

OCTOBER 15, 2015

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Brent Saunders. Roll Call: President Brent Saunders, present; Vice President Harold G. Montgomery, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the October 8, 2015 minutes. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Dana Glassburn	DJFS	10/20	Columbus, Ohio	ODJFS Share Services
Dana Glassburn	DJFS	10/21	Columbus, Ohio	OJFSDA District Mtg.

The President entertained a motion to approve travel requests as submitted. David K. Smith made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2015 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/11	21	2	1	0	11	0	3	0	17	28	0	0	0	2

Executive Session - Personnel

At 9:20 a.m. the President entertained a motion to enter into executive session with County Administrator Karen Sprague to discuss a personnel issue regarding the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 9:23 a.m.; no action taken.

2015 3rd Quarter Gallia County Canine Shelter Report

Through the end of the 3rd Quarter of 2015, the Gallia County Canine Shelter served the following number of dogs:

- Started the year with 10 dogs in the shelter
- 563 dogs entered the shelter
- 175 dogs were adopted
- 57 dogs were reclaimed by owners
- 6 dogs were euthanized
- 278 dogs went to rescue
- 0 dogs were MIA (escaped the shelter or the dog truck during transport)
- 27 dogs died of natural or unknown causes
- 2 dogs were destroyed in the field (One by County Dog Wardens)
- 36 dogs out to foster
- 35 dogs returned from foster (Note: 3 dogs in foster at end of 3rd Quarter 2015)
- 27 dogs remained at the shelter at the end of the 3rd Quarter 2015

Prepared by Gallia County Dog Warden Laurie Cardillo, 10/1/2015

2015 3rd Quarter Gallia County Canine Shelter Euthanization Report

During the 3rd Quarter of 2015, there was 1 dog euthanized as follows:

- Week ending 9/20/2015, 1 dog euthanized; Dog Warden Laurie Cardillo; euthanization recommended by & performed by Veterinarian Angie Shelton due multiple health issues

Prepared by Gallia County Dog Warden Laurie Cardillo, 10/1/2015

2015 3rd Quarter Gallia County Canine Shelter Safety & Vicious Dog Report

- For the 3rd Quarter of 2015, Gallia County Sanitarian Barb Bradley reported 17 dog bites. Of these 17 bite events, 2 were deemed stray dogs and 15 dogs had owners.
- From 7/1/2015 through 9/30/2015 there was 1 dog euthanized by local Veterinarian.
 - This 1 euthanization was due to the dog being in poor health when it entered the shelter to the point the Veterinarian recommended euthanization, it was suffering from multiple health issues.
- During the 3rd Quarter of 2015, there were no animal head sent for rabies testing.
- Livestock losses for 3rd Quarter 2015:
 - None
- Dogs destroyed in the field for 3rd Quarter 2015:
 - None

Prepared by Gallia County Dog Warden Laurie Cardillo, 10/1/2015

EMPLOYEE CHANGE TO FULL TIME – TERESA MARTIN

County Administrator Karen Sprague recommended the Commission make the following changes with regard to Assistant Dog Warden Teresa Martin:

- Full time 40 hours per week minimum salaried position, with no overtime or com time accrual
- Rate of pay will remain at \$8.75 per hour; \$18,200 annually
- Effective date of full time status is 10/17/2015
- There will be a 180 day probationary period, per PPM, to begin 10/17/2015; noting the probationary period would expire 4/14/2016; with no increase in pay rate at the end of the probationary period to begin 10/17/2015

Brent Saunders entertained a motion that the Commission accept the recommendation of Ms. Sprague with the stipulations as stated above. Harold Montgomery made and David Smith seconded the motion. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith, yea.

Harold G. Montgomery made and David K. Smith seconded the motion to approve the recommendation of County Administrator Karen Sprague

FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- 19th & 20th Amended Certificate of Estimated Resources

AIRPORT – AIP GRANT OVERSIGHT RISK ASSESSMENT

County Administrator Karen Sprague presented the Commission with the Airport AIP Grant Oversight Risk Assessment form as required by the FAA every 3 years to continue receiving the FAA AIP grants. Brent Saunders entertained a motion to approve the 2015 risk assessment form as presented. Harold G. Montgomery, made and David K. Smith seconded that motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

**ENVIRONMENTAL REVIEW RECORD - B-C-15-1AY-1 & B-C-15-1AY-2 & S-C-15-1AY-1
CERTIFICATION OF CATEGORICALLY EXCLUDED PROJECTS**

County Administrator Karen Sprague presented the Commission with the paperwork for approval of the Environmental Review Record for the following categorically excluded projects under the B-C-15-1AY-1 & B-C-15-1AY-2 & S-C-15-1AY-1 grants (CHIP & HOME & OHTF): #1 -1: Private Rehabilitation, #2 – 1: Home/Building Repair and #3 – 2: Down Payment Assistance/Rehabilitation. Brent Saunders entertained a motion to approve the form as presented. David K. Smith made and Harold G. Montgomery seconded that motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David K. Smith, yea. The RROF form was signed by Brent Saunders, as President of the Commission, and is on file in the County's CDBG files.

