

MAY 29, 2014

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the May 22, 2014 minutes. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
D&K	Brenda Wright	6/16-19	Cuyahoga Co.	Animal Control Training

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Animal Shelter Canine Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
5/24	4	1	0	0	3	0	0	0	2	1	348	6	10

COUNTY ENGINEER – 2013 ANNUAL REPORT

County Commissioners noted receipt of the Gallia County Engineer's 2013 Annual Report.

B-F-12-1AY-1 MONITORING REPORT RESPONSE

Karen Sprague, County Administrator, presented the Commission with a draft B-F-12-1AY-1 monitoring report response letter. David Smith entertained a motion to approve the letter as presented. Brent Saunders made and Harold G. Montgomery seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

5/29/2014
 ODSA, OCD
 Attn: Michael A. Hiler, Deputy Chief
 P O Box 1001
 Columbus, Ohio 43216-1001

RE: Response to Monitoring Report (B-F-12-1AY-1)

Dear Mr. Hiler,

Please accept this letter as our response to findings and corrective actions noted in the OCD monitoring report for B-F-12-1AY-1.

Finding/Corrective Action under Procurement and Contract Management noted when quotes are solicited for projects under \$50,000 that the County must maintain documentation of proof of the solicitation. For activity # 1 noted in this finding the following occurred:

- Posted notice to contractors and link to quote packet on our county website from 5/16/13 thru 5/30/13 and County Administrator called the 5 contractors recommended by the Project Engineer for this type of project (see attached)
- Quote opening was 5/30/2014 and no quotes were submitted
- County Administrator called all 5 contractors recommended by the Project Engineer again on 5/31/2013, all 5 requested copies of the quote packet.
- Emailed quote packets to 2 contractors, mailed quote packets to 2 contractors and 1 contractor came to the office and picked up a hard copy quote packet. (see attached - all 5 contractors are listed on the quote packet sign out sheet)
- Posted notice to contractors and link to quote packet on our county website from 6/12/2013 through 6/20/2013 with new quote opening date of 6/20/2013 (see attached)

OCD Field Rep. Carolyn Thurman advised that in the future county staff need to have in the contract file a printed copy of the email sent to the contractors or a copy of the envelope in which the notice was mailed to the contractors to document notification to them. We are not sure how we will document for contractors that come to the office to pick up quote packets as we thought the sign out sheet would suffice for that purpose. This was a very small project, \$9,899 contract, thus the reason we had so much trouble finding someone to quote and complete the project for us. We are discussing this with the County Administrator & County Prosecutor, because if the quote packet sign out sheet will not suffice we may just advertise for quotes in the newspaper to avoid this problem in the future.

Corrective Action taken:

- For notice to contractors that are emailed, a copy of the email will be maintained in the contract file. This has already been implemented with the B-F-13-1AY-1 projects.
- For notice to contractors that are mailed, a copy of the envelope reflecting the mailing address and the post mark will be maintained in the contract file. This has already been implemented with the B-F-13-1AY-1 projects.
- For contractors that are contacted by phone a log will be kept noting the date and time of the call. This has already been implemented with the B-F-13-1AY-1 projects.
- For contractors that pick up a quote packet from the commissioners office a sign out sheet will be kept noting the date and time the packet was obtained. This has already been implemented with the B-F-13-1AY-1 projects.
- Effective for B-F-13-1AY-1 projects, the List of Documents that must be maintained in the bid file was amended to include the requirement for copies of emails or copies of post marked envelopes for projects awarded by quote that are not advertised in the local newspaper (see attached).

Two Advisory/Recommendations were noted in the Monitoring Report as follows:

- Citizen Participation Advisory/Recommendation noted the 2nd Public Notice for the B-F-12-1AY-1 Grant did not include National Objective for the projects.

- Gallia County's B-F-13-1AY-1 & B-F-14-1AY-1 2nd Public Notices both included the National Objective for each project (see attached). So this had been corrected before the date of the B-F-12-1AY-1 monitoring.
- Environmental Review Advisory/Recommendation noted the file did not include a list of the individuals who participated in the review.
 - Gallia County's B-F-13-1AY-1 ERR files all include a list of the individuals who participated in the review (see attached). So this had been corrected before the date of the B-F-12-1AY-1 monitoring.

The Board of Gallia County Commissioners thanks the ODSA-OCD staff for assistance during administration of this grant, as well as for recommendations regarding our future projects. Ms. Thurman is a tremendous help to our County and we appreciate her assistance as our Field Rep.

