

APRIL 9, 2015

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Brent Saunders. Roll Call: President Brent Saunders, present; Vice President Harold G. Montgomery, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the April 2, 2015 minutes. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
JFS	Dana Glassburn	4/9	Columbus, OH	JFSDA
Auditor	Larry Betz	4/10	Lawrence County	CAAO Dist. Meeting
EMA	Sherry Daines Tim Miller	4/14-16	Columbus, OH	Ohio EMA Spring Conf.

The President entertained a motion to approve travel requests as submitted. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2015 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/5	29	1	1	0	21	0	0	0	23	33	0	0	0	0

MARCH 2015 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The March 2015 Financial Reports for comparison with the March 2014 Financial Reports. The following was noted during the review:
 - 1/1/2014 beginning cash balance was \$983,581.01
 - 1/1/2015 beginning cash balance was \$956,487.70
 - Difference of (\$27,093.31)
 - 3/31/2014 ending cash balance was \$31,962.30
 - 3/31/2015 ending cash balance was \$199,661.53
 - Difference of \$167,699.23
 - Reviewed the 2015 7th Amended Certificate of Estimated Resources

GREEN SEWER PHASE 1 – DRAW # 77

County Administrator Karen Sprague presented the Commission with Draw # 77 for the Green Sewer Phase 1 Project for the following items:

- Stantec Inv. # 891930 - \$1,748.13
- Bricker & Eckler LLP Inv. # 645209 - \$825.00
- Right-of-way purchase from Mary Mills - \$1,500.00
- Total = \$4,073.13

The President entertained a motion to approve draw resolution # 77 as submitted. Harold G. Montgomery moved and David K. Smith seconded the motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

2015 1st QUARTER GALLIA COUNTY CANINE SHELTER RERPORT

For the 1st Quarter of 2015, the Gallia County Canine Shelter served the following number of dogs:

- Started the year with 10 dogs in the shelter
- 167 dogs entered the shelter
- 70 dogs went to rescue
- 60 dogs were adopted
- 11 dogs were reclaimed by owners
- 2 dogs were euthanized
- 0 dogs were MIA (escaped the shelter or the dog truck during transport)
- 9 dogs died of natural or unknown causes
- 1 dog was destroyed in the field (None by County Dog Wardens)
- 26 dogs out to foster
- 29 dogs returned from foster (Note: 0 dogs in foster at end of 1st Quarter 2015)
- 27 dogs remained at the shelter at the end of the 1st Quarter 2015

Prepared by Gallia County Dog Warden Laurie Cardillo, 4/6/2015

2015 1st Quarter GALLIA COUNTY CANINE SHELTER - EUTHANIZATION REPORT

During the 1st Quarter of 2015, there were 2 dogs euthanized as follows:

- Week ending 1/18/2015, 1 dog euthanized; Dog Warden Laurie Cardillo; euthanization recommended due a health issue the dog entered the shelter with & performed by Veterinarian Angie Shelton
- Week ending 3/15/2015, 1 dog euthanized; Dog Warden Laurie Cardillo; euthanization recommended due to multiple health issues the dog entered the shelter with & performed by Veterinarian Angie Shelton

Prepared by Gallia County Dog Warden Laurie Cardillo, 4/3/2015

2015 1st QUARTER GALLIA COUNTY CANINE SHELTER - SAFETY & VICIOUS DOG REPORT

For the 1st Quarter of 2015, Gallia County Sanitarian Barb Bradley reported 16 dog bites. Of these 16 bite events, 5 were deemed stray dogs and 11 dogs had owners. All bites were minor in nature.

- From 1/1/2015 through 3/31/2015 there were 2 dogs that were euthanized both by local Veterinarians.
 - These 2 euthanizations were due to the dogs being in poor health when they entered the shelter to the point the Veterinarian recommended euthanization.
- During the 1st Quarter of 2015, there was 1 animal head sent for rabies testing, the dog listed below shot in field by livestock owner, tested negative.
- Livestock losses for 1st Quarter 2015:
 - There were 4 goats killed on Williams Hollow Road by dogs and this claim was paid to the owner by the Gallia County Dog & Kennel Fund.
 - A calf was killed on SR 218, Game Warden Roy Rucker was called in and it was determined the calf had been killed by coyotes, therefore the claim was not paid by the county.
 - A calf was killed on Boggs School Road, Game Warden Roy Rucker was called in and it was determined the calf had been killed by coyotes, therefore the claim was not paid by the county.
- Dogs destroyed in the field for 1st Quarter 2015:
 - There was 1 dog destroyed in the field during 1st Quarter 2015 (NOTE: none by County Dog Warden)
 - The dog attacked livestock and was shot by the livestock owner. The head was sent to ODH for testing, results were negative

