

OCTOBER 1, 2015

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Brent Saunders. Roll Call: President Brent Saunders, present; Vice President Harold G. Montgomery, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the September 24, 2015 minutes. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
County Adm.	Karen Sprague	10/28 & 10/29	Columbus, Ohio	OCCD 2015 Fall Qtly Mtg.
GCDJFS	Dana Glassburn	10/5	Columbus, Ohio	OJFSDA Directors Training
GCDJFS	Dana Glassburn	10/7	Columbus, Ohio	OJFSDA Workforce Mtg.
GCDJFS	Dana Glassburn	10/8	Columbus, Ohio	OJFSDA Meeting
GCDJFS	Belinda Jones & Kayla Handley	10/18, 10/19, 10/20	Dublin, Ohio	OCCDA/CSEA Fall Conference
Clerk of Courts	Noreen Saunders	10/20 & 10/21	Columbus, Ohio	OCCA
Auditor	Jim Clark	10/5 & 10/6	Columbus, Ohio	Ohio IAS Users Group Conf.

Saunders, yea.

The President entertained a motion to approve travel requests as submitted. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2015 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MI A	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
9/27	2	0	0	0	3	0	2	0	5	27	2	0	0	3

CASTO & HARRIS, INC. — RE-ORDER NO. 11596-13

SEPTEMBER 2015 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The September 2015 Financial Reports for comparison with the September 2014 Financial Reports. The following was noted during the review:
 - 1/1/2014 beginning cash balance was \$983,581.01
 - 1/1/2015 beginning cash balance was \$956,487.70
 - Difference of (\$27,093.31)
 - 9/30/2014 ending cash balance was \$1,538,184.35
 - 9/30/2015 ending cash balance was \$2,188,761.36
 - Difference of \$650,577.01
 - September Sales Tax Report was reviewed

GREEN SEWER PHASE 1 – DRAW # 84

County Administrator Karen Sprague presented the Commission with Draw # 84 for the Green Sewer Phase 1 Project for the following items:

- Stantec Inv. # 946445 - \$7,353.15
- Bricker & Eckler LLP Inv. # 656380 - \$206.25
- Civitas Media LLC - \$451.25
- Total = \$8,010.65

Brent Saunders entertained a motion to approve draw resolution # 84 as submitted. David K. Smith moved and Harold G. Montgomery seconded the motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

STATUS REPORT - FY 2014 CDBG COMMUNITY DEVELOPMENT GRANT (B-F-14-1AY-1)

County Administrator Karen Sprague presented the Commission with the Status Report for the period March 3, 2014 thru September 1, 2015 for the County's FY 2014 CDBG Community Development Grant (B-F-14-1AY-1), which must be submitted to the Ohio Department of Development. Brent Saunders entertained a motion that the Status Report be approved and signed as presented. David K. Smith made and Harold G.

Montgomery seconded that motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea. The form is on file in the County's CDBG grant files.

CDBG - FY 2015 COMMUNITY DEVELOPMENT GRANT AGREEMENT & APPROPRIATION APPROVAL
B-F-15-1AY-1

Karen Sprague, County Administrator, presented the Commission with Ohio Department of Development grant agreement forms for the FY 2015 Community Development Grant for approval and signing and to request the County Auditor's Office to create a new fund for this grant titled "**B-F-15-1AY-1**", give that grant fund number **340**, and to appropriate the \$93,000 grant into line items as follows:

Appropriate	\$5,703.36	into	340.0340.510200	title	Salaries
Appropriate	\$10,000.00	into	340.0340.531100	title	Clay Twp Street Impr
Appropriate	\$29,500.00	into	340.0340.531101	title	Senior Center Roof Repair
Appropriate	\$35,400.00	into	340.0340.531102	title	Ohio Twp Street Impr
Appropriate	\$4,000.00	into	340.0340.531103	title	Fair Housing
Appropriate	\$7,496.13	into	340.0340.531104	title	Administration
Appropriate	\$798.46	into	340.0340.536400	title	PERS
Appropriate	\$102.05	into	340.0340.536500	title	Workers Comp

Also, request the County Auditor's Office to create the following revenue line items:

Create 340.3000.400100 B-F-15-1AY-1 Grant Revenue (\$93,000)

David K. Smith moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: David Smith, yea; Brent Saunders, yea; Harold Montgomery, yea.

