

MARCH 7, 2013

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the February 28 2013 minutes. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
JFS	Dana Glassburn	3/6	Columbus, OH	Mtg. with Sen. Peterson & Rep. Ryan Smith
JFS	Dana Glassburn	3/8	Columbus, OH	HR Training
JFS	Dana Glassburn	3/14	Columbus, OH	OJFSDA Exec. Comm. Mtg.
JFS	Dana Glassburn	3/15	Columbus, OH	OJFSDA Full Memb. Mtg.
JFS	Dana Glassburn	3/19	Marietta, OH	Qrtly. State Fiscal Mtg.

The President entertained a motion to approve travel requests as submitted. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
2/25	30	3	3	0	21	0	1	0	2	1	6	30	29
3/4	27	3	0	1	15	0	0	1	0	0	0	0	27

SHERIFF – PRISONER HOUSING CONTRACT WITH MIDDLEPORT

Sheriff Joe Browning met with the Commission to request approval and signing of a contract with Middleport for housing of Gallia County prisoners for the period of 1/1/2013 thru 12/31/2013 at a daily rate of \$60.

**CONTRACT FOR HOUSING PRISONERS
MIDDLEPORT JAIL**

WHEREAS, this contract is made this 7th. day of March, 2013 by and between the Village of Middleport, Middleport Ohio and the Gallia County Sheriff.

WHEREAS, the Gallia County Sheriff wants to confine prisoners in the Middleport Jail and such prisoners have been charged with misdemeanors and felonies awaiting trial.

WHEREAS, this agreement is intended to set forth the rights, duties, responsibilities, and obligations of the Village of Middleport and the Gallia County Sheriff for the term hereinafter set forth.

WITNESSETH:

In consideration of the mutual covenants made herein each of the parties agrees as follows:

1. The Middleport Police Department shall receive, keep, board and safely maintain in the Middleport Jail on behalf of the Gallia County Sheriff the following persons:
 - a. All persons arrested by the Gallia County Sheriff for violations of state criminal statutes until such persons have had an initial appearance before a judge, after which such persons shall be deemed to be in the custody of the Middleport Jail for purpose of compensation under this contract.
 - b. All persons arrested for violation of Ohio Revised Code from arrest through termination of any jail sentence imposed for that violation except as provided in paragraph 4 through 9 below.
 - c. Persons incarcerated pursuant to subparagraphs a. and b. above shall be designated as the Gallia County Sheriff's prisoners in this contract.
2. The Gallia County Sheriff shall pay to Middleport Village the sum of Sixty dollars (\$60.00) per day for each person incarcerated in the Middleport Jail under paragraphs 1.a, 1.b., and 1.c. For the purpose of determining the compensation to be paid for each part of any calendar day: a person incarcerated up to eight (8) hours shall be paid for at the rate of one-half of the one day's fee; each part of a calendar day over eight (8) hours shall be paid at the rate for a full day.
3. The Gallia County Sheriff's prisoners confined in the Middleport Jail shall be subject to the rules and regulations of the jail, which apply to all prisoners therein. Every prisoner admitted into the Middleport Jail is charged a one dollar (\$1.00) booking fee when booked into the jail and when booked out of the jail. This one dollar (\$2.00) total booking fee is due and payable by the prisoner personally to Middleport Village.
4. The Middleport Jail may reject or refuse to receive any prisoners who may be afflicted with a prior medical problem with any contagious, infectious or venereal disease, mental illness, or injury that has not been treated prior to entry into the Middleport Jail, or having received any prisoner so affected without knowledge thereof, upon discovery of such condition in any prisoner thereafter.
 - a. The Middleport Jail may refuse to keep such prisoners thereafter following notice to the Gallia County Sheriff. Following receipt of such notice the Gallia County Sheriff agrees to receive back such affected prisoner.
 - b. The Jail Administrator may refuse to receive any prisoner based upon current jail population, internal security conditions of the jail, or any other reasons that the Jail Administrator deems pertinent at the time.

