

**OCTOBER 13, 2016**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the October 6, 2016 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
DJFS	Dana Glassburn	10/4	Jackson, Ohio	Phone System Mtg.
DJFS	Dana Glassburn	10/5	Columbus, Ohio	Mtg. with ODM & ODJFS Director
DJFS	Dana Glassburn	10/12	Columbus, Ohio	Workforce Committee Mtg.
DJFS	Dana Glassburn	10/13	Columbus, Ohio	OJFSDA Executive Mtg.
DJFS	Dana Glassburn	10/19	Jackson, Ohio	OJFSDA District Mtg.
DJFS	Dana Glassburn	10/26	Jackson, Ohio	Shared Services Mtg.
Clerk of Courts	Noreen Saunders	10/18 & 10/19	Columbus, Ohio	OCCA Mtg.
Commissioners	Harold G. Montgomery & Brent Saunders	10/13	Wellston, Ohio	GJMV Solid Waste Mtg.

The President entertained a motion to approve travel requests as submitted. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

2016 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/9	9	2	0	0	3	0	0	0	5	20	0	1	0	0

**PROSECUTOR VICTIM ASSISTANCE GRANT PROGRAM**

Lisa E. Reuter, Director of the Prosecutor's Victim Assistance Grant Program, presented the Commission with VOCA and SVAA Grant Award and Acceptance Form for the Prosecutor's 2016-2017 Victim Assistance Grant, for the grant period of 10/1/16 thru 09/30/17. Harold G. Montgomery entertained a motion to request the County Auditor's Office to create a new grant fund titled "*Pros. Victim Assist. Grant*" and give that grant department number **347**, create a new revenue line item 347.3000.400100 and to appropriate \$57,156. David K. Smith moved and Brent Saunders seconded this motion. Upon roll call votes were as follows: Harold Montgomery, yea; David K. Smith, yea; Brent Saunders, yea.

**RIO GRANDE COMMUNITY COLLEGE BOARD OF TRUSTEE RE-APPOINTMENT**

Commissioners received a written request from Rebecca Long, Vice-President of Administration requesting the re-appointment of Mr. Jody Walker. Mr. Walker has served on the Rio Grande Community College Board of Trustees since 2006 and his term expires November 1, 2016. He is a joint commissioner appointee. The President entertained a motion to re-appoint Mr. Walker to a five year term beginning November 2016 through November 2021. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**LEAVE DONATION APPLICATION**

Karen Sprague submitted a leave donation form of 64.3 hours of sick time from Connie Johnson to Robert Hudson of the service center maintenance department for the pay period ending date October 14, 2016. Harold Montgomery entertained a motion to approve the leave donation as submitted. David K. Smith made and Brent Saunders seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**CONTRACT SIGNING**

**SHAWNEE LANE REPAIR & PAVING PROJECT**

County Administrator Karen Sprague provided the Commission with the contract for the Shawnee Lane Repair & Paving Project with Nuko Paving Inc. of Jackson, Ohio in the amount of \$32,212.95. Harold Montgomery entertained a motion to approve and sign the contract as presented. Brent Saunders made and David K. Smith seconded this motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**QUOTES – COURTHOUSE PARKING LOTS & ALLEY**

County Administrator Karen Sprague presented the Commission with the following quotes for asphalt paving of the courthouse parking lots & alley:

- Myers Paving - \$28,500
- Shelly Company - \$29,646
- Nuko Paving - \$29,858.48
- Rick Eplion Paving, Inc. - \$39,562.47

Commissioner Montgomery entertained a motion to award the quote to Myers Paving. David K. Smith moved and Brent Saunders seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

CASTO & HARRIS, INC. — RE-ORDER NO. 14260-15

FIELDS EXCAVATING – DEMAND LETTER

Harold Montgomery entertained a motion to approve the following demand letter to Fields Excavating regarding the Green Sewer Phase 1 Contract C performance. David Smith moved and Brent Saunders seconded the motion to approve and sign the demand letter as presented. Roll call votes: Mr. Montgomery, yea; Mr. Smith; Mr. Saunders, yea.

October 13, 2016

Attn: Jeff Fields  
Fields Excavating, Inc.  
177 Township Rd 191  
Kitts Hill OH 45645

Re: Green Twp. Sanitary Sewer Improvements, Contract C Pavement Restoration  
Notice of Defective and Incomplete Work  
Demand to Remedy

Dear Mr. Fields:

This correspondence is to follow up on the September 22, 2016 correspondence regarding the pavement damages along Centenary Road and the updated punch list dated September 19, 2016 regarding other areas damaged by Fields Excavating's construction activities which have not been repaired. As provided for in the General Conditions to the Owner-Contractor Agreement Section 14.07, this is your notice "to correct or take reasonable steps to commence to correct" the incomplete and defective work within two days of receipt of this letter.

Please contact Stantec with your plans to move forward. The weather is closing in on the ability to complete this work this year. Should Fields fail to respond favorably, Gallia County will self-perform the work using remaining contract funds and retainage. Should the remaining contract funds and retainage be insufficient, the County will look to your surety to fund the balance.

Gallia County reserves all rights, including the right to terminate Field's contract for cause and the right to assess liquidated damages.