CDBG - FY 2015 CHIP GRANT AGREEMENT APPROVAL
B-C-15-1AY-1

Karen Sprague, County Administrator, presented the Commission with Ohio Development Services Agency grant agreement forms for the FY 2015 CHIP Grant for approval and signing. Brent Saunders entertained a motion to approve and accept the grant agreements (term 9/1/2015 thru 12/31/2017), and to request the County Auditor's Office to create a new fund for this grant titled "**B-C-15-1AY-1**", give that grant fund number **336**, and to appropriate the \$187,500 grant into line items as follows:

Appropriate	\$42,000	into	336.0336.531100	title	Private Rehabilitation
Appropriate	\$102,500	into	336.0336.531101	title	Home/Building Repair
Appropriate	\$43,000	into	336.0336.531102	title	Administration

Also, create one revenue line item for grant funds payins as follows:

Create 336.3000.400100 (\$187,500)

David K. Smith moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

CDBG - FY 2015 HOME GRANT AGREEMENT APPROVAL
B-C-15-1AY-2

Karen Sprague, CDBG Coordinator, presented the Commission with Ohio Development Services Agency grant agreement forms for the County's FY 2015 HOME grant for approval and signing. Brent Saunders entertained a motion to approve and accept grant agreements (term 9/1/2015 thru 12/31/2017), and to request the County Auditor's Office to create a new fund for this grant titled "**B-C-15-1AY-2**", give that grant fund number **337**, and to appropriate the \$387,500 grant into line items as follows:

Appropriate	\$22,000.00	into	337.0337.531100	title	New Construction
Appropriate	\$161,500.00	into	337.0337.531101	title	DPA/Rehab
Appropriate	\$184,000.00	into	337.0337.531102	title	Private Rehabilitation
Appropriate	\$20,000.00	into	337.0337.531103	title	Administration

Also, create one revenue line item for grant funds payin as follows:

Create 337.3000.400100 (\$387,500)

Harold G. Montgomery moved and David K. Smith seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

CDBG - FY 2015 OHTF GRANT AGREEMENT APPROVAL

Karen Sprague, CDBG Coordinator, presented the Commission with Ohio Department of Development grant agreement forms for the County's FY 2015 OHTF grant for approval and signing. Brent Saunders entertained a motion to approve and accept grant agreements (term 9/1/2015 thru 12/31/2017), and to request the County Auditor's Office to create a new fund for this grant titled "**S-C-15-1AY-1**", give that grant fund number **338**, and to appropriate the \$100,000 grant into line items as follows:

Appropriate	\$100,000	into	338.0338.531100	title	Home/Building Repair
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Also, create one revenue line item for grant funds payin as follows:

Create 338.3000.400100 (\$100,000)

David K. Smith moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

RIO GRANDE COMMUNITY COLLEGE BOARD OF TRUSTEE RE-APPOINTMENT

Commissioners received a written request from Rebecca Long, Vice-President of Administration requesting the re-appointment of Mr. Paul Reed. Mr. Reed has served on the Rio Grande Community College Board of Trustees since 2004 and his term expires September 2015. The President entertained a motion to re-appoint Mr. Reed to a five year term beginning September 2015 through September 2020. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

GALLIA COUNTY FAMILY PLANNING COMMITTEE MEETING

A Family Planning Committee meeting was held at 10:00 a.m. Committee members present were Gallia County Commission President Brent Saunders, Gallia County Commissioner Brent Saunders (F&CFC Representative), DJFS Director Dana Glassburn, DJFS Workforce Development Supervisor Beth Moore. Additional attendees were Gallia County Commissioners David K. Smith and Harold G. Montgomery, Gallia County Administrator Karen Sprague and Clerk to the Board Anette L. Brown. The PRC plan was submitted for approval with all members of the Committee in agreement to forward on to the County Commissioners. Meeting was adjourned.

The Gallia Co DJFS Biennial Renewal PRC Plan was submitted to the committee prior to the meeting (September 29, 2013) to review and prepare comments.

The committee discussed the plan and related requirements surrounding the plan. After general discussions and comments Karen Sprague made a motion to approve the plan and submit to the Commissioners for certification. Brent Saunders seconded the motion. All other committee members were in favor of the motion.

