

SEPTEMBER 19, 2013

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the September 12, 2013 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Harold G. Montgomery	9/19	Wellston, OH	GJMV Solid Waste Sub-Policy Committee
JFS	Beth Moore Lori Church	9/20	Chillicothe, OH	DIMS Training

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
9/16	10	5	0	0	0	0	2	1	16	0	188	24	33

SALES TAX REPORT

County Administrator Karen Sprague presented the Commission with the September 2013 Sales Tax report for review.

MEMORANDUM OF UNDERSTANDING AMENDMENT – NEG GRANT

JFS Director Dana Glassburn submitted a MOU amendment for the outsourcing program management of FEMA's National Emergency Grant (NEG).

GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

**Memorandum of Understanding (MOU)
AMENDMENT 1**

This amendment, effective, September 5, 2013 is to amend the MOU between the Gallia County Department of Job and Family Services (hereinafter "GCDJFS"), and the Gallia County Department of Economic Development (hereinafter "GCDED") regarding the cooperative procedures to effectuate the outsourcing of GCDJFS's DOL National Emergency Grant (NEG) Program Management entered into on the September 22, 2011.

Grant Clarification:

Original MOU made an incorrect reference to FEMA National Emergency Grant (NEG) Program. This amendment is to correct the reference to clearly reflect the National Emergency Grant (NEG) is a Department of Labor (DOL) grant.

Project Clarification:

The MOU was to contract with the GCDED to provide Project Management Services for all NEG's received by the GCDJFS until the MOU is otherwise terminated or amended. Currently GCDJFS has received two NEG's that require the need of a Project Management team which are: OH-25 Flood NEG and OH-26 Wind NEG.

Contacts:

Some contacts listed in the original MOU have changed, however; the primary contacts are the Directors of each department which have not changed and shall remain the primary contacts. No other contacts shall be listed as a part of the MOU.

Budget:

Original MOU was established on a cost reimbursement basis with Project Management budgets established and maintained between the two Directors of the departments within this MOU. The GCDJFS Director established the original budget and provided verbal or e-mail correspondence relating to amendments to the established allocation but did not have a formal notification process. The departments utilized a spreadsheet to track the project management budgets and no budget issues occurred. However, to establish a formal process of notification for the budget amendments, from this date forward, a formal letter from the GCDJFS shall be issued to the GCDED to indicate changes to the MOU budget. Such notifications shall be signed by the GCDED Director upon acceptance and the original shall be returned to the GCDJFS. A copy of said notification shall be maintained by both departments. Attached is a copy of the Project Management budgets as of July 31, 2013.

The terms of this amendment are hereby agreed to by both parties, as shown by the signatures of representatives of each.

SIGNATURES
s/ Melissa Clark, Director
 Authorized Representative of GCDED

s/ Dana L. Glassburn, Director
 Authorized Representative of GCDJFS

s/ Harold G. Montgomery
 County Commissioner President
s/ David K. Smith
 County Commissioner Vice President
s/ Brent Saunders
 County Commissioner

DATE APPROVED:
 9/17/13

 9/17/13

 9/19/13
 9/19/13
 9/19/13

David K. Smith made and Brent Saunders seconded the motion to approve the MOU amendment as presented. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

COUNTY ENGINEER – OPWC DISBURSEMENT REQUEST APPROVAL

The President entertained a motion to approve the County Engineer's OPWC disbursement request approval #1 in the amount of \$364,346.74 for the County Road Improvements Project CO17Q/CO18Q, with the Shelly Company as contractor. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

EXECUTIVE SESSION - PERSONNEL

At 9:55 a.m. the President entertained a motion to enter into executive session with County Sewer Operator Gary Myers and County Administrator Karen Sprague to discuss a personnel issue regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:25 a.m.; no action taken.

CHILDREN SERVICES AGENCY UPDATE

Executive Director Russ Moore and Vice President Kent Shawver met with the Commission for an update of the agency's fiscal condition. Cash, expenditures, intake were distributed for July, August and September 2013 and screening reports for July and August 2013 and reviewed by everyone. No action taken.

EXECUTIVE SESSION – PERSONNEL

At 10:00 a.m. the President entertained a motion to enter into executive session with 911 Director Sherry Daines and Assistant Director Keith Wilson to discuss a personnel issue regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:57 a.m.; no action taken.

911 HIRES

The Commission was in receipt of the following letter:

*September 18, 2013
Gallia County Commissioners
Harold Montgomery
David Smith
Brent Saunders*

Re: 911 Personnel

Dear Sirs,

Due to the recent resignation of full-time employ Zachary Watson, I need to promote a part-time employee to this position.

After interviewing the part-time staff that expressed interest, I fell that at this time employee Jonathon Elliott is the candidate best suited to this position. Jonathon has been a dispatcher for the 911 Center since March of 2012. Jonathon has completed the APCO Basic Telecommunicator training and is a firefighter for the Gallipolis Fire Department. If approved, he will be required to complete one (1) year probationary period and will receive full time benefits.

I also would like to request permission to hire two (2) part-time employees due to changes in staffing

Upon interviewing several applicants, I feel that the following individuals would be an asset to the 911 Center.

Jody Wilcoxon is a resident of Gallia County and a former bus driver. She is familiar with the use of radio equipment and dealing with stressful situations. If hired, Jody will serve a one year probationary period.

