

APRIL 25, 2013

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the April 18, 2013 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Harold G. Montgomery	4/25	Wellston, OH	GJMV Sub-Policy Mtg.
JFS	Dana Glassburn	4/30	Lawrence Co. CDJFS	Northwoods-Southern 7 Mtg.

The President entertained a motion to approve travel requests as submitted. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
4/22	22	1	1	0	1	1	0	0	20	0	32	0	30

OYC GRANT

The Commission was in receipt from Juvenile Court of an Amendment Form/Fiscal Accountability for signature for an OYC Grant. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

GREEN SEWER – DRAW # 59

County Administrator Karen Sprague presented the Commission with Draw # 59 for the Green Sewer Project for the following items:

- Stantec Inv. # 681013 - \$407.48
- Total = \$407.48

Harold Montgomery entertained a motion to approve draw resolution # 59 as submitted. David K. Smith moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

STATUS REPORT**FY 2011 CDBG CHIP & HOME GRANTS (B-C-11-1AY-1 & B-C-11-1AY-2)**

County Administrator Karen Sprague presented the Commission with the Status Reports for the period September 1, 2012 thru March 2, 2013 for the County's FY 2011 CDBG CHIP & HOME Grants (B-C-11-1AY-1 & B-C-11-1AY-2), which must be submitted to the Ohio Department of Development. Harold Montgomery entertained a motion that the Status Reports be approved and signed as presented. David K. Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; David K. Smith, yea; Brent Saunders, yea. The form is on file in the County's CDBG grant files.

WORK CHANGE DIRECTIVE #2 – KA SEWER CONTRACT

County Administrator Karen Sprague presented the Commission with Work Change Directive No. 2 paperwork for the KA Sewer Project. Gary Silcott, Project Engineer with Stantec Consulting, has recommended the work change directive to adjust quantities and extend contract deadline as follows from the contract with Southern Ohio Trenching & Excavating, Inc.:

- Description: This change covers all changes in conditions between MH 116 and LS 4; including the 8" sanitary sewer pipe being replaced with 12" sanitary sewer pipe, coring the MH and LS to accept the change in pipe size, and the force main that was found in the area.
- Purpose of Work Change Directive: Due to the incorrect installation and seal of the bore pipe (by prior contractor Trimat), it was determined that the entire length should be replaced with larger pipe; force main was found at a depth greater than shown on the plans and contained some joints with fittings that were unexpected.
- Increase in contract price \$48,799.78
- Increase in contract time: 5 days

Southern Ohio Trenching & Excavating is in agreement with this change order which would increase the contract as follows:

- Original contract \$1,985,363.00; original substantial completion date 9/2/2013
- WCD # 1 (\$119,600.00); 0 days
- WCD # 2 \$48,799.78; 5 days
- New total contract \$1,914,562.78; new substantial completion date 9/7/2013

Harold Montgomery entertained a motion to approve the work change directive form as requested. David K. Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Smith, yea; and Mr. Saunders, yea. Form was signed by Harold Montgomery, as President of the Commission and will be forwarded to USDA for final approval and signing.

WORK CHANGE DIRECTIVE #3 – KA SEWER CONTRACT

County Administrator Karen Sprague presented the Commission with Work Change Directive No. 3 paperwork for the KA Sewer Project. Gary Silcott, Project Engineer with Stantec Consulting, has recommended the work change directive to adjust quantities and extend contract deadline as follows from the contract with Southern Ohio Trenching & Excavating, Inc.:

- Description: Excessive mud present in LS 4.
- Purpose of Work Change Directive: It has been determined that an excessive amount of mud in LS 4 posed extra work for the contractor to be compensated as labor & equipment.
- Increase in contract price \$723.60
- Increase in contract time: 0 days

Southern Ohio Trenching & Excavating is in agreement with this change order which would increase the contract as follows:

- Original contract \$1,985,363.00; original substantial completion date 9/2/2013
- WCD # 1 (\$119,600.00); 0 days
- WCD # 2 \$48,799.78; 5 days
- WCD # 3 \$723.60; 0 days
- New total contract \$1,915,286.38; new substantial completion date 9/7/2013

Harold Montgomery entertained a motion to approve the work change directive form as requested. Brent Saunders made and David K. Smith seconded that motion. Upon roll call votes were as follows: Mr. Montgomery, yea; Mr. Smith, yea; and Mr. Saunders, yea. Form was signed by Harold Montgomery, as President of the Commission and will be forwarded to USDA for final approval and signing.

OSU EXTENSION

Director Tracy Winters and ANR Educator Jeff Moore presented the Commission with an agency update. Ms. Winters stated they have hired Lori Miller as a part time temporary employee to work from May through the fair. OSU Activities included the 4-H Scholarship Banquet, which was held at Buckeye Hills Career Center; 15 scholarships were presented. The Gallia County CARTEENS presented a session for the Ohio 4-H Foundation Board Dinner at the Bob Evan's farm location. Jeff Moore noted they held a field day planning meeting in Jackson, OH. Upcoming events include a Farmer's Market meeting and a presentation in Ironton, OH on horse nutrition. Mr. Moore will be traveling to Prestonsburg, KY for a CAN Grant gathering in Jenny Wiley State Park.

DJFS

Director Dana Glassburn updated the Commission on various programs. Mr. Glassburn noted he has requested an extension on both NEG programs for next year.