PRC PLAN

Dana Glassburn, Gallia CDJFS Director, on behalf of the Gallia County Family Planning Committee, presented and recommended approval of the Prevention Retention & Contingency (PRC) Plan. The PRC Plan effective date is October 1, 2015 to September 30, 2017 and is renewed on a biennial basis. The PRC Plan is assistance or services needed to overcome immediate barriers to achieving or maintaining self-sufficiency and personal responsibility for families with at least one minor child under the age of eighteen living in the home. The PRC Plan encourages families to attain and retain employment, prevents dependency, promotes family stability, and protects families from the consequences of catastrophic situations. The PRC plan is not ongoing Ohio Work First (OWF)/Temporary Assistance for Needy Families (TANF) assistance. The Gallia County Department of Job and Family Services (GCDJFS) PRC Plan is designed to meet the emergent and/or employment-related needs of an eligible assistance group depending upon the availability of funds. The PRC assistance group must demonstrate a specific crisis situation. The PRC Plan consists of:

1. Services that have no direct monetary value to an individual family and that do not involve implicit or explicit income support; or
2. One-time, short-term assistance which is limited to the amount actually required to meet the presenting/emergent need;
3. Contingency benefits are for an emergent need that threatens the health, safety or decent living arrangements to the extent that it prohibits children from being cared for in their own home or inhibits job preparation, work and marriage.
4. Employment Related Services - Prevention and Retention benefits can be authorized for employment-related purposes to provide goods and/or services needed to attain or retain employment for the PRC assistance group employment-seeking adult member.
5. Various services provided by a provider contract are offered to assist PRC assistant groups. These services are briefly mentioned in the PRC plan and described in detail within the provider(s) contract.

Harold G. Montgomery made a motion to approve the plan as recommended by the Gallia County Family Planning Committee and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Saunders, yea; Mr. Smith, yea.

EXECUTIVE SESSION – DJFS - CONTRACTS

At 10:05 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:13 a.m.; no action taken.

EMS

Commissioners were in receipt of request from Larry Boyer, EMS Director to consideration additional charges by Osage to the remount of the EMS cargo box. Harold G. Montgomery made and David K. Smith seconded the motion to approve additional \$5,050.00. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

ENGINEER – JOHNSON RD. BRIDGE - CONTRACTS

Commissioners were in receipt of a contract from Assistant County Engineer Jennifer Brown for signing for Johnson Road Bridge to US Bridge for their bid of \$88,066.00 submitted on 9/28/2015.

CONTRACT

This agreement, made and entered into this 1st day of October 2015, by and between the Board of County Commissioners of Gallia County, OH acting by and through Brent Saunders, President, hereinafter designated the Owner, and US Bridge of the City of Cambridge, County of Guemsey and State of OH, hereinafter designed the Contractor:

Witnesseth: That the parties to these present, each in consideration of the undertakings, promises and agreements on the part of the other herein contained, have undertaken, promised and agreed and do hereby undertake, promise and agree, the owner for itself, its successors and assigns, and the contractor for themselves and their heirs, executors, administrators, successors and assigns, as follows:

That the contractor, in consideration of the sums of money herein specified to be paid by said owner to said contractor, shall and will at US Bridge own and cost and expense, furnish all labor, materials and equipment necessary to complete the entire project in accordance with the Proposal submitted on September 28, 2015 and in accordance with the Specifications, General Provisions and Special Provisions and the Drawings therein mentioned which Specifications, General Provisions, Special Provisions and Drawings, together with Advertisement, Information for Bidders, Proposal and Bonds are hereby made a part of this Agreement, and incorporated by reference herein, all of said work to be fully completed to the satisfaction of the Engineer and to the acceptance of the Board of County Commissioners, Gallia County, Ohio.

Attest: Contractor US Bridge By s/Art Rogovin

Board of Commissioners By s/ Brent Saunders, President
Gallia, County Ohio s/ Harold G. Montgomery, Vice President
s/ David K. Smith, Commissioner

The President entertained a motion to sign the contract as submitted. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

ENGINEER – BARCUS HOLLOW BRIDGE CONTRACTS

Commissioners were in receipt of a contract from Assistant County Engineer Jennifer Brown for signing for Barcus Hollow Bridge to US Bridge for their bid of \$77,463.80 submitted on 9/28/2015.