Prepared by Gallia County Dog Warden Laurie Cardillo, 4/6/2015

CORSA AIRPORT SURETY BOND

County Administrator Karen Sprague presented the Commission with application paperwork from CORSA for Surety Bond financial responsibility for underground storage tanks at the Gallia-Meigs Regional Airport. The Petroleum UST Release Compensation Board offers UST owners a choice of two deductibles for UST spill/leak clean-up coverage should a leak occur at a covered facility. The CORSA airport surety bond will cover the \$11,000 deductible. The President entertained a motion to approve the CORSA application for the UST surety bond for a term of three years, 5/1/2015 to 4/30/2018. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

**FAA GRANT 2014 DRAW #10 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

Commission received from Delta Airport Consultants the FAA grant 2014 draw #10 forms requesting \$475.00 from the County's FAA grant for Delta Airport Consultants engineering services for the Gallia-Meigs Regional Airport Grading & Drainage Project. The President entertained a motion to approve and sign the grant draw #10 forms for payment of engineering invoices as presented. David K. Smith moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

RESOLUTION – FAIR BOOTH APPROVAL

County Administrator Karen Sprague presented the Commission with the Gallia County Junior Fair Commercial Exhibitor contract for rental of a fair booth for the counties fair housing program. Cost is \$200 (includes the needed passes for GMCAA staff that helps with booth). This amount is paid for from the counties FY 2014 Formula grant. The President entertained a motion to approve the contract as presented. Harold G. Montgomery moved and David K. Smith seconded the motion. Upon roll call votes were: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

2015 HOUSING ADVISORY COMMITTEE APPOINTMENTS

County Administrator Karen Sprague presented the Commission with requirements from the Ohio Development Services Agency for appointments for the 2015 Housing Advisory Committee (HAC) whose task is to identify gaps in services of the underserved low to moderate income population in the area and recommend eligible Community Housing Impact & Preservation Program (CHIP) activities that will increase service to that population. Per ODSA, there are specific agencies that must be represented in the HAC, therefore Ms. Sprague recommended the following appointments to the 2015 Housing Advisory Committee:

<u>2013 HAC AGENCIES/ORGANIZATIONS</u>	<u>First Name</u>	<u>Last Name</u>	<u>Title</u>
Local Gov't Staff - Gallia County Commissioners Office	Karen	Sprague	County Administrator
Public Housing Authority - Gallia Metropolitan Housing Authority	Les	Young	Executive Director
Community Action Agency - Gallia Meigs Community Action Agency	Keith	Romine	Housing Director
Community Action Agency - Gallia Meigs Community Action Agency	Diana	Roush	Program Assistant
Fair Housing Representative	Karen	Sprague	County Administrator
Fair Housing Representative	Diana	Roush	Housing Assistant
Community Development Staff – Gallia County Economic Development Director	Melissa	Clark	GC Economic Development Director
Area Agency of Aging - District 7	Kristy	Bowman	Benefit Specialist
Homeless Shelter Agency	Melissa	Kimmel	Executive Director
DD Organization - Gallia County DD	Tim	Stout	Adult Services Director

Substance Abuse Counseling Agency – Woodland Centers	Teresa	Pearson	Housing Specialist
Habitat for Humanity - NONE IN GALLIA COUNTY			
Job & Family Services Agency - GCJFS	Dana	Glassburn	Director
Domestic Violence Shelter - Represented by Homeless Shelter Agency above	Melissa	Kimmel	Executive Director
Local Landlord	Roma	Wood	Local Landlord
Local Health Department - GCHD	Barb	Bradley	Sanitarian
Local Continuum of Care	Melissa	Kimmel	Co-Chair GJMV COC

The President entertained a motion to appoint the above stated persons to the 2015 Housing Advisory Committee. David K. Smith made and Harold G. Montgomery seconded that motion. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

EVALUATION OF GALLIA-MEIGS COMMUNITY ACTION AGENCY'S APPLICATION TO ADMINISTER GALLIA & MEIGS COUNTY FY 2015 CHIP GRANT

County Administrator Karen Sprague advised the Commission that she received on 3/31/2015 the application to administer Gallia & Meigs County's joint FY 2015 Community Housing Impact and Preservation Program (CHIP) grant from Gallia-Meigs Community Action Agency (CAA) as requested by the County. The Ohio Development Services Agency requires the County either bid this service out if the county is not going to utilize a non-profit agency or request an application from a local non-profit agency. Gallia & Meigs Counties chose to request the application from the CAA, a local non-profit, since they have administered Gallia County's last 10 CHIP grants, 1 CHIP grant for the City of Gallipolis and 1 CHIP grant for Meigs County and because they have done a very good job with all of them.

