

OCTOBER 6, 2016

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the September 29, 2016 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Auditor	Jim Clark	10/12 & 10/13	Dayton, Ohio	Ohio IAS User Group Mtg.
911/EMA	Sherry Daines & Keith Wilson	10/6	Ross County, Ohio	EMERGI-Tech
911/EMA	Sherry Daines	10/11 & 10/12	Columbus, Ohio	Ohio EMA Fall Conference

The President entertained a motion to approve travel requests as submitted. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2016 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/2	8	0	1	1	3	0	0	0	5	15	0	0	0	1

MOU – CITY SCHOOLS

Harold Montgomery entertained a motion to approve a Memorandum of Understanding with the Gallipolis City Board of Education to provide basic mechanic, maintenance and repair service to vehicles owned by the Commission. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

MEMORANDUM OF UNDERSTANDING

The Gallipolis City School Board of Education (The Board) and the Gallia County Commissioner's Office in recognizing the benefits of serving the citizens of Gallia County, agree to the terms of this MOU.

This MOU, specifically involving the Gallipolis City School District, Transportation Department and the Gallia County Commissioner's Office and the offices/departments under which the Commissioner's Office has governance over. This MOU by no means constitutes an obligation or requirement for services to be offered or rendered by either party. The term of this MOU is on a month to month basis and this MOU may be terminated by either party at any time without reason or just cause.

The Board of Education agrees to provide basic mechanic, maintenance and repair services to vehicles owned by the Commission, at the discretion of the Director of Transportation of the school district, given the capabilities and expertise of the mechanics on staff and with priority given to the school bus fleet owned by The Board. Servicing will be billed at a labor rate of \$45.00 an hour in addition to the cost of supplies and parts. Hourly rate will be prorated for routine servicing. The Transportation Director will provide the individual county offices/departments with a monthly itemized invoice detailing the costs incurred for that time period. Any discounts received by the school district by vendors will be passed on to the offices/departments. The Commissioner's Office and or its offices/departments agrees to reimburse the Board of Education for all costs incurred while providing maintenance services to their vehicles.

Scheduling of vehicles to be serviced will be at the discretion of the Director of Transportation or his/her designee and the individual department heads or office holders.

_____	<i>/s/ Harold G. Montgomery</i>
Gallipolis City School District, Superintendent	Gallia County Commission, President
_____	<i>/s/ David K. Smith</i>
Board of Education, President	Gallia County Commission, Vice-President
_____	<i>/s/ Brent Saunders</i>
Board of Education, Vice-President	Gallia County Commissioner
_____	_____
Board of Education, Treasurer	Director of Transportation

LEAVE DONATION APPLICATION

Karen Sprague submitted a leave donation form of 72.3 hours of sick time from Tom Halfhill to Robert Hudson of the service center maintenance department for the pay period ending date September 30, 2016. Harold Montgomery entertained a motion to approve the leave donation as submitted. David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

SEPTEMBER 2016 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The September 2016 Financial Reports for comparison with the September 2015 Financial Reports. The following was noted during the review:
 - 1/1/2015 beginning cash balance was \$956,487.70
 - 1/1/2016 beginning cash balance was \$1,397,241.36
 - Difference of \$440,753.66

- 9/30/2015 ending cash balance was \$2,188,761.36
- 9/30/2016 ending cash balance was \$2,448,902.37
- Difference of \$260,141.01
- 12th Amended Certificate of Estimated Resources

FY 2015 CDBG CD GRANT (B-F-15-1AY-1)
AMENDMENT REQUEST

County Administrator Karen Sprague presented the Commission with a letter requesting an amendment of the County's FY 2015 CDBG CD Grant (B-F-15-1AY-1) for submittal to the Ohio Development Services Agency, Office of Community Development. Ms. Sprague explained the amendment is needed to move grant funds from 2 projects where the bids came in under the original engineers estimate and move these funds into another project where the bid came in over the engineer's original estimate. Ms. Sprague also noted that all original grant certified outcomes for the projects are being met, the only change is monetary. Ms. Sprague also advised that since the monetary changes are more than 10% for all three projects the ODSA grant rules require a grant amendment. Harold Montgomery entertained a motion that the following amendment request letter be approved and signed as presented. David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold G. Montgomery, yea; David K. Smith, yea; Brent Saunders, yea. The letter is on file in the County's CDBG grant files.