**FAA GRANT 2014 DRAW #15 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

Commission received from Delta Airport Consultants the FAA grant 2014 draw #15 forms requesting \$27,203.00 from the County's FAA grant for the 90% share of the following invoices:

- Delta Airport Consultants Inv # 13 - \$792.36
- Sexton's Excavating Inc. Inv. # 8 - \$29,433.00
- Total = \$30,225.36
- 90% FAA grant = \$27,203.00
- 10% local match = \$3,022.36

Brent Saunders entertained a motion to approve and sign the grant draw #15 forms for payment of engineering invoices as presented. David K. Smith moved and Harold G. Montgomery seconded this motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

**FAA GRANT 2015 DRAW #2 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

Commission received from Delta Airport Consultants the FAA grant 2015 draw #2 forms requesting \$9,900.00 from the County's FAA grant for the 90% share of the following invoices:

- Delta Airport Consultants Inv # 5 - \$5,500.00
- Delta Airport Consultants Inv # 6 - \$5,500.00
- Total = \$11,000.00
- 90% FAA grant = \$9,900.00
- 10% local match = \$1,100.00

Brent Saunders entertained a motion to approve and sign the grant draw #2 forms for payment of engineering invoices as presented. Harold G. Montgomery moved and David K. Smith seconded this motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

SHERIFF 2015 OAG GRANT AMENDMENT

County Administrator Karen Sprague presented the Commission with an amendment for the Sheriff's 2015 OAG grant which changes the grant end date to 7/31/2016. Brent Saunders entertained the OAG a motion to approve grant amendment as presented. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith.

Executive Session – Contracts

At 10:05 a.m. the President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss personnel issues, resignation, disciplinary action and negotiations. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 10:23 a.m.; no action taken.

DJFS

Brent Saunders entertained a motion to give the authority to JFS Director Dana Glassburn to execute and enter into an agreement to repair or replace the roof on the JFS building located on 848 Third Ave., Gallipolis, Ohio. Harold G. Montgomery made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

PUBLIC HEARING - 2016 TAX BUDGET

The time being 10:30 AM as advertised, the Commission held the public hearing for the 2016 Alternative Tax Budget. Karen Sprague, Co. Administrator, prepared information on the 2016 Alternative Tax Budget as follows:

- 2016 Alternative Tax Budget was submitted to County Auditor's Office on 9/28/2015
- Published advertisement on 9/4/2015 that 2016 Alternative Tax Budget open for inspection in the Auditor's Office on 10/1/2015
- Published advertisement on 9/4/2015 regarding 2016 Alternative Tax Budget Public Hearing on 10/15/2015
- Reviewed the County General Fund Actual and Estimated receipts and expenditures for years 2014, 2015 and 2016
 - 2014 actual YTD:
 - Carryover cash balance from 2013 = \$983,581.01
 - revenues = \$8,598,476.35
 - expenditures = \$8,625,569.66
 - Yearend cash balance = \$956,487.70
 - 2015 estimated YTD:
 - Actual carryover cash balance from 2014 = \$956,487.70
 - Estimated revenues = \$8,339,398.13
 - Estimated expenditures = \$8,523,775.11
 - Estimated yearend cash balance = \$772,110.72
 - 2016 estimated YTD:
 - Estimated carryover cash balance from 2015 = \$772,110.72
 - Estimated revenues = \$8,469,230.99
 - Requested 2016 departmental budgets for expenditures = \$9,637,789.04
 - Estimated yearend cash balance = (\$396,447.33)
- Commission must review entire alternative tax budget and make any changes they feel are necessary
- Commission must adopt alternative tax budget on or before 10/15/2015
- Commission must submit the adopted 2016 Alternative Tax Budget to the Auditor's Office on or before 10/15/2015

Commission noted they would review the FY 2016 Alternative Tax Budget and then make cuts to the County General Fund departmental requests so that the FY 2016 appropriations were based on estimated receipts, not including the carryover. It was further noted it has been the policy of the Commission to not use carryover dollars for fixed costs. Carryover dollars are only to be used for one-time costs such as emergencies, one-time purchases or infrastructure upgrades. Commission stated they would be adjusting the budget requests so that FY 2016 appropriations will be based on FY 2016 anticipated revenue only, which means a reduction of the departmental requests by approximately \$1.2 million.

All other funds included in the FY 2016 Alternative Tax Budget were reviewed by the Commission and it was noted that a few of them will need to be reduced before FY 2016 appropriations are approved in order to remain within anticipated revenue and carryover.

Brent Saunders entertained a motion to approve the FY 2016 Alternative Tax Budget as submitted. Harold G. Montgomery moved and David K. Smith seconded the motion. Roll call votes: Mr. Saunders, yea; Mr. Montgomery, yea; Mr. Smith.

INVESTMENT ADVISORY COMMITTEE

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, with Gallia County Clerk of Court, Noreen Saunders presented the 3rd. Quarter 2015 investment report for review. The Investment reports are submitted monthly; with meetings held quarterly. Members present were the Commissioners Brent Saunders, Harold G. Montgomery and David K. Smith and Steve McGhee, County Treasurer. The Investment Report is on file in the Treasurer's office and in the Commissioner's office for review.

GREEN SEWER PHASE 1 – DRAW # 85 (FINAL)

County Administrator Karen Sprague presented the Commission with Draw # 85 for the Green Sewer Phase 1 Project for the following items:

- Bricker & Eckler LLP Inv. # 660295 - \$80.28
- Bricker & Eckler LLP Inv. # 658534 - \$245.67
- Total = \$325.95

Brent Saunders entertained a motion to approve draw resolution # 85 as submitted. Harold G. Montgomery moved and David K. Smith seconded the motion. Upon roll call votes were as follows: Brent Saunders, yea; Harold Montgomery, yea; David Smith, yea.

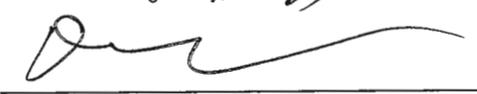
ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith moved and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.


Brent Saunders, President


Anette L. Brown, Clerk


Harold G. Montgomery, Vice President


David K. Smith, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 11596-13