James C. (Chris) Withee is also a resident of Gallia County and a part-time police officer with Gallipolis Police Department. If hired, Chris will be required to serve a one year probationary period.

Please let me know if you have any questions or concerns.

*Respectfully Submitted,
s/ Sherry Daines
Sherry Daines, Director
Gallia County 911/EMA/LEPC*

Ms. Daines noted that Zachary Watson will remain a part-time employee. The President entertained a motion to hire the employees as recommended by Ms. Daines. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

BID OPENING – ROADSIDE MOWING

At 11:00 a.m. The President opened the following bids for the County Engineer Roadside Mowing Project:

Company	Bid
Quick Mow Inc.	\$167,284.25

The bids were turned over to the Assistant County Engineer for review and recommendation. The following were in attendance: Rod Tennant, Donley Tennant, and Bub Ballard of Quick Mow; Assistant Engineer Jenny Brown and Tony Gallagher. Assistant Engineer Brown reported the estimate is \$165,000.

EMANCIPATION PROCLAMATION

The President entertained a motion to proclaim the following:

PROCLAMATION

WHEREAS, The Emancipation Proclamation has been celebrated and honored in Gallia County continuously since 1863 and is reported to be the longest continuous celebration in the United States, and

WHEREAS, it began on September 22, 1863, the first anniversary of President Lincoln's Proclamation of slavery, and has continued consecutively to pay tribute to this historic document, and

WHEREAS, the 150th Annual Emancipation Celebration is scheduled for Saturday, September 21 & Sunday, September 22, 2013, at Bob Evans Farms in Rio Grande.

THEREFORE, BE IT HEREBY RESOLVED, that the Board of Gallia County Commissioners proclaim September 21st & 22nd, 2013 as the

2013 Annual Emancipation Celebration Weekend
in Gallia County and lend our full support to the efforts of the Emancipation Celebration Committee.

of Harold G. Montgomery, President of David K. Smith, Vice President of Brent Saunders, Commissioner

Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Those in attendance were: Tony Gallagher; City Commissioners Jay Cremeens & Mike Brown; President Andy Gilmore, Vice President Glenn Miller, and member India Cullen, Gallia County Emancipation Board.

EMPLOYEE RETIREMENT

JFS Director Dana Glassburn presented a notice of retirement for employee Sandra Montgomery effective November 1, 2013. Brent Saunders made and David K. Smith seconded the motion to accept the notice. Roll call: Mr. Montgomery, abstain; Mr. Smith, yea; Mr. Saunders, yea. Mr. Glassburn noted Ms. Montgomery was an excellent employee and will be missed by his agency.

EXECUTIVE SESSION - PERSONNEL

At 11:40 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 11:50 a.m.; no action taken.

FRED VOGEL - ODOT

ODOT Office of Jobs & Commerce Regional Manager Fred Vogel advised the Commission that the Office of Jobs and Commerce is a division of ODOT and recognizes that businesses have a need to grow and sometimes transportation is a reason they can't grow. His office tries to cluster financing to help them with the transportation effort; however they do not fund projects 100%. They work with businesses that generally have less than 50 employees. He is currently trying to secure money for improvements to Fairview Road in Gallia County to benefit the Ohio Valley Trackwork business, with the possibility of some of the money coming from APEG. Commission advised that the CIC owns land at the Industrial Park and could have an interest in this matter. Mr. Vogel stated he will contact the CIC and will report back to the Commission with future updates.

ROAD VIEWING - WRAY ROAD

1:00 p.m. the Commissioners left the office to perform the required road viewing of Wray Road as required by the Ohio Revised Code when petitioned to vacate; returning at 2:00 p.m.

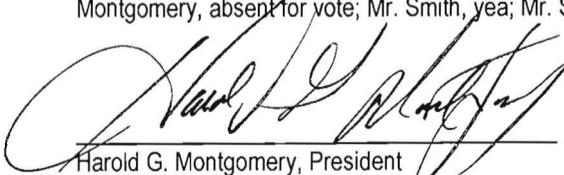
*2:00 pm – Commissioner Montgomery traveled to Wellston, OH for the GJMV Solid Waste District sub-policy committee meeting.

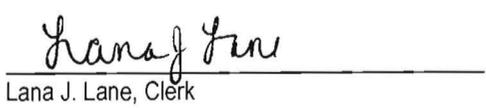
**2014 SOLID WASTE FACILITY LICENSE APPLICATION
GALLIA COUNTY LANDFILL**

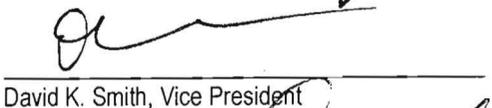
Commission Vice President David K. Smith entertained a motion to approve the 2014 Solid Waste Facility License Application for the Gallia County Landfill and give President Montgomery the authority to sign the application. Brent Saunders moved and David K. Smith seconded this motion. Upon roll call votes were as follows: Harold Montgomery, absent for vote; David Smith, yea; Brent Saunders, yea.

ADJOURN

At 2:30 p.m. David K. Smith made and Brent Saunders seconded the motion for adjournment. Roll call: Mr. Montgomery, absent for vote; Mr. Smith, yea; Mr. Saunders, yea.


Harold G. Montgomery, President


Lana J. Lane, Clerk


David K. Smith, Vice President


Brent Saunders, Commissioner

CASTO & HARRIS, INC. — RE-ORDER No. 11596-13