees, under the employ of Gallia County as of 1/1/2013, except employees that have already received raises for 2013 or are under a collective bargaining agreement or having a certified exclusive representative under ORC 4117.1, a \$0.50 per hour raise effective the first pay in January, 2013.

For those departments outside of county general, if the allocation of raises to your office/department employees depends on what is done by the County Commission, and if you have adequate funds available in your budget to cover the above approved raise, you may do so at your discretion at this time. Please be sure to consider the salary related line items, Worker's Comp., Medicare, PERS, when making this decision.

However, the ultimate decision regarding distribution of the above approved raises to all county employees, under both County General and other funds, is at the discretion of each elected official.

The amounts to be appropriated to department's salary line items for this raise equals \$65,957.00 plus fringe benefits of \$10,190.36 for a grand total of \$76,147.36 for the County General Fund.

Joe Foster seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; Joe Foster, yea; Lois Snyder, yea.

I, Karen Sprague, Gallia County Administrator, do hereby certify that the above is a true and accurate copy of the resolution passed this 13th day of December, 2012.

*s/ Harold G. Montgomery, Pres.*

*s/ Howard Joe Foster, Vice-Pres.*

*s/ Lois M. Snyder, Commission Member*

*s/ Karen Sprague, County Administrator*

#### **FINANCIAL REPORT REVIEWS**

The County Administrator reviewed the 29<sup>th</sup> Amended Certificate of Estimated Resources dated 12/6/12 with the Commission.

#### **TOWNSHIP ALLOCATION FOR 2013**

The President entertained a motion to approve for FY 2013 the allocation of \$4,000 to each of the 15 Townships in Gallia County, totaling \$60,000. Joe Foster made and Lois Snyder seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; Joe Foster, yea; Lois Snyder, yea.

#### **REVIEW RECORD - B-F-12-1AY-1**

#### **FINDING OF NO SIGNIFICANT IMPACT FOR AN ENVIRONMENTAL ASSESSMENT PROJECT**

The County Administrator presented the Commission with the paperwork for approval of the Environmental Review Record for the following projects for which a finding of no significant impact was determined for an environmental assessment project could be made:

- #4 – Rio Grande –Public Facilities Project (Rio Grande Shelter House Project)

The President entertained a motion to approve the forms as presented contingent upon hearing no complaints thru end of the local comment period ending 4 pm 12/13/2012. Joe Foster made and Lois Snyder seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; Joe Foster, yea; Lois Snyder, yea. All forms will be signed after the comment period by Harold Montgomery, as President of the Commission, and they are on file in the County's CDBG files.

#### **COUNTY ENGINEER – ELECTED OFFICIAL BOND APPROVAL**

The President entertained a motion to approve the Gallia County Engineer's Official Bond as presented in the amount of \$10,000. Lois Snyder moved and Joe Foster seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; Joe Foster, yea; Lois Snyder, yea. Bond was signed by President Montgomery and will be filed in the Gallia County Treasurers Office as required by ORC.

#### **2013 BUDGET DISCUSSION MEETINGS**

The Commissioner met with the following office holders and department heads to review their 2013 budget requests:

**CHILDREN SERVICES** - Children Services Director Russ Moore met with the Commission to discuss the 2013 budget request. It was noted the 2013 budget request is around \$50,000 more than 2012 and they anticipate more revenue from the state.

#### **NEG PROPOSAL AWARD – RACCOON CREEK DEBRIS REMOVAL**

JFS Director Dana Glassburn recommended Safe All Land Clearing of Gallipolis, Ohio for their Option A at a monthly rate of \$34,600 per month as the lowest and best proposal. The President entertained a motion to accept the recommendation of Director Glassburn and award the proposal to Safe All Land Clearing in the amount of \$34,600 per month and have Director Glassburn prepare the final agreement. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

#### **EXECUTIVE SESSION**

At 10:18 a.m. the President entertained a motion to enter into executive session with Prosecutor Jeff Adkins and Asst. Prosecutor Britt Wiseman to discuss a legal issue. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea. Returned to regular session at 10:31 a.m.; no action taken.

