

OCTOBER 31, 2013

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, absent; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the October 24, 2013 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

| TRAVEL REQUESTS | | | | |
|-----------------|-------------------------------|-------|--------------|----------------------------------|
| DEPARTMENT | NAME | DATE | TO | RE: |
| Commissioners | Harold G. Montgomery | 10/31 | Wellston, OH | GJVM Sub-Policy Comm. Mtg. |
| Econ. Dev. | Melissa Clark | 11/6 | Columbus, OH | Buckeye Rural Econ. Dev. session |
| JFS | Dana Glassburn Lori Church | 11/4 | Jackson, OH | Southern 7 Group |

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

| Animal Shelter Canine Weekly Report | | | | | | | | | | | | | |
|-------------------------------------|---------|---------|-----------|------------|---------|-----|-----------------------|----------------------|----------------|------------------|-------------------|-----------|---------------|
| Week Ending | Came in | Adopted | Reclaimed | Euthanized | Rescued | MIA | Died (Natural Causes) | Destroyed (in field) | To Foster Care | Back from Foster | Foster Care Total | Total Out | Shelter Total |
| 10/28 | 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | 0 | 230 | 15 | 48 |

CONTRACT AGREEMENT – COUNTY SEWER OPERATOR

County Administrator Karen Sprague presented the 2014 County Sewer Operator contract agreement with Glenn K. Soles, Jr. to the Commission for approval. It was noted the rates remain the same as 2013. Harold Montgomery entertained a motion to approve the contract as presented. Brent Saunders moved and Harold Montgomery seconded the motion. Roll call votes: Harold Montgomery, yea; Brent Saunders, yea; David Smith, absent for vote.

THIS AGREEMENT made this 31st day of October, 2013, by and between Glenn K. Soles, Jr. (Technical Assistant in Wastewater Management)(1), hereinafter called the "Sewer Operator", and Gallia County Commissioners, hereinafter called the "Owner".

WITNESSETH, that the Sewer Operator and the Owner for the considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Work

The Sewer Operator shall provide the following service to Gallia County:

1. Charge for the following will be \$120.00 per Treatment Plant per month:
 - Shall maintain Class I Certified Operator License for term of contract.
 - Shall generate and sign all Monthly Operating Reports, all Violation Reports and NPDES Permit Renewal Applications.
2. Gallia County's full-time sewer department employee, currently Gary Myers, will make daily visits to all treatment works and contact the Class I Certified Operator for assistance if needed.
3. Charge for the following will be \$10.00 per hour, with a minimum of one hour per callout:
 - Shall provide the services necessary to maintain the reliable operation of the system.
 - Shall be available by phone during all periods of treatment works operation.

ARTICLE 2. The Contract Price

The Owner will pay the Sewer Operator for the total costs associated with the services outlined in Article 1 above as follows:

1. \$120.00 per Treatment Plant per month for all testing and reporting
2. \$10.00 per hour for any additional services needed, with a minimum of one hour per callout.

ARTICLE 3. Term of Agreement

This agreement shall be in effect from the date of signing thru December 31, 2014 and may be renewable upon the agreement of both parties.

ARTICLE 4. Contract

The executed contract documents shall consist of the following:

- a. This agreement
- b. Invitation for proposals
- c. Specifications
- d. Signed copy of proposal

This agreement, together with other documents enumerated in this Article 4, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this Article 3 shall govern, except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in one original copy on the day and year first above written.

SEWER OPERATOR:

s/ Glenn K. Soles, Jr.
SignatureGlenn K. Soles, Jr.
Typed/printed nameOwner, Technical Assistant in Wastewater Management
Title

OWNER:

s/ Harold G. Montgomery
SignatureHarold G. Montgomery
Typed/printed namePresident, Board of Gallia County Commissioners
Title**KA SEWER – ADDISON PIKE GUARDRAIL PROPOSAL**

County Administrator Karen Sprague presented the Commission with a proposal from PDK Construction of Pomeroy, Ohio for a 50 LF section of guardrail at the LS 4 site on Addison Pike. Proposal total \$4,569. Harold Montgomery entertained a motion to approve the proposal as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, absent for vote; Brent Saunders, yea.

GREEN SEWER - OEPA FINDINGS & ORDERS RESPONSE

County Administrator Karen Sprague presented the Commission with the County's response to the Green Sewer OEPA findings and orders dated 9/10/13 as prepared by Stantec and revised by county's legal counsel. Harold Montgomery entertained a motion to approve the response letter as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, absent for vote; Brent Saunders, yea.

