

MAY 15, 2014

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the May 8, 2014 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
EMA	Tim Miller	5/18	Jackson County	HazMat drill
EMA	Tim Miller Keith Wilson Sherry Daines	5/20	Meigs County	SECTOR meeting
911	Keith Wilson	5/22	Columbus, OH	LEADS training
911	Keith Wilson Tim Miller	5/27-29	Mercer County	Radio Operations training
JFS	Beth Moore Jackie Figgins Kristina Smith	5/15-16	Columbus, OH	OIES Training

The President entertained a motion to approve travel requests as submitted. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
5/12/14	36	4	0	0	0	0	0	0	21	0	327	25	20

PARTIAL RELEASE OF REAL ESTATE MORTGAGE
GALLIA COUNTY CHIP PROGRAM (B-C-03-025-1)

Karen Sprague, County Administrator, advised the Commission that the following deferred mortgage from a previous round of Community Housing Improvement Program (CHIP) grant has met the term of the mortgage being 10 years and a partial release is now warranted. A partial release is required since the county can only release 85% of the mortgage, which amount equals \$25,500. The balance of 15%, which amount equals \$4,500, must remain in effect until paid in full. The Prosecuting Attorney prepared the Partial Release of Real Estate Mortgage forms. President Smith entertained a motion that the Partial Release of Real Estate Mortgage for the following persons be approved and signed as presented:

- John and Morjean McGuire

Harold G. Montgomery made and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea. Release of real estate mortgage forms will be signed by David K. Smith, as President of the Commission, and is on file in the County's CHIP files.

PARTIAL RELEASE OF REAL ESTATE MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, That County of Gallia, Office of Gallia County Commissioners, for a good and valuable consideration, the receipt of which is acknowledged, does hereby remise, release and discharge a portion of a real estate mortgage executed by **JOHN AND MORJEAN MCGUIRE** to the above named County of Gallia, Office of Gallia County Commissioners, dated April 26, 2004 and recorded in Volume 412, Page 604, of the Mortgage Records of Gallia County, Ohio. (This document releases 85% of said mortgage, which equals \$25,500.00. The balance of said mortgage will remain in effect until paid in full, balance remaining equals \$4,500.00.)

IN WITNESS WHEREOF, the above named County of Gallia, Office of Gallia County Commissioners, has hereunto subscribed its name and seal this 15th day of May, 2014.

WITNESSES:

s/ Karen Sprague

s/ Lana J. Lane

COUNTY OF GALLIA, OFFICE
GALLIA COUNTY COMMISSIONERS
s/ David K. Smith, President

STATE OF OHIO, GALLIA COUNTY, SS:

Before me, a Notary Public in and for said County and State, personally appeared David K. Smith, President of County of Gallia, Office of Gallia County Commissioners, to me personally known, who acknowledged that he did execute the foregoing instrument as such officer and that the same is his free act and deed as such officer.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal at Gallipolis, Ohio, the day and year last above written

s/ Connie Johnson
NOTARY PUBLIC

This instrument Prepared by:
 Gallipolis, Ohio 45631

C. Jeffrey Adkins, Gallia County Prosecuting Attorney, 18 Locust Street,

AIRPORT – DBE GOALS FY 2014-2016

County Administrator Karen Sprague presented the Commission with the Airport DBE Goals for FY 2014-2016 for final approval and adoption, noting no public comments had been received during the comment period that expired 5/13/2014. David Smith entertained a motion to approve and adopt the DBE goals for FY 2014-2016 as presented. Brent Saunders moved and Harold Montgomery seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

EXECUTIVE SESSION - CONTRACTS

At 9:05 a.m. the President entertained a motion to enter into executive session with Sheriff Joe Browning to discuss contracts. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 9:17 a.m.; no action taken.

DOG SHELTER UPDATE

Dog Warden Brenda Wright presented a quarterly update on the dog shelter. Several projects have been completed, such as puppy room lights, the office has been painted, new conduit, and security cameras have been installed. Numbers are holding steady, around 20 dogs. Commissioners set the dates of June 20 & 21 for a 2 day work session at the shelter. Brenda stated there will be an adoption event at Tractor Supply on May 31, which is national pet day with their company. Barb Bradley of the Health Department noted they held a rabies clinic on May 3rd. and they vaccinated 83 dogs and 10 cats. Gallia County Canine Committee member Beverly Coombs was also in attendance.

MAINTENANCE MANAGEMENT SOFTWARE-SANITATION DEPT.