Regards,

Gallia County Commissioners  
s/ Harold G. Montgomery  
Harold Montgomery  
President

c. Ryan Springer, USDA, Philadelphia Indemnity Insurance Co., Overmyer Hall Associates

**\*Note: Commissioner David K. Smith left at 9:50 am. for a site meeting at Green Sewer Phase 1 project construction site.**

PUBLIC HEARING - 2017 TAX BUDGET

The time being 10:30 AM as advertised, the Commission held the public hearing for the 2017 Alternative Tax Budget. Karen Sprague, Co. Administrator, prepared information on the 2017 Alternative Tax Budget as follows:

- 2017 Alternative Tax Budget was submitted to County Auditor's Office on 9/29/2016
- Published advertisement on 9/2/2016 that 2017 Alternative Tax Budget open for inspection in the Auditor's Office on 9/30/2016
- Published advertisement on 9/2/2016 regarding 2017 Alternative Tax Budget Public Hearing on 10/13/2016
- Reviewed the County General Fund Actual and Estimated receipts and expenditures for years 2015, 2016 and 2017
  - 2015 actual YTD:
    - Carryover cash balance from 2014 = \$956,487.70
    - revenues = \$9,082,432.54
    - expenditures = \$8,641,678.88
    - Yearend cash balance = \$1,397,241.36
  - 2016 estimated YTD:
    - Actual carryover cash balance from 2015 = \$1,397,241.36
    - Estimated revenues = \$8,267,231.00
    - Estimated expenditures = \$8,813,475.50
    - Estimated yearend cash balance = \$850,996.86
  - 2017 estimated YTD:
    - Estimated carryover cash balance from 2016 = \$850,996.86
    - Estimated revenues = \$8,300,000.00
    - Requested 2017 departmental budgets for expenditures = \$10,031,771.44
    - Estimated yearend cash balance = (\$880,774.58)
- Commission must review entire alternative tax budget and make any changes they feel are necessary
- Commission must adopt alternative tax budget on or before 10/15/2016
- Commission must submit the adopted 2017 Alternative Tax Budget to the Auditor's Office on or before 10/15/2016

Commission noted they would review the FY 2017 Alternative Tax Budget and then make cuts to the County General Fund departmental requests so that the FY 2017 appropriations were based on estimated receipts, not including the carryover. It was further noted it has been the policy of the Commission to not use carryover dollars for fixed costs. Carryover dollars are only to be used for one-time costs such as emergencies, one-time purchases or infrastructure upgrades. Commission stated they would be adjusting the budget requests so that FY 2017 appropriations will be based on FY 2017 anticipated revenue only, which means a reduction of the departmental requests by approximately \$1.7 million.

All other funds included in the FY 2017 Alternative Tax Budget were reviewed by the Commission and it was noted that a few of them will need to be reduced before FY 2017 appropriations are approved in order to remain within anticipated revenue and carryover.

Harold Montgomery entertained a motion to approve the FY 2017 Alternative Tax Budget as submitted. Brent Saunders moved and Harold G. Montgomery seconded the motion. Roll call votes: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

**BID OPENING – RACCOON ROAD SLIP REPAIR - ENGINEER**

The Engineer noted the Raccoon Road Slip Repair estimate is \$425,030.00 and this project is being funded with 75% FEMA and 25% engineer. The slip repair is on Raccoon Road in Clay Township. At 11:00 a.m. President Harold G. Montgomery opened the following bids for the County Engineer Project:

Company	Total Bid
Alan Stone Co., Inc.	\$363,550.00
D.G.M. , Inc.	\$406,280.00
U.S. Bridge	\$440,925.00
Cross Roads Construction Inc.	\$355,937.75

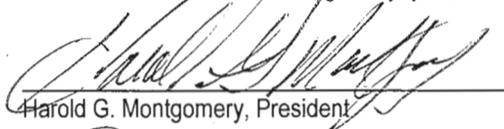
The bids were turned over to the County Engineer for review and recommendation. The following were in attendance: Assistant Engineer Jenny Barnes; D.G.M. Inc., Seth Salisbury; U.S. Bridge, Art Rogovin; Nat Wutrick.

\*Note: Commissioner Smith rejoined the meeting at 11:08 am.

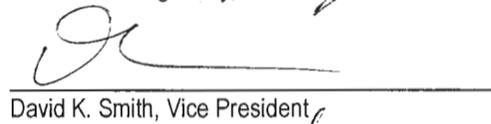
\*2:00 pm – Commissioners Harold G. Montgomery and Brent Saunders traveled to Wellston, OH for the GJMV Solid Waste District meeting.

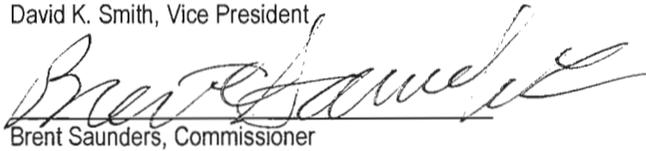
**ADJOURN**

At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

  
Harold G. Montgomery, President

  
Anette L. Brown, Clerk

  
David K. Smith, Vice President

  
Brent Saunders, Commissioner