Respectfully submitted,
s/ David K. Smith, President
Gallia County Commissioners
Encl. 7

BEV DUNKLE – GALLIPOLIS IN BLOOM

Bev Dunkle with the Gallipolis in Bloom Committee met with the Commission to discuss the upcoming Gallipolis in Bloom judging date set for June 16 & 17, 2014. Ms. Dunkle provided the judging itinerary and invited the Commission to attend the following:

- Welcome ceremony @ Gallipolis Municipal Building 6/16/14 @ 8:40am
- Luncheons:
 - 6/16/14 @ Bossard Memorial Library 12:10 – 1:10pm
 - 6/17/14 @ Our House State Museum 12:00 – 1:00pm
- Reception:
 - 6/16/14 @ French Art Colony 6:30 – 8:00pm

Ms. Dunkle noted if the Commission is planning to attend the luncheons she will need RSVP by June 12th. Ms. Dunkle also noted Gallipolis in Bloom would welcome a donation from the County.

CONTRACT SIGNING CDBG GUYAN GUARDRAIL PROJECT

County Administrator Karen Sprague presented the Commission with the contract for the CDBG Guyan Guardrail Project for approval and signing, noting the contract has been signed by PDK Construction, Prosecuting Attorney and County Auditor. Also, PDK Construction has requested approval of Jeff Frank to serve as project superintendent. David Smith entertained a motion to accept and sign the contract with PDK Construction, Inc. for this project in the amount of \$38,681.75 and approve Jeff Frank as PDK's project superintendent. Harold Montgomery made and Brent Saunders seconded this motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

DJFS-AREA 7 AGREEMENT

Director Dana Glassburn presented an agreement with Area 7 for the period of 7/1/2014 – 6/30/2015 for approval and signing. David Smith entertained a motion to approve as presented. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

EXECUTIVE SESSION

At 10:05 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:20 a.m.; no action taken.

VICTIM OF CRIME ACT (VOCA) GRANT

Victim's Assistance Program Advocate Susan Grady and City Assistant Auditor Shelly Terry, met with the Commissioners to request the annual VOCA grant cash match. The grant is due June 17 to the AG office and requires a 25% cash match totaling \$8,795 which is shared 50:50 with the City and the County; therefore the County share of the local match is \$4,397.50. The total budget for this program is approximately \$35,179. Program has been in existence since 1998.

David Smith entertained a motion to approve the county's share. Harold G. Montgomery made and Brent Saunders seconded the motion to approve payment to the City of Gallipolis in the amount of \$4,397.50 for the County's half of the cash match for the 2013-2014 Victim of Crime Act (VOCA) grant. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

DJFS - PERSONNEL HIRES

Director Glassburn noted his office has two Income Maintenance Aid 1 positions to be filled. Director Glassburn recommended Kayla Watson and Hannah Burnett to the two positions. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

DJFS & ED DIRECTORS – DIGITAL WORKS CONTRACT

DJFS Director Glassburn and ED Director Melissa Clark met with the Commission to discuss the Digital Works Contract.

CLERK OF COURTS

Clerk of Courts Noreen Saunders met with the Commission to discuss the Ohio Dept. of Public Safety's requirement for carbon monoxide monitoring for the contract for BMV location in the county service center. Contract has been renewed for 5 years contingent on the addition of carbon monoxide monitoring through the Simplex system. Ms. Saunders noted she would pay for this addition from Clerk Title Fund # 046 and this will be for the entire building. David Smith entertained a motion to approve the addition of carbon monoxide monitoring at the county service center.

Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Mr. Smith noted that the BMV maintenance share has remained the same for 15 years at \$600 per month and most places receive increases over the years. It was noted that the County's cost for maintaining the building has escalated as the county has replaced 8 of the 10 HVAC units over the past years at a cost of around \$8,000 each. It was noted there are 2 more units left that have not failed and been replaced that will probably happen in the near future. The County also pays for 2 full time maintenance staff for the service center, as well of pays for the electric, gas, water, sewer, trash service, everything except the phone bill is paid from the county general fund. Mr. Montgomery proposed an increase to \$1,200 per month. Mr. Smith asked that Ms. Saunders review her budget and meet back with the Commission in 3 weeks to discuss an amount. No action taken at this time.

Ms. Saunders also discussed an imaging project she has going on in her office and the need to transfer some funds around to cover the costs. Two companies are providing quotes to archive everything in her office: File Solve of Columbus, Ohio in the amount of \$116,000 & a company named Ricoh is working on a quote that has not been submitted at this time. This amount would be more than her Clerk Computer budget has available, which is approximately \$25,000. Ms. Saunders advised she would be agreeable to utilize funds from Fund # 046 to cover the additional costs. Mr. Smith asked that Ms. Saunders come back in 3 weeks after she gets the second quote. No action taken at this time.