I. T. Director John Grubb presented a proposal for "Facility Dude", which is offered through CORSA to implement a maintenance management program to track lift stations, pumps, etc. for the Sanitation Department. They will be able to track work being done and make sure preventative maintenance is being performed. CORSA will cover 75% of the initial cost of \$6,200, making our final cost \$1,550. CORSA will pay 75% of the yearly renewal as well, as long as we continue to use the program. This will also give us a discount on our annual premiums. There will be unlimited users on the program, so other departments will be able to implement the program. Anywhere there is an internet link they can access the data. The Commission requested Mr. Grubb return next week in order to have time to review the proposal.

CHILDREN SERVICES AGENCY UPDATE

Executive Director Russ Moore and Vice President Kent Shawver met with the Commission for an update of the agency's fiscal condition. Cash, expenditures, intake and screening reports were distributed and reviewed by everyone. No action taken.

2013 GALLIPOLIS MUNICIPAL COURT ANNUAL REPORT

The Commission was in receipt of the 2013 Gallipolis Municipal Court Annual Report.

OHIO DEPARTMENT OF REHABILITATION AND CORRECTION AGREEMENT

Heather Casto of the Sheriff's Department presented the Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for Community-based Corrections Programs Non-Residential Misdemeanant (Work Release Center) in the amount of \$70,100, to be paid in 4 equal installments of \$17,525 for FY15 (7/1/2014 & 6/30/2015). The President entertained a motion to approve the agreement as submitted and recommended. Harold G. Montgomery moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

VETERANS – MEMORIAL DAY EXPENSES

Commissioners received the following requests in accordance with the Ohio Revised Code 307.66 for funds to defray the Memorial Day expenses for 2014:

Cadot-Blessing Camp: Sons of Union Veterans of the Civil War \$500.00

Harold G. Montgomery made and Brent Saunders seconded the motion to approve the funds as requested. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

USE OF COUNTY VEHICLE

The President entertained a motion for approval of the following at the request of the State Auditor's, it was noted that a prior letter was approved by Commissioners stating the department heads that were permitted to drive vehicles to and from work due to being on call 24/7, however the prior memo did not state the persons holding those department head positions:

TO: SHERRY DAINES, GALLIA COUNTY 911/EMA DIRECTOR
FROM: GALLIA COUNTY COMMISSIONERS
RE: USE OF COUNTY VEHICLE

This letter is being provided to document that the Board of Gallia County Commissioners granted Sherry Daines, acting as the Gallia County 911/EMA Director, permission to drive the 911 vehicle to and from work effective the date of her promotion to 911 Director. In this position, you are on call 24/7 and respond from your home often for both departments after normal business hours.

A mileage and fuel log are kept for this vehicle and if you have a personal appointment, you are to make sure you drive your personal vehicle or have family pick you up. Further, family members should not be transported in the county vehicle.

Gallia County Commissioners

David K. Smith, President

Brent Saunders, Vice-President

Harold G. Montgomery, Commissioner

TO: LARRY BOYER, EMS DIRECTOR
FROM: GALLIA COUNTY COMMISSIONERS
RE: USE OF COUNTY VEHICLE

This letter is being provided to document that the Board of Gallia County Commissioners granted Larry Boyer, acting as the Gallia County EMS Director, permission to drive the EMS vehicle to and from work effective the date of his hire as EMS Director. In this position, you are on call 24/7 and respond from your home often for the department after normal business hours.

A mileage and fuel log are kept for this vehicle and if you have a personal appointment, you are to make sure you drive your personal vehicle or have family pick you up. Further, family members should not be transported in the county vehicle.

Gallia County Commissioners

CASTO & HARRIS, INC. — RE-ORDER NO. 11596-13

David K. Smith, President

Brent Saunders, Vice-President

Harold G. Montgomery, Commissioner

TO: BRENDA WRIGHT, DOG WARDEN
FROM: GALLIA COUNTY COMMISSIONERS
RE: USE OF COUNTY VEHICLE

This letter is being provided to document that the Board of Gallia County Commissioners granted Brenda Wright, acting as the Gallia County Dog Warden, permission to drive the dog warden vehicle to and from work effective the date of her hire as Dog Warden. In this position, you are on call 24/7 and respond from your home often for the department after normal business hours.

A mileage and fuel log are kept for this vehicle and if you have a personal appointment, you are to make sure you drive your personal vehicle or have family pick you up. Further, family members should not be transported in the county vehicle.

Gallia County Commissioners

David K. Smith, President

Brent Saunders, Vice-President

Harold G. Montgomery, Commissioner

Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2014 2nd. CAUCUS MEETING

Commissioners and County Administrator Karen Sprague left the office at 10:00 am to attend the 2nd. Round Caucus meeting with OVRDC for FY 2014 in the second floor meeting room. Returned to meeting at 10:40 am.

