

DECEMBER 4, 2014

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President David K. Smith. Roll Call: President David K. Smith, present; Vice President Brent Saunders, present; Commissioner Harold G. Montgomery, present.

The President entertained a motion for approval of the November 25, 2014 minutes. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
JFS	Dana Glassburn	12/10 12/11 12/12	Columbus, OH	OJFSDA Workforce Comm. Mtg. OJFSDA Exec. Comm. Mtg. OJFSDA Statewide Mtg.
Commissioners	Harold G. Montgomery	12/4	Wellston, OH	Solid Waste Dist. Exec. Comm. Mtg.

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2014 Canine Shelter Weekly Report													
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Rescued	MIA	Died (Natural Causes)	Destroyed (in field)	To Foster Care	Back from Foster	Foster Care Total	Total Out	Shelter Total
12/1	19	3	0	0	18	0	0	0	0	0	401	21	32

APIARY INSPECTOR

In accordance with Section 909.07 of the Ohio Revised Code, Harold G. Montgomery made and Brent Saunders seconded the motion to reappoint Chris Lovett to serve as the county apiary inspector for the 2015 season (approximate season from March 15 to October 31, weather permitting) The annual appropriation for this service is set at \$1,500 and 40 cents a mile. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

DOG WARDEN COMP TIME

TO: GALLIA COUNTY COMMISSIONERS
FROM: KAREN SPRAGUE, GALLIA COUNTY ADMINISTRATOR
RE: COMP TIME ACCUMULATION FOR DOG WARDEN LAURIE CARDILLO

I have reviewed the amount of comp time accumulation to date for Gallia County Dog Warden Laurie Cardillo and found the current balance is 454.5. The current policy for Commissioners employees is that all comp time accumulations be used before yearend. I do not feel this possible in this situation as 454.5 hours would be 56 days off at 8 hours per day. The Assistant Dog Warden is only part time at 29.5 hours bi-weekly and could not handle the job alone, as well as he has not been on the job long enough and is still learning the requirements.

In my opinion, requiring the comp time to be used would be a hardship on the county leaving the Gallia County Canine Shelter severely understaffed. My recommendation is for the comp time to be paid off.

In explanation, the comp time was earned during a lengthy time when Ms. Cardillo was the only county employee at the Canine Shelter (due to both medical absences and termination of the prior dog warden). After a period of probation, Ms. Cardillo was appointed to the salaried position of Dog Warden, therefore eliminating further accumulation of comp time in the future.

The President entertained a motion to approve the comp time payout to Dog Warden Laurie Cardillo upon the recommendation of County Administrator Karen Sprague. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

HEALTH INCENTIVE RESOLUTION

The President entertained a motion to adopt the following resolution for health incentives to county employees that obtain health insurance from another source outside the county policy. Harold G. Montgomery made and Brent Saunders seconded the motion; Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

HEALTH INCENTIVE RESOLUTION

WHEREAS, the Gallia County Commissioners find that certain County Employees are able to obtain Health/Hospital Insurance from another source outside the County; and

WHEREAS, the Gallia County Commissioners further find, if any employee obtains insurance from an outside source it would be a financial benefit to Gallia County; and

WHEREAS, the Gallia County Commissioners agree to offer a cash incentive up to *One Thousand Five Hundred Dollars (\$1,500.00) to employees who obtain Health/Hospital Insurance from another source outside the County, and are not receiving benefits from any County Health Insurance Program in any way (i.e., via Medical, Vision and/or Dental Health Insurance Coverage); and

WHEREAS, the Gallia County Commissioners further find that this resolution can only be superseded by **Union Contract Agreements and departments governed by their own respective boards** and is subject to the ***amounts specified by those boards and respective collective bargaining agreements.**

NOW, THEREFORE, BE IT RESOLVED that any employee of a department for Gallia County that receives its funding from the **County General Fund** shall receive up to One Thousand Five Hundred Dollars *(\$1,500.00) cash incentive (prorated if less than a year) on the last payday of November.