10/6/2016

Ohio Development Services Agency
Office of Community Development
Attn: Jessie Powers, Field Rep.
77 South High Street, P O Box 1001
Columbus, Ohio 43216-1001

RE: B-F-15-1AY-1 Amendment Request

Dear Ms. Powers,

The Gallia County Board of Commissioners requests an amendment to our grant B-F-15-1AY-1 in order to move grant funds from 2 projects where the bids came in under the engineers estimate and move them into another project where the bid came in over the engineers estimate as follows:

- Project #1 – Clay Township Bridge Replacement Project
 - Original CDBG budget \$10,000
 - Actual CDBG expenditure \$7,887
 - Reduce CDBG budget by (\$2,113.00) Note: This is more than 10%
 - Reduce local match budget by (\$14,805.69)
- Project #3 – Ohio Township Street Improvement Project
 - Original CDBG budget \$35,400
 - Actual CDBG expenditure \$29,100
 - Reduce CDBG budget by (\$6,300.00) Note: This is more than 10%
 - Reduce local match budget by (\$3,080.46)
- Project #2 – Senior Center Roof Replacement Project
 - Original CDBG budget \$29,500
 - Actual contractor bid for the project \$49,950
 - Increase CDBG budget by \$8,413.00 Note: This is more than 10%
 - Add local match budget of \$12,037 (coming from Senior Citizens annual appropriation from the County General Fund)

Please be advised all original grant certified outcomes for the projects are being met, the only change is monetary. The Board understands since the monetary changes are more than 10% for all three projects the CDBG grant rules require a grant amendment. Thank you in advance for your approval of our request in this regard.

Respectfully submitted,
Board of Gallia County Commissioners
s/ Harold G. Montgomery, Pres.
s/ David K. Smith, Vice-Pres.
s/ Brent Saunders, Commissioner

LEAVE DONATION APPLICATION

Dana Glassburn submitted a leave donation form of 40 hours of sick time from Delorse Martin to Kayla Handley of the JFS department. Harold Montgomery entertained a motion to approve the leave donation as submitted. Brent Saunders made and David K. Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

DJFS

Director Dana Glassburn asked about smoking rules for county buildings. Commissioners advised Ohio Law says no smoking in any public building and must be 50 feet away from any entrance.

GREEN SEWER PHASE 2 – DRAW # 15

County Administrator Karen Sprague presented the Commission with Draw # 14 for the Green Phase 2 Sewer Project for the following items:

- Stantec Inv. # 1101708 - \$7,496.24
- Bricker & Eckler LLP Inv # 683243 - \$1,298.25
- Total = \$8,794.49

Harold Montgomery entertained a motion to approve draw resolution # 15 as submitted. David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

GREEN SEWER 2 – OEPA PERMIT TO INSTALL APPROVAL

Stantec presented the Commission with the OEPA Permit to Install for the Green Sewer Phase 2 project. David K. Smith made and Brent Saunders seconded the motion to approve and sign the PTI as submitted. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

USDA - GREEN SEWER PHASE 1 PAYMENT RESOLUTION # 12

County Administrator Karen Sprague presented the Commission with Payment Resolution # 12 for the Green Sewer Phase 1 Project for the following items:

- CJ Hughes Construction Co., Inc. Pay Application # 9 - \$508,796.15
- Fields Excavating Pay Application #9 - \$17,374.93
- Stantec Invoice # 1101704 - \$41,371.29
- AT&T Acct # 740 446-9109 790 3 & 740 446-7882 790 0 - \$116.26
- BREC Acct # 4003590 & 4003591 - \$150.38
- Total = \$567,809.01

Stantec Project Engineer Gary Silcott recommends approval of the above invoice & pay applications. Harold Montgomery entertained a motion to approve and pay invoices from pay resolution # 12. Brent Saunders made and David K. Smith seconded the motion to approve payment resolution # 12 as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

David K. Smith made and Brent Saunders seconded the motion to approve the USDA Engineering invoice form as submitted for the billing period of 8/19/16 – 9/16/2016. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

OPWC - GREEN SEWER PHASE 1 DISBURSEMENT REQUEST # 10

County Administrator Karen Sprague presented the Commission with OPWC Disbursement Request # 10 for the Green Sewer Phase 1 Project for the following items:

- Stantec invoice 1101704 - \$41,371.29 (will be paid directly to Stantec from OPWC)

Brent Saunders made and David K. Smith seconded the motion to approve OPWC disbursement request # 10 and the following memo entry as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

MEMO ENTRY – REVENUE/EXPENSE OPWC GREEN SEWER PHASE 1 GRANT/LOAN

County Administrator Karen Sprague advised the Commission that OPWC will make direct payments to vendors for the Green Sewer Phase 1 Project grant & loan funding. In order to reflect the receipt and expenditure of these grant/loan funds within the county fund established as OPWC Green Sewer Phase 1 Grant/Loan Fund the County Auditor must make the following memo entries:

- Memo payin in the amount of \$41,371.29 into 322.3000.400101 from OPWC Loan # CO17L
- Memo expense in the amount of \$41,371.29 from 322.0322.531101 to Stantec Consulting Inc. vendor # 6899 for invoice # 1101704
- Credit Back \$41,371.29 from PO # BL160177

**OPWC ROUND 31 GRANT/LOAN FUNDS APPLICATION
GREEN SEWER PHASE 2**

Commission received the OPWC Grant/Loan Application for the Green Sewer Phase 2 Project from Stantec, Project Engineering Firm, for approval and signing. This application requests funding for this project from OPWC totaling \$650,000 as follows:

- OPWC SCIP Grant - \$250,000
- OPWC 30-year Loan - \$400,000

Total project cost estimate is \$4,931,500 with the project to be funded as follows:

- USDA Rural Development - \$3,281,500
- OEPA/OWDA - \$250,000
- CDBG - \$500,000
- ARC - \$250,000
- OPWC grant - \$250,000
- OPWC loan - \$400,000

The project will serve 357 households and will consist of the following:

- 8" SS Gravity Lines, 31,000 LF
- 6" Force Main Line, 7,500 LF
- 2" Force Main, 11,500 LF
- 8"x6" WYE's, 197 Each
- 6" service line, 6,700 LF
- Manholes, 125 Each
- Pump Stations, 4 Each
- WWTP Abandonment, 1 Each

**RESOLUTION
AUTHORIZING LEGISLATION**

A RESOLUTION AUTHORIZING THE GALLIA COUNTY COMMISSIONERS TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the GALLIA COUNTY COMMISSIONERS is planning to make capital improvements to THE GREEN TOWNSHIP SANITARY SEWER IMPROVEMENTS PHASE II, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by THE GALLIA COUNTY COMMISSIONERS:

Section 1: The PRESIDENT OF THE BOARD OF COMMISSIONERS OF GALLIA COUNTY is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The PRESIDENT OF THE BOARD OF COMMISSIONERS OF GALLIA COUNTY is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Dated: October 6, 2016

Approved by: Gallia County Commissioners
s/ Harold G. Montgomery, President
s/ David K. Smith, Vice-President
s/ Brent Saunders, Commissioner

Harold Montgomery entertained a motion that the resolution as stated above and the grant application be approved and signed by the Commission as presented. Brent Saunders made and David K. Smith seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**OPWC ROUND 31 CREDIT ENHANCEMENT GRANT FUNDS APPLICATION
GREEN SEWER PHASE 2**

Commission received the OPWC Credit Enhancement Grant Application for the Green Sewer Phase 2 Project from Stantec, Project Engineering Firm, for approval and signing. This application requests funding for this project from OPWC totaling \$149,000 as follows:

- OPWC Credit Enhancement Grant - \$149,000

**RESOLUTION
AUTHORIZING LEGISLATION**

A RESOLUTION AUTHORIZING THE GALLIA COUNTY COMMISSIONERS TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION LOAN ASSISTANCE PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the GALLIA COUNTY COMMISSIONERS is planning to make capital improvements to THE GREEN TOWNSHIP SANITARY SEWER IMPROVEMENTS PHASE II, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by THE GALLIA COUNTY COMMISSIONERS:

Section 1: The PRESIDENT OF THE BOARD OF COMMISSIONERS OF GALLIA COUNTY is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The PRESIDENT OF THE BOARD OF COMMISSIONERS OF GALLIA COUNTY is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Dated: October 6, 2016

Approved by: Gallia County Commissioners
s/ Harold G. Montgomery, President
s/ David K. Smith, Vice-President
s/ Brent Saunders, Commissioner

The OPWC Credit Enhancement Grant will pay for project loan interest during construction, which brings the total project cost estimate to \$5,080,500. Harold Montgomery entertained a motion that the resolution as stated above and the grant application be approved and signed by the Commission as presented. David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

GREEN SEWER PHASE 1 MONTHLY CONSTRUCTION MEETING

Commissioners: Harold G. Montgomery, David K. Smith and Brent Saunders along with County Administrator Karen Sprague attended the meeting on second floor at 10:00 am and returned at 11:25 am.