5. The Gallia County Sheriff agrees to pay for any and all medical, surgical, dental, or ophthalmology expenses incurred on behalf of a Gallia County Sheriff prisoner including doctor's fees, hospital charges, and prescription costs.
6. The Gallia County Sheriff shall transport and provide security anytime a Gallia County Sheriff prisoner must leave the Middleport Jail for any reason, unless a court orders that no transportation or security is needed.
7. The Gallia County Sheriff shall bear the expense of the burial of a Gallia County Sheriff prisoner who dies in the Middleport Jail, if the body is not claimed for interment at the expense of friends or relatives.
8. No person under eighteen years of age shall be received by Middleport Jail.
9. The Middleport Jail shall provide an itemized statement of the amount due each month for housing the Gallia County Sheriff's prisoners. Payment shall be made by the Gallia County Sheriff to the Middleport Police Department, 659 Pearl Street, Middleport Ohio 45760 within thirty days of the date of the statement. The Middleport Jail may refuse to accept Gallia County Sheriff prisoners if timely payment is not made.
10. The Gallia County Sheriff agrees that during the period of time this contract covers, it will abide and be governed by any and all rules and regulations which now are, or at any time in the future may be in force at the Middleport Jail.
11. This agreement may be terminated by either party during its term, by giving the other party ninety (90) days written notice.
12. Anytime the Gallia County Sheriff arrests an individual for domestic violence, violations of a temporary protection order or a civil protection order or menacing threats by stalking, and victim does not have a phone number; the Gallia County Sheriff will be responsible for attempting to make notification to the victim the offender's being released from the Middleport Jail.
13. This agreement shall be effective as of January 1, 2013 and terminate Dec. 31, 2013.
14. All former contracts and /or agreements between the parties hereto relative to the subject matter of this contract are hereby canceled and terminated.

Any alteration of this contract shall result in the contract being null and void.

IN WITNESS WHEREOF, the parties hereto, by their respective duly authorized officers, none hereto caused their names be transcribed on the day first written above.

Gallia County Sheriff

s/ Harold G. Montgomery, President
s/ David K. Smith, Vice President
s/ Brent Saunders, Commissioner
s/ Joe Browning, Sheriff

Village of Middleport/ Police Department

s/ Michael Gerlach, Mayor
s/ Mory Wood, Jail Administrator
s/ Susan Baker, Fiscal Officer

Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

JFS DIRECTOR

JFS Director Dana Glassburn met with the Commission to advise that JB-Nets has been approved to be a home based internet service provider for JFS clients. WIA funds will be utilized to bring JB-Nets to clients that don't have internet access so they can work from home for Infocision. Infocision determined that computers, headsets and internet are the basics needed to work at home. JFS goal is to help maintain employment for the employees. Infocision provided minimum requirements that would be needed for computer hardware and software and type of internet needed. JFS has been able to purchase 28 computers and headsets. JFS has provided installation of internet for those that qualified. Economic Development was involved with JB-Nets and getting the requirements needed so working at home could be possible. After JB-Nets expansion, a few more will be able to work at home and not make the drive to Huntington. For the Infocision employees that were not able to get internet and chose not to drive to Huntington, our agency is meeting with them to make aware other options available from seeking employment, to resume preparation, to applying for unemployment, etc.

EMS DIRECTOR

EMS Director Larry Boyer met with the Commission to discuss the part-time hire of retired EMS employees Roy Jones and Donna Massie. Mr. Boyer recommends this hire, noting these two persons are trained and extremely knowledgeable of Gallia County EMS operations and would be a great asset to the agency as part time employees. Commission noted Mr. Boyer needs to obtain application from both persons. Commission will discuss and make a decision.

Harold Montgomery entertained a motion to hire Roy Jones and Donna Massie as part time county employees for EMS. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

FINAL PERFORMANCE REPORT

FY 2011 CDBG FORMULA GRANT (B-F-11-1AY-1)

County Administrator Karen Sprague presented the Commission with the Final Performance Report for the period September 1, 2011 thru February 28, 2013 for the County's FY 2011 CDBG Formula Grant (B-F-11-1AY-1) which must be submitted to the Ohio Department of Development. Harold Montgomery entertained a motion that the Final Performance Report be approved and signed as presented. David Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea. The form is on file in the County's CDBG grant files.

