

DECEMBER 5, 2013

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the November 26, 2013 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
JFS	Lori Church	12/12	Union County Jackson County DJFS	County Readiness Meeting Southern 7
JFS	Dana Glassburn	12/12	Columbus, OH	OJFSDA Exec. Comm. Mtg.
Commissioners	Harold G. Montgomery	12/8 - 12/10	Columbus, OH	CCAO Conference
EMS	Larry Boyer	12/9	Columbus, OH	County Loss Control Coordinators Assoc. Mtg.

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
12/2	20	0	2	0	0	0	2	0	13	0	304	17	43

LEAVE DONATION APPLICATION

Commissioners received the following leave donation application:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
Sheriff	Anthony K. Werry	Patrick Cochran	80	12/13/13

The President entertained a motion to approve the leave donation application as requested. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

NOVEMBER 2013 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The November 2013 Financial Reports for comparison with the November 2012 Financial Reports. The following was noted during the review:
  - 1/1/2012 beginning cash balance was \$259,796.89 (It was noted that \$160,000 of this balance is for Davis Hall Lot Purchase Bond, which means the true cash balance was \$99,769.98)
  - 1/1/2013 beginning cash balance was \$902,133.75
  - Difference of \$642,336.86
  - 11/30/2012 ending cash balance was \$1,104,295.34
  - 11/30/2013 ending cash balance was \$1,066,698.61
  - Difference of (\$37,596.73)
  - 28<sup>th</sup> Amended Certificate of Estimated Resources was reviewed
  - 29<sup>th</sup> Amended Certificate of Estimated Resources was reviewed
  - 30<sup>th</sup> Amended Certificate of Estimated Resources was reviewed

RELEASE OF REAL ESTATE MORTGAGE  
GALLIA COUNTY CHIP PROGRAM (B-C-07-025-1)

Karen Sprague, County Administrator, advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has met the term of the mortgage being 5 years. The Prosecuting Attorney prepared the Release of Real Estate Mortgage forms. Mr. Montgomery entertained a motion that the Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- Justin and Tami Conrad

David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea. Release of real estate mortgage form was signed by Harold G. Montgomery, as President of the Commission, and is on file in the County's CHIP files.

RELEASE OF REAL ESTATE MORTGAGE

*KNOW ALL MEN BY THESE PRESENTS, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a real estate mortgage executed by JUSTIN AND TAMI CONRAD, husband and wife to the above named County of Gallia, Office of Gallia County Commissioners, dated December 1, 2008 and recorded in Volume 482, Page 396 of the Mortgage Records of Gallia County, Ohio.*

*IN WITNESS WHEREOF, the above named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 5<sup>th</sup> day of December, 2013.*

WITNESSES:

COUNTY OF GALLIA, OFFICE  
GALLIA COUNTY COMMISSIONERS

*s/ Karen Sprague**s/ Lana J. Lane**s/ Harold G. Montgomery*

HAROLD G. MONTGOMERY, PRESIDENT

**STATE OF OHIO, GALLIA COUNTY, SS:**

Before me, a Notary Public in and for said County and State, personally appeared Harold G. Montgomery, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written.

*s/ Connie Johnson***NOTARY PUBLIC**

This instrument Prepared by:

C. Jeffrey Adkins, Gallia County Prosecuting Attorney  
18 Locust Street, Gallipolis, Ohio 45631.

**QUOTE AWARD****CDBG FORMULA GRANT – CENTERVILLE COMMUNITY CENTER PROJECT**

County Administrator Karen Sprague provided the Commission with quote from Knight's Excavating for the Centerville Community Center Flag Pole Project in the amount of \$1,800. Ms. Sprague presented the Commission with an email recommendation from Village Councilman Marlin Rose. Harold Montgomery entertained a motion to award the contract as recommended. Brent Saunders made and David K. Smith seconded this motion to award the project to Knight's Excavating in the amount of \$1,800.00 as recommended. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**CERTIFICATE OF COMPLETION****FY 2011 CDBG CHIP/HOME GRANT (B-C-11-1AY-1 & B-C-11-1AY-2)**

County Administrator Karen Sprague presented the Commission with the Certificate of Completion form for the County's FY 2011 CDBG CHIP/HOME Grants (B-C-11-1AY-1 & B-C-11-1AY-2) which must be submitted to the Ohio Department of Development upon completion of the grant. Harold Montgomery entertained a motion that the Certificate of Completion be approved and signed as presented. David K. Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea. The form is on file in the County's CDBG grant files.

