

**NOVEMBER 3, 2016**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Harold G. Montgomery. Roll Call: President Harold G. Montgomery, present; Vice President David K. Smith, present; Commissioner Brent Saunders, present.

The President entertained a motion for approval of the October 27, 2016 minutes. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

<b>TRAVEL REQUESTS</b>				
<b>DEPARTMENT</b>	<b>NAME</b>	<b>DATE</b>	<b>TO</b>	<b>RE:</b>
Treasurer	Steve McGhee	11/15 – 11/17	Columbus, Ohio	2016 Fall Conference
Commissioners	Karen Sprague	11/4	Middleport, Ohio	Habitat for Humanity

The President entertained a motion to approve travel requests as submitted. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**2016 Canine Shelter Weekly Report**

<b>Week Ending</b>	<b>Came in</b>	<b>Adopted</b>	<b>Reclaimed</b>	<b>Euthanized</b>	<b>Out to Rescue</b>	<b>MIA</b>	<b>Died (Natural or unknown Causes)</b>	<b>Destroyed (in field)</b>	<b>Total Out</b>	<b>Remaining at shelter</b>	<b>Out to County Foster</b>	<b>In from County Foster</b>	<b>Died in Foster (Natural or Unknown Causes)</b>	<b>Total in Foster</b>
10/30	15	0	1	3	13	0	0	0	17	20	0	0	0	0

**EMA AND POTITICAL SUBDIVISIONS RESOLUTION**

911/EMA Director Sherry Daines presented an agreement with other political subdivision to establish emergency management services pursuant to section 307.15 of the Ohio Revised Code and continue to provide support and funding pursuant to the county agreement. The President entertained a motion to approve and sign the agreement as presented. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Assistant Director Keith Wilson was also in attendance.

**RESOLUTION**

WHEREAS, there now exists in the County of Gallia an Emergency Management organization pursuant to Chapter 5502.271 of the Ohio Revised Code; and

WHEREAS, the General Assembly of the State of Ohio has enacted Amended Substitute H.B. No 131, which changed the name of the Disaster Services Agency to the Emergency Management Agency and made other changes in the Civil Defense Law; and

WHEREAS, there now exists a need to include the terms of Civil Defense and Disaster Services under the title of Emergency Management; and

WHEREAS, the coordination of emergency management activities within Gallia County, including measures and actions designated or undertaken to minimize the effects upon the population causes or which could be caused by natural, technological or man-made incidents, emergencies, disasters, or enemy attack, is of paramount importance to all of the local governments of the county; and

WHEREAS, the Board of County Commissioners has been a participant in the Emergency Management Agency of Gallia County and has established the Emergency Management Agency of Gallia County; and

WHEREAS, the Board of County Commissioners is authorized by Section 307.15 of the Ohio Revised Code to enter into a written contract with other political subdivisions of the county to provide County Emergency Management Services, and to provide financial support to the agency for the protection, health and safety of the citizens of Gallia County pursuant to the legislation and agreement pertaining thereto; now, therefore, upon motion of Commissioner

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF GALLIA COUNTY, OHIO:

Section 1. That the attached agreement with other political subdivisions of Gallia County to establish a county Emergency Management Agency is hereby approved.

Attest: *s/ Anette L. Brown*, Clerk

Date: November 3, 2016

Board of Gallia County Commissioners

*s/ Harold G. Montgomery*, President

*s/ David K. Smith*, Vice President

*s/ Brent Saunders*, Commissioner

**EXECUTIVE SESSION - CONTRACT**

At 9:15 a.m. the President entertained a motion to enter into executive session with County Administrator Karen Sprague to discuss a contract. David K. Smith made and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. County Administrator Karen Sprague exited the session at 9:42 a.m. Returned to regular session at 9:44 a.m.; no action taken.