BE IT FURTHER RESOLVED, that any employee who obtains Health/Hospital Insurance from an outside source, and is not receiving benefits from any County Health Insurance Program in any way (i.e., via Medical, Vision and/or

Dental Health Insurance Coverage), must sign a release stating that they have obtained Health/Hospital insurance from an outside source and agree to dismiss Gallia County from its obligation to provide said insurance.

BE IT FURTHER RESOLVED that, if, for any reason, any employee's outside insurance is terminated during 2015, the County will re-admit the employee to the County Plan, based upon the County's insurance company's approval and the employee will receive the cash incentive on a pro rata basis.

This resolution shall take effect upon its signing this 4th day of December 2014.

s/ David K. Smith, President s/ Brent Saunders, Vice President s/ Harold G. Montgomery, Commissioner

TOWNSHIP ALLOCATION FOR 2015

The President entertained a motion to approve for FY 2015 the allocation of \$4,000 to each of the 15 Townships in Gallia County, totaling \$60,000. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

D&K PART TIME APPOINTMENT

County Administrator Karen Sprague recommended the part time appointment of Teresa Martin as "Assistant Dog Warden", an unclassified position, at a pay rate of \$8.50 per hour and 59 hours biweekly effective 12/15/2014. This part time position does not offer health insurance benefits. The President entertained a motion to approve the action as recommended by the County Administrator. Brent Saunders moved and Harold G. Montgomery seconded a motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

NOVEMBER 2014 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The November 2014 Financial Reports for comparison with the November 2013 Financial Reports. The following was noted during the review:
 - 1/1/2013 beginning cash balance was \$902,133.75
 - 1/1/2014 beginning cash balance was \$983,581.01
 - Difference of \$81,447.26
 - 11/30/2013 ending cash balance was \$1,066,698.61
 - 11/30/2014 ending cash balance was \$1,021,525.29
 - Difference of (\$45,173.32)
 - Review of 29th Amended Certificate of Estimated Resources & November Sales Tax Report

**RESOLUTION – OEPA NOTICE OF INTENT
GREEN SEWER PHASE 1 PROJECT**

County Administrator Karen Sprague presented the Commission with the OEPA Notice of Intent for Coverage Under Ohio Environmental Protection Agency General NPDES Permit form for the Green Sewer Phase 1 Project. This permit will cover all construction storm water for the project. The fee permit is \$340. David Smith entertained a motion the OEPA form be approved and signed as submitted. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

**RESOLUTION - GREEN TOWNSHIP PHASE I SERVICE AREA
USER CHARGE AND SEWER USE REGULATIONS**

President Smith entertained a motion that this resolution be adopted. Harold G. Montgomery made and Brent Saunders seconded that motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

A RESOLUTION ESTABLISHING USER CHARGES AND SEWER USE REGULATIONS FOR THE GREEN TOWNSHIP PHASE I SERVICE AREA TO PROVIDE FUNDS NEEDED TO PAY FOR DEBT, OPERATION, MAINTENANCE AND REPLACEMENT EXPENSES ASSOCIATED WITH WASTEWATER FACILITIES IMPROVEMENTS HEREINAFTER REFERRED TO AS "COLLECTION SYSTEM" AND THE DECLARATION OF AN EMERGENCY.

WHEREAS, the Gallia County Commissioners (GCC), Gallia County, Ohio, has constructed wastewater collection system to serve property that is within the Green Township Phase I service area; and

WHEREAS, it is the GCC's intent to establish sewer use regulations and proportionate user charges that places the costs of abatement directly on the sources of pollution, conserves potable water, and maintains financial self-sufficiency, and

WHEREAS, the GCC must pay the debt, operation, maintenance and replacement expenses associated with the said collection system and charge the users of said collection system accordingly.