**** 11:30 am – Commissioners and County Administrator traveled to Jackson, OH for a Community leader panel**

RESOLUTION – HOLZER FACILITIES REVENUE BONDS

Pursuant to explanation by Atty. Brent A. Saunders, Holzer Health System is selling a vacant lot that is a part of the Holzer Facilities Revenue Bonds and in order to remove this piece of land from the financing package the bonds must be reissued. The \$165,000 funds from the sale will be utilized to purchase a piece of equipment for the hospital. Mr. Smith entertained a motion to approve the resolution as presented by Atty. Saunders. Mr. Montgomery moved and Mr. Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

The Board of County Commissioners of the County of Gallia, Ohio met in regular session on May 29, 2014, with the following members present:

Mr. Montgomery introduced the following resolution and moved its adoption:

RESOLUTION

RESOLUTION AUTHORIZING THE COUNTY OF GALLIA, OHIO TO APPROVE THE REISSUANCE OF CERTAIN HOSPITAL FACILITIES REVENUE BONDS ISSUED BY THE COUNTY OF GALLIA, OHIO FOR THE BENEFIT OF HOLZER HEALTH SYSTEM; AND AUTHORIZING OTHER DOCUMENTS IN CONNECTION WITH THE REISSUANCE OF SUCH BONDS.

WHEREAS, Holzer Health System, is a nonprofit Ohio corporation (the "Corporation") that owns and operates healthcare facilities at various locations in Ohio, constituting Hospital Facilities, as defined in Section 140.01 of the Ohio Revised Code ("Hospital Facilities"); and

WHEREAS, the County of Gallia, Ohio (the "County") has previously issued its \$155,315,000 County of Gallia, Ohio Hospital Facilities Revenue Refunding and Improvement Bonds, Series 2012 (Holzer Health System Obligated Group Project) (the "Series 2012 Bonds") for the benefit of the Corporation to finance or refinance the costs of Hospital Facilities; and

WHEREAS, the Corporation has sold a portion of the Hospital Facilities financed or refinanced with the proceeds of the Series 2012 Bonds, and to maintain the tax-exempt status of such Series 2012 Bonds, the Corporation will substitute Hospital Facilities at the location hereinafter set forth which are comparable in value and economic life to the assets sold; and

WHEREAS, such sale and allocation of the disposition proceeds results in a deemed reissuance (the "Reissuance") of a portion of the Series 2012 Bonds in an amount anticipated not to exceed \$165,000, which requires the execution of a revised Tax Exemption Certificate and Agreement (the "Reissuance Tax Agreement") and an IRS Form 8038 in connection with the Reissuance; and

WHEREAS, it is necessary and this Board of County Commissioners is authorized by the authority contained in Chapter 140 of the Ohio Revised Code in connection with the Reissuance to provide for the authorization of the Reissuance Tax Agreement and the IRS Form 8038;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Gallia, Ohio:

SECTION 1. That this Board of County Commissioners hereby approves the reissuance of a portion of the Series 2012 Bonds in an amount anticipated not to exceed \$165,000, as a joint undertaking for itself and in cooperation with certain counties pursuant to an existing public hospital agencies agreement, the proceeds of which will be made available to the Corporation to finance and refinance Hospital Facilities located at 100 Jackson Pike, Gallipolis, Ohio and commonly known as Holzer Medical Center.

The Series 2012 Bonds, including the reissued Series 2012 Bonds, shall not represent or constitute a debt or pledge of the faith and credit or the taxing power of this County or any county or other political subdivision of the State of Ohio.

SECTION 2. That the Clerk of this Board and any member of this Board be and they hereby are authorized to execute and deliver on behalf of the County such certificates, documents and instruments in connection with the reissuance of a portion of the Series 2012 Bonds, as may be required, necessary or appropriate, including, without limitation, applicable elected representative approvals, certificates or other documents relating to or regarding any tax compliance necessary in connection with the reissuance of a portion of the Series 2012 Bonds, including the Reissuance Tax Agreement, a form of which is on file with the Clerk, and IRS Form 8038. Such documents, including the ones specifically authorized hereby, shall be subject to such changes, insertions and omissions as may be approved by this Board, which approval shall be conclusively evidenced by the execution thereof by the proper officer(s) of this Board.

SECTION 3. That the provisions of this Resolution are hereby declared to be severable and, if any section, phrase or provision shall, for any reason, be declared invalid, such declaration of invalidity shall not affect the validity of the remainder of this Resolution.

SECTION 4. All resolutions, orders or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

SECTION 5. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its

committees that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code, and the rules of this Board in accordance therewith.

Mr. Saunders seconded the motion and the roll being called for adoption of the foregoing resolution, the vote thereon resulted as follows:

Ayes: David K. Smith, aye
Brent Saunders, aye
Harold G. Montgomery, aye

Nays:

ADOPTED this 29th day of May, 2014.