DJFS

Director Dana Glassburn updated the Commission on the Digital Works Project. No action taken. Economic Development Director Melissa Clark was also in attendance.

EXECUTIVE SESSION - PERSONNEL

At 10:50 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 11:05 a.m.; no action taken.

EMPLOYEE RETIREMENT-JFS

JFS Director Dana Glassburn submitted a resignation due to retirement for Angie Dunfee effective 7/31/14. Harold G. Montgomery made and Brent Saunders seconded the motion to accept the resignation as recommended. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

PROCLAMATION – POPPY DAYS

The President entertained a motion to proclaim the following:

A PROCLAMATION

WHEREAS, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers; and
WHEREAS, millions who have answered the call to arms have died on the field of battle; and
WHEREAS, a nation at peace must be reminded of the price of war and the debt owed to those who have died in war;
and
WHEREAS, the red poppy has been designated as a symbol of sacrifice of lives in all wars; and
WHEREAS, the American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower; and
WHEREAS, American Legion Auxiliary Lafayette Unit No. 27 of Gallipolis, Ohio annually fulfills this pledge.
NOW THEREFORE, BE IT PROCLAIMED that May 23 and 24, 2014, be and hereby are

POPPY DAYS

in Gallia County, and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on this day.

IN WITNESS WHEREOF, We have hereunto set our hand and caused to be affixed the official seal of the County of Gallia, State of Ohio, this 15th. day of May 2014.

David K. Smith, President

Brent Saunders, Vice President

Harold G. Montgomery, Commissioner

Brent Saunders made and Harold G. Montgomery seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. In attendance: Miss Poppy Mariah Armstrong and Judy Payne.

BID OPENING – CULVERT REPLACEMENTS 2014-02

At 11:30 a.m. The President opened the following bids for the County Engineer Project:

Company	Total Bid
Crown Excavating, Inc.	\$64,265.00

The bids were turned over to Assistant Engineer Brown for review and recommendation. Ms. Brown reported the estimate is \$74,233.

911 PERSONNEL HIRE

911 Director Sherry Daines presented the following:

May 13, 2014

Gallia County Commissioners

David Smith

Brent Saunders

Harold Montgomery

Re: 911 Operator PT Hire

Dear Sirs,

Recently there have been changes to the schedule for 911 employees both full and part time that has created vacancies in the part-time roster.

I have interviewed several applicants for part-time 911 Operator positions and with your permission would like to recommend the following individual for hire.

- Brandy Reynolds is a resident of Gallia County. She has received prior training in general communications and works as a teacher's aide. Upon your approval, Brandy's hire date will be May 16, 2014 and she will serve a one year probationary period.

I will be available if you have any questions regarding this recommendation.

Sincerely,

Sherry Daines
Sherry Daines, Director
Gallia County 911/EMA/LEPC

Harold G. Montgomery made and Brent Saunders seconded the motion to hire Brandy Reynolds as a part time employee as recommended. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. 911 Deputy Director Keith Wilson was also in attendance.

PROCLAMATION – EMS WEEK

The President entertained a motion to proclaim the following:

**EMS WEEK
PROCLAMATION**

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, first responders, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, we, the Gallia County Commissioners in recognition of this event do hereby proclaim the week of May 18-24, 2014, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, **EMS: Dedicated. For Life**, We encourage the community to observe this week with appropriate programs, ceremonies and activities.

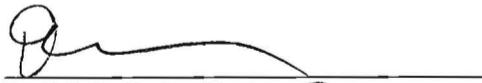
David K. Smith, President
Brent Saunders, Vice President
Harold G. Montgomery, Commissioner

Harold G. Montgomery made and Brent Saunders seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

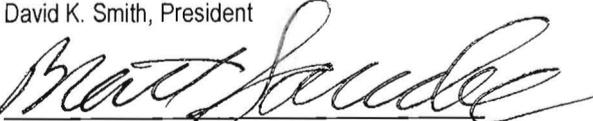
****12:00 pm Commissioners traveled to the EMS station to present a proclamation**

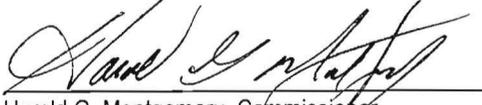
ADJOURN

At 3:00 p.m. the President entertained a motion for adjournment. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.


David K. Smith, President


Karen Sprague, County Administrator
(Minutes recorded by Lana J. Lane, Clerk)


Brent Saunders, Vice President


Harold G. Montgomery, Commissioner