**GREEN SEWER – DRAW # 66**

County Administrator Karen Sprague presented the Commission with Draw # 66 for the Green Sewer Project for the following items:

- Stantec Inv. # 744888 - \$1,690.19
- Civitas Media Acct # 38745 - \$590.70
- Gallia County Commissioners Postage Invoice - \$235.06
- Total = \$2,515.95

Harold Montgomery entertained a motion to approve draw resolution # 66 as submitted. David K. Smith moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**MEMO ENTRY – REVENUE/EXPENSE OPWC-KA SEWER LOAN ASSISTANCE GRANT**

County Administrator Karen Sprague advised the Commission that OPWC will make direct payment to OWDA for loan interest during and the first year after construction. In order to reflect the receipt and expenditure of these grant funds within the county fund established as OPWC-KA Sewer Loan Assistance Grant Fund the County Auditor must make the following memo entries:

- Memo payin in the amount of \$7,607.45 into 173.3000.400100 from OPWC Grant CO07M
- Memo expense in the amount of \$7,607.45 from 173.0173.531100 to OWDA vendor # 7189 for interest on USDA interim loan financing with OWDA Loan # 5906

Harold Montgomery entertained a motion to approve the memo entry as presented. Brent Saunders moved and David K. Smith seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**KANAUGA/ADDISON PAYMENT RESOLUTION # 47**

County Administrator Karen Sprague presented the Commission with Payment Resolution # 47 for the Kanauga/Addison Sewer Project for the following items:

- AEP billing - \$178.40
- AT&T billing - \$33.87
- City of Gallipolis - \$4,290.38
- Big River Electric - \$578.86
- Ronald Wright - \$550.00
- Stantec - \$10,581.71
- SOTE – \$103,290.65
- Total = \$119,503.87

Harold Montgomery entertained a motion to approve payment resolution # 47 as submitted. David K. Smith moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**FY ' 2015 - 2024 TEN YEAR AIRPORT CAPITAL IMPROVEMENT PROGRAM PACKAGE**

County Administrator Karen Sprague presented, on behalf of the Gallia-Meigs Regional Airport Consultants Delta Airport Consultants, the Commission with the FY 2015 – 2024 Ten Year Airport Capital Improvement Program Package for approval. The package reflects projects for funding during the 10-year period as follows:

1. FY 2014 Runway 5-23 RSA grading & drainage improvements Phase 1 – construction = \$251,132 total = \$226,019 federal entitlement grant + \$25,113 local match
2. FY 2015 Runway 5-23 RSA grading & drainage improvements Phase 2 – construction = \$166,667 total = \$150,000 federal entitlement grant + \$16,667 local match
3. FY 2016 Runway 5-23 overlay/remark – P/S, CCM/A = 945,000 total = \$73,981 federal entitlement grant + \$426,519 federal apportionment grant + \$350,000 State non-FAA + \$94,500 local match
4. FY 2016 Taxiway Rehabilitation - P/S, CCM/A = \$300,000 total = \$270,000 State non-FAA + \$30,000 local match
5. FY 2016 Conduct Wildlife Hazard Assessment (WHA) per FAA requirement = \$40,000 total = \$36,000 federal entitlement grant + \$4,000 local match
6. FY 2017 Runway 5-23 runway/taxiway extension – Cost/Benefit Analysis = \$30,000 total = \$27,000 federal entitlement grant + \$3,000 local match
7. FY 2018 Runway 5-23 runway/taxiway extension – Environmental Assessment = \$90,000 total = \$81,000 federal entitlement grant + \$9,000 local match
8. FY 2019 ALP Update per current physical airport conditions and results of EA = \$45,000 total = \$40,500 federal entitlement grant + \$4,500 local match
9. FY 2020 Runway 5-23 runway/taxiway extension – Land Acquisition = \$200,000 total = \$180,000 federal entitlement grant + \$20,000 local match
10. FY 2021 Runway 5-23 runway/taxiway shift/extension – P/S = \$75,000 total = \$67,500 federal entitlement grant + \$7,500 local match
11. FY 2022 Runway 5-23 runway/taxiway shift/extension – CCM/A = \$2,500,000 total = \$2,250,000 federal entitlement grant + \$250,000 local match