NOW, THEREFORE, BE IT RESOLVED BY THE GALLIA COUNTY COMMISSIONERS

TWO-THIRDS (2/3'S) OR MORE OF ITS MEMBERS CONCURRING:

SECTION 1: That this Resolution is hereby declared to be an emergency measure in that the same provides for the immediate preservation of the public peace, health, and safety of the Green Township Phase I Service Area and for the reason that the matters herein prohibited are deleterious to the health of the Green Township Phase I service area and its inhabitants and further are required to be prohibited by order of the Ohio EPA and/or Ohio Department of Health; wherefore this Resolution shall take effect and shall be in full force and effect from and after its passage, approval, recording and publication as provided by law.

Passed by the Gallia County Commissioners, Gallia County, Ohio this 4th day of December 2014.

Attest: s/ Lana J. Lane s/ David K. Smith
Clerk President

User Categories and EDU Criteria
Effective 12/4/2014

<u>Type of User</u>	<u>EDU</u> ¹
Residential:	
Homes	1 per dwelling
Apartments	1 per apt. unit
Trailer Parks	1 per trailer

CASTO & HARRIS, INC. — RE-ORDER NO. 11596-13

Vacation Cottages 1 per cottage
 Non-Residential..... Determined on a case by case basis
 1 EDU is equivalent to 160 gals/day.

CAPACITY CHARGE/BASE USER CHARGE

1. That effective on date shown above, we hereby establish a capacity charge and inspection charge applicable to all new customers (subsequent users per the agreement with the City of Gallipolis) of the Green Township Phase I Service Area, who are not presently receiving sewer services or not presently included as a new user in the design drawings for the Green Township Phase I Sanitary Sewer Improvement Project; and
 - a. That the capacity charge shall be calculated as follows:
 Any users connecting to the County System after the initial connections are completed ("Subsequent Users") will pay prior to making the connection, in addition to any County fees, a charge equal to the then applicable City of Gallipolis capacity charge as set forth in Chapter 925.16 of the Codified Ordinances of the City of Gallipolis, Ohio, as it may be amended from time to time by the City. This capacity charge for Subsequent Users in the Service Area will be collected by the County and fifty percent (50%) thereof will be immediately remitted to the City.
 - b. That the inspection charge shall be calculated as follows:
 - \$200.00 per tap up to five (5) hours of inspection time
 - \$20 per hour for inspection time above five (5) hours
 - c. These fees shall be waived for existing shall be waived for existing establishments noted in this Item 1.
2. That effective on the date shown above, we hereby establish a monthly user charge of \$52.00 per EDU for all users in the system consisting of the following components:
 - a. Base user charge rate (OMR) = \$20.25 / month / EDU
 - b. Sewer use charge = \$31.75 / month / EDU

GREEN SEWER – DRAW # 73

County Administrator Karen Sprague presented the Commission with Draw # 72 for the Green Sewer Project for the following items:

- Stantec Inv. # 852107 - \$6,479.24
- Treasurer, State of Ohio c/o OEPA for NOI - \$340.00
- Total = \$6,819.24

David Smith entertained a motion to approve draw resolution # 73 as submitted. Brent Saunders moved and seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