**BIDS FOR FOUR YEAR DEPOSITORY AGREEMENT**

County Administrator Karen Sprague presented the Commission with a draft letter to all eligible financial institutions notifying the county will be accepting bids for the four year depository agreement for county funds. President Montgomery entertained a motion to approve the letter as presented. David K. Smith moved and Brent Saunders seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

11/3/2016

TO: ALL ELIGIBLE FINANCIAL INSTITUTIONS  
 FROM: GALLIA COUNTY COMMISSIONERS  
 RE: BIDS FOR FOUR YEAR DEPOSITORY AGREEMENT  
 (YEARS 2017-2020)

To Whom It May Concern:

As required by ORC 135.33 (attached) and upon the request of Gallia County Treasurer Steve McGhee we are requesting bids for the county's 4-year depository effective 1/1/2017 through 12/31/2020. The County Treasurer's recommendations for bids of active funds, inactive funds and interim funds are as follows:

Active funds:	Bids for maximum should be \$20 million dollars
Inactive funds:	\$6 million dollars
Interim funds:	\$1 million dollars for the maximum deposits

Each application shall be accompanied by the financial institutions financial statement and is due to the Commissioner's Office by 9:30 am on Thursday, November 17, 2016. All bids will be opened and read aloud at this time. Bids and financial statements shall be submitted in a sealed envelope marked "Bid – 4 Year Depository Agreement". The date for publicly announcing the winning bid is set for December 15, 2016 at 10:30 am.

If there are any questions, please make inquiries to the Gallia County Treasurer's Office at 446-4612 ext. 250.

Respectfully submitted,  
Gallia County Commissioners

s/ Harold G. Montgomery, President  
s/ David K. Smith, Vice President  
s/ Brent Saunders, Commissioner

#### OCTOBER 2016 FINANCIAL REPORT REVIEW

County Administrator Karen Sprague presented the Commission with:

- The October 2016 Financial Reports for comparison with the October 2015 Financial Reports. The following was noted during the review:
  - 1/1/2015 beginning cash balance was \$956,487.70
  - 1/1/2016 beginning cash balance was \$1,397,241.36
  - Difference of \$440,753.66
  - 10/31/2015 ending cash balance was \$1,845,960.46
  - 10/31/2016 ending cash balance was \$2,343,625.58
  - Difference of \$497,665.12
  - 14<sup>th</sup> Amended Certificate of Estimated Resources

#### LETTER OF SUPPORT – GMCAA HOUSING ASSISTANCE GRANT

County Administrator Karen Sprague presented the Commission with a draft letter of support for Gallia-Meigs Community Action Agency's 2016 application for a Housing Assistance Grant through the Ohio Development Services Agency. Harold Montgomery entertained a motion to approve and sign the letter of support as presented. David K. Smith moved and Brent Saunders seconded the motion. Roll call votes: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

November 3, 2016

Ohio Development Service Agency  
Office of Community Development  
Mr. Matthew LaMantia, Deputy Chief  
77 S. High St., PO Box 1001  
Columbus, Ohio 43216-1001

Dear Mr. LaMantia:

The Gallia County Board of Commissioners is in full support of Gallia Meigs Community Action Agency's 2016 application for funding through the Housing Assistance Grant Program.

Gallia Meigs Community Action Agency's efforts in our area have proven to be of great benefit to the very low-income residents in both Gallia and Meigs Counties with programs such as Weatherization, Emergency Home Repairs, Home Energy Assistance (HEAP), Medical Transportation, Emergency Food and Shelter Program and Utility Programs through AEP and Columbia Gas.

We commit both support and cooperation to the Gallia-Meigs Community Action Agency in its application to provide Emergency Home Repair Assistance and Handicapped Accessibility Modifications for the residents of Gallia and Meigs Counties.

Thank you in advance for your support of these grant efforts.