SI Karen Sprague
Co. Admin., Board of County Commissioners,
Gallia County, Ohio

CERTIFICATE

The undersigned, duly appointed and acting Clerk of the Board of County Commissioners of Gallia County, Ohio, does hereby certify that the foregoing is a true and correct copy of a resolution adopted by such Board on May 29, 2014, together with an extract from the minutes of the meeting at which that resolution was adopted to the extent pertinent thereto.

SI Karen Sprague
Co. Admin., Board of County Commissioners,
Gallia County, Ohio

May 29, 2014

AIRPORT

Meeting with Delta Airport Consultants at the Airport to discuss FY 2014 and FY 2015/2016 FAA Grant Projects was cancelled today, due to the weather and a mix-up in scheduling Delta representatives were not able to be here. The non-mandatory pre-bid meeting for contractors for the FY 2014 grading and drainage project is scheduled for 10am on 6/12/2014. The meeting with Delta Airport Consultants to discuss FY 2014 and FY 2015/2016 FAA Grant Projects has been rescheduled for 11:30am on 6/12/2014.

EXECUTIVE SESSION

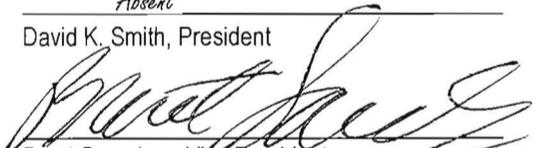
At 3:14 p.m. the President entertained a motion to enter into executive session with Clemans, Nelson Attorneys James DeCaprio & Brian Butcher to discuss personnel issues regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 3:30 p.m.; no action taken.

ADJOURN

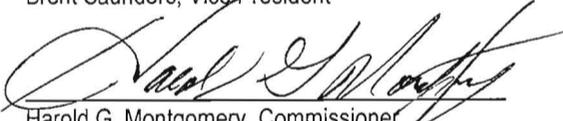
At 3:37 p.m. the President entertained a motion for adjournment. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Absent

David K. Smith, President



Brent Saunders, Vice President



Harold G. Montgomery, Commissioner



Lana J. Lane, Clerk
(Minutes recorded by Co. Admin. Karen Sprague)

SPECIAL EMERGENCY MEETING
JUNE 3, 2014

The Gallia County Board of Commissioners met on the above date for an emergency special meeting concerning a water main break on the City of Gallipolis water lines that is affecting city and county residents. At 10:50 a.m. the special emergency meeting was called to order by Vice President Brent Saunders. Roll Call: Harold G. Montgomery, present; Vice President Brent Saunders, present; Commissioner David K. Smith, absent.

DECLARATION OF EMERGENCY

MOTION: Made by Harold G. Montgomery seconded by Brent Saunders to adopt the following resolution:

WHEREAS, the area known as Gallia County, Ohio and all Townships and Municipalities contained therein, and those residents within those communities are, because of technical or natural causes, facing eminent threat to their general safety;

WHEREAS, all citizens are called upon and directed to comply with appropriate necessary emergency measures and to cooperate with public officials and disaster relief forces in their execution of emergency operation plans and to comply with the lawful directions of properly identified public officers; and to curtail any unnecessary travel, into the affected areas; and

NOW, THEREFORE, BE IT RESOLVED, we the Board of Gallia County Commissioners, hereby declare that a state of emergency exists in Gallia County and hereby invoke and declare in full force in effect in Gallia County, statutes and ordinances applicable to this emergency by the government of United States, the State of Ohio and the County of Gallia for the exercising of all necessary authority for the protection of lives and property of the people of Gallia County and restoration of local government with minimum of interruption.

All operating forces will direct their communication and requests for assistance and operations directly the Emergency Operation Center.

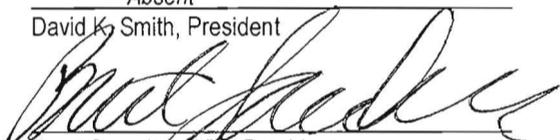
In witness, whereof, we have hereunto set out hand this 3rd. day of June, 2014 at 10:50 hours.

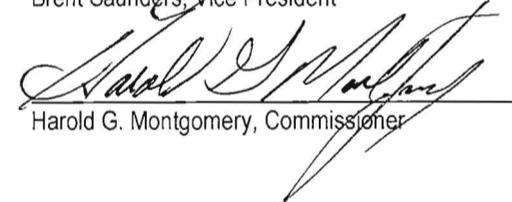
Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

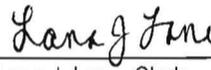
ADJOURN

On June 5, 2014 at 9:00 a.m. Vice President Saunders entertained a motion for adjournment. Harold G. Montgomery made and Brent Saunders seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

Absent
David K. Smith, President


Brent Saunders, Vice President


Harold G. Montgomery, Commissioner


Lana J. Lane, Clerk