10/31/2013

Martha Horvitz
Ohio EPA
50 West Town Street
Suite 700
P.O. Box 1049
Columbus, Ohio 43216-1049

**Re: Gallia County Commissioners
Proposed Director's Final Findings and Orders
Via Letter Dated September 10, 2013.**

Dear Ms. Horvitz:

With regard to the above referenced Orders, the Board of Commissioners for Gallia County responds as follows:

- Finding No. 1-12 - Meadow Green Estates is included in the Green Township Phase II project. Design is near complete on that phase and the County is still pursuing funding to construct the project. In order to ensure that the County can develop a project that is affordable and sustainable the County must secure grants and low interest loans. It anticipated that the Phase II project will not start until sometime in 2016.
- Finding No. 13-20 - The Meadowlook subdivision is in the Green Township Phase I project and is scheduled to go to construction in the summer of 2014. It is the intent of the County to direct the contractor to complete this section first so as to get the wastewater treatment plant off line. Completion should be by June 2015.
- Finding No. 21-34 - The Green Acres subdivision is included in the Green Township Phase I project that is scheduled to go to construction in the summer of 2014. Construction should be complete by the Spring of 2015 and residents can connect to the new central sanitary sewer.
- Finding 35-53 – The Tara Estates wastewater treatment plant was taken off line and abandoned in May 2013. All flow that was going to the Tara facility is now being diverted to the City of Gallipolis. The County does not hold title to the property that includes the plant because it was never deeded over to the County as set forth in the agreement between the County and the developer. Moreover, the point is moot, because even had the plant been deeded over, it was to revert back to the developer as soon as the County ceased using it. The County has also lined all of the sanitary sewers in the subdivision and is continuing to search for sources of I&I.
- Order No. 1 – The County has already lined all of the sewers in the subdivision and has lined the manholes to reduce the I&I in the subdivision. This has made a significant decrease in the I&I but the County is still searching for additional sources.
- Order No. 2 -The Tara wastewater treatment plant has been functionally abandoned. It is no longer capable of discharging effluent and poses zero threat to the environment. The current owner of the plant has refused to allow the County entry onto the property to remove any more of the remaining equipment.
- Order 3 – The PTI and detailed schedule for construction of the Green Township Phase I is expected to be submitted in early November 2013. In regards to Phase II and submitting a PTI application within 18 months, the Commissioners can submit a PTI but construction will be dependent on finding adequate grant and low interest loans to make the project possible. The County is actively pursuing the project and has submitted funding applications to DEFA and USDA to begin securing funds for the project.
- Order No. 4 – The County is already addressing the Meadow Green Estates, Fairfield Acres, Meadowlook and Green Acres subdivisions in their Phase I and Phase II projects. The need for a General Plan at this point has already been addressed by these ongoing design efforts.

Respectfully submitted,
Gallia County Commissioners
s/ Harold G. Montgomery, President
s/ David K. Smith, Vice-President
s/ Brent Saunders, Commissioner

FAA GRANT 2011 DRAW #7 FINAL APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Karen Sprague, County Administrator, provided the Commission with FAA grant 2011 draw #7 Final forms requesting \$35,891.00 from the County's FAA grant for Thompson Petroleum construction services, Delta Airport Consultants engineering services and Administrative Services performed by County Administrator Karen Sprague for the Gallia-Meigs Regional Airport Fuel Farm Project. Harold Montgomery entertained a motion to approve and sign the grant draw #7 final forms for payment of contractor, engineering & administrative invoices as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, absent for vote; Brent Saunders, yea.

FAA GRANT 2011 AMENDMENT APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Karen Sprague, County Administrator, provided the Commission with FAA grant 2011 amendment forms requesting \$2,693.00 additional grant funds from the FAA to cover contract change orders for Thompson Petroleum for construction services. Harold Montgomery entertained a motion to approve and sign the grant amendment request forms as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, absent for vote; Brent Saunders, yea.

FAA GRANT 2011 FINAL PROJECT CLOSEOUT APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

County Administrator Karen Sprague presented the Commission with FAA grant 2011 final project closeout forms noting the specifications and plans for the Gallia-Meigs Regional Airport runway safety and fuel farm projects have been completed and that Pay Request #7 already approved is the final. Harold Montgomery entertained a motion to approve and sign the grant closeout forms as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, absent for vote; Brent Saunders, yea.

FAA GRANT 2012 DRAW #6 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA grant 2012 draw #6 forms requesting \$1,800.00 from the County's FAA grant for Delta Airport Consultants, Inc. engineering services for the Gallia-Meigs Regional Airport Fuel Farm Project Phase 2. Harold Montgomery entertained a motion to approve and sign the grant draw #6 forms for payment of construction invoices as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; Brent Saunders, absent for vote; David Smith, yea.

FAA GRANT 2012 DRAW #7 & FINAL APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Karen Sprague, County Administrator, presented the Commission with FAA grant 2012 draw #7 & Final forms requesting \$27,841.00 from the County's FAA grant for Thompson Petroleum for fuel tank installation & fence relocation & Administrative Services performed by County Administrator Karen Sprague for the Gallia-Meigs Regional Airport RSA & Fuel Farm Projects. Ms. Sprague noted the administrative reimbursement funds are paid into the County General Fund to offset the cost to the county for hours she worked on the grant. Harold Montgomery entertained a motion to approve and sign the grant draw #7 forms for payment of Thompson & administrative invoices as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, absent for vote; Brent Saunders, yea.