**2013 BUDGET DISCUSSION MEETINGS (resumed)****CLERK OF COURTS** – reschedule due to other commitments

**INFORMATION TECHNOLOGY** – IT Director John Grubb met with the Commission to discuss the 2013 budget request. Mr. Grubb advised that a lot of his budget other than salaries and benefits is CD's for burning data for depts. and the equipment line item has included request for replacement backup drives for servers, replacement batteries for UPS system for servers, CISCO firewall to replace existing firewall that is outdated and not adequate to protect current threats, contract services line item includes a Smartnet service agreement for new firewall, cell phone contract and maintenance contract on current networking grid. We currently bill for IT services to the City of Gallipolis and several departments outside of county general for a total annual revenue back to the county general fund of \$50,648.

**EMS** – EMS Director Larry Boyer met with the Commission to discuss the 2013 budget request. Mr. Boyer advised it is primarily the same as the budget submitted for 2012. The salary line item reflects an increase for the 24 hour work shift, however several full-time employees have either retired or found other employment and these positions are being filled with part-time personnel to limit salary line increases. Further savings is found in fewer full-time employees covered by health insurance. Mr. Montgomery noted EMS 2012 billed fee revenues have already exceeded the anticipated amount of \$700,000 with 3 more pay to be received during 2012. Mr. Boyer advised the revenues are not seeing an increase from the 2012 raise in billing rates thru Medicare, which should be seen next year. EMS Fund cash balance is currently in the black \$34,970.12, although projections before the staffing changes were that the fund would end 2013 in the red (\$330,000). Mr. Montgomery stated that means the changes made in early 2012 were successful and saved \$360,000.

**JUVENILE PROBATE COURT** – Probate/Juvenile Judge Tom Moulton, Jr. and Court Administrator Greg Shrader met with the Commission to discuss 2013 budget requests. Judge Moulton advised since July they have had 12 felony convictions. They are working to save money by storage changes, copying on both sides of paper, which saves on both paper costs and mailing costs. For 2012, under salaries they moved an employee to IV-E funding and Chief Probation officer moved to OYC funding in order to meet the budget reductions instituted by the Commissioners. Mr. Shrader advised grant funding is not always stable and is estimated on the number of felonies that had been reduced in prior years until this year when it increased. Mr. Foster commended the court for being aggressive in grant hunting and application. Mr. Montgomery noted thanks for assisting with grant application for replacement of the security machine.

**EMPLOYEE HIRE**

In light of the approaching retirement of Commissioners Clerk Terry Hemby, Lois Snyder made and Joe Foster seconded a motion to hire Lana Lane as Clerk of the Board effective 12/31/2012 at an hourly pay rate of \$18.86; Commission waives the probationary period due to her experience and impeccable record as a county employee, and accepts carryover of vacation per the county policy (limit of 200 hours). Commission approves use of carryover vacation of 200 hours without delay. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**ED DIRECTOR – MARKETING PLAN COMMITMENT**

ED Director Melissa Clark met with the Commission to discuss the county's commitment towards the Gallia County Marketing Plan with total commitment to date of \$214,000. The counties commitment will be \$30,000 upfront cash and in-kind contributions of past and future work on the project totaling \$45,000 for a grand total county commitment of \$75,000 over the three year period. Other partners committing funds to date include: City of Gallipolis \$40,000 over 3 year period (\$20,000, \$10,000, \$10,000), Gallia County Community Improvement Corporation \$75,000 over 3 year period (\$25,000 each year), Bob Evans Farms \$30,000 over 3 year period (\$10,000 each year), Gallia Ag. Center Board \$30,000 over 3 year period (\$10,000 each year), AEP \$9,000 up front. These monies will be received by the county from these various partners and deposited into the Economic Development Fund #198 already created for ED purposes and will be administered by ED Director Melissa Clark specifically for the Marketing Plan project. Use of funds for this project will be documented and tracked through the Gallia County Auditor's Office county finance system. Harold Montgomery entertained a motion for the county commitment of \$75,000 as specified above. Joe Foster made and Lois Snyder seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

**TRAVEL TO WELLSTON**

At 2:30 pm the Commissioners traveled to Wellston for a GJMV Solid Waste District meeting.

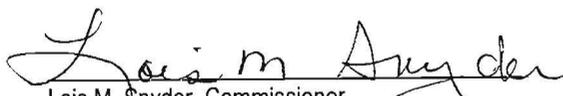
**ADJOURN**

At 5:00 p.m. President Montgomery entertained a motion for adjournment. Lois Snyder made and Joe Foster seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Foster, yea; Ms. Snyder, yea.

  
Harold G. Montgomery, President

  
Karen Sprague, County Administrator

  
Howard J. Foster, Vice President

  
Lois M. Snyder, Commissioner