Respectfully submitted,  
s/ Harold G. Montgomery, President  
Gallia County Commissioners Office

#### USDA - GREEN SEWER PHASE 1 PAYMENT RESOLUTION # 13

County Administrator Karen Sprague presented the Commission with Payment Resolution # 13 for the Green Sewer Phase 1 Project for the following items:

- CJ Hughes Construction Co., Inc. Pay Application # 10 - \$520,243.06
- Stantec Invoice # 1113123 - \$36,767.03
- Bricker & Eckler LLP # 680910 - \$1,758.51
- AT&T Acct # 740 446-9109 790 3 & 740 446-7882 790 0 - \$116.10
- BREC Acct # 4003590 & 4003591 - \$70.33
- Total = \$558,955.03

Stantec Project Engineer Gary Silcott recommends approval of the above invoice & pay applications. Harold Montgomery entertained a motion to approve and pay invoices from pay resolution # 13. Brent Saunders moved and David K. Smith seconded a motion to approve payment resolution # 13 as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

David K. Smith moved and Brent Saunders seconded a motion to approve the USDA Engineering invoice form as submitted for the billing period of 9/17/16 – 10/14/2016. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**OPWC - GREEN SEWER PHASE 1 DISBURSEMENT REQUEST # 11**

County Administrator Karen Sprague presented the Commission with OPWC Disbursement Request # 10 for the Green Sewer Phase 1 Project for the following items:

- Stantec invoice 1113123 - \$36,767.03 (will be paid directly to Stantec from OPWC)

Brent Saunders moved and David K. Smith seconded a motion to approve OPWC disbursement request # 11 and the following memo entry as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**MEMO ENTRY – REVENUE/EXPENSE OPWC GREEN SEWER PHASE 1 GRANT/LOAN**

County Administrator Karen Sprague advised the Commission that OPWC will make direct payments to vendors for the Green Sewer Phase 1 Project grant & loan funding. In order to reflect the receipt and expenditure of these grant/loan funds within the county fund established as OPWC Green Sewer Phase 1 Grant/Loan Fund the County Auditor must make the following memo entries:

- Memo payin in the amount of \$36,767.03 into 322.3000.400101 from OPWC Loan # CO17L
- Memo expense in the amount of \$36,767.03 from 322.0322.531101 to Stantec Consulting Inc. vendor # 6899 for invoice # 1113123
- Credit Back \$36,767.03 from PO # BL160177

**OPWC CE GRANT - GREEN SEWER PHASE 1 DISBURSEMENT REQUEST # 1**

County Administrator Karen Sprague presented the Commission with OPWC Disbursement Request # 1 for the Credit Enhancement Grant for Green Sewer Phase 1 Project for the following items:

- USDA Bond 92-09 interest only - \$42,117.58

David Smith moved and Brent Saunders seconded a motion to approve OPWC disbursement request # 1 and the following memo entry as submitted. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, yea; Brent Saunders, yea.

**DJFS – CONTRACT AMENDMENTS**

The President entertained a motion to approve the following contract amendments as recommended by JFS Director Dana Glassburn. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
PURCHASE OF SERVICES VENDOR CONTRACT  
AMENDMENT NO. 1**

This amendment will amend the contract between the Gallia County Department of Job and Family Services (CDJFS), (Grantor) and R T Need a Lift Transportation, (Contractor) and will be effective from the date of approval by the Gallia County Commission for the purchase of service of Non-Emergency Transportation (NET).

1. Update in Rules and Regulations:  
Subgrantee hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines (28 CFR part 50.3 and Part 42); and FNS directives and guidelines, to the effect that, no person shall on the grounds of race, color, national origin, sex, religious creed, age, political beliefs, disability, or reprisal or retaliation for prior civil rights activity, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which Subgrantee receives Federal financial assistance from FNS; and hereby gives assurances that it will immediately take measure necessary to effectuate this agreement.

*s/ Dana L. Glassburn*, Director November 3, 2016  
Authorized County Representative  
*s/ Robert Eddy* November 1, 2016  
Authorized Provider Representative

Gallia County Commissioners:  
*s/ Harold G. Montgomery*, President November 3, 2016  
*s/ David K. Smith*, Vice President  
*s/ Brent Saunders*, Commissioner

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
PURCHASE OF SERVICES SUBGRANT  
G-SFY17-007  
AMENDMENT NO. 1**

This amendment will amend the contract between the Gallia County Department of Job and Family Services (CDJFS), (Grantor) and Gallia County Children Service, (Sub-grantee) and will be effective from the date of approval by the Gallia County Commission for the purchase of service of Title XX Base CFDA #93.667 Social Services Black Grant, as administered by the U.S. Department of Health and Human Services.