NACO UNIFIED DISCOUNT PROGRAM

County Administrator Karen Sprague presented the Commission with a proposal from NACO to revise their prescription and health discount program by including a dental discount program, thereby creating one unified discount program for all of three of their programs. This change will make all of the programs easier for the county and all residents within Gallia County to understand and to take advantage of the savings. The new program is titled the NACO Prescription – Health – Dental Discount Program. The NACO Prescription & Health Discount Program offers discounts on prescriptions, vision care, LASIK & PRK vision procedures, hearing aids & screenings, prepaid lab work, prepaid diagnostic imaging and diabetic supplies. The prescription portion of the program continues to grow, providing average savings of 24 percent on thousands of medications. The savings range from 15 to 75 percent, and the free discount card is accepted at more than 65,000 pharmacies nationwide. Since the prescription program began, residents nationwide have saved \$590 million on 46 million prescriptions. The beauty of this program is that residents can begin saving on prescriptions as soon as they receive a free prescription discount card. To receive savings on health services, memberships are available on a monthly or annual subscription basis for both individuals and families. The best part is that the discounts are available immediately upon enrollment. For individuals, the fees are \$6.95 a month or \$69 a year. For families, the fees are \$8.95 a month or \$79 a year. Adding the dental discount program enables residents to save on all health services through one program. This program helps residents of NACO member counties save 15 to 50 percent on dental care, and is accepted by more than 110,000 participating providers nationwide. The dental discounts help people who are uninsured, but can also complement health insurance plans or work with health savings accounts and flexible spending accounts. For individuals, the fees are \$6.95 a month or \$69 a year. For families, the fees are \$8.95 a month or \$79 a year. To make these discount programs available to Gallia County residents the Gallia County Commissioners need pass a resolution approving submittal of the county's participation enrollment form to NACO. David Smith entertained a motion to approve the county's participation enrollment for to all 3 NACO discount programs. Harold G. Montgomery moved and Brent Saunders seconded the motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

RESOLUTION - 2015 HEALTH INSURANCE RENEWAL

County Administrator Karen Sprague and Agent John Saunders met with the Commission to discuss the Health Insurance Plan for Gallia County Employees for FY 2015 (February 1, 2015 thru January 31, 2016) as follows:

1. MMO Renewal Proposals:
 - a. Option 1 – 18.94% increase - Renew Current PPO Plan – HRA SuperMed Plus
 - i. Current Rates including dental: Single \$551.08 / Family \$1,512.30
 - ii. Renewal Rates including dental: Single \$655.54 / Family \$1,798.75
 - iii. Office Copay \$40
 - iv. Other Copays: Inpatient \$250 / ER \$200 / Urgent Care \$75
 - v. Deductible Single \$5,000 / Family \$10,000
 1. employer deductible \$4,000 / \$8,000
 2. employee deductible \$1,000 / \$2,000
 - vi. Coinsurance 80%/20%
 1. Max employee out of pocket (including deductible) \$3000 / \$6000
 - vii. Pharmacy 30 Day Supply copay \$10/\$35/\$60
 - viii. Mail Order 90 Day Supply copay \$20/\$70/\$120
 - b. Option 2 – 11.86% increase - HRA SuperMed Plus & increase employee share of deductible & Out of Pocket & prescription copays
 - i. Current Rates including dental: Single \$551.08 / Family \$1,512.30
 - ii. Renewal Rates including dental: Single \$616.60 / Family \$1,691.62
 - iii. Office Copay \$40

- iv. Other Copays: Inpatient \$250 / ER \$200 / Urgent Care \$75
- v. Deductible Single \$5,500 / Family \$11,000
 - 1. employer deductible \$4,000 / \$8,000
 - 2. employee deductible \$1,500 / \$3,000
- vi. Coinsurance 80%/20%
 - 1. Max employee out of pocket (including deductible) \$5,500 / \$11,000
- vii. Pharmacy 30 Day Supply copay \$15/\$60/\$80/\$200
- viii. Mail Order 90 Day Supply copay \$30/\$120/\$160/\$400
- c. Several other options were provided which increased the employee share even higher
- d. Note – Dental plan remains the same as current for all options:
 - i. \$50/\$150 Deductible with 100%/80%/50% coverage; Child & adult ortho 50% to \$1,000

Switching to Option 2 with MMO was recommended by Agent Saunders and Ms. Sprague because it minimizes the employee exposure as well as brings the percentage increase down to a workable level. It was also recommended to utilize funds from the 105 Plan to buy down the rate increase by \$100,350.72. \$25,078.80 of the 105 Plan Fund buy down will be covered by an increase in the cost share amount, therefore the amount being utilized from the 105 Plan Fund will be \$75,271.92

MMO Rates for Medical, Drug and Dental would be as follows versus the current rates:

- 1. Single Medical/Drug from \$522.46 to \$571.76
- 2. Single Dental from \$26.78 to \$27.16
- 3. Family Medical/Drug from \$1,433.52 to \$1,568.42
- 4. Family Dental from \$73.68 & \$74.70
- 2. Retain Vision Service Plan for Vision coverage (2yr plan 6/1/13 – 5/31/2015)
 - 1. Single Vision \$8.44
 - 2. Family Vision \$19.10
- 3. Contributions for the Cost Share Plan recommended by Saunders and Sprague to increase as follows (note this is paid into the 105 Plan Fund and covers free service from Jeanne Ingles and Betsy Canaday and the county self funded share of the deductible):
 - 1. Single Cost Share from \$80.00 per month to \$84.42
 - 2. Family Cost Share from \$160.00 per month to \$172.12
- 4. Life insurance rates will be obtained from MMO will remain the same at \$4.65 per month
- 5. 105 Fund currently has a cash balance of \$355,539.14 as of 12/2/2014 and was deemed adequate to cover anticipated costs for the increased county share of the deductible
- 6. Agent John Saunders advised the Commission that changing to option 2 would be the best option and save 10.19% increase. Mr. Saunders further stated he felt MMO has a good track record with Gallia County and these were good rates when medical trend is 13% increase.

Brent Saunders made and Harold G. Montgomery seconded the motion to approve the recommendation as stated above and switch to Medical Mutual of Ohio Option 2. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

FY 2015 health insurance rates for the Gallia County Employees with a 8.42% increase for single and 8.75% increase for family changes the fund/employee costs as follows:

- Single Plan
 - o Med/Drug \$571.76
 - o Cost Share \$84.42
 - o Dental \$27.16
 - o Vision \$8.44
 - o Life/AD&D \$4.66
 - o Total \$696.44 (\$642.34 for FY 2014) (Increase \$54.10 per mo.)
 - o Increase of 8.42%
 - o Employee share (which is 12.5%) increase will be \$6.74 per month (Change from \$80.30 to \$87.04)
- Family Plan
 - o Med/Drug \$1,568.42
 - o Cost Share \$172.12
 - o Dental \$74.70
 - o Vision \$19.10
 - o Life/AD&D \$4.66
 - o Total \$1,839.00 (\$1,690.96 for FY 2014) (Increase \$148.04 per mo.)
 - o Increase of 8.75%
 - o Employee share (which is 15%) increase will be \$22.20 per month (Change from \$253.64 to \$275.84)

RESOLUTION - 2015 HEALTH INSURANCE SPOUSE ELIGIBILITY

County Administrator Karen Sprague and Agent John Saunders met with the Commission to discuss control of costs of the Health Insurance Benefit Plan. MMO has recommended the Gallia County Commissioners adopt an eligibility policy for spouses of employees. MMO noted that the many of their clients have this in place and it is known that several other employers in Gallia County also have it in place, which is forcing several family plan situations on Gallia County instead of each employer covering a single plan. This situation not only make the annual premiums increase that are paid by the county, but it also drives up the claims experience for the county and this makes the county health insurance rates even climb higher each year.

The Spouse Eligibility Policy will require if a spouse's employer offers group medical coverage, the spouse must be enrolled in at least a single policy. Gallia County will no longer cover a working spouse effective 2/1/2015. This does not impact other covered dependents. This eligibility is for spouses only.

Spouses may continue on the County Health Insurance Plan as primary if they meet one of the following criteria:

- Spouse is NOT employed.
- Spouse is retired and not eligible for employer sponsored retirement plan (must complete the verification section)
- Spouse is self-employed and does not have access to a group medical plan.
- Spouse is also employed by Gallia County (NOTE: if no dependents requires both take single plan)

- Spouse is employed and spouse's employer does NOT offer medical coverage for spouse or spouse does not meet their employer's medical insurance eligibility requirements. (Must complete the employer verification section)
- Spouse is covered under Medicare

A Spouse Coverage Form must be completed by each employee if married, the spouse and the employer (if they are actively working) and returned to the Gallia County Commissioners Office no later than 12/31/2014. Failure to return the form will result in the spouses coverage with Gallia County being terminated.