RESOLUTION - 2013 LIFE INSURANCE PROPOSALS

County Administrator Karen Sprague presented the Commission with Life Insurance quotes from United Healthcare and Medical Mutual of Ohio as follows:

- UHC - \$15,000 life insurance coverage; rates guaranteed for 24 month period; Basic Life \$0.24 per \$1,000 in coverage + Basic AD&D \$0.02 per \$1,000 in coverage = $\$0.26 \times 15 = \3.90 per month per employee
- MMO - \$15,000 life insurance coverage; rates guaranteed for 24 month period; Basic Life \$0.28 per \$1,000 in coverage + Basic AD&D \$0.03 per \$1,000 in coverage = $\$0.31 \times 15 = \4.65 per month per employee

Ms. Sprague advised the Commission the current UHC rates are Basic Life \$0.22 and Basic AD&D \$0.02 = $\$0.24 \times 15 = \3.60 per employee per month. Ms. Sprague further advised that UHC has terminated our life insurance and did not follow the letter sent to them that directed termination of medical and dental insurance only. David Smith made and Brent Saunders seconded the motion to award employee life insurance to MMO for the 2 year period of 3/1/2013 – 3/1/2015. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

GREEN SEWER – DRAW # 57

County Administrator Karen Sprague presented the Commission with Draw # 57 for the Green Sewer Project for the following items:

- Stantec Inv. # 666327 - \$11,377.00
- Total = \$11,377.00

This payment was a result of the commitment of the previous Commissioners in 2009/2010 for the development of the Green Township sanitary sewer project. Harold Montgomery entertained a motion to approve draw resolution # 57 as submitted. Brent Saunders moved and David Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

JFS BUILDING – PROPERTY TAX EXEMPTION APPLICATION

County Administrator Karen Sprague presented the Commission with the property tax exemption paperwork for approval and signing before submittal to the County Auditor's Office. Harold Montgomery entertained a motion to approve the property tax exemption paperwork for the JFS building as submitted. Brent Saunders moved and David Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

RESOLUTION – FAIR BOOTH APPROVAL

County Administrator Karen Sprague presented the Commission with the Gallia County Junior Fair Commercial Exhibitor contract for rental of a fair booth for the counties fair housing program. Cost is \$200 (includes the needed passes for GMCAA staff that helps with booth). This amount is paid for from the counties FY 2012 Formula grant. Harold Montgomery entertained a motion to approve the contract as presented. David Smith moved and Brent Saunders seconded the motion. Upon roll call votes were: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

FAA – AIP GRANT OVERSIGHT RISK ASSESSMENT

County Administrator Karen Sprague presented the Commission with FAA AIP Grant Oversight Risk Assessment document for approval and signing. Harold Montgomery entertained a motion to approve the FAA AIP Grant Oversight Risk Assessment document as submitted. Brent Saunders moved and Harold Montgomery seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

NICK GATZ – GOVERNOR KASICH'S LIAISON

Nick Gatz, Governor Kasich's Liaison in southeast Ohio met with the Commission to introduce himself to the new Commissioners and advise of some things he has been working on for the Governor and his territory. Mr. Gatz noted a lot of work has been involved with the state budget recently. Mr. Saunders discussed the sales tax proposal for services such as barbershops, etc. Mr. Gatz noted the purpose is to begin charging all services equally moving forward. Mr. Montgomery noted that if it is going to be a service tax then all services should have to pay the tax, not pick and choose different service entities that have to charge the tax and pay it to the state. Mr. Montgomery discussed the Gallia County 911 Departments sales tax levy that is 0.25% specifically for funding our 911 Dept and what will that do to our 911 Dept is the state moratorium does not allow the 0.25%. Mr. Gatz noted the state is guaranteeing a 10% growth in the sales tax for the next 3 years. Mr. Smith asked what is going to happen to the county locally with regard to sales tax revenue as of July 2013. Mr. Gatz advised the house is doing committee meetings now and it is anticipated the budget will pass in the spring. Mr. Gatz provided some information regarding school funding within the proposed budget. Mr. Montgomery asked Mr. Gatz if he had any information regarding GDC. Mr. Smith also discussed with MR. Gatz the Medicare changes within Obamacare.