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GALLIA-MEIGS REGIONAL AIRPORT PROJECT

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CONNECT OHIO INITIATIVE LLC CONTRACT

JFS Director Dana Glassburn; Beth Moore of JFS; ED Director Melissa Clark, State Representative Ryan Smith; Executive Director Stu Johnson, Facilitator Tammy Spring, and Operations Manager Heather Delaney of Digital Works/Connect Ohio were in attendance to discuss a purchase of service vendor contract. Mr. Glassburn stated they have been trying to get a training process here, with the help of State Representative Ryan Smith and Stu Johnson called "digital works program" for quite a while. Mr. Johnson stated they will provide telemarketing (this will be inbound calls) and other training curriculum in relation to the program, connect trained Gallia County residents with potential employers, and provide a facilitator/staff. The trainee will receive a certificate upon completion of training. They can provide training for up to 12 people at a time. Mr. Glassburn stated the training will take place at the JFS building and the computers are set up at this time, which was at no cost to the JFS thanks to Connect Ohio. Commissioner Montgomery thanked Mr. Glassburn, Ms. Clark, State Representative Smith, and Connect Ohio and he feels there is definitely a need for this service in Gallia County and we should have plenty of participants. It's something that will be beneficial to the County and the residents. Representative Smith also praised Mr. Glassburn's efforts for his dedication and creativeness towards this project. Mr. Glassburn thanked Ms. Moore, John Grubb and many others who worked on the facility, contract, etc. over the past few months to pull this all together, without them none of this would be possible. Mr. Glassburn presented the Purchase of Service Vendor Contract between the GCDJFS and Connect Ohio Initiative LLC for the purchase of training and employment of participants through the COH Digital Works project in Gallipolis, OH 45631 through Rapid Response CFDA 17.27. The term will be effective from 11/1/13 through 6/30/14. The President entertained a motion to approve the contract as recommended. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

MOU – GCDJFS TANF

JFS Director Dana Glassburn presented the memorandum of understanding (MOU) between the Gallia County Department of Job and Family Services and the Gallia County Department of Economic. The MOU establishes the cooperative procedures to effectuate the outsourcing of the GCJFS's Food Assistance, CFDA #93.558 Work Experience Program (WEP) to reach the required participants, or the "hard to serve". The President entertained a motion to approve the MOU as recommended. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. ED Director Melissa Clark was also in attendance.

MOU – GCDJFS WEP

JFS Director Dana Glassburn presented the memorandum of understanding (MOU) between the Gallia County Department of Job and Family Services and the Gallia County Department of Economic Development. The MOU establishes the cooperative procedures to effectuate the outsourcing of the GCDJFS's TANF, CFDA #93.558 (Temporary Assistance to Needy Families) Work Activities Site to reach the compliance required participants, and "hard to serve". The President entertained a motion to approve the MOU as recommended. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. ED Director Melissa Clark was also in attendance.

MOU – GCDJFS JOB DEVELOPER/TRAINER

JFS Director Dana Glassburn presented the memorandum of understanding (MOU) between the Gallia County Department of Job and Family Services and the Gallia County Department of Economic Development. The MOU establishes the cooperative procedures to effectuate the outsourcing of the GCDJFS's Job Developer/Trainer to reach the required participants. The President entertained a motion to approve the MOU as recommended. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. ED Director Melissa Clark was also in attendance.

EXECUTIVE SESSION - PERSONNEL

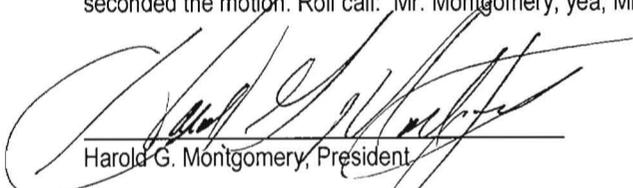
At 10:50 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn and ED Director Melissa Clark to discuss personnel issues, resignation, disciplinary action and negotiations. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. Returned to regular session at 11:15 a.m.; no action taken.

***12:15 pm – Commissioners Montgomery and Saunders traveled onsite to tour the Kanauga Addison Sewer Project and the Airport.**

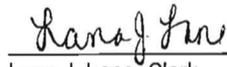
***2:00 pm – Commissioner Montgomery traveled to Wellston, OH for the GJMV Solid Waste District sub-policy committee meeting.**

ADJOURN

At 5:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.



Harold G. Montgomery, President



Lana J. Lane, Clerk



David K. Smith, Vice President



Brent Saunders, Commissioner