

**DECEMBER 19, 2013**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the December 5, 2013 minutes. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

<b>Animal Shelter Canine Weekly Report</b>													
<b>Week Ending</b>	<b>Came in</b>	<b>Adopted</b>	<b>Reclaimed</b>	<b>Euthanized</b>	<b>Rescued</b>	<b>MIA</b>	<b>Died (Natural Causes)</b>	<b>Destroyed (in field)</b>	<b>To Foster Care</b>	<b>Back from Foster</b>	<b>Foster Care Total</b>	<b>Total Out</b>	<b>Shots</b>
12/16	13	0	0	0	0	0	0	0	11	0	320	11	46

**FINANCIAL MANAGEMENT**

County Administrator Karen Sprague presented the Commission with the following financial reports for review:

- December 2013 sales tax report
- 30<sup>th</sup> Amended Official Certificate of Estimated Resources
- 31<sup>st</sup> Amended Official Certificate of Estimated Resources

**KANAUGA ADDISON SEWER – CERTIFICATE OF SUBSTANTIAL COMPLETION – UNITED SURVEY, INC.**

County Administrator Karen Sprague presented the Commission with Certificate of Substantial Completion for United Survey, Inc. for their work on lining the sewer lines in Tara Estates as a part of the Kanauga Addison Sewer Project. Brent Saunders moved and David Smith seconded the motion to approve the certificate as presented with a substantial completion date of 5/31/2013. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**KANAUGA ADDISON SEWER – CHANGE ORDER # 2 – UNITED SURVEY, INC.**

County Administrator Karen Sprague presented the Commission with Change Order # 2 for United Survey, Inc. for their work on lining the sewer lines in Tara Estates as a part of the Kanauga Addison Sewer Project. This is a final adjusting change order at completion due to a reduction of 291 LF of 8" sanitary sewer pipe lining (\$9,806.70), 8 service connections (\$400.00), and 21 service connection groutings (\$1,050.00) for a total of (\$11,256.70).

- Original Contract Price - \$163,552.50
- Change Order # 1 - \$4,170.00
- Change Order # 2 - (\$11,256.70)
- Final Contract Price - \$156,465.80

David Smith moved and Brent Saunders seconded the motion to approve change order #2 as presented. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**KANAUGA ADDISON SEWER – PAY REQUEST # 4 FINAL – UNITED SURVEY, INC.**

County Administrator Karen Sprague presented the Commission with Final Pay Request # 4 for United Survey, Inc. for their work on lining the sewer lines in Tara Estates as a part of the Kanauga Addison Sewer Project. This pay request will payout the contract retainage to United Survey. Brent Saunders moved and David Smith seconded the motion to approve the final pay request as presented. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**ANNUAL APPROPRIATION RESOLUTION FOR FISCAL YEAR 2014**

County Administrator Karen Sprague presented the Commission with the Annual Appropriation Resolution for the county general fund only for the fiscal year beginning January 1, 2014 thru December 31, 2014. Note: Special Revenue Funds will be adopted at a later date. The appropriations for the county general fund totaled as follows:

General Fund:

- Appropriations = \$8,200,969.35
- Encumbrances = \$100,032.47

Special Revenue Funds:

- Appropriations = \$
- Encumbrances = \$
- Balances Carried Forward = \$

**Grand Total All Funds**

- Appropriations = \$8,200,969.35
- Encumbrances = \$100,032.47
- Balances Carried Forward = \$

Harold Montgomery entertained a motion that the County General Fund Annual Appropriation Resolution for the fiscal year 2014 be approved and signed by the Commission. David K. Smith made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Harold Montgomery, yea; David K. Smith, yea; Brent Saunders, yea.

**OCJS GRANT-SHERIFF**

The Sheriff's Office submitted the Standard Assurances form for the OCJS Grant for President Montgomery's signature. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**PLANNING COMMISSION BOARD RE-APPOINTMENTS**

The Commission was in receipt of the following:

December 18, 2013

To: Gallia County Commissioners  
From: Melissa Clark  
Re: Planning Commission re-appointments

I am requesting the following re- appointments to the Planning Commission Board. The term of office will be for the following dates:

**10/31/13 to 10/31/16**

Paul Hutchins  
Tom Meadows

Thank you

Cc: Planning Commission Members

The President entertained a motion to appoint Paul Hutchins and Tom Meadows to the Planning Commission Board as recommended. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**LEAVE DONATION APPLICATION**

Commissioners received the following leave donation application:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
Sheriff	Anthony Werry	Patrick Cochran	72.3	12/27/13

The President entertained a motion to approve the leave donation application as requested. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**JUVENILE ACCOUNTABILITY BLOCK GRANT SUBGRANT AWARD**

The President entertained a motion to approve a Juvenile Accountability Block Grant Subgrant # 2011-JB-009-B076S Award letter through the Ohio Department of Youth Services with the project period of 1/1/14 to 12/31/14.

