

**JULY 7, 2016**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the June 30, 2016 minutes. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
GCDJFS	Dana Glassburn	7/7	Jackson, Ohio	Director's Mtg.
GCDJFS	Dana Glassburn	rescheduled to 7/13	Columbus, Ohio	OJFSDA Mtg.
GCDJFS	Dana Glassburn	7/11	Columbus, Ohio	OCD A Mtg.
GCDJFS	Dana Glassburn	7/12	Ross	Training
GCDJFS	Dana Glassburn	07/20	Jackson, Ohio	OJFSDA District Mtg.
GCDJFS	Dana Glassburn	8/11	Columbus, Ohio	OJFSDA Mtg.
GCDJFS	Dana Glassburn	8/10	Columbus, Ohio	Workforce Committee Mtg.
GCDJFS	Dana Glassburn	8/24	Jackson, Ohio	OJFSDA District Mtg.

The President entertained a motion to approve travel requests as submitted. Brent Saunders motion Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2016 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
7/3	10	1	1	0	7	0	0	0	9	12	1	1	0	0

**SANDERS DRIVE RESIDENTS - GREEN SEWER PHASE 1**

Residents of Sanders Drive area, Guy Guinther, Joseph Webster, and Roger Saunders met with the commissioners to discuss their concerns with the Green Sewer Phase 1 project. Harold G. Montgomery noted they will address their concerns at the monthly construction meeting today at 10:00am. and they are welcome to attend.

**DJFS – SUBGRANT AGREEMENTS****WIOA CCMEP Wing Haven Subgrant Agreement SFY17**

Gallia County Department of Job and Family Services (GCDJFS) Director, Dana Glassburn, recommended accepting the subgrant agreement between Wing Haven and GCDJFS effective from July 1, 2016 through June 30, 2017, with the option of extending for two additional years as per RFP utilizing the WIOA CCMEP Youth grant in the amount of \$4,500.00. David K. Smith made the motion and Harold G. Montgomery Seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, abstain.

**TANF CCMEP Gallia-Meigs Community Action Agency Subgrant Agreement SFY17**

Gallia County Department of Job and Family Services (GCDJFS) Director, Dana Glassburn, recommended accepting the subgrant agreement between Gallia-Meigs Community Action Agency and GCDJFS effective from July 1, 2016 through June 30, 2017, with the option of extending for two additional years as per RFP utilizing the WIOA CCMEP Youth grant in total amount of \$84,000.00 for 9 of the 14 required Youth Elements. Youth Elements include Tutoring 7 study skills; Dropout prevention & recovery; Work experience; leadership development; parenting; Assistance applying for SSI; Adult Mentoring; Entrepreneurial; Transition services. David K. Smith made the motion and Brent Saunders Seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**WIOA CCMEP Gallia-Meigs Community Action Agency Subgrant Agreement SFY17**

Gallia County Department of Job and Family Services (GCDJFS) Director, Dana Glassburn, recommended accepting the subgrant agreement between Gallia-Meigs Community Action Agency and GCDJFS effective from July 1, 2016 through June 30, 2017, with the option of extending for two additional years as per RFP utilizing the WIOA CCMEP Youth grant in total amount of \$42,000.00 for 9 of the 14 required Youth Elements. Youth Elements include Tutoring 7 study skills; Dropout prevention & recovery; Work experience; leadership development; parenting; Assistance applying for SSI; Adult Mentoring; Entrepreneurial; Transition services. Brent Saunders made the motion and David K. Smith Seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**Gallia-Meigs Community Action Agency FAET Subgrant Agreement SFY17**

Gallia County Department of Job and Family Services (GCDJFS) Director, Dana Glassburn, recommended accepting the subgrant agreement between Gallia-Meigs Community Action Agency and GCDJFS effective from July 1, 2016 through June 30, 2017, utilizing the FAET CFDA #10.561 Food Assistance grant in the amount of \$10,000.00. Brent Saunders made the motion and David K. Smith Seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**Gallia-Meigs Community Action Agency TANF Subgrant Agreement SFY17**

Gallia County Department of Job and Family Services (GCDJFS) Director, Dana Glassburn, recommended accepting the subgrant agreement between Gallia-Meigs Community Action Agency and GCDJFS effective from July 1, 2016 through June 30, 2017, utilizing the FAET CFDA #10.561 Food Assistance grant in the amount of \$165,000.00. David K. Smith made the motion and Brent Saunders Seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**EXECUTIVE SESSION - CONTRACT**

At 9:45 a.m. the President entertained a motion to enter into executive session discuss a contract. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 9:55 a.m.; no action taken.

**GREEN SEWER PHASE 1 MONTHLY CONSTRUCTION MEETING**

Commissioners: Harold G. Montgomery, David K. Smith and Brent Saunders along with County Administrator Karen Sprague attended the meeting on second floor at 10:00 am and returned at 11 am.

