

**FEBRUARY 13, 2014**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the February 6, 2014 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Harold G. Montgomery Brent Saunders David K. Smith	2/13	Wellston, OH	GJMV Meeting
JFS	Dana Glassburn	2/13 2/26	Columbus, OH	OJFSDA Exec. Mtg. District Mtg.

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
2/10	7	1	0	0	7	0	0	0	2	7	380	3	33

**AIRPORT – SERVICE AGREEMENT SELF SERVICE TERMINALS**

County Administrator Karen Sprague presented the Commission with a service agreement from QT Technologies for the Self Service Gas Terminals at the Airport for 2014. The County currently has the Silver Level service agreement plan and Airport Manager Stan Jones recommends this level plan be renewed for 2014 for an annual fee of \$595. Ms. Sprague noted the annual fee for 2013 was also \$595. David Smith entertained a motion to approve the 2014 service agreement as presented. Harold G. Montgomery made and Brent Saunders seconded that motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

**REVIEW RECORD - B-F-13-1AY-1**  
**CERTIFICATION OF DETERMINATION OF A CATEGORICAL EXCLUSION PROJECT**

County Administrator Karen Sprague presented the Commission with the paperwork for approval of the Environmental Review Record for the following projects for which a certification of determination of a categorical exclusion project could be made:

- #1 - Guyan Township –Street Improvement Project (Guardrail Project)

David Smith entertained a motion to approve the forms as presented contingent upon hearing no complaints thru end of the local comment period ending 4 pm 2/13/2014. Harold G. Montgomery made and Brent Saunders seconded that motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea. All forms will be signed after the comment period by David Smith, as President of the Commission, and they are on file in the County's CDBG files.

**BP SEWER – USDA ANNUAL REPORT**

County Administrator Karen Sprague presented the Commission with USDA Annual Report for the BP Sewer System for approval and signing. Ms. Sprague noted the annual report reflects the actual revenues and expenditures for the BP Sewer System for FY 2013 and estimated for FY 2014, as well as providing documentation of users, CORSA liability & property insurance, sewer rates, class I operator contract, bank pledge of collateral letters and list of delinquent accounts. Ms. Sprague noted progress has slowed with regard to collection of delinquent accounts, \$68,041.26 as of 12/31/2012, \$64,718.81 as of 2/14/2012, \$75,678.64 as of 2/11/2014 down from \$92,000 as of Jan 2011. Mr. Smith entertained a motion to approve and sign the annual report as presented. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

**KA SEWER – USDA ANNUAL REPORT**

County Administrator Karen Sprague presented the Commission with USDA Annual Report for the KA Sewer System for approval and signing. Ms. Sprague noted the annual report reflects the actual revenues and expenditures for the KA Sewer System for FY 2013 and estimated for FY 2014, as well as providing documentation of users, CORSA liability & property insurance, sewer rates, class I operator contract, bank pledge of collateral letters and list of delinquent accounts. Ms. Sprague noted collection of delinquent accounts, \$17,510.45 as of 2/11/2014. Mr. Smith entertained a motion to approve and sign the annual report as presented. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

**JFS BUILDING – USDA ANNUAL REPORT**

County Administrator Karen Sprague presented the Commission with USDA Annual Report for the JFS Building Loan for approval and signing. Ms. Sprague noted the annual report reflects the actual revenues and expenditures for the County General Fund, Bond Retirement Fund & JFS Permanent Improvement Construction/Maintenance Fund for FY 2013 and estimated for FY 2014, as well as providing CORSA liability & property insurance and bank pledge of collateral letters. Mr. Smith entertained a motion to approve and sign the annual report as presented. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

LEAVE DONATION APPLICATION

Commissioners received the following leave donation application:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
Sheriff	Coit Darst	Patrick Cochran	32.3	2/21/14

The President entertained a motion to approve the leave donation application as requested. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

EXECUTIVE SESSION - PERSONNEL

At 9:50 a.m. the President entertained a motion to enter into executive session with County Engineer Brett Boothe, Highway Supt. Dave Roush, and Assistant Engineer Jenny Brown to discuss a personnel issue regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:38 a.m.; no action taken.