With the continued escalating costs of health care this change was made to preserve coverage for the employees and their dependent children. The County is not required to cover spouses under our plan. The Board of Gallia County Commissioners will continue to monitor the County Health Insurance Plan costs closely. This was not an easy decision for the Gallia County Commissioners and it is their goal to keep the County Health Insurance Plan as reasonable and affordable as possible for all employees.

David Smith entertained a motion to approve the Spouse Eligibility Policy. Harold Montgomery moved and Brent Saunders seconded the motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

FY ' 2015 FAA VISION-100 GRANT PROGRAMMING APPLICATION INFORMATION

Karen Sprague presented the Commission, on behalf of the Gallia-Meigs Regional Airport consultants Delta Airport Consultants Inc., with FY 2015 FAA VISION-100 Programming Grant information. The application will reflect \$1,113,000 total project cost broken down as follows:

- \$825,000 Rehabilitate Runway 5-23 3,999' x 75' mill & fill construction = \$742,500 Federal + \$82,500 local match
- \$158,000 Rehabilitate Runway 5-23 CM Services = \$142,200 Federal + \$15,800 local match
- \$125,000 Runway 5-23 RSA Design & Bidding Services = \$112,500 Federal + \$12,500 local match
- \$5,000 Administration = \$4,500 Federal + \$500 local match
- \$1,113,000 TOTAL = \$1,001,700 Federal + \$111,300 local match

The application reflects a 90% federal grant with a 10% local match. The matching funds are from the County's General Fund, will be transferred to the Airport Fund #036 at the beginning of 2015 and will be appropriated into the FAA grant local match line item under the 2015 Appropriation Resolution.

Ms. Sprague noted this is a programming application using estimates of what the costs will be for this project and the final application with exact costs will be submitted later. The programming applications are due to the FAA by 12/15/2014.

Ms. Sprague also presented the Environmental Finding of Categorical Exclusion Checklist and paperwork for approval noting this paperwork is required to be submitted along with the programming application.

Brent Saunders made and Harold G. Montgomery seconded a motion to approve the programming application and environmental finding of categorical exclusion checklist. Upon roll call votes were as follows: David Smith, yea; and Brent Saunders, yea; Harold Montgomery, yea. David Smith, Pres, signed all signature blocks for the grant.

FAA GRANT 2014 DRAW #3 APPROVAL GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA grant 2014 draw #3 forms requesting \$2,377.00 from the County's FAA grant for Delta Airport Consultants engineering & planning services for the Gallia-Meigs Regional Airport Grading & Drainage Project. David Smith entertained a motion to approve and sign the grant draw #3 forms for payment of engineering invoices as presented. Harold G. Montgomery moved and Brent Saunders seconded this motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

FAA GRANT 2014 DRAW #4 APPROVAL GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA grant 2014 draw #4 forms requesting \$40,449.00 from the County's FAA grant for Sexton's Excavating grading & drainage construction for the Gallia-Meigs Regional Airport Grading & Drainage Project. David Smith entertained a motion to approve and sign the grant draw #4 forms for payment of engineering invoices as presented. Brent Saunders moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

QUOTE AWARD CDBG CD GRANT – VINTON VILLAGE FIRE EQUIPMENT PROJECT

County Administrator Karen Sprague provided the Commission with two quotes for the FY 2014 CDBG fire equipment project for Vinton Village as follows:

- Dill's Fire and Safety Equipment Co., Inc. of Ravenswood, WV - \$31,500.00
- Finley Fire Equipment Co. of McConnelsville, Ohio - \$32,526.00

Karen Sprague noted that the items to be purchased are as follows:

- 6 MSA G1 SCBA Complete with Facepiece & 2 cylinders @ \$5,250.00 each = \$31,500.00