CONTRACT

This agreement, made and entered into this 1st day of October 2015, by and between the Board of County Commissioners of Gallia County, OH acting by and through Brent Saunders, President, hereinafter designated the Owner, and US Bridge of the City of Cambridge, County of Guemsey and State of OH, hereinafter designed the Contractor:

Witnesseth: That the parties to these present, each in consideration of the undertakings, promises and agreements on the part of the other herein contained, have undertaken, promised and agreed and do hereby undertake, promise and agree, the owner for itself, its successors and assigns, and the contractor for themselves and their heirs, executors, administrators, successors and assigns, as follows:

That the contractor, in consideration of the sums of money herein specified to be paid by said owner to said contractor, shall and will at US Bridge own and cost and expense, furnish all labor, materials and equipment necessary to complete the entire project in accordance with the Proposal submitted on September 28, 2015 and in accordance with the Specifications, General Provisions and Special Provisions and the Drawings therein mentioned which Specifications, General Provisions, Special Provisions and Drawings, together with Advertisement, Information for Bidders, Proposal and Bonds are hereby made a part of this Agreement, and incorporated by reference herein, all of said work to be fully completed to the satisfaction of the Engineer and to the acceptance of the Board of County Commissioners, Gallia County, Ohio.

Attest: Contractor US Bridge By s/Art Rogovin

Board of Commissioners By s/ Brent Saunders, President
Gallia, County Ohio s/ Harold G. Montgomery, Vice President
s/ David K. Smith, Commissioner

The President entertained a motion to sign the contract as submitted. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

COUNTY ENGINEER - OPWC STATE CAPITAL IMPROVEMENT - REOLUTION

The following Resolution was approved authorizing Brett A, Booth, Gallia County Engineer to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local Transportation Improvement Program(s) and to execute contracts as required.

WHEREAS, THE State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the County of Gallia is planning to make capital improvements through the 2016 Gallia County Road, Bridge and Slip Repair Project,

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Gallia County:

Section 1: The Gallia County Engineer is hereby authorized to apply to the OPWC for funds as described above. {NOTE: This must be the individual who signs the application.}

Section 2: The Gallia County Engineer is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Board of Commissioners By s/ Brent Saunders, President
Gallia, County Ohio s/ Harold G. Montgomery, Vice President
s/ David K. Smith, Commissioner

The President entertained a motion to sign the contract as submitted. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

BID OPENING - GREEN SEWER PHASE 1 – CONTRACTS A, B & ALTERNATE 1 DISCOUNT

At 11:00 a.m. The President opened the following bids for all contracts:

<u>Company</u>	<u>Contract A Total Bid</u>	<u>Contract B Total Bid</u>	<u>Alternative 1-Contract A & B Discount</u>
CJ Hughes Construction Co., Inc.	\$4,067,797.85	\$2,604,227.35	0.20% which equals (\$13,344.05)
D.V. Weber Construction	none	\$2,885,394.95	none

The County Administrator noted the estimate for contract A was \$3,825,000 and the estimate for contract B was \$2,474,000. The bids were turned over to Stantec for review and recommendation. The following were in attendance: Karen Sprague, County Administrator; Anette L. Brown, Clerk to the Board; Tracy Shoultz, Stantec; Gordon Parker, USDA – RD; Thomas Hanstene, D. V. Weber Construction; Terry E. Hicks, Buckeye State Pipe; Trent Holcomb, Gallipolis Vault; Chris Combs and David Combs , C.J. Hughes; Dean Wright, Gallipolis Daily Tribune.

NOTE: Commission was advised by Stantec of a tabulation error on CJ Hughes Construction Co., Inc. bid sheet as follows reducing their overall bid amount on Contract B to \$2,593,435.35:

Bid Item #	Description	Unit Price	Corrected Total This Item	Corrected Total
9	8"x6" Wye		\$245.00	\$40,915.00
11	6" Sanitary Sewer Service	\$39.00	\$323,193.00	

This results in a New Contract "B" Total of = \$2,593,435.35. C. J. Hughes has provided written agreement to the use of the corrected unit prices for these two items, and the new contract bid total. Therefore, the Alternative 1-Contract A & B Discount is now (\$13,322.47).

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith made and Harold G. Montgomery seconded the motion Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

Brent Saunders
Brent Saunders, President

Anette L. Brown
Anette L. Brown, Clerk

Harold G. Montgomery
Harold G. Montgomery, Vice President

David K. Smith
David K. Smith, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 11596-13