GENERAL ROAD WORK & DUST CONTROL CONTRACTS

The County Engineer submitted the 2014 general road work and dust control contracts for the following entities: Addison, Cheshire, Clay, Gallipolis, Green, Greenfield, Guyan, Harrison, Huntington, Morgan, Ohio, Perry, Raccoon, Springfield, and Walnut Townships; Centerville, Cheshire, Crown City, City of Gallipolis, Rio Grande and Vinton Villages; O.O. McIntyre Park District; Gallia County Agricultural Society, Gallia County 911, and Gallia County Local Schools. The President entertained a motion to approve the submitted contracts. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

The contract is as follows:

*THIS CONTRACT AND AGREEMENT, MADE AND CONCLUDED IN GALLIPOLIS, OHIO, THIS DATE IN 2014, (SEE CONTRACTS), BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF GALLIA COUNTY, OHIO, HEREINAFTER CALLED THE FIRST PARTY, AND (See list of entities above), HEREINAFTER CALLED THE SECOND PARTY.*

**WITNESSETH:**

*WHEREAS, THE SECOND PARTY IS DESIROUS OF HAVING CERTAIN STREETS AND ROADS WITHIN ITS TERRITORY CONSTRUCTED, RELOCATED, REPAIRED, OR IMPROVED, AND ANY OTHER WORK REQUIRED OF THE FIRST PARTY, AS FOLLOWS: TO WIT:*

**GENERAL ROAD WORK AND DUST CONTROL.**

*WHEREAS, THE SECOND PARTY DOES NOT HAVE THE NECESSARY EQUIPMENT AND/OR PERSONNEL TO PERFORM THE WORK AFORESAID AND DOES DESIRE TO HAVE SAID WORK PERFORMED BY THE FIRST PARTY, THROUGH THE ENGINEER BRETT BOOTHE AND HIGHWAY DEPARTMENT OF SAID COUNTY; AND (entities list above).*

*WHEREAS, THE ENGINEER'S OFFICE AND THE EMPLOYEES OF SAID GALLIA COUNTY HIGHWAY DEPARTMENT MAY BE AVAILABLE ON SATURDAYS AND OTHER DAYS OF EACH WEEK (PROVIDING IT DOES NOT INTERFERE WITH OVERALL MAINTENANCE OF COUNTY HIGHWAY SYSTEM) TO PERFORM WORK AND LABOR FOR, AND ON BEHALF OF, OTHER POLITICAL SUB-DIVISIONS WITHIN THE COUNTY.*

*WHEREAS, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER'S "PAYMENT OF MATERIAL AND SERVICES POLICY".*

*NOW THEREFORE, THE FIRST PARTY IS WILLING TO FURNISH THE NECESSARY EQUIPMENT AND LABOR, AND TO PERFORM THE WORK AFORESAID, AS A CHARGE TO THE SECOND PARTY FOR THE USE OF SAID EQUIPMENT, MATERIALS, AND LABOR. ALL LABOR, MATERIALS USED, AND FRINGE BENEFIT RATES WILL BE CHARGED AT THE CURRENT COUNTY RATES. EQUIPMENT WILL BE CHARGED AT THE FOLLOWING RATES "GALLIA COUNTY ENGINEER'S 2014 EQUIPMENT RATES".*

ATHEY LOADER	\$75.00
BERM BOX - TANDEM AXLE TRUCK	\$45.00
BROOM TRUCK - SINGLE AXLE	\$35.00
BRUSH CHIPPER	\$35.00
CASE BACKHOE	\$30.00
CASE WHEEL LOADER	\$50.00
CRANE	\$80.00
CRANE - WITH PILING LEADS	\$90.00
DISTRIBUTOR TRUCK	\$35.00
DUMP TRUCK / TANDEM LOW BOY TRAILER	\$40.00
DUMP TRUCK - SINGLE AXLE	\$35.00
ETNYRE SELF PROPELLED CHIP SPREADER	\$50.00
FLAT BED TRUCK - 1 TON	\$15.00
FORD TRACTOR - BRUSH / GRASS CUTTER	\$45.00
FORD TRACTOR - NO EQUIPMENT	\$30.00
FUEL TRUCK	\$25.00
GRADALL	\$75.00
GRADER	\$55.00
RUBBER TIRE ROLLER	\$32.00
SEMI TRACTOR / ASPHALT TANKER TRAILER	\$50.00
SEMI TRACTOR / DROP FRONT LOW BOY TRAILER	\$50.00
SERVICE TRUCK	\$25.00
SNOW PLOW / SPINNER TRUCK - SINGLE AXLE	\$50.00