**JUNE 2016 FINANCIAL REPORT REVIEW**

County Administrator Karen Sprague presented the Commission with:

- The June 2016 Financial Reports for comparison with the June 2015 Financial Reports. The following was noted during the review:
  - 1/1/2015 beginning cash balance was \$956,487.70
  - 1/1/2016 beginning cash balance was \$1,397,241.36
  - Difference of \$440,753.66
  - 6/30/2015 ending cash balance was \$1,240,992.63
  - 6/30/2016 ending cash balance was \$1,738,632.19
  - Difference of \$497,639.56
  - 2016 9<sup>th</sup> Amended Certificate of Estimated Resources

**USDA - GREEN SEWER PHASE 1 PAYMENT RESOLUTION # 9**

County Administrator Karen Sprague presented the Commission with Payment Resolution # 9 for the Green Sewer Phase 1 Project for the following items:

- CJ Hughes Construction Co., Inc. Pay Application # 6 - \$616,998.13
- Fields Excavating, Inc. Pay Application # 7 - \$48,169.36
- Stantec Invoice # 1063417 - \$57,341.49
- Buckeye Rural Electric Invoices for cost to aid construction for 2 new services # 40033590 & 40033591 - \$5,080.93
- Total = \$727,589.91

Stantec Project Engineer Gary Silcott recommends approval of the above invoice & pay applications. Harold Montgomery entertained a motion to approve and pay invoices from pay resolution # 9. David K. Smith moved and Brent Saunders seconded a motion to approve payment resolution # 9 as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

David K. Smith moved and Brent Saunders seconded a motion to approve the USDA Engineering invoice form as submitted for the billing period of 5/14/16 – 6/17/2016. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**OPWC - GREEN SEWER PHASE 1 DISBURSEMENT REQUEST # 7**

County Administrator Karen Sprague presented the Commission with OPWC Disbursement Request # 7 for the Green Sewer Phase 1 Project for the following items:

- Stantec invoice 1063417 - \$57,341.49 (will be paid directly to Stantec from OPWC)
- Brent Saunders moved and David K. Smith seconded a motion to approve OPWC disbursement request # 7 and the following memo entry as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**MEMO ENTRY – REVENUE/EXPENSE OPWC GREEN SEWER PHASE 1 GRANT/LOAN**

County Administrator Karen Sprague advised the Commission that OPWC will make direct payments to vendors for the Green Sewer Phase 1 Project grant & loan funding. In order to reflect the receipt and expenditure of these grant/loan funds within the county fund established as OPWC Green Sewer Phase 1 Grant/Loan Fund the County Auditor must make the following memo entries:

- Memo payin in the amount of \$57,341.49 into 322.3000.400101 from OPWC Loan # CO17L
- Memo expense in the amount of \$57,341.49 from 322.0322.531101 to Stantec Consulting Inc. vendor # 6899 for invoice # 1063417
- Credit Back \$57,341.49 from PO # BL160177

OVRDC - RESOLUTION

## RESOLUTION

Date: July 7, 2016

**WHEREAS**, The Gallia County Board of Commissioners actively supports and currently participates in the economic development district activities of the Ohio Valley Regional Development Commission (OVRDC). OVRDC is a public regional planning commission within the State of Ohio, whose purpose is to influence favorably the future economic, physical, and social development of the twelve-county region through its regional development planning programs and technical assistance; and

**WHEREAS**, the Ohio Valley Regional Development Commission promotes a cooperative planning process involving local governments, public and private agencies, and individual citizens, toward improving their region within a democratic process; and

**WHEREAS**, the Gallia County Board of Commissioners hereby endorses the 2016 Comprehensive Economic Development Strategy (CEDS), prepared by the Ohio Valley Regional Development Commission.

**THEREFORE, BE IT RESOLVED**, that the Gallia County Board of Commissioners hereby authorizes an appropriation of funds in the amount of \$5,426.00 as participating local funds for the Ohio Valley Regional Development Commission to be used as part of the agency budget for the fiscal year beginning January 1, 2017. The appropriated funds to be paid on or after January 1, 2017, and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, the Gallia County Board of Commissioners continues to support the Ohio Valley Regional Development Commission's Economic Development District planning partnership investment grant program with the USDOC Economic Development Administration for the annual performance period January 1, 2017 through December 31, 2017. Mr. David K. Smith moved the adoption of the Resolution and the motion was seconded by Mr. Brent Saunders. The Gallia County Board of Commissioners hereby adopts this resolution on the 7<sup>th</sup> day of July, 2016.