OHIO EPA – AMBIENT AIR MONITOR

OEPA representatives Mike Murphy, Jessica Kuenzli and Jennifer Van Vlerah were present to meet with the County regarding a request to locate an ambient air monitor at the county's property where the Work Release Center is located. Also in attendance were Gallia County Board of DD Superintendent Pamela Combs as owner of the property and Sheriff

Joseph Browning & Lt. Kevin Werry who rent a portion of the property for the Work Release Center. Ms. Van Vlerah advised USEPA is telling OEPA the monitoring for sulfur dioxide needs to be expanded for proof the air quality is ok in the area. All of their current monitoring reflects air quality in the area meets the standards. They are working with AEP & OVEC to determine how the monitoring is laid out and AEP/OVEC is installing 3 monitors and OEPA wants to install a 4th monitor at the County's Work Release Center facility. They would like to have them up and running by 1/1/17 and gather monitoring results for 3 years in order to gain better proof these facilities are complying with sulfur dioxide standards. AEP location sites will include 2 monitors on the Ohio side of the river and 1 monitor on the WV side of the river in Pt. Pleasant. OEPA has a current monitor located in Pomeroy in Meigs County. The WRC proposed monitor will involve access to 110 volt electric at 3amps of current, the monitor is 18x24 in size and will sit inside the building, requires access to outside air, OEPA will need access the unit weekly and monthly. OEPA would reimburse the county for the electric, estimate is \$30 per month based on current rates. Sheriff Browning & Lt. Werry discussed the issue of inmates having access to the equipment and possibly damaging it if it were to be located in their facility. The County Commission & Director Combs discussed the possibility of using the old GALCO building instead of the Work Release Center. OEPA requested to view the GALCO facility this afternoon and Director Combs said they would meet them there. No action taken.

COUNTY ENGINEER – OPWC ISSUE 1 RD 31 APPLICATION

Assistant Engineer Jenny Barnes provided the Commission with an application for OPWC Issue I Round 31 funding for a county road project for approval and signing. This application requests funding for this project from OPWC totaling \$650,000 grant as follows:

- OPWC SCIP Grant - \$650,000

Total project cost estimate is \$1,083,120 with the project to be funded as follows:

- OPWC grant - \$650,000
- County Engineer In-Kind/Force Account - \$30,000
- County Engineer local cash match - \$403,120

The project will consist of the following:

- Lovers Lane paving 0.29 miles - \$19,414
- Orchard Hill Road paving 1.72 miles - \$118,580
- Shoestring Ridge Road paving 2.47 miles - \$170,486
- Sailor Road 2.11 miles - \$162,257
- Mount Tabor Road 3.08 miles - \$237,169
- Mount Carmel Road 2.36 miles - \$176,809
- Cora Mill Road 1.51 miles - \$116,144
- Oil Hollow Road Bridge Replacement - \$82,261

RESOLUTION AUTHORIZING LEGISLATION

A RESOLUTION AUTHORIZING BRETT A. BOOTHE, GALLIA COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the GALLIA COUNTY COMMISSIONERS is planning to make capital improvements through the 2017 Gallia County Road and Bridge Replacement Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by THE GALLIA COUNTY COMMISSIONERS:

Section 1: The Gallia County Engineer is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Gallia County Engineer is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Dated: October 6, 2016

*Approved by: Gallia County Commissioners
s/ Harold G. Montgomery, President
s/ David K. Smith, Vice-President
s/ Brent Saunders, Commissioner*

Harold Montgomery entertained a motion that the resolution as stated above and the grant application be approved and signed by the Commission as presented. David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

QUOTES – REPAIR & PAVE SHAWNEE LANE

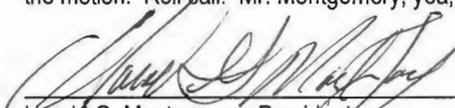
County Administrator Karen Sprague presented the Commission with the following quotes for asphalt repair & paving of Shawnee Lane:

- Nuko Paving Co. - \$32,212.95
- Shelly Company - \$34,560
- Myers Paving - \$43,122
- Rick Eplion Paving, Inc. - \$47,499.47

Commissioner Montgomery entertained a motion to award the quote to Nuko Paving Co. David K. Smith made and Brent Saunders seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

ADJOURN

At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.



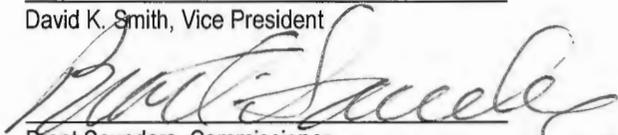
Harold G. Montgomery, President



Anette L. Brown, Clerk



David K. Smith, Vice President



Brent Saunders, Commissioner