2. Update in Rules and Regulations:

Subgrantee hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines (28 CFR part 50.3 and Part 42); and FNS directives and guidelines, to the effect that, no person shall on the grounds of race, color, national origin, sex, religious creed, age, political beliefs, disability, or reprisal or retaliation for prior civil rights activity, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which Subgrantee receives Federal financial assistance from FNS; and hereby gives assurances that it will immediately take measure necessary to effectuate this agreement.

*s/ Dana L. Glassburn, Director* November 3, 2016  
Authorized County Representative

*s/ Russ Moore, Executive Director GCCS* November 1, 2016  
Authorized Provider Representative

Gallia County Commissioners:  
*s/ Harold G. Montgomery, President* November 3, 2016  
*s/ David K. Smith, Vice President*  
*s/ Brent Saunders, Commissioner*

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
PURCHASE OF SERVICES SUBGRANT  
G-SFY17-005  
AMENDMENT NO. 1**

This amendment will amend the contract between the Gallia County Department of Job and Family Services (CDJFS), (Grantor) and Gallia County Council on Aging, (Sub-grantee) and will be effective from the date of approval by the Gallia County Commission for the purchase of service of Title XX Base CFDA #93.667 Social Services Black Grant, as administered by the U.S. Department of Health and Human Services.

3. Update in Rules and Regulations:

Subgrantee hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines (28 CFR part 50.3 and Part 42); and FNS directives and guidelines, to the effect that, no person shall on the grounds of race, color, national origin, sex, religious creed, age, political beliefs, disability, or reprisal or retaliation for prior civil rights activity, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which Subgrantee receives Federal financial assistance from FNS; and hereby gives assurances that it will immediately take measure necessary to effectuate this agreement.

*s/ Dana L. Glassburn, Director* November 3, 2016  
Authorized County Representative

*s/ Shirley Doss, Executive Director* November 1, 2016  
Authorized Provider Representative

Gallia County Commissioners:  
*s/ Harold G. Montgomery, President* November 3, 2016  
*s/ David K. Smith, Vice President*  
*s/ Brent Saunders, Commissioner*

**\*Note: Commissioner David K. Smith left the meeting at 9:58 am. for Holzer Wellness Open House**

**GREEN SEWER PHASE 1 MONTHLY CONSTRUCTION MEETING**

Commissioners: Harold G. Montgomery, David K. Smith and Brent Saunders along with County Administrator Karen Sprague attended the meeting in the commissioners' office at 10:03 am and returned at 10:45 am.

**HOTEL LODGING TAX DISTRIBUTION**

Commissioners received the distribution of the 3<sup>rd</sup> quarter 2016 hotel lodging tax from the County Auditor reporting \$43,013.44 being made to the Ohio Valley Visitor's Center. The report is on file in the Commissioners office.

**BADAMHS BOARD MEMBER APPOINTMENT**

Commissioners received the following correspondence:

To: *Harold G. Montgomery, President*  
*Gallia Co. Commissioners*

From: *Robin Harris, Executive Director*  
*GJM BADAMHS*

RE: *Board Member Appointment*

Dear Mr. Montgomery:

I am submitting for your review and consideration the Board Member Application of Dr. John Ellison to the Gallia-Jackson-Meigs Board of Alcohol, Drug Addiction and Mental Health Services. This would be Mr. Ellison's first term from your date of action through June 30, 2020.

I am also including a current Board Member Roster, as well as the copy of the Legal Notice that was used to advertise this position.

Thank you for your cooperation and consideration in this matter. If you have any questions, please feel free to contact me.

Sincerely,  
Robin Harris, Executive Director

The President entertained a motion to approve the appointment of Dr. John Ellison. Brent Saunders made and Harold G. Montgomery seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea.