SNOW PLOW / SPINNER TRUCK - TANDEM AXLE	\$60.00
SNOW PLOW TRUCK- SINGLE AXLE	\$45.00
SNOW PLOW TRUCK- TANDEMAXLE	\$55.00
SPINNER TRUCK-SINGLE AXLE	\$40.00
SPINNER TRUCK-TANDEM AXLE	\$50.00
STEEL DRUM ROLLER	\$35.00
TANDEM AXLE DUMP TRUCK	\$45.00
TRACKHOE	\$75.00
TRACKHOE (SMALL)	\$58.00
TRAILER AIR COMPRESSOR	\$20.00
TRUCK - ½ TON	\$12.00
TRUCK - ¾ TON PICKUP	\$15.00
WATER PUMP ( 3 INCH)	\$12.00
WATER TRUCK - 1100 GAL WPUMP	\$35.00
WELDING TRUCK	\$25.00

WHEREAS, THE SECOND PARTY IS DESIROUS OF MATERIAL PURCHASES FROM THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT FOR THEIR USE.

WHEREAS, MATERIAL PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE BY THE ENGINEER'S OFFICE AND HIGHWAY DEPARTMENT.

WHERE, THE SECOND PARTY AGREES TO THE GALLIA COUNTY ENGINEER "PAYMENT OF MATERIAL AND SERVICES POLICY".

THEREFORE, BE IT RESOLVED, THE FIRST PARTY IF WILLING TO FURNISH MATERIAL WITH LOADING AT COUNTY COST AS A CHARGE TO THE SECOND PARTY.

THE SECOND PARTY AGREES, DOES COVENANT, TO SAVE HARMLESS THE FIRST PARTY FROM ANY AND ALL LOSS AND RESPONSIBILITY FOR ANY DAMAGES AND/OR FOR INJURY TO PERSONS, PROPERTY, OR OTHERWISE, ARISING FROM THE USE OF THIS EQUIPMENT PERFORMANT OF THE WORK AND LABOR UNDER THIS AGREEMENT.

THE FIRST PARTY AGREES THAT THE WORK SHALL BE DONE UNDER THE SUPERVISION OF THE GALLIA COUNTY ENGINEER OR PERSONS DESIGNATED BY HIM.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS TO DUPLICATES HEREOF THE 13TH DAY OF FEBRUARY, 2014 (original contracts on file in the engineer's office)

SIGNED IN THE PRESENCE OF:  
(AS TO FIRST PARTY) 2/13/14  
s/Lara J. Lane, Clerk

THE BOARD OF COUNTY COMMISSIONERS  
OF GALLIA COUNTY, OHIO 2/13/14  
s/David K. Smith, President  
s/Brent Saunders, Vice President  
s/Harold G. Montgomery, Commissioner

**AIR EVAC LIFETEAM**

Mike Walker of Air Evac Lifeteam presented the Commission information on their membership program. He stated they have grown to be the largest independently owned and operated membership-supported air ambulance service in the US, operating more than 100 bases across 15 states. As a member you incur no charges for flights other than membership dues. They have bases in the area including Portsmouth, Ironton and Parkersburg. The Commission will review the program details. No action taken.

**MEDICAL MUTUAL REVIEW**

Insurance representatives John and Scott Saunders and Melinda Brown of Medical Mutual met for a health insurance review of the following: Health Cost Savings; premium break down per month; \$50,000+ report; Rx utilization; medical, dental, & drug rates.