By: Harold G. Montgomery, President, Gallia County Board of Commissioners

Signed: s/ Harold G. Montgomery Dated: July 7, 2016

Certified By: Anette L. Brown, Gallia County Board of Commissioners, Clerk

Signed: s/ Anette L. Brown Dated: July 7, 2016

Journal No: 50 Page No:     

INFORMATION TECHNOLOGY – CYBER VULNERABILITY SCAN REPORT

I.T. Director John Grubb met with the commission to discuss the results from CORSA Cyber Security Vulnerability Scan. CORSA asks for the I.T. department to outline a plan of action to remediate the "high" and "severe" vulnerabilities and respond with a plan within 30 days. This plan of action will also be presented to the commissioners upon completion.

BID AWARD – GALLIA COUNTY ENGINEER – CULVERT REPLACEMENT 2016-02

Commissioners were in receipt of the following recommendation and contract:

July 7, 2016

Gallia County Commissioners  
18 Locust Street, Room 1292  
Gallipolis, OH 45631

Dear Commissioners,

I have reviewed the proposals for the Culvert Replacements 2016-02 project.

The lowest bid was received from Taylor Excavating Service, LLC. The bid is responsive, and below the engineer's estimate. The contractor meets all specifications and is qualified to perform the work.

Therefore, it is my recommendation that the above named project be awarded to Taylor Excavating Service, LLC.

Sincerely,

s/ Jennifer Brown  
Jennifer Brown, P.E.  
Assistant Engineer

The President entertained a motion to approve upon the recommendation of the Assistant Engineer. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**CONTACT**

This agreement made this 7<sup>th</sup> day of July by and between Taylor Excavating Service, LLC herein after called the "Contractor," and Gallia County, herein after called the "Local Public Agency."

WITNESSETH, that the Contractor and the Local Public Agency, for the considerations stated herein, mutually agrees as follows:

**Article I:** Statement of Work. The Contractor shall furnish all supervision, labor, tools, equipment, materials, hauling, and other items necessary to complete the Gallia County 2016-02 Culvert Replacement Project in accordance with the "Notice to Bidders," "Bid Proposal" and "Specifications."

**Article II:** The Contract Price, Gallia County and will pay the Contractor \$79,371.00 for the performance of the Contract based upon the unit prices stipulated in the "Bid Blank."

In WITNESS WHEREOF, the parties have caused this Agreement to be executed this 7<sup>th</sup> day of July, 2016.

Taylor Excavating Service, LLC  
s/ Justin Taylor

Gallia County Commissioners:  
s/ Harold G. Montgomery, President  
s/ David K. Smith, Vice President  
s/ Brent Saunders, Commissioner

**BID OPENING - CDBG OHIO TOWNSHIP KING CEMETERY ROAD PAVING PROJECT**

At 1:30 p.m. The President opened the following bid for the CDBG Ohio Township King Cemetery Road Paving Project:

<b>Company</b>	<b>Total Bid</b>
Rick Eplion Paving, Inc, Proctorville, Ohio	\$53,390.00
The Shelly Company, Thornville, Ohio	\$48,487.60
Nuko Paving Inc., Jackson, Ohio	\$44,099.55

The County Administrator Karen Sprague noted the estimate was \$53,490.00. The bids were turned over to the County Administrator for review and recommendation. The following were in attendance: Rick Eplion Paving, Steven D. Gillam; The Shelly Co., Trevor Small; and Nuko Paving Inc., Kyle Mooney.

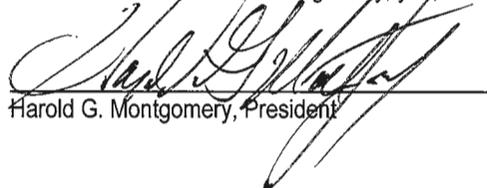
**DJFS – SUBGRANT AGREEMENT**

**WIOA TANF Wing Haven Subgrant Agreement SFY17**

Gallia County Department of Job and Family Services (GCDJFS) Director, Dana Glassburn, recommended accepting the subgrant agreement between Wing Haven and GCDJFS effective from July 1, 2016 through June 30, 2017, with the option of extending for two additional years as per RFP utilizing the WIOA CCMEP Youth grant in the amount of \$25,000.00. David K. Smith made the motion and Harold G. Montgomery Seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, abstain.

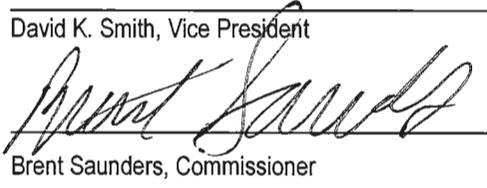
**ADJOURN**

At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

  
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 Harold G. Montgomery, President

  
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 Anette L. Brown, Clerk

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 David K. Smith, Vice President

  
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 Brent Saunders, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 14260-15