Gallia County must now evaluate the application that has been submitted based on the following criteria:

1. Financial capacity and stability
2. Experience and expertise
3. Demonstrated capacity including adequate staffing and organizational strength

If the application is deemed acceptable based on the evaluation criteria, Gallia County must then negotiate a written agreement with the non-profit agency. The agreement must contain, at a minimum, all federal uniform administrative requirements, a description of the work to be performed, a schedule for completion of work, a budget, procedures for disbursement of funds, requirements for records and reports that must be submitted, dispute resolution procedures, suspension and termination clauses and whatever other provisions are deemed necessary after consultation with the County Prosecuting Attorney and a review of federal, state and local regulations. The unsigned agreement (or signed with a clause that the agreement is contingent upon the county receiving the grant funding) must be included in the FY 2015 CHIP application, which is due to ODSA on 5/1/2015.

The agreement between the county and the nonprofit agency must then be formalized with a resolution passed by the Board of Gallia County Commissioners, stating it is being adopted pursuant to receipt of a grant agreement from ODSA.

If the County is awarded the grant, payment can only be made to the nonprofit agency upon completion documentation, and verification of a given phase or task as outlined in the written agreement and after the work has been properly reviewed by a county representative.

The agreement must state that Gallia County will identify a representative who will be responsible for overseeing the activity of the nonprofit and for making regular routine reviews of their performance.

Gallia County will be responsible for maintaining all the appropriate records associated with the procurement of the nonprofit agency including a copy of the RFA; the application submitted by the nonprofit agency; the evaluation rating tool complete with the agency's performance; the written agreement between the grantee and the nonprofit; the resolution; records on monitoring visits and oversight activities undertaken by the grantee; and a record of the disbursement of funds.

Karen Sprague requested that the Commission take some time to review the application by the GMCAA. She advised that she had thoroughly reviewed it and felt that it included all the information that was requested by the County. The following information was noted:

1. List of prior experience in administration and implementation of Community Housing Improvement Programs dating back to 1976 including total project budgets of \$21,417,759.00.
2. Organization chart of CAA staff for the CHIP program showing 6 trained and capable staff for administration and implementation of this project – included job/position descriptions, resumes and certificates of training for each staff member
3. List of Scope of Services to be provided to administer and implement the FY 2015 CHIP grant is received by the County
4. Independent Auditor's Report for the year ended 2/28/14, which reflects the following (most current one available at this time – upon completion of the year ended 2/28/14 report it will be provided as well):
 - a. "In our opinion, Gallia-Meigs Community Action Agency, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have been direct and material effect on each of its major federal programs for the year ended February 28, 2014."
 - b. "We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses."
 - c. "No findings or questioned or likely questioned costs for federal awards for the fiscal year ended February 28, 2014."

After review of CAA's application, The President entertained a motion to give the application a rating of 100%, deem the application acceptable based on all the 3 evaluation criteria listed above. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call votes: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

2014 GALLIA COUNTY LANDFILL ANNUAL REPORT

County Administrator Karen Sprague presented the Commission with the 2014 Gallia County Landfill Annual Report as prepared and provided by landfill operator Waste Management. Ms. Sprague highlighted the following items in the 2014 Landfill Report:

- Total tons of waste received = 21,857.09 tons
 - In District waste = \$7,114.86 (Gallia, Jackson & Meigs, none from Vinton)
 - Out of District waste = \$46.58 (Athens, Lawrence & Scioto)
 - Out of State waste = \$14,695.65 (WV counties of Jackson, Kanawha, Mason & Putnam)
- Morgan Township received \$0.25 per tons as the host township = \$5,289.10
- Total remaining gross airspace = 956,107 cubic yards
- Remaining constructed capacity = 39,760 cubic yards
- Remaining life based on 2014 average tons per day = 24.8 years
- Leachate volumes
 - Recirculation = 134,000
 - Offsite Disposal = 231,636
- Closure & Post-Closure Cost Estimates
 - 2014 Final Closure Estimate = \$2,405,876.23
 - 2014 Post-Closure Estimate = \$1,472,588.18
 - 2015 Final Closure Estimate = \$2,439,558.50 (based on 1.4% inflation factor)
 - 2015 Post-Closure Estimate = \$1,493,204.41 (based on 1.4% inflation factor)
 - Updated bonds are included with the 2015 estimates

HEALTH DEPARTMENT QUARTERLY REPORT

Commissioners noted the receipt of the Health Department's activities for November, December 2014, and January 2015. There was also an accumulation of the Board of Health's minutes from January, February, and March 2015. The information was reviewed and is on file in the Commissioners office.