Karen Sprague advised that Delta Airports noted that this is a wish list and the Federal and State funding is not certain. David K. Smith made and Brent Saunders seconded a motion to approve the grant application as presented. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; and Brent Saunders, yea. Harold Montgomery, Pres, signed all signature blocks for the grant.

#### FY ' 2014 FAA VISION-100 GRANT PROGRAMMING APPLICATION INFORMATION

Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2014 FAA VISION-100 Programming Grant information. The application will reflect \$282,132.00 total project cost broken down as follows:

- \$222,132 Runway 5-23 RSA grading & drainage improvements Phase 1 construction = \$199,918 Federal + \$22,213.20 local match
- \$29,000 Runway 5-23 RSA grading & drainage improvements Phase 1 CM/A = \$26,100 Federal + \$2,900 local match
- \$29,000 Runway 5-23 RSA grading & drainage improvements Phase 1 P/S = \$26,100 Federal + \$2,900 local match
- \$2,000 Administration = \$1,800 Federal + \$200 local match
- \$282,132 TOTAL = \$253,918 Federal + \$28,214 local match

The application reflects a 90% federal grant with a 10% local match. The matching funds are from the County's General Fund, will be transferred to the Airport Fund #036 at the beginning of 2014 and will be appropriated into the FAA grant local match line item under the 2014 Appropriation Resolution.

Ms. Sprague noted this is a programming application using estimates of what the costs will be for this project and the final application with exact costs will be submitted later. The programming applications are due to the FAA by 12/15/2013. Brent Saunders made and David K. Smith seconded a motion to approve the programming application. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; and Brent Saunders, yea. Harold Montgomery, Pres, signed all signature blocks for the grant.

#### EXECUTIVE SESSION - CONTRACTS

At 10:07 a.m. the President entertained a motion to enter into executive session with 911 Director Sherry Daines and Deputy Director Keith Wilson to discuss contracts. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:10 a.m.; no action taken.

#### EXECUTIVE SESSION - DJFS

At 10:11 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn and Economic Development Director Melissa Clark to discuss personnel issues, resignation, disciplinary action and negotiations. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:30 a.m.; no action taken.

#### PLANNING COMMISSION BOARD APPOINTMENT

The Commission was in receipt of the following:

*December 4, 2013*

*To: Gallia County Commissioners  
From: Melissa Clark  
Re: Planning Commission appointments*

*I am requesting the appointment of Raina Fulks, Floodplain Administrator, to the Planning Commission Board to fill the term left open by Bob Condee, which term expires 10/31/14.*

*Thank you for your consideration.*

The President entertained a motion to appoint Raina Fulks to the Planning Commission Board as recommended. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

ELEVATOR SERVICE/MAINTENANCE CONTRACTS

County Administrator Karen Sprague presented the Commission with proposals from Otis Elevator Company for service/maintenance for elevators in 4 county facilities as follows:

1. Courthouse Annex Otis Elevator – current contract with Otis for \$775 per month expires 4/29/2014; new contract \$300 per month starts 12/1/2013 for 5 year term
2. Courthouse Dover Elevator – currently under contract with ThyssenKrupp for \$175 per month expires 1/1/2015; new contract with Otis Elevator \$180 per month starts 1/1/2015 for 5 year term
3. Service Center Dover Elevator – currently under contract with ThyssenKrupp \$150 per month expires 1/1/2017; new proposal with Otis Elevator \$240 per month starts 1/1/2017 for 5 year term
4. Senior Center Otis Elevator – currently under contract with Otis for \$440 per month expired 7/5/2012; new contract with Senior Center for \$180 per month starting 12/1/2013 for 5 year term
5. Current contracts total \$1,540 per month; new proposal total \$900 per month