**KANAUGA ADDISON DISCUSSIONS**

Commissioners met with Stantec representative Gary Silcott and Bricker & Eckler LLP representatives Doug Shelovel & Chris Slagle to discuss final closeout of the KA Sewer contract with Southern Ohio Trenching & Excavating. The following items were presented and discussed with the Gallia County Commissioners.

**KANAUGA/ADDISON PAYMENT RESOLUTION # 48 (FINAL)**

County Administrator Karen Sprague presented the Commission with Payment Resolution # 48 for the Kanauga/Addison Sewer Project for the following items:

- AEP billing - \$1,931.75
- AT&T billing - \$702.42
- City of Gallipolis - \$13,135.12
- Big River Electric - \$559.86
- Thomas Do-It Center - \$110.44
- Waugh Excavating - \$250.00
- Ron Evans Enterprises - \$279.90
- Lloyd Carroll - \$237.75
- Bricker & Eckler LLP - \$68.75
- United Survey Inc. - \$7,823.29
- Gallia County Engineer - \$60,137.00

- Stantec - \$20,241.89
- SOTE - \$102,710.90
- Total = \$208,189.07

David Smith entertained a motion to approve payment resolution # 48 (Final) as submitted. Harold Montgomery moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

**KA SEWER CONTRACT - CHANGE ORDER # 2**

County Administrator Karen Sprague presented the Commission with Change Order #2 paperwork for the KA Sewer Project. Gary Silcott, Project Engineer with Stantec Consulting, has recommended the approval of Change Order #2. Southern Ohio Trenching & Excavating is in agreement with this change order # 2 which would increase the contract as follows:

- Original contract \$1,985,363.00; original substantial completion date 9/2/2013
- WCD # 1 (\$119,600.00); decrease (6) days
- WCD # 2 \$48,799.78; increase 5 days
- WCD # 3 \$723.60; 0 days
- Total contract after Change Order #1 \$1,915,286.38; new substantial completion date 9/1/2013
- WCD # 4 included in Final Quantity Adjustment below
- WCD # 5 (\$5,000.00); 0 days
- Final Quantity Adjustment, less Change Order # 1 (\$119,898.04); increase 140 days
- Paving Deduct for Georges Creek Road & Honeysuckle Drive (\$47,783.60)
- Deduct for outstanding manhole testing (\$2,400.00)
- Final total contract price after Change Order # 2 \$1,740,204.74
- Contract times with all approved change orders:
  - Substantial completion - 379 days
  - Ready for final payment - 409 days

David Smith entertained a motion to approve Change Order # 2 forms as submitted. Brent Saunders and Harold Montgomery seconded that motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Saunders, yea; and Mr. Montgomery, yea. Forms were signed by David Smith, as President of the Commission and will be forwarded to USDA for final approval and signing.

**KA SEWER CERTIFICATE OF SUBSTANTIAL COMPLETION**

Harold Montgomery moved and Brent Saunders seconded a motion to approve a Certificate of Substantial Completion for the KA Sewer Project. The date of substantial completion for the KA Sewer Project is December 19, 2013. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Saunders, yea; and Mr. Montgomery, yea.

**GREEN SEWER PROJECT DISCUSSIONS**

Commissioners met with Stantec representative Gary Silcott and Bricker & Eckler LLP representatives Doug Shevelov & Chris Slagle to discuss bidding procedures and easements needed for the Green Sewer Project.

**AUDITOR - PERSONNEL DISCUSSIONS**

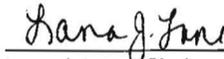
County Auditor Larry Betz met with the Commission to discuss a supplemental salary appropriation request for the Auditor general fund budget for a new hire to replace an employee that retired in 2013. Commission will discuss this and get back with Mr. Betz at a later date.

**ADJOURN**

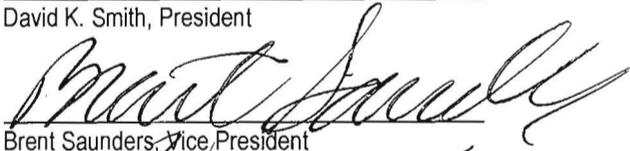
At 3:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.



David K. Smith, President



Lana J. Lane, Clerk



Brent Saunders, Vice President



Harold G. Montgomery, Commissioner