JUVENILE COURT – ODYS GRANT FINANCIAL REPORT

County Administrator Karen Sprague presented the Commission with Juvenile Court's ODYS grant financial report to draw the funds for the courthouse security and court recording projects. The report draws the \$10,000 grant from the grant. The President entertained a motion to approve and sign the financial report as requested. Harold G. Montgomery moved and David K. Smith seconded the motion. Upon roll call votes were as follows: Mr. Smith, yea; Mr. Saunders, yea; Mr. Montgomery, yea.

PLANNING COMMISSION BOARD RE-APPOINTMENTS

The Commission was in receipt of the following:

April 8, 2015

To: County Commissioners

From: Melissa Clark

Re: Planning Commission re-appointments

I am requesting the following re-appointments to the Planning Commission Board. The term of office will be for the following dates:

10/31/14 to 10/31/17

Paul Shoemaker

Raina Fulks

Brett Boothe

Thank you

Cc: Planning Commission Members

The President entertained a motion to appoint Paul Shoemaker, Raina Fulks, and Brett Boothe to the Planning Commission Board as recommended. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

OPWC DISBURSEMENT REQUEST

The President entertained a motion to approve an OPWC Disbursement request #1 in the amount of \$249,174.48 from the County Engineer for the 2014 Road Slips and Bridge Repairs Project. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2015 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

Commissioners received the following 2015 County Highway System Mileage Certification from the County Engineer's office:

The total length of county maintained public roads in Gallia County was 454.664 miles as of December 31, 2014, as certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.

We the undersigned, hereby certify that as of December 31, 2015, the county was responsible for maintaining 454.664 miles of public roads.

LETTER OF SUPPORT - FIELD OF HOPE

Field of Hope representatives John Jones, Judy Jones, and Pastor Heath Jenkins requested a letter of support for the ARC/GOA Grant. David K. Smith made and Harold G. Montgomery seconded the motion to provide the letter of support. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

4/9/2015

TO: Field of Hope Board of Director

FROM: Gallia County Board of Commissioners

RE: Letter of Support – ARC/GOA Grant for Field of Hope Grant Sewage Treatment Plant Revitalization

The Board of Gallia County Commissioners fully supports the Field of Hope Board of Directors application for an Appalachian Regional Commission/Governors Office of Appalachia grant for capital improvements for revitalization of the sewage treatment plant at the Field of Hope facility located on SR 160 in Morgan Township, Gallia County, Ohio.

As we understand, the Field of Hope Board of Directors is proposing a \$78,550 sewage treatment plant revitalization project and intends to apply for a \$51,843 ARC/GOA grant with the balance coming from local match.

The Field of Hope is a residential substance abuse rehabilitation facility owned and operated by the Field of Hope Community Campus and provides addiction recovery services to qualified and willing people with the community.

Gallia County is economically distressed with a high incidence rate of families that are low income and living in poverty. The Board of Gallia County Commissioners believes that the Field of Hope has a positive effect on the families, young adults and children and increases their ability to provide safe, healthy and positive family environments. It is our hope with receipt of ARC/GOA funding the Field of Hope will be able to continue addiction recovery services to the residents of Gallia County for many years to come.

If you would like additional comments or information please contact us at 1-740-446-4374.

Respectfully submitted,

Gallia County Commissioners

s/ Brent Saunders, President

s/ Harold G. Montgomery, Vice-Pres.

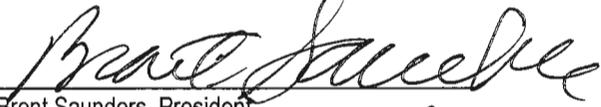
s/ David K. Smith, Commission Member

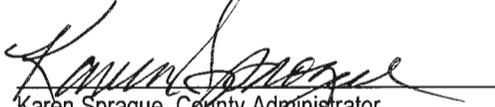
GREEN SEWER PHASE 1 APPRAISER

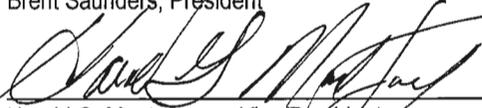
Harold G. Montgomery made and David K. Smith seconded the motion to allow County Administrator Karen Sprague to act on an appraiser for Green Sewer Phase I eminent domain based on the forthcoming recommendation from Stantec. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

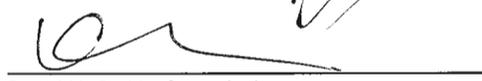
ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.


Brent Saunders, President


Karen Sprague, County Administrator
(Minutes recorded by Lana J. Lane, Clerk)


Harold G. Montgomery, Vice President


David K. Smith, Commissioner