Harold Montgomery entertained a motion to approve contracts 1 & 2 as submitted above, contract 4 has already been approved by Senior Citizens Center, and contract 3 will be approved December 2016 once contract with other company has been terminated. David Smith moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

HEALTH INCENTIVE RESOLUTION

The President entertained a motion to adopt the following resolution for health incentives to county employees that obtain health insurance from another source outside the county policy. David K. Smith made and Brent Saunders seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

HEALTH INCENTIVE RESOLUTION

*WHEREAS, the Gallia County Commissioners find that certain County Employees are able to obtain Health/Hospital Insurance from another source outside the County; and*

*WHEREAS, the Gallia County Commissioners further find, if any employee obtains insurance from an outside source it would be a financial benefit to Gallia County; and*

*WHEREAS, the Gallia County Commissioners agree to offer a cash incentive up to \*One Thousand Five Hundred Dollars (\$1,500.00) to employees who obtain Health/Hospital Insurance from another source outside the County, and are not receiving benefits from any County Health Insurance Program in any way (i.e., via Medical, Vision and/or Dental Health Insurance Coverage); and*

*WHEREAS, the Gallia County Commissioners further find that this resolution can only be superseded by **Union Contract Agreements** and **departments governed by their own respective boards** and is subject to the **\*amounts specified by those boards and respective collective bargaining agreements.***

*NOW, THEREFORE, BE IT RESOLVED that any employee of a department for Gallia County that receives its funding from the **County General Fund** shall receive up to One Thousand Five Hundred Dollars \*(\$1,500.00) cash incentive (prorated if less than a year) on the last payday of November.*

*BE IT FURTHER RESOLVED, that any employee who obtains Health/Hospital Insurance from an outside source, and is not receiving benefits from any County Health Insurance Program in any way (i.e., via Medical, Vision and/or Dental Health Insurance Coverage), must sign a release stating that they have obtained Health/Hospital insurance from an outside source and agree to dismiss Gallia County from its obligation to provide said insurance.*

*BE IT FURTHER RESOLVED that, if, for any reason, any employee's outside insurance is terminated during 2014, the County will re-admit the employee to the County Plan, based upon the County's insurance company's approval and the employee will receive the cash incentive on a pro rata basis.*

*This resolution shall take effect upon its signing this 5<sup>th</sup> day of December 2013.*

*sl Harold G. Montgomery, President      sl David K. Smith, Vice President      sl Brent Saunders, Commissioner*

EXECUTIVE SESSION – CONTRACTS

At 11:05 a.m. the President entertained a motion to enter into executive session with County Administrator Karen Sprague, Insurance Representatives John & Scott Saunders and Melinda Brown of Medical Mutual to discuss contracts. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 11:45 a.m.; no action taken.

**\*1:00 pm - Commissioners conducted sewer meeting.**

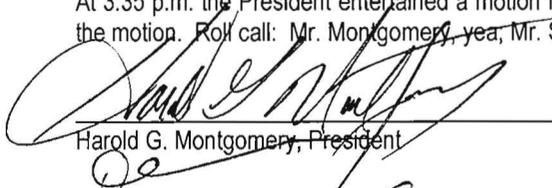
**\*2:15 pm – Commissioners proceeded with regular meeting.**

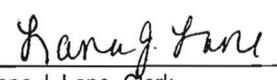
EXECUTIVE SESSION – LEGAL

At 2:35 p.m. David K. Smith made and Brent Saunders seconded the motion to enter into executive session with Attorneys David Riepenhoff and Frank Hatfield to discuss a legal matter. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 3:25 p.m.; no action taken.

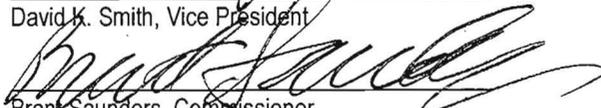
ADJOURN

At 3:35 p.m. the President entertained a motion for adjournment. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

  
Harold G. Montgomery, President

  
Lana J. Lane, Clerk

  
David K. Smith, Vice President

  
Brent Saunders, Commissioner