EMS

EMS Director Boyer presented a quote for two Philips Heart Start FRx Defibrillator at a price of \$3,578.40. Mr. Boyer noted that squad # 92 needs repair to a door. The Commission requested Mr. Boyer get 3 quotes for the defibrillator and 3 estimates for repairs on the squad.

EXECUTIVE SESSION

At 10:39 a.m. the President entertained a motion to enter into executive session with Larry Boyer to discuss a personnel issue regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:55 a.m.; no action taken.

BID OPENING – CULVERT REPLACEMENT

At 11:00 a.m. the President opened the following bids for Culvert Replacement.

Company	Total Bid
Bryant Farm & Lawn Contracting	\$74,450.00
Crown Excavating, Inc.	\$61,152.00

The bids were turned over to the County Engineer for review and recommendation. The following were in attendance: Assistant County Engineer Jenny Brown; Todd Bryant, Bryant Farm & Lawn Contracting; City Manager Randy Finney; Michael Smith, Gallipolis Municipal Court; Gallia County I.T. Director John Grubb; Sheriff Joe Browning.

MUNICIPAL COURT VPN

City Manager Randy Finney informed the Commission they have transitioned to their new I.T. supplier. However, they would like to continue the VPN with the County in order for the Municipal Court to have access to video arraignments with the Sheriff's Office. Mr. Finney noted the Sheriff's Office also utilizes Municipal Court records through VPN. Mr. Finney stated they would be willing to pay for the VPN service to keep the system, as is. No action taken. Also, in attendance were Mike Smith, Gallipolis Municipal Court; Gallia County I.T. Director John Grubb; and Sheriff Joe Browning.

EXECUTIVE SESSION

At 11:27 a.m. David K. Smith moved and Brent Saunders seconded the motion to enter into executive session with John Grubb to discuss a personnel issue regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Mr. Grubb exited executive session at 11:35 am. Returned to regular session at 11:48 a.m.; no action taken.

INVESTMENT ADVISORY COMMITTEE

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, presented the 1st. Quarter 2013 investment report for review. The Investment reports are submitted monthly; with meetings held quarterly. Members present were the Commissioners and the Treasurer.

The Investment Report is on file in the Treasurer's and in the Commissioner's office for review.

BID AWARD – RACCOON ROAD SLIP REPAIR

Commissioners were in receipt of the following recommendation.

*Gallia County Commissioners
18 Locust Street, Room 1292
Gallipolis, OH 45631*

Dear Commissioners,

I have reviewed the proposals for the Culvert Replacements 2013-02 project.

The lowest bid was received from Crown Excavating, Inc. The bid is responsive, and below the engineer's estimate. The contractor meets all specifications and is qualified to perform the work.

Therefore, it is my recommendation that the above named project be awarded to Crown Excavating, Inc.

*Sincerely,
Jennifer Brown
Jennifer Brown, P.E.
Assistant Engineer*

The President entertained a motion to award the bid as recommended. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CORSA

CORSA Representative Ginny Shrimplin and Jimmy Wiseman of The Wiseman Agency updated the Commission on the renewal policy and presented a Stewardship Report.

HSTS GRANT – PAYMENT REQUEST # 3

County Administrator Karen Sprague presented the Commission with Payment Request # 3 for the HSTS (Home Sewage Treatment System Improvements Grant) for the following properties under contract # 2 with Ron Evans Enterprises LLC:

- 27 Kokeen Road, Oak Hill, Ohio - \$6,587.50
- Total = \$6,587.50

Harold Montgomery entertained a motion to approve payment request # 3 as submitted. David K. Smith moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

*** 2:20 PM – Commissioner Montgomery left the office to attend the Solid Waste District sub-policy committee meeting in Wellston OH.**

*** 2:25 PM – Commissioners Smith and Saunders toured the jail facilities.**

*** 2:45 PM – Commissioners Smith and Saunders returned to the meeting.**

COURTHOUSE ROOF REPAIR

Brent Saunders moved and David K. Smith seconded the motion to approve the additional scope of work addressing the installation of a new roof drain, and gave County Administrator Sprague permission to sign the change order. Cosam Contracting South, LLC will furnish all labor, material, equipment, and supervision as follows:

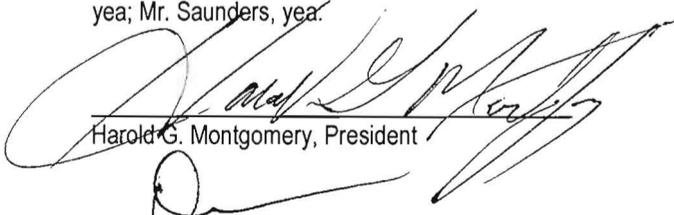
1. Install a new 4 inch roof drain with strainer dome connected into an existing drain line at the location determined by the owner.
2. The drain line will be made of schedule 40 PVC piping.
3. Keep job site clean and remove all roofing related debris.

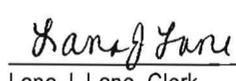
Total Price: \$1,700.00

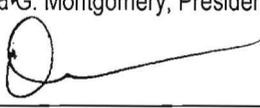
Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea.

ADJOURN

At 3:05 p.m. Brent Saunders moved and David K. Smith seconded the motion for adjournment. Roll call: Mr. Smith, yea; Mr. Saunders, yea.


Harold G. Montgomery, President


Lana J. Lane, Clerk


David K. Smith, Vice President


Brent Saunders, Commissioner