Charles Smathers, Vinton Village Fire Chief, advised that the Fire Department recommends the project be awarded to Dill's Fire and Safety Equipment Co., Inc. as the lowest and best bid of \$31,500.00. Karen Sprague noted that in the CDBG grant Vinton Village currently has \$31,500.00 of grant funding available. David Smith entertained a motion to award the quote as recommended to Dill's Fire and Safety Equipment Co., Inc. Harold G. Montgomery moved and Brent Saunders seconded this motion. Roll call votes: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

EXECUTIVE SESSION – PERSONNEL

At 9:52 a.m. the President entertained a motion to enter into executive session with 911 Director Sherry Daines and Deputy Director Keith Wilson to discuss a personnel issue regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Brent Saunders made and Harold G.

Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:02 a.m.; no action taken.

***10:05 a.m. – Commissioner Smith left the meeting**

911/EMA – AGENCY UPDATE/BUDGET

911/EMA Director Sherry Daines and 911 Deputy Director Keith Wilson were in attendance to discuss the 2015 budget request. Ms. Daines reported her request in contract services went down due to a contract change. They may need to replace computers in dispatch in the upcoming year. Commissioner Montgomery noted that the whole facility was completely refurbished this year. Ms. Daines stated that EMA has a grant for 50% reimbursement, which is capped at \$40,060. It was effective July 1, 2014 and will run through June 30, 2015.

EXECUTIVE SESSION – PERSONNEL

At 10:15 a.m. the Vice President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea. Returned to regular session at 10:25 a.m.; no action taken.

DJFS-PERSONNEL

Gallia County Department of Job and Family Services (GCDJFS) Director, Dana Glassburn, recommended the following GCDJFS promotions:

- Kayla Handley from Income Maintenance Aide 1 to Investigator 1*
- Hannah Burnett from Income Maintenance Aide 1 to Income Maintenance Worker 3*
- Kelli DeWitt from Employment Services Interviewer to Income Maintenance Worker 2*
- Don Elliott from Vehicle Operator 1 to Social Service Aide 1*
- Pam Swain from Account Clerk 1 to Income Maintenance Aide 2*

Effective date of the promotion shall be determined by the GCDJFS Director.

Harold G. Montgomery made a motion to accept Director Glassburn's recommendation and Brent Saunders seconded. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

RICHARD ADKINS

Richard Adkins, of the Vinton Fire Department, spoke to the Commissioners regarding dispatching EMS when there is a fully engulfed structure fire. Commissioners stated there is a policy in place and they will continue to respond on the fire department's request. Commissioners noted their appreciation of the rural fire departments.

EXECUTIVE SESSION – CONTRACT

At 11:00 a.m. Harold G. Montgomery made and Brent Saunders seconded the motion to enter into executive session with Sheriff Joe Browning to discuss a contract. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea. Returned to regular session at 11:17 a.m.; no action taken.

SHERIFF PART TIME UNION CONTRACT

On 12/4/2014 the Commission received from Sheriff Browning the proposed Collective Bargaining Agreement between the Gallia County Sheriff and Fraternal Order of Police, Ohio Labor Council, Inc. No action taken.

EXECUTIVE SESSION - CONTRACTS

At 11:46 a.m. Harold G. Montgomery made and Brent Saunders seconded the motion to enter into executive session with CWA Local 4320 Representative Glenn Skeen and JFS employees Cynde Kuhn, Amanda Elkins, and Tande Rose to discuss contracts. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea. Returned to regular session at 11:58 a.m.; no action taken.

***2:30 pm – Commissioner Montgomery traveled to Wellston, OH for the GJMV Solid Waste District Exec. Committee meeting.**

ADJOURN

At 5:00 p.m. the Vice President entertained a motion for adjournment. Harold G. Montgomery made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent for vote; Mr. Saunders, yea.

David K. Smith, President

Karen Sprague, County Administrator
(Minutes recorded by Lana J. Lane, Clerk)

Brent Saunders, Vice President

Harold G. Montgomery, Commissioner