**LEAVE DONATION APPLICATION**

Karen Sprague submitted a leave donation form of 72.3 hours of sick time from W. Gene Powers to Robert Hudson of the service center maintenance department for the pay period ending date October 28, 2016. Harold Montgomery entertained a motion to approve the leave donation as submitted. Brent Saunders made and Harold G. Montgomery seconded the motion. Upon roll call votes were as follows: Harold Montgomery, yea; David Smith, absent; Brent Saunders, yea.

**\*Note: Commissioner Smith rejoined the meeting at 11:35 am**

**EXECUTIVE SESSION - LEGAL**

At 12:01 p.m. the President entertained a motion to enter into executive session to discuss legal. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea. Returned to regular session at 12:25 p.m.; no action taken.

**NATIONAL HOME CARE & HOSPICE PALLIATIVE CARE MONTH**

The President entertained a motion to adopt the following proclamation for National Home Care & Hospice Palliative Care Month as follows:

**WHEREAS**, home care, hospice and palliative care empower people to live as fully as possible, surrounded and supported by family and loved ones, despite serious and life-limiting illness;

**WHEREAS**, home care, hospice and palliative care bring patients and family caregivers the highest quality care delivered by an interdisciplinary team of skilled professionals that includes physicians, nurses, social workers, therapists, counselors, health aides, spiritual care providers and others who make the wishes of each patient and family a priority;

**WHEREAS**, through pain management and symptom control, caregiver training and assistance, and emotional and spiritual support, allowing patients to live fully up until the final moments, surrounded and supported by the faces of loved ones, friends, and committed caregivers;

**WHEREAS**, Each year, home care, hospice saves Medicare more than \$2 billion by providing solutions for physicians, care to patients and comfort to families anywhere, at any time.

**WHEREAS**, every year more than 1.65 million Americans living with life-limiting illness, and their families, received care from the nation's home care, hospice programs in communities throughout the United States;

**WHEREAS**, more than 450,000 trained volunteers contribute 21 million hours of service to home care, hospice programs annually;

**WHEREAS**, home care, hospice and palliative care providers encourage all people to learn more about options of care and to share their wishes with family, loved ones, and their healthcare professionals;

**NOW, THEREFORE**, be it resolved that we, The Gallia County Commissioners, by virtue of the authority vested in us do hereby proclaim November 2016 as **National Home Care, Hospice Palliative Care Month** and encourage citizens to increase their understanding and awareness of care at the end of life and to observe this month with appropriate activities and programs.

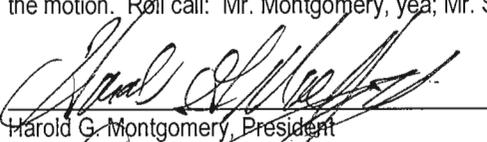
In witness whereof I have here unto set my hand this 3<sup>rd</sup> day of November 2016 and caused this seal to be affixed

s/ Harold G. Montgomery, President  
s/ David K. Smith, Vice President  
s/ Brent Saunders, Commissioner

Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, absent; Mr. Saunders, yea. Attending: Amanda Johnson, Sara Gore of Holzer Home Care; Vicki Nottingham of Holzer Hospice and Karri Dawson of Holzer Marketing.

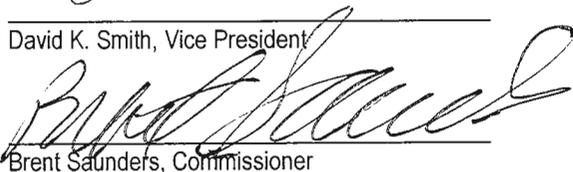
**ADJOURN**

At 4:00 p.m. the President entertained a motion for adjournment. Brent Saunders made and David K. Smith seconded the motion. Roll call: Mr. Montgomery, yea; Mr. Smith, yea; Mr. Saunders, yea.

  
Harold G. Montgomery, President

  
Anette L. Brown, Clerk

  
David K. Smith, Vice President

  
Brent Saunders, Commissioner

CASTO & HARRIS, INC. — RE-ORDER NO. 14260-15