Federal Award Amount	\$ 10,000
Cash Match	\$ 1,580
Project Total	\$ 11,580

Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**VETERANS BOARD**

The President entertained a motion to increase the Veterans Board members' salary by \$25.00 per meeting, based on the premise of 12 monthly meetings and 2 special meetings for a total of 14 meetings, making the total increase to each board member \$350.00 annually. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**HAZARD MITIGATION PLAN**

EMA Director Sherry Daines and EMA Deputy Director Tim Miller presented the following resolution:

**RESOLUTION**

A RESOLUTION ADOPTING THE REVISED GALLIA COUNTY ALL NATURAL HAZARDS MITIGATION PLAN

**WHEREAS**, on December 19, 2013, the Gallia County Commissioners hereby moves to adopt the revised edition of the Gallia County All Natural Hazards Mitigation Plan pursuant to the Disaster Mitigation Act of 2000; and

**WHEREAS**, a Mitigation Plan for Gallia County was required as of November 1<sup>st</sup>, 2004 to receive any state or federal mitigation funding; and

**WHEREAS**, the Mitigation Planning Core Group, comprised of representatives from the County, municipalities and stakeholder organizations, has revised the recommended Mitigation Plan; and

**WHEREAS**, the recommended Mitigation Plan has been widely circulated for review by the County's residents and federal, state and regional agencies and has been supported by those reviewers.

**NOW, THEREFORE BE IT RESOLVED** by the Gallia County Commissioners that: The (**Revised Edition**) of the Gallia County All Natural Hazards Mitigation Plan is hereby adopted as an official plan of Gallia County.

**BE IT FURTHER RESOLVED**, that the Gallia County Emergency Management Agency prepare and submit to the Federal Emergency Management Agency in accordance with the draft rules and regulations published by FEMA, the Gallia County All Natural Hazards Mitigation Plan.

Passed by the Gallia County Board of Commissioners on December 19, 2013.

s/ Harold G. Montgomery, President

s/ David K. Smith, Vice President

s/ Brent Saunders, Commissioner

s/ Lana J. Lane, Clerk

Gallia County Board of County Commissioners

12/19/2013

The President entertained a motion to approve the Hazard Mitigation plan as submitted. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CASTO & HARRIS, INC. — RE-ORDER NO. 11596-13

EXECUTIVE SESSION - PERSONNEL

At 10:08 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:36 a.m.; no action taken.

FLOODPLAIN LAWSUIT

Floodplain Administrator Raina Fulks returned to speak to the Commission regarding legal representation for a pending case. She wanted to confirm that the Commission wants City Solicitor Adam Salisbury to handle the case. The Commission advised they do want Mr. Salisbury to represent the Floodplain Office on this matter.

PERSONNEL

David K. Smith made and Brent Saunders seconded the motion to approve the following personnel changes:

- Transfer Tommy Dillon from County Maintenance Dept to County Sewer Dept effective 12/30/2013 @ \$14 per hour
- Change Stan Jones from 70 hrs biweekly to 80 hrs biweekly in the Airport Dept effective 12/30/2013 @ \$10 per hour
- Change Donnie Cochran from 69 hrs biweekly to 59 hrs biweekly in the Sewer Dept effective 12/30/2013 @ \$10 per hour
- Change Matt Clickenger from 69 hrs biweekly to 59 hrs biweekly in the IT Dept effective 12/30/2013 @ \$14.62 per hour

Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

SHERIFF

Sheriff Joe Browning advised the Commission due to the Affordable Care Act he will need to hire more part time employees. He could possibly have 60-65 employees, as he has 55 now. The Commission stated it shouldn't change their budget, as the hours should remain the same. Sheriff Browning stated it could affect his equipment and uniform costs. Sheriff Browning also inquired as to whether he can average the hours for a two-week period. The Commission stated it was their understanding that it is the average hours over a two-week period.

RESOLUTION FOR SALARY INCREASES FOR 2014

David K. Smith made the following motion:

*To give county employees, under the employ of Gallia County as of 1/1/2014, except employees that have already received raises for 2014 or are under a collective bargaining agreement or having a certified exclusive representative under ORC 4117.1, a \$0.25 per hour raise effective the first pay in January, 2014.*

*For those departments outside of county general, if the allocation of raises to your office/department employees depends on what is done by the County Commission, and if you have adequate funds available in your budget to cover the above approved raise, you may do so at your discretion at this time. Please be sure to consider the salary related line items, Worker's Comp., Medicare, PERS, when making this decision.*

*However, the ultimate decision regarding distribution of the above approved raises to all county employees, under both County General and other funds, is at the discretion of each elected official.*

*The appropriations for this increase are included in the 2014 annual appropriation resolution for the County General Fund.*

*Brent Saunders seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David K. Smith, yea; Brent Saunders, yea.*

*I, Karen Sprague, Gallia County Administrator, do hereby certify that the above is a true and accurate copy of the resolution passed this 19th day of December, 2013.*

*/s/ Harold G. Montgomery, President*

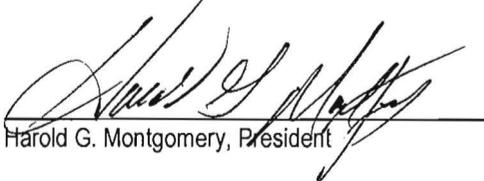
*/s/ David K. Smith, Vice President*

*/s/ Brent Saunders, Commission Member*

*/s/ Karen Sprague, County Administrator*

ADJOURN

At 2:30 p.m. the President entertained a motion for adjournment. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

  
Harold G. Montgomery, President

  
Lana J. Lane, Clerk

*Absent*

David K. Smith, Vice President

  
Brent Saunders, Commissioner