CLERK OF COURTS – TITLE/LICENSE BUREAU RENOVATIONS

Clerk of Courts Noreen Saunders met with the Commission to discuss renovations she would like to make for the Title & License Bureau offices located in the Gallia County Service Center. Mrs. Saunders noted the need to install glass at the windows/work areas which will necessitate the need for a second ingress/egress door for the employees. Mrs. Saunders explained the location for the new door. Commission suggested contacting local contractors for quotes for the door installation. Commission granted permission for the service center renovations as requested. Mrs. Saunders advised the County Maintenance dept will make the floor repairs after the new door is installed. Mrs. Saunders asked about the matter that was tabled at an earlier meeting for an additional part time employee for her clerk of courts legal department.

MICKEY MAYNARD – KA SEWER PROPERTY OWNER

Mickey Maynard a property owner within the KA Sewer project met with the Commission to discuss his concerns with his costs to connect to the sewer system. Due to the direction the sewer line was ran he will have a 180 feet lateral to get from his house to the tap and will have to go thru 50 feet of blacktop to connect. Mr. Maynard advised it will be extremely costly for him to connect to the sewer system. Mr. Maynard advised the sewer line did not run in the direction he was originally told by Stantec and this is the reason why his connection will be 180 feet long. Mr. Maynard advised Stantec told him the depth should be 8 feet at the tap. Mr. Maynard noted Stantec was supposed to have the little driveway wing paved beside the grinder pump and they did not do that. Mr. Smith suggested Mr. Maynard get a couple of sewer installers to come out and look at the location to see if they could give him some ideas of ways to do this in the cheapest way and if there is any way the county could help. Mr. Montgomery noted the county cannot

spend public money on private property, so we can't utilize project funds to assist with his connection. Mr. Montgomery noted he did not know of any other assistance for on lot connections other than the CDBG sewer grant funds of \$100,000 that have been set aside for LMI residents to use for connections or the USDA 504 grant program that also has low to moderate income limits. Mr. Maynard advised his income is barely over these LMI income limits and therefore does not qualify for the assistance. Commission advised they would check with Stantec about the driveway. Ms. Sprague advised reclamation of the property is on the list of items for SOTE to complete.

911 DEPT – SHERRY DAINES & KEITH WILSON

911 Dept Director Sherry Daines and 911 Deputy Director Keith Wilson met with the Commission to discuss a personnel issue. Mrs. Daines advised they have 2 full time openings and recommends hiring Mr. Robert Hood and Miss Bradie Angell for those two full time positions. Both Mr. Hood and Miss Angell are part time 911 employees now and have both been through all the training and demonstrated good communication and computer skills while working as 911 part time employees. Miss Angell will begin full time employment on 3/8/13 and Mr. Hood will begin full time employment on 3/29/13 allowing him to give a two week notice with his current employer. Brent Saunders made and David K. Smith seconded the motion to approve the hiring as presented. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

AMENDMENT TO RESOLUTION – KANAUGA/ADDISON SERVICE AREA USER CHARGE AND SEWER USE REGULATIONS

County Administrator Karen Sprague advised the Commission that a condition of the USDA pre-closing instructions was to review the project current rate structure and revise if needed. Ms. Sprague presented the Commission with the following amendment to the prior adopted (6/19/2008; 5/3/2012) Kanauga/Addison Service Area User Charge and Sewer Use Regulations. This amendment is based on the revised annual debt payments for the project. This revision will not change the original proposed rate of \$53.00, but will change how it is broken down between the O&M fund and the Debt Retirement Fund as stated below.

- Appendix A revisions:
 - Capacity Charge/Tap Fee revision
 - Per Gallia County's agreement for sewage treatment with the City of Gallipolis, any users connecting to the County System after the initial connections are completed ("Subsequent Users"), will pay prior to making the connection, in addition to any County fees, a charge equal to the then applicable City of Gallipolis capacity charge as set forth in Ordinance 925.16 of the Codified Ordinances of the City of Gallipolis, Ohio, as it may be amended from time to time by the City. This capacity charge for Subsequent Users in the Service Area will be collected by the County and fifty percent (50%) thereof will be immediately remitted to the City.
 - User Charge revision
 - Total monthly rate per EDU = \$53.00
 - O&M monthly base rate per EDU = \$30.00
 - Debt Retirement monthly base rate per EDU = \$23.00

Mr. Montgomery entertained a motion to approve the revision of the Kanauga/Addison Service Area User Charge and Sewer Use Regulations. Mr. Smith made and Mr. Saunders seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

KA SEWER – RECERTIFIED LIST OF USERS

County Administrator Karen Sprague advised the Commission that a condition of the USDA pre-closing instructions was to provide a recertified listing of the users for the project. Ms. Sprague presented the Commission with the list of users for the KA Sewer project for recertification. Mr. Montgomery entertained a motion to approve the list of users for the Kanauga/Addison Sewer Project as presented. Mr. Smith made and Mr. Saunders seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

FEBRUARY 2013 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The February 2013 Financial Reports for comparison with the February 2012 Financial Reports. The following was noted during the review:
 - 1/1/2012 beginning cash balance was \$259,796.89 (It was noted that \$160,000 of this balance is for Davis Hall Lot Purchase Bond, which means the true cash balance was \$99,769.98)
 - 1/1/2013 beginning cash balance was \$902,133.75
 - Difference of \$642,336.86
 - 2/29/2012 ending cash balance was (\$572,903.92)
 - 2/28/2013 ending cash balance was (\$133,353.32)
 - Difference of \$439,550.60
 - Also reviewed the 2013 6th & 7th Amended Certificate of Estimated Resources

ED DIRECTOR – MELISSA CLARK

Economic Development Director Melissa Clark met with the Commission to present a request from Gallia Metropolitan Housing Authority Director Zac Fosler for the Commission to approve and sign a request for release of funds and certification form for Capital Grant Funds. The funds, flowing through HUD, will be used for the following projects:

- Locations are 381 Buck Ridge Road, Bidwell, Ohio 45614 & 138 Pine Street, Rio Grande, Ohio 45674
- Foundation upgrades to housing authority buildings. Sanitary line upgrade/replacement. Water heater and metering shut-off valve/device replacement/installation project. Maintenance yard gate equipment upgrade/replacement.
- Roof, flashing, and gutter replacement, dryer ventilation (roof). Emergency call systems for handicap apartments. Water heater and metering shut-off valve/device replacement/installation project. Parking lot, curb, sidewalk, retaining wall, porch slab, exterior steps, foundation, and related concrete or asphalt work.

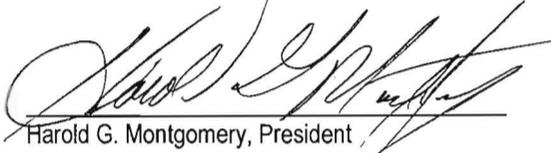
- Roof, flashing, and gutter replacement, dryer ventilation (roof). Water heater and metering shut-off valve/device replacement/installation project. Sanitary line upgrade/replacement. Siding & Soffit replacement. Exterior door, frame, sidelight, and hardware replacement. Kitchen sinks, Faucets, Shut-offs, Garbage Disposals. Interior doors including hardware & frame. Backboard, hoop, repaving basketball court. Replace & install additional security cameras.

Pursuant to HUD regulations 24 CFR 58.2 (a) (7) (ii) (B) the County is the local unit of government within which the project is located that exercises land use responsibility thru the County Planning Commission's County Land Use Plan and is therefore the responsible entity to sign the request for release of funds and certification form. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

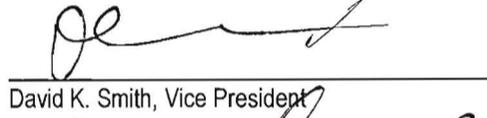
Mrs. Clark advised the Commission of opening within the NEG program, Bret Steinbeck and Connie Massie are both resigning to take other full time positions. Mrs. Clark advised there is a need to fill Connie's position within the next week so the new staff person can work with Connie before she leaves. Commission gave Mrs. Clark permission to fill that position as timely as possible; the Commission will journalize the new hire at their next regular meeting. Mrs. Clark advised she is proposing to fill Mr. Steinbeck's position by moving other current employees around to cover, due to a proposed reduction of funding for the Flood and Wind Programs.

ADJOURN

At 3:05 p.m. The President entertained a motion for adjournment. David K. Smith made and Harold Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea.



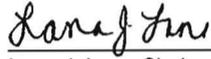
 Harold G. Montgomery, President



 David K. Smith, Vice President



 Brent Saunders, Commissioner



Lana J. Lane Clerk
 (Minutes recorded